

Tom Fayram, President
Brad Ross, Vice-President
Mike Arme, Director
Tom Nelson, Director
Lisa Palmer, Director



LOS OLIVOS COMMUNITY SERVICES DISTRICT

Posted: 11-4-2022

REGULAR MEETING

November 9, 2022, 6:00 PM

St Mark's in the Valley Episcopal Church, Stacy Hall

2901 Nojoqui Ave, Los Olivos CA 93441

Please observe decorum and instructions from the President

This meeting will be held both in-person and electronically via Zoom meetings. In-person the meeting will be held at the following location:
St Mark's in the Valley Episcopal Church, Stacy Hall - 2901 Nojoqui Ave, Los Olivos CA 93441

The public will also be able to hear and participate electronically by using the following links:

On Zoom:

<https://us06web.zoom.us/j/82515801920?pwd=VHFQd1VDZUVucFZXZEVEEdVhZVjhhQT09>

By Phone:

Meeting ID: 825 1580 1920 Passcode: 378600

One tap mobile +16694449171,,82515801920#,,,,*378600# US

The Los Olivos Community Services District is committed to ensuring equal access to meetings. In compliance with the American Disabilities Act, if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, please call 805.500.4098 or email to losolivoscscd@gmail.com. Any public records, which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at a location to be determined in Los Olivos, California 93441.

MEETING AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENTS

Members of the public may address the Committee on any items of interest within the subject matter and jurisdiction of the Committee but not on the agenda today (Gov. Code - 54954.3). The public may also request future agenda topics at this time. Speakers are limited to 3 minutes. Due to the requirements of the Ralph M. Brown Act, the District cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

5. COMMENTS

The Directors, General Manager, and District Engineer will provide comments and report on activities related to District business. Comments are informational only, no action will be taken, and public comment not received.

A. DIRECTORS COMMENTS

Directors will give reports on any meetings that they attended on behalf of the Board and/or choose to comment on various District-related activities.

B. GENERAL MANAGER AND DISTRICT ENGINEER COMMENTS

The GM and DE will give reports on any meetings that they attended on behalf of the District, comment on various District-related activities and/or provide status on projects. The GM may also review Budget Reports (see packet).

Los Olivos Community Services District, P.O. Box 345, Los Olivos, CA 93441, (805) 500-4098

losolivoscscd@gmail.com, www.losolivoscscd.com

6. ADMINISTRATIVE AGENDA

All matters listed hereunder constitute a consent agenda and will be acted upon by a single vote of the Board. Matters listed on the Administrative Agenda will be read only on the request of a member of the Board, in which event the matter may be removed from the Administrative Agenda and considered as a separate item.

A. APPROVAL OF MEETING MINUTES

Regular Meeting Minutes of October 10, 2022.

B. REVIEW AND APPROVE PAYMENT OF INVOICES RECEIVED BY OCTOBER 31, 2022.

Note that invoices are usually reviewed by the Finance Committee prior to being placed on the agenda.

However, given the timing of the Finance Committee and Regular Board meetings in November, the invoices are included herein, but have not been recommended for approval by the Finance Committee at the time the agenda and packet are being published.

| No. | Invoice Date | Invoice # | Provider | Amount |
|-----|--------------|------------|---|------------|
| 1. | Oct 7, 2022 | 876.003-4 | GSI Water Solutions Inc – Effluent Study | \$4,721.25 |
| 2. | Oct 7, 2022 | 876-001-19 | GSI Water Solutions Inc – Groundwater Wells | \$1,013.75 |
| 3. | Oct 7, 2022 | 180392.00 | MNS – Engineering and Administrative services | \$1,305.00 |
| 4. | Oct 9, 2022 | 1056 | Confluence ES – Effluent Study | \$4,400.00 |
| 5. | Oct 11, 2022 | 71040 | Aleshire & Wynder, LLP – Legal Services | \$2,222.67 |
| 6. | Oct 17, 2022 | 1991878 | Stantec – 30% Design close-out | \$1,205.75 |
| 7. | Oct 31, 2022 | 221031 | Savage – General Manager services | \$4,050.00 |

7. BUSINESS ITEMS

A. CONSIDERATION OF A CONTRACT WITH PADRE ASSOCIATES, INC. FOR ENVIRONMENTAL SERVICES

Proposals from Stantec, Rincon, and Padre were reviewed by an ad hoc committee appointed by President Fayram in May 2022. The ad hoc committee consisted of President Fayram, Vice-President Ross, and General Manager Savage. Following review of the proposals a decision was made to recommend Padre Associates, Inc. as the District’s Environmental Services Consultant to the full Board. Padre Associates, Inc. estimates the Environmental Impact Review process to cost \$109,880 (2021 billing schedule). The actual costs will be based on tasks assigned by the General Manager following direction from your Board. The District’s FY 2022-23 budget contains \$50,000 for Environmental Services. Authority is being sought for the President and/or General Manager to sign a District Counsel approved contract with Padre Associates, Inc. for Environmental Services in an amount not-to-exceed \$109,880.

B. DISCUSSION REGARDING A *DRAFT* CALENDAR FOR CALENDAR YEAR 2023

The General Manager is planning for Calendar Year 2023. In order to secure dates and locations, a proposed calendar is being brought to the November Regular meeting, with the expectation that a Resolution setting the calendar for 2023 will be brought in December.

8. ADJOURNMENT