

Tom Fayram, President
Lisa Palmer, Vice President
Julie Kennedy, Secretary
Mike Arme, Director
Brian O'Neill, Director



LOS OLIVOS COMMUNITY SERVICES DISTRICT
Board of Directors Meeting, November 14, 2018, 6:00 p.m.
Los Olivos School, Room 602
2540 Alamo Pintado Avenue, Los Olivos, CA 93441

REGULAR MEETING AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF MEETING MINUTES
10-10-2018 Regular Meeting Minutes

5. DIRECTOR COMMENTS

Directors will give reports on any meetings that they attended on behalf of the District and/or choose to comment on various District activities.

6. PUBLIC COMMENTS

Members of the public may address the Board on any items of interest within the subject matter and jurisdiction of the Board but not on the agenda today (Government Code - 54954.3).

Speakers are limited to 3 minutes. Due to the requirements of the Ralph M. Brown Act, the District cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

7. INTERIM GENERAL MANAGER REPORT

Interim General Manager Report on current assignments and general District business.

8. BUSINESS ITEMS

A. Discuss and Approve RESOLUTION NO. 18-06 RESOLUTION OF THE BOARD OF DIRECTORS OF THE LOS OLIVOS COMMUNITY SERVICES DISTRICT AUTHORIZING THE INTERIM GENERAL MANAGER TO EXECUTE ALL NECESSARY DOCUMENTS WITH THE COUNTY OF SANTA BARBARA TO EXEMPT CERTAIN PROPERTIES FROM THE DISTRICT'S SPECIAL TAX. This resolution addresses statutorily exempt parcels.

B. Discuss and Approve, or modify and approve, RESOLUTION NO. 18-07 RESOLUTION OF THE BOARD OF DIRECTORS OF THE LOS OLIVOS COMMUNITY SERVICES DISTRICT AUTHORIZING THE INTERIM GENERAL MANAGER TO EXECUTE ALL NECESSARY DOCUMENTS WITH THE COUNTY OF SANTA BARBARA TO EXEMPT PARCELS THAT QUALIFY UNDER STATE OR FEDERAL VETERAN'S TAX EXEMPTIONS, AND NON-PROFIT OPERATORS OF PUBLIC PARKS This resolution addresses a Veteran's Exemption and Non-profit park property.

C. Consider and take action on a request from Mr. Don Born (Parcel 135-340-014, 2873 Gaviota Street) to be removed from or adjust the Special Assessment for reason of having recently installed an advanced septic system. See Mr. Born's e-mail dated October 25, 2018. This item may warrant development of a formal policy prior to action. District has the option to retain, modify, or remove the assessment.

- D. **Ratify Resolution NO. 18-04: A Resolution of the Board of Directors of the Los Olivos Community Services District Adopting a Policy on Committees.** This was approved on at the 10-10-2018 meeting but needs ratification by an agendized action.
- E. **Ratify Resolution NO. 18-05: Resolution of the Board of Directors of the Los Olivos Community Services District Establishing a Standing Committee on Finance, Including Committee Membership, Responsibilities and Powers.** This was approved on at the 10-10-2018 meeting but needs ratification by an agendized action.
- F. **Discussion and Action in Development of a Draft Work Plan.** Discussion on draft outline of the “Master Implementation Plan” with focus on a “First year Plan”. Review of Milestones.
- G. **Discussion and Action on Funding Options.** Discuss progress on Development of funding options and strategy. Review information regarding State Revolving Fund Loan Program. Board Direction to continue funding options research and begin preparation of funding applications.
- H. **Committee Business Summary and Action.** Act on Finance Subcommittee recommendation to pay the following Invoices:
 - a. SDRMA Invoice for property and liability insurance Invoice No. 65417 in the amount of \$1783.79
 - b. Aleshire & Wynder, LLP Invoice 47551 dated 8/1/2018 in the amount of \$2448.00
 - c. Aleshire & Wynder, LLP Invoice 47978 dated 9/7/2018 in the amount of \$3078.79
 - d. Aleshire & Wynder, LLP Invoice 48421 dated 10/10/2018 in the amount of \$378.00
 - e. Aleshire & Wynder, LLP Invoice 48421 dated 11/7/2018 in the amount of \$1877.32
 - f. MNS Engineers, Inc. IGM Services Invoice 71276 dated 10/18/2018 in the amount of \$300.00
 - g. Reimbursement to Director Kennedy of \$1,341.89 for the following:
 - i. Proof of Publication for Legal Notice: \$40.89
 - ii. PO Box Fee of \$70.00
 - iii. Board of Equalization \$35.00 billing Charge per letter dated July 18, 2018
 - iv. California Special Districts Association Membership \$1,196.00
- I. **Appoint ad hoc Technical Advisory Committee. Members to review technical reports and assist with further development of the Draft Work Plan, consider options and make recommendations to the Board.** Select Two Board Members to serve on this ad-hoc committee. Consider limiting duration under this authorization to 3 months.
- J. **Authorize the IGM to Sign and send the required standard MOU required to join IRWMP.** the Integrated Regional Water Management Program (IRWMP) requires adoption of an MOU and agreement to financial participation in support of the program. The MOU will be going to the IRWM Board along with a IRWM Plan Update likely sometime in January, so if the Los Olivos CSD is interested in becoming a partner IRWM would appreciate an executed copy by early December if possible. Otherwise the CSD can certainly opt to join at any time. IRWM anticipates the CSD’s annual contribution to be in the range of \$700-\$800 per year.

9. Next Meeting:

Wednesday, December 12, 2018, 6:00 p.m.
 Los Olivos School, Room 602
 2540 Alamo Pintado Avenue, Los Olivos, CA 93441

10. ADJOURNMENT

The Los Olivos Community Services District is committed to ensuring equal access to meetings. In compliance with the American Disabilities Act, if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, please call 805.946.0431 or email to losolivoscscsd@gmail.com. Any public records, which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District’s Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at a location to be determined in Los Olivos, California 93441.