

**Lisa Palmer, President**  
**Tom Fayram, Vice President**  
**Julie Kennedy, Director**  
**Mike Arme, Director**  
**Brian O'Neill, Director**



POSTED 11-30-2020

**LOS OLIVOS COMMUNITY SERVICES DISTRICT**  
**Board of Directors Special Meeting, December 2, 2020, 6:00 p.m.**

The Meeting will be held electronically via RingCentral Meetings. The public will be able to hear and participate.

1. Join from PC, Mac, Linux, iOS or Android: <https://meetings.ringcentral.com/j/1492858858>
2. Via telephone: +1(623)404-9000 **Meeting ID: 149 285 8858**
3. If you choose to access through your browser, visit <https://meetings.ringcentral.com/join>, enter meeting ID above, Join Meeting

**SPECIAL MEETING AGENDA**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE**

**4. APPROVAL OF MEETING MINUTES**

- a. Minutes of 11-18-2020 Regular Meeting

**5. DIRECTOR COMMENTS**

Directors will give reports on any meetings that they attended on behalf of the District and/or choose to comment on various District activities.

**6. PUBLIC COMMENTS**

Members of the public may address the Board on any items of interest within the subject matter and jurisdiction of the Board but not on the agenda today (Government Code - 54954.3).

Speakers are limited to 3 minutes. Due to the requirements of the Ralph M. Brown Act, the District cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

**7. BUSINESS ITEMS**

**A. District Election and Appointment Status Update**

1. Swearing-in and Seating of Director Fayram

**B. WWTP Siting Options**

1. Siting – How Do We Expedite Site Selection Based on Current Information and Status?
  - a. Study (One Mile criteria) Potential Task 2 for Stantec. Review and comment on attached Draft Scope of Work.
  - b. Timeline for completion
  - c. Additional options for expediting

**C. Project Work Plan and Financial Plan Progress and Planning:**

1. Review Updated Microsoft Project Schedule, Project progress, discussion & direct action.
2. Consultant Contract Schedules and Progress.

**D. Groundwater Monitoring Plan Update & Timeline -GSI**

1. GSI Task Order No. 1 proposal preparation progress. Approve Proposal for contract as appropriate.

2. Timeline & Deliverables

**E. Funding and Grant Report and Milestones**

1. IGM presentation of basic Grant Application Info and Application Authorizing Resolution.
  - a. Preliminary Grant Schedule
  - b. Preliminary Grant Estimate
2. A full Report and Presentation of the SRF Grant Application (Phase 1 Planning) will be given by Greg Jaquez, PE (MNS) at the December 8, 2020 Regular Meeting

**F. Consider and Approve Authorizing Resolution 20-08**

**RESOLUTION 20-08, AN AUTHORIZING RESOLUTION OF THE BOARD OF DIRECTORS OF THE LOS OLIVOS COMMUNITY SERVICES DISTRICT FOR APPLICATION TO THE STATE WATER RESOURCES CONTROL BOARD FOR A CLEAN WATER STATE REVOLVING FUND AND WATER RECYCLING FUNDING PROGRAM GRANT TO FUND THE LOS OLIVOS WASTEWATER RECLAMATION PROGRAM**

**G. Residential Requirements-Local LAMP Document**

1. Report on Ad Hoc Meeting
2. Update of progress and estimate to complete.
3. Process and timeline for review and approval by SBCEHS & RWQCB

**H. Environmental Consultant Selection – Timeline and Completion Date**

1. RFQ Sent out 11-24-2020

**I. Discuss and approve a contract extending Legal Service from ALESHIRE & WYNDER, LLP (A&W), a California limited liability partnership**

1. Presentation by G. Ross Trindle

**J. LAFCO Update Letter – Review last letter and establish/confirm date of next letter.**

**K. Year End Update to Residents – Review Draft Letter**

**8. Next Regular Meeting:**

Wednesday, December 9, 2020, 6:00 p.m.

Via RingCentral Meeting Link to be posted in the agenda (at the Post Office Bulletin Board & CSD Website [www.losolivoscscsd.com](http://www.losolivoscscsd.com))

**9. ADJOURNMENT**

The Los Olivos Community Services District is committed to ensuring equal access to meetings. In compliance with the American Disabilities Act, if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, please call 805.946.0431 or email to [losolivoscscsd@gmail.com](mailto:losolivoscscsd@gmail.com). Any public records, which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at a location to be determined in Los Olivos, California 93441.