

Julie Kennedy, President
Lisa Palmer, Vice President
Tom Fayram, Director
Greg Parks, Director
Nina Stormo, Director



**LOS OLIVOS COMMUNITY SERVICES DISTRICT
PROJECT MANAGEMENT SUBCOMMITTEE MEETING**

Posted: 5-16-2024

May 23, 2024 – 8:30 AM

**St Mark's in the Valley Episcopal Church
2901 Nojoqui Ave, Los Olivos CA 93441**

Please observe decorum and instructions from the Subcommittee Chair

Subcommittee Members: Vice President Palmer (Chair), Directors Stormo, and General Manager Guy Savage

This meeting will be held both in-person and electronically via Zoom Meetings. In-person the meeting will be held at the following locations:
St Mark's in the Valley Episcopal Church, 2901 Nojoqui Ave, Los Olivos CA 93441

The public will also be able to hear and participate electronically via Zoom by using the following links:

Zoom: <https://us06web.zoom.us/j/81937722522?pwd=SWpSU0RYZFliZTBLNGphZG41TGs4dz09>
By Phone: +1 669 900 6833 US (San Jose) Meeting ID: 819 3772 2522 Passcode: 914085
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MEETING AGENDA

1. CALL TO ORDER

Vice President calls the meeting to order at: 8:36AM

2. ROLL CALL

Present: Vice President (Chair) Palmer and General Manager Savage

Absent: Director Stormo

3. PUBLIC COMMENTS

Members of the public may address the Board of Directors on any items of interest within the subject matter and jurisdiction of the Board but not on the agenda today (Gov. Code - 54954.3). The public may also request future agenda topics at this time. Speakers are limited to a maximum of 3 minutes. Due to the requirements of the Ralph M. Brown Act, the Board of Directors cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

Vice President Palmer opens the floor to public comment.

Michelle de Werd speaks.

GM Savage responds to public comment noting that President Kennedy had appointed him as a member of all the subcommittees. He adds that he has often considered asking to be removed as it would make his role as GM easier.

ADMINISTRATIVE ITEMS:

All matters listed hereunder constitute an administrative / consent agenda and will be acted upon by a single vote of the Board. Matters listed on the Consent Agenda will be read only on the request of a member of the Subcommittee,

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in which event the matter may be removed from the Consent Agenda and considered as a separate item. Public may comment on any of the items prior to the vote being taken by the Subcommittee.

4. CONSENT AGENDA

A. MINUTES APPROVAL

Approval of the minutes from February 26, 2024.

Vice President Palmer decides to hold the minutes until the next meeting.

Vice President Palmer opens the floor to public comment.

No requests to speak.

BUSINESS ITEMS:

All matters listed hereunder will be acted upon separately and public comment will be held for each item. As a Subcommittee of the full Board of Directors, Business Items may include one or more recommendations for further discussion or action at a full Board of Directors meeting.

5. CONSIDERATION, REVIEW, AND INPUT RELATED TO MAY/JUNE 2024 LOCSD UPDATE

The District creates a quarterly status update for District residents, property owners, and others. The update is the basis for its required quarterly update to the Santa Barbara Local Area Formation Commission (LAFCO). The GM will present his draft of the May 2024 Update, the Subcommittee will provide updates, changes, and generally review the GM's draft.

GM Savage notes that due to personal conflicts, he does not have an update that the Subcommittee can review. He describes what he has planned for content in the update, including monitoring wells and REGEN report related topics.

VP Palmer suggests he include the process of the REGEN approach, moving into workshops, REGEN's recommendations, and what happens next as part of the update. She adds that including information on the grant application that was filed would also be good.

The subcommittee discusses potentially holding off on publishing the public version of the update until after the June meeting when, hopefully, workshop dates will be set.

Vice President Palmer opens the floor to public comment.

Kathryn Rohrer speaks.

6. CONSIDERATION OF UPCOMING ACTIVITIES AND SCHEDULE

The full Board of Directors has reviewed a GM generated schedule of key upcoming activities and meetings at its last few meetings. The Subcommittee will review the most recent schedule, with the intent of potentially making recommendations to the full Board of Directors at its June Regular meeting.

GM Savage walks through the two spreadsheets he included in the agenda. He then focuses on the Calendar Year 2024 spreadsheet. He talks in particular about proposed Workshops, shown with a WS, in the spreadsheet. He comments that as the year has progressed, various Workshops have been pushed out in time or into next calendar year. He then talks about the "Project Management" spreadsheet. He describes the data included and what each of the rows/columns is intended to convey.

Vice President Palmer opens the floor to public comment.

Michelle de Werd, Tom Nelson, and Kathryn Rohrer speak.

VP Palmer describes gravity versus effluent comparison. She comments that she likes the idea of piggybacking on Regular meetings. VP Palmer talks about the interplay between the various Workshops and how one leads into the next. GM Savage adds that timing of completion for existing projects and when Workshops can be held is important.

GM Savage talks about coupling other discussions with the existing Workshops. For example, he comments that ownership will be an important issue for many property owners and could affect the future Prop 218 vote. VP Palmer suggests that the ownership be discussed in July with the Gravity / Effluent Workshop.

GM Savage comments more on the timing of the various discussions and when reports will be delivered by consultants. The subcommittee agrees that costs, permitting, and funding (grants) opportunities should all be part of the Gravity / Effluent Workshop.

The subcommittee then talks about other Workshops. VP Palmer suggests that LAFCO be engaged as part of the discussion on the Property Owner (Prop 218) vote. The subcommittee then talks about the Treatment Workshop.

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Vice President Palmer reopens the floor to public comment.

Tom Nelson speaks.

GM Savage brings up the roadmap presented in February in order to visually see what was being discussed at that time. He points out the Siting Workshop, EIR Workshop, Capital Cost Workshop. The subcommittee then discusses when the Capital Cost might be appropriate and its relationship to a Final Project Description and reengaging the Assessment Engineer.

The subcommittee then talks more about Workshops, timing, and other Workshops that might be held. VP Palmer suggests a Final Project Description Workshop be targeted for December. GM Savage comments on what it takes to get “in the queue” for grant funding. He talks about how costs might be allocated differently if the LOCSD implements a “local” solution as opposed to connecting to the City of Solvang. He comments that the City of Solvang will have some options regarding up-front capital costs versus on-going capital costs.

VP Palmer comments that she would like to see REGEN on hand for the Gravity / Effluent Workshop. GM Savage talks about potential options for having “experts” on hand for the Gravity / Effluent Workshop, including Stantec, Northstar, and NV5

The subcommittee then briefly talks about what would be presented to the full Board of Directors. GM Savage suggests that another meeting be held, if possible, prior to the June 12 full Director’s meeting. Focus of the discussion is on June 7, after the Finance Subcommittee meeting.

INFORMATIONAL ITEMS:

All matters listed hereunder are informational only, no action will be taken, and public comment not received.

7. SUBCOMMITTEE MEMBER COMMENTS

Subcommittee members will give reports on any meetings that they attended on behalf of the Subcommittee and/or choose to comment on various Subcommittee activities. Subcommittee member requests for future agenda items may also be made at this time.

Vice President Palmer – Asks about coffee dates for meetings with the Public, with GM Savage responding that he has not yet spoken to Lefty’s about holding them at their facility, hence no announcements. VP Palmer comments that these would be good to add to the update.

General Manager Savage - None

8. ADJOURNMENT

Motion to adjourn 9:29 AM.

Motion by: Chair Palmer; Second: GM Savage

Voice vote: 2-0