



POSTED 3-6-2020

Tom Fayram, President  
Lisa Palmer, Vice President  
Julie Kennedy, Secretary  
Mike Arme, Director  
Brian O'Neill, Director

**LOS OLIVOS COMMUNITY SERVICES DISTRICT**  
Board of Directors Meeting, March 11, 2020, 6:00 p.m.  
Los Olivos School, Room 602  
2540 Alamo Pintado Avenue, Los Olivos, CA 93441

### REGULAR MEETING AGENDA

#### 1. CALL TO ORDER

#### 2. ROLL CALL

#### 3. PLEDGE OF ALLEGIANCE

#### 4. APPROVAL OF MEETING MINUTES

- a. Minutes of 2-12-2020 Regular Meeting

#### 5. DIRECTOR COMMENTS

Directors will give reports on any meetings that they attended on behalf of the District and/or choose to comment on various District activities.

#### 6. PUBLIC COMMENTS

Members of the public may address the Board on any items of interest within the subject matter and jurisdiction of the Board but not on the agenda today (Government Code - 54954.3).

Speakers are limited to 3 minutes. Due to the requirements of the Ralph M. Brown Act, the District cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

#### 7. INTERIM GENERAL MANAGER REPORT

Interim General Manager Report on current assignments and general District business. See Attached.

#### 8. BUSINESS ITEMS

##### A. Remnant County Parcel Aquisition.

1. Update, discussion and action/assignments.
  - a. Communication from County ROW.
  - b. Supervisor Hartmann Meeting.
  - c. Options for siting.

##### B. Benefit Assessment Process. Preliminary Report from Lynn Takaichi (Water Consultancy on Engineer's Report Outline. Via Phone Call.

1. Review Following minimum milestones (Board Actions), schedule and take action as required to complete milestones:
  - a. Order Engineer's Report: NTP issued 12-30-2019
  - b. Receive Draft Engineer's Report: 3-30-2020
  - c. Draft Report Review/Directors By: 4-10-2020
  - d. Draft Report Presented at Reg. Meeting, discuss & receive Public Comment: 4-15-2020
  - e. Revise Engineer's Report & distribute to Board by: 4-29-2020
  - f. Board Consider & Approve Revised Engineer's Report: 5-13-2020

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- g. Consider & Approve Resolution of Intent: 5-13-2020
- h. Mail Notice of Public Hearing & Assessment Ballot: 5-15-2020
- i. Public Hearing after 45 days: Can Be done at Special or Regular Meeting 7-15-2020

**C. Environmental Health Funding Request Status and Next Steps**

1. See Final Letter, Attached.
2. County Agreement being prepared.
3. Consultant Proposals Required:
  - a. Geotechnical/Hydrogeology. Boring(s) and Test well(s) GWMP.
  - b. Loading Study & Preliminary Engineering.
  - c. Preliminary Environmental

**D. Project Work Plan and Financial Plan Progress and Planning:**

1. Review Project Plan, Project progress, discussion direct action.
2. Possible items of discussion/action (below):
  - All preliminary project tasks, and future project tasks including Environmental and planning tasks, funding tasks, project siting, phasing, analysis and design tasks. Proposition 218 related items.
  - Review and potential action regarding Mattei's Project Update and Cooperation with the District.
  - RWQCB Support.
  - EHS Support
  - Project Funding
  - LAFCO Status and Actions
  - Open Consultant Contract discussion, comments direct action (Engineer's Report – Water Consultancy, Grant Writing Services – Wallace Group, Local LAMP – Paul Jenzen)
  - Reports from Ad hoc Technical Committee – Report and Potential Action.
  - Report from Individual Board Members Regarding Project Assignments and Actions– Report and Potential Action.

**E. Budget Update Report from the Finance Committee.**

**F. CSDA Board of Director Nominations and Elections, LAFCO Alternate Commission Member as well as a LAFCO Regular Commission Member position Nominations and Election.**

**G. Finance Committee Business Summary and Report. Approved for recommendation for payment:**

1. 2-5-2020 Aleshire & Wynder Invoice 55301 (Jan. 1-Jan. 31 Services) \$1782.85
2. 1-9-2020 Aleshire & Wynder Invoice 55302 (Jan. 1-Jan. 31 Reimbursables) \$106.00
3. 2-28-2020 MNS (January Services) \$3,388.75
4. FIN Quarterly Billing \$1,000
5. Director Kennedy reimbursement For Attendance at 2019 Board Secretary Conference \$525. Note: District received Check for \$525 from Special District Leadership Foundation as Scholarship for Director Kennedy.
6. Website Fee Streamline: \$600

**9. Next Regular Meeting:**

Wednesday, April 15, 2020, 6:00 p.m.  
Los Olivos School, Room 602  
2540 Alamo Pintado Avenue, Los Olivos, CA 93441

**10. ADJOURNMENT**

*The Los Olivos Community Services District is committed to ensuring equal access to meetings. In compliance with the American Disabilities Act, if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, please call 805.946.0431 or email to [losolivoscscd@gmail.com](mailto:losolivoscscd@gmail.com). Any public records, which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at a location to be determined in Los Olivos, California 93441.*