

Tom Fayram, President
Lisa Palmer, Vice President
Julie Kennedy, Secretary
Mike Arme, Director
Brian O'Neill, Director



POSTED 6-5-2020

LOS OLIVOS COMMUNITY SERVICES DISTRICT
Board of Directors Meeting, June 10, 2020, 6:00 p.m.

The Meeting will be held electronically via RingCentral Meetings. The public will be able to hear and participate.

1. **Join from PC, Mac, Linux, iOS or Android:** <https://meetings.ringcentral.com/j/1483319346> Or **iPh-one one-tap : US: +1(623)4049000,,1480195204#**
2. **I suggest Telephone conference for audio: +1(623)4049000 Meeting ID: 148 331 9346**
3. **If you choose to access through your browser, visit <https://meetings.ringcentral.com> , enter meeting ID see above , Join Meeting**

REGULAR MEETING AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF MEETING MINUTES

- a. Minutes of 5-13-2020 Regular Meeting

5. DIRECTOR COMMENTS

Directors will give reports on any meetings that they attended on behalf of the District and/or choose to comment on various District activities.

6. PUBLIC COMMENTS

Members of the public may address the Board on any items of interest within the subject matter and jurisdiction of the Board but not on the agenda today (Government Code - 54954.3).

Speakers are limited to 3 minutes. Due to the requirements of the Ralph M. Brown Act, the District cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

7. INTERIM GENERAL MANAGER REPORT

Interim General Manager Report on current assignments and general District business. See Attached.

8. BUSINESS ITEMS

A. Election Process Review for Board Members who's positions expire in 2020

1. Basic Dates:
 - i. Election Day -Tuesday, November 3, 2020
 - ii. **Candidate Filing Period (Declaration of Candidacy and Nomination Paper Period) July 13, 2020 – August 7, 2020**
 - iii. Write-in Candidate Filing Period - September 7, 2020 – October 20, 2020
 - iv. First Day Ballots will be Mailed - Monday, October 5, 2020
 - v. Close of Registration - Monday, October 19, 2020
 - vi. Conditional Voter Registration - October 20, 2020 – November 3, 2020
2. Take actions as required by the SB County Elections office.(IGM Pike)

B. WWTP Siting Options

1. Update, discussion and action/assignments. (Directors Palmer, O'Neill)

- a. Review Site Options
- b. Overview of Sup. Hartmann Field meeting on 5/27/2020
- c. Review DRAFT Site Plan for County ROW Parcel

C. Consultant Progress Update:

1. Water Consultancy – Assessment Engineers Report
2. Wallace Group – Funding Application
3. Paul Jenzen – Los Olivos CSD LAMP Ammendment

D. RFQ/RFP Progress Report for:

1. Project Design (Load Study) Consultant Selection
2. Groundwater Monitoring Plan Consultant Selection
3. Preliminary Environmental Report Consultant Selection

E. Budget Process Review:

1. Approve a preliminary budget at the Regular Meeting on June 10, 2020.
2. The District will publish a notice stating that the GM has prepared a proposed final budget which is available for inspection on the website;and include the date, time, and place when the Board will meet to adopt the final budget and that any person may appear and be heard regarding any item in the budget or regarding the addition of other items.
3. This notice must be published at least two weeks before the hearing in at least one newspaper of general circulation in the district. NOTE: The notice must be PUBLISHED at least two weeks before the hearing, (SY Valley News). It only needs to be published one time.
4. Final budget will be adopted at the Regular Meeting on July 15, 2020.

F. Project Work Plan and Financial Plan Progress and Planning:

1. Review Project Plan, Financial Plan, Project progress, discussion direct action.
2. Possible items of discussion/action (below):
 - All preliminary project tasks, and future project tasks including Environmental and planning tasks, funding tasks, project siting, phasing, analysis and design tasks. Proposition 218 related items.
 - Review and potential action regarding Mattei's Project Update and Cooperation with the District.
 - RWQCB and EHS Support.
 - Project Funding
 - LAFCO Status and Actions
 - Open Consultant Contract discussion, comments direct action (Engineer's Report – Water Consultancy, Grant Writing Services – Wallace Group, Local LAMP – Paul Jenzen)
 - Reports from Ad hoc Technical Committee – Report and Potential Action.
 - Report from Individual Board Members Regarding Project Assignments and Actions– Report and Potential Action.
 - 2020-21 Secured Property Tax Bill Process Review & action

G. Finance Committee Business Summary and Report. Approved for recommendation for payment:

1. 5-12-2020 Aleshire & Wynder Invoice 56676 (April Services) \$494.00
2. 6-1-2020 Aleshire & Wynder Invoice 57081 (May Services) \$722.00
3. 5-22-2020 MNS Invoice 75271 (April Services) \$6,055.00
4. SDRMA Special Certificate Fee (Add additional insured/EHS Funding Agreement) \$2,925.49
5. FIN Journal Entry 2nd 3rd & 4th Quarter FIN Billing for FY 19-20 (JE-0203013) \$3,000 (*\$1,000 previously approved in March in anticipation of this journal entry but unpaid*)

9. Next Regular Meeting:

Wednesday, July 15, 2020, 6:00 p.m.

Via RingCentral Meeting Link to be posted in the agenda (at the Post Office Bulletin Board & CSD Website www.losolivoscscsd.com)

10. ADJOURNMENT

The Los Olivos Community Services District is committed to ensuring equal access to meetings. In compliance with the American Disabilities Act, if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, please call 805.946.0431 or email to losolivoscscsd@gmail.com. Any public records, which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at a location to be determined in Los Olivos, California 93441.