

Tom Fayram, President
Lisa Palmer, Vice President
Julie Kennedy, Secretary
Mike Arme, Director
Brian O'Neill, Director



POSTED 10-05-2020

LOS OLIVOS COMMUNITY SERVICES DISTRICT
Finance Committee Meeting, October 9, 2020, 11:00 a.m.
VIA RING CENTRAL VIDEO CONFERENCE:

Join from PC, Mac, Linux, iOS or Android: : <https://meetings.ringcentral.com/j/1496752420> Or for browser connection visit <https://meetings.ringcentral.com/join> , enter meeting ID **149 675 2420**, Join Meeting

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The Public can listen and participate via this Conference Call
Please observe decorum and instruction from Committee Chair

FINANCE COMMITTEE MEETING AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MEETING MINUTES

Approve minutes from the September 4, 2020 Finance Committee Meeting.

4. DIRECTOR COMMENTS

Directors will give reports on any meetings that they attended on behalf of the Committee and/or choose to comment on various Committee activities.

5. PUBLIC COMMENTS

Members of the public may address the Committee on any items of interest within the subject matter and jurisdiction of the Committee but not on the agenda today (Government Code - 54954.3). Speakers are limited to 3 minutes. Due to the requirements of the Ralph M. Brown Act, the District cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

6. INTERIM GENERAL MANAGER REPORT

Interim General Manager Report on current assignments and general Committee business.

7. BUSINESS ITEMS

A. Review and recommend to full Board of Directors payment of invoices to the District.

1. 9-22-2020 MNS Invoice 76045 (August Services) \$7,507.50
2. State Board of Equalization filing Fee (Effective on FY 2019/20) \$2,000
3. Consider Other Bills That may be received before the Committee Meeting

B. Review Budgets, Use of FIN System

C. Grant Process Review and cost tracking

Add 2020-10-6 Ayleshire & Wynder
Invoice 58817 (September Services)
\$969.00

8. Next Meeting:

Friday, November 2, 2020, 11:00 a.m. **VIA RING CENTRAL MEETING**

9. ADJOURNMENT The Los Olivos Community Services District is committed to ensuring equal access to meetings. In compliance with the American Disabilities Act, if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, please call 805.946.0431 or email to losolivoscscsd@gmail.com. Any public records, which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at a location to be determined in Los Olivos, California 93441.

Los Olivos Community Services District, P.O. Box 345, Los Olivos, CA 93441, (805) 500-4098
losolivoscscsd@gmail.com, www.losolivoscscsd.com

Tom Fayram, President
Lisa Palmer, Vice President
Julie Kennedy, Secretary
Mike Arme, Director
Brian O'Neill, Director



POSTED 8-31-2020

LOS OLIVOS COMMUNITY SERVICES DISTRICT
Finance Committee Meeting, September 4, 2020, 11:00 a.m.
VIA RING CENTRAL VIDEO CONFERENCE:

Join from PC, Mac, Linux, iOS or Android: <https://meetings.ringcentral.com/j/1484103871>

Or for browser connection visit <https://meetings.ringcentral.com/join>, enter meeting ID 148 410 3871, Join Meeting

Audio Can be via online connection or telephone - dial +1(623)404-9000 Meeting ID: 148 410 3871

The Public can listen and participate via this Conference Call
Please observe decorum and instruction from Committee Chair

FINANCE COMMITTEE MEETING MINUTES

1. CALL TO ORDER - 11:14 a.m.
2. ROLL CALL- *Present: Lisa Palmer, President; Julie Kennedy, Director; Doug Pike, IGM*
3. APPROVAL OF MEETING MINUTES - *Approved minutes from the August 7, 2020 Finance Committee Meeting. Motion: Director Palmer, 2nd: Director Kennedy, Vote 3-0 Approved.*
4. DIRECTOR COMMENTS – *No specific comments for the record.*
5. PUBLIC COMMENTS - *None*
6. INTERIM GENERAL MANAGER REPORT – *No specific comments for the record.*
7. BUSINESS ITEMS
 - A. *Recommended to full Board of Directors payment of invoices to the District.*
 1. 8-20-2020 MNS Invoice 75860 (July Services) \$8,932.50 (*IGM Pike asked to break out District Manager costs and individual Project Management costs*)
 2. 9-3-2020 Aleshire & Wynder Invoice 58404 (August Services) \$1805.00*Payment Approved - Motion: Director Palmer, 2nd: Director Kennedy, Vote 3-0 Approved.*
 - B. *Review Budget – IGM to provide breakdown tracking matrix of consultant costs.*
 - C. *Grant Process Review – Committee received brief update that Gap Analysis is in process, full data transferred from Wallace Group*
8. Next Meeting:
Friday, October 2, 2020, 11:00 a.m. VIA RING CENTRAL MEETING
9. ADJOURNMENT – 11:54 a.m. *Approved - Motion: Director Kennedy, 2nd: Director Palmer, Vote 3-0 Approved.*

APPROVED

Lisa Palmer, President

ATTEST

Doug Pike, IGM/Secretary

Los Olivos Community Services District, P.O. Box 345, Los Olivos, CA 93441, (805) 500-4098
losolivoscscsd@gmail.com, www.losolivoscscsd.com



201 N. Calle Cesar Chavez, Suite 300
Santa Barbara, CA 93103

ENGINEERING
PLANNING
SURVEYING
CONSTRUCTION MANAGEMENT

September 22, 2020

Project No: LOCSD.180392.00

Invoice No: 76046

Los Olivos Community Services District

P.O. Box 553

Los Olivos, CA 93441

Principal Jeffrey Edwards
Project Manager Douglas Pike
Project LOCSD.180392.00 General Manager Services

This Invoice includes:

1. General District Management (\$4036.25)
2. WWTP Site Acquisition (\$2535.00)
3. Design Contract (\$600.00)
4. Groundwater Hydrologist Contract (\$100)
5. Grant Management ((\$236.25))

Professional Services for the Period: August 1, 2020 to August 31, 2020

Level 2 TASK01 District Management

Professional Personnel

	Hours	Rate	Amount	
Project Management				
Project Coordinator	2.75	105.00	288.75	
District Manager	22.50	200.00	4,500.00	
Project Coordinator	2.75	90.00	247.50	
Totals	28.00		5,036.25	
Total Labor				5,036.25
				Level 2 Subtotal
				\$5,036.25

Level 2 TASK02 Engineering Tasks

Professional Personnel

	Hours	Rate	Amount	
Fund Development/Grant Applications				
Project Coordinator	2.25	105.00	236.25	
Totals	2.25		236.25	
Total Labor				236.25

Project	LOCSD.180392.00	General Manager Services	Invoice	76046
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Level 2 Subtotal	\$236.25
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Level 2	TASK03	Survey Tasks
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Professional Personnel

	Hours	Rate	Amount	
Principal Surveyor	5.50	220.00	1,210.00	
Project Management				
Principal Surveyor	4.00	220.00	880.00	
Research				
Senior Land Title Analyst	1.00	145.00	145.00	
Totals	10.50		2,235.00	
Total Labor				2,235.00
		Level 2 Subtotal		\$2,235.00
		Current Invoice Amount		\$7,507.50

Outstanding Invoices

Number	Date	Balance
75860	8/20/2020	8,932.50
Total		8,932.50

Billing Backup

Tuesday, September 22, 2020

MNS Engineers, Inc.

Invoice 76046 Dated 9/22/2020

12:41:23 PM

Project	LOCS.D.180392.00	General Manager Services
Level 2	TASK01	District Management

Professional Personnel

		Hours	Rate	Amount
Project Management				
Project Coordinator				
Zepeda, Mary	8/6/2020	1.00	105.00	105.00
Attend GoTo Meeting with SBC Auditor re FIN issue (Edit Check, Vendor Auto-populate Field and Upload of Supporting Documentation with processing invoices)				
Zepeda, Mary	8/13/2020	1.75	105.00	183.75
Attend Streamline Zoom Launch Party; File Executed Copy of Resolution 19-04 (Electronic and Hard Copy); File Annual Certification of Direct Changes (Electronic and Hard Copy); Follow-up with DP to verify Fund # Reference				
District Manager				
Pike, Douglas	8/3/2020	2.00	200.00	400.00
Finance Committee Agenda Setup (1.0)				
Stantec communications (Contract, Task order #1) (.5)				
RWQCB Communications (.5)				
Pike, Douglas	8/4/2020	2.50	200.00	500.00
Minutes and Finance Agenda Packet (1.5), RFQ to Cleath-Harris, PA (.5), Parcel Acquisition Meeting (.5)				
Pike, Douglas	8/7/2020	3.50	200.00	700.00
Finance Committee meeting (1.0)				
Special Assessment Direct Charge Submittal From Los Olivos Community Services District (2)				
Regular Board Meeting Agenda and Ring Central Invite (.5)				
Pike, Douglas	8/10/2020	3.50	200.00	700.00
Board Packet				
Pike, Douglas	8/11/2020	2.00	200.00	400.00
Stantec Teams Meeting. Subject: Task Order #1 (1)				
Stantec revise and resend Contract per G. Ross Trindle's comments/ (1)				
Pike, Douglas	8/12/2020	4.50	200.00	900.00
Meeting Prep and Board Meeting (4)				
Los Olivos CSD Update Letter (.5)				
Pike, Douglas	8/14/2020	1.00	200.00	200.00
District Update Info to Jane Gray (IRWM) (.5)				
Set Up Regional WQCB Meeting and agenda (.5)				
Pike, Douglas	8/20/2020	.50	200.00	100.00
Stantec Contract Process for signatures and file				

Project	LOCSD.180392.00	General Manager Services			Invoice	76046
Pike, Douglas		8/24/2020	1.00	200.00	200.00	
		PO Box Payment and cleared emails				
Pike, Douglas		8/25/2020	1.00	200.00	200.00	
		Letter to Carlo Achdjian, SBC				
Pike, Douglas		8/31/2020	1.00	200.00	200.00	
		Finance Committee Agenda				
		Project Coordinator				
Zepeda, Mary		8/3/2020	.50	90.00	45.00	
		Check LOCSD G-mail Account for emails from Community Members; Follow-up with LP re District Update Email Analytic; Followup with DP re Payment Reminder for USPS PO Box				
Zepeda, Mary		8/10/2020	.25	90.00	22.50	
		Check LOCSD Gmail Account for emails from Community Members				
Zepeda, Mary		8/11/2020	.25	90.00	22.50	
		LOCSD Website Update - Create September August Meeting Placeholders; Followup with DP re Payment Reminder for USPS PO Box				
Zepeda, Mary		8/14/2020	1.00	90.00	90.00	
		Followup with LP and DG re Mail Chimp Contact List and District Update; Compare dNames from Direct Mailers (Returned to Sender) to Mail Chimp Email List - No Names Found and Inquired re Notification to County for Out-of-Date Mailing List from Fund Parcel Sheet.				
Zepeda, Mary		8/17/2020	.25	90.00	22.50	
		Check LOCSD Gmail Account for emails from Community Members				
Zepeda, Mary		8/24/2020	.25	90.00	22.50	
		Check LOCSD Gmail Account for emails from Community Members				
Zepeda, Mary		8/31/2020	.25	90.00	22.50	
		Check LOCSD Gmail Account for emails from Community Members				
		Totals	28.00		5,036.25	
		Total Labor				5,036.25
					Level 2 Subtotal	\$5,036.25

Level 2	TASK02	Engineering Tasks				
Professional Personnel						
			Hours	Rate	Amount	
		Fund Development/Grant Applications				
		Project Coordinator				
Palmquist, Linda		8/26/2020	.50	105.00	52.50	
		Kickoff meeting for gap analysis				
Palmquist, Linda		8/28/2020	1.00	105.00	105.00	
		Start set up of gap analysis				
Palmquist, Linda		8/31/2020	.75	105.00	78.75	
		Start set up of gap analysis				
		Totals	2.25		236.25	
		Total Labor				236.25
					Level 2 Subtotal	\$236.25

Level 2	TASK03	Survey Tasks				
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Professional Personnel

		Hours	Rate	Amount
Principal Surveyor				
Vandrey, Christopher	8/18/2020	1.00	220.00	220.00
	Legal description for County-owned parcel (Jonata RW)			
Vandrey, Christopher	8/19/2020	2.50	220.00	550.00
	Legal description and plat for County-owned parcel (Jonata RW)			
Vandrey, Christopher	8/20/2020	2.00	220.00	440.00
	Legal description and plat for County-owned parcel (Jonata RW)			
Project Management				
Principal Surveyor				
Vandrey, Christopher	8/4/2020	1.50	220.00	330.00
	Los Olivos CSD meeting: District use of County parcel. Legal description and plat needed after additional discussion with Doug.			
Vandrey, Christopher	8/5/2020	2.50	220.00	550.00
	County parcel is actually remaining RW (adjacent RW has been vacated) from 'Town of Los Olivos' map ca 1890's. Recommend Los Olivos CSD get confirmation from County regarding use of parcel for non-RW functions.			
Research				
Senior Land Title Analyst				
Ueoka, Masayuki	8/5/2020	1.00	145.00	145.00
	research street abandonment			
	Totals	10.50		2,235.00
	Total Labor			2,235.00
			Level 2 Subtotal	\$2,235.00
			Project Total	\$7,507.50
			Total this Report	\$7,507.50



STATE BOARD OF EQUALIZATION
PROPERTY TAX DEPARTMENT
TAX AREA SERVICES SECTION, MIC: 59
PO BOX 942879, SACRAMENTO, CALIFORNIA 94279-0059
1-916-274-3250 • FAX 1-916-285-0130 • TASS@boe.ca.gov
www.boe.ca.gov

TED GAINES
First District, Sacramento

MALIA M. COHEN
Second District, San Francisco

ANTONIO VAZQUEZ, CHAIRMAN
Third District, Santa Monica

MIKE SCHAEFER, VICE CHAIR
Fourth District, San Diego

BETTY T. YEE
State Controller

BRENDA FLEMING
Executive Director

August 13, 2020

PAUL HOOD
SANTA BARBARA LAFCO
105 EAST ANAPAMU ST. RM 407
SANTA BARBARA CA. 93101

2nd Reminder

RE: Payment Due - BOE File No. 19-004, Los Olivos Community Service District

Dear Mr. Hood:

The filing fee for the formation of the **Los Olivos Community Service District** effective on the **2019/20** assessment roll was deferred until the district received its first revenue. Payment is now due.

Per Government Code Section 54902.5, the filing fee must be paid when the district receives its first revenue. **Failure to pay the required fee by the due date will result in the district being removed from the assessment roll.**

The fee requirements are noted below:

The \$2000 filing fee is due on or before December 1, 2020.

Please include a copy of this letter when submitting a fee to this office.

Payment of fees shall be remitted to the State Board of Equalization and mailed to the above address.

Please contact Rowell, Anthony at (916) 274-3250 if you have any questions.

Sincerely,

Ric Schwarting
Research Manager (GIS)
State-Assessed Properties Division
Tax Area Services Section

RS:ra



**ALESHIRE &
WYNDER, LLP**
ATTORNEYS AT LAW

Eileen Lee
eelee@awattorneys.com

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Suite 1700
Irvine, CA 92612
P (949) 223.1170
F (949) 223.1180

ORANGE COUNTY | LOS ANGELES | RIVERSIDE | CENTRAL VALLEY

AWATTORNEYS.COM

October 6, 2020

VIA EMAIL ONLY: dpik@mnsengineers.com

Mr. Doug Pike, Interim General Manager
Los Olivos Community Services District
P.O. Box 345
Los Olivos, CA 93441

Re: **October 2020 Billing Statement (for services through 9/30/20);
Aleshire & Wynder, LLP**

Dear Doug:

Enclosed please find a billing statement for the month of October, which includes services rendered and costs incurred by Aleshire & Wynder, LLP, through September 30, 2020.

Should you have any questions or require additional information concerning the foregoing, please let me know.

Sincerely,

ALESHIRE & WYNDER, LLP

Eileen Lee for
G. Ross Trindle, III

Enclosure

LOS OLIVOS COMMUNITY SERVICES DISTRICT (01245) MONTHLY BILLING SUMMARY

Billing Period: September 1 thru September 30, 2020

	Total Hours	Hourly Rate	Total Fees	Total Costs	Total Fees & Costs	Writeoff Value	Comments
0001 General (\$190 Blended: Atty / Paralegal / Law Clerk)	5.10	190	969.00	0.00	969.00	0.00	(Advisory/Transactional Svcs)
TOTALS:	5.10		969.00	0.00	969.00	0.00	



**ALESHIRE &
WYNDER LLP**
ATTORNEYS AT LAW

Orange County
18881 Von Karman Ave., Suite 1700
Irvine, CA 92612
P 949.223.1170 • F 949.223.1180
awattorneys.com

Federal Tax ID: 55-0814676

Los Olivos Community Services District
Attn: Mr. Doug Pike, Interim General Manager
2540 Alamo Pintado Avenue
Los Olivos, CA 93441

October 6, 2020
Bill No. 58817

For Legal Services Rendered Through 09/30/20

CLIENT: 01245 - Los Olivos Community Services District
MATTER: 0001 - General

PROFESSIONAL SERVICES

Date	Attorney	Description	Hours	Amount
09/04/20	GRT	(AD HOC GRANT COMMITTEE) REVIEW AND REVISE RESOLUTION AND DRAFT POLICY RE AD HOC GRANT REVIEW COMMITTEE; DRAFT TRANSMITTAL TO IGM AND BOARD PRESIDENT RE SAME	0.60	114.00
	GRT	(AD HOC TECHNICAL COMMITTEE) REVIEW AND REVISE RESOLUTION AND DRAFT POLICY RE TASK ORDER REVIEW BY AD HOC TECHNICAL REVIEW COMMITTEE; DRAFT TRANSMITTAL TO IGM AND BOARD PRESIDENT RE SAME	0.60	114.00
	GRT	(CLOSED SESSION) PHONE CONFERENCE WITH IGM RE OPEN SESSION REQUIREMENT FOR SELECTION OF REAL PROPERTY NEGOTIATORS PRIOR TO CLOSED SESSION UNDER REAL PROPERTY NEGOTIATION EXCEPTION; DRAFT FOLLOW UP EMAIL WITH REQUIRED LANGUAGE RE OPEN SESSION ITEM AND CLOSED SESSION ITEM	0.60	114.00

PROFESSIONAL SERVICES

Date	Attorney	Description	Hours	Amount
09/09/20	GRT	(DISTRICT POWERS) PROVIDE ANALYSIS TO IGM AND BOARD PRESIDENT REGARDING SCOPE OF POWERS OF DISTRICT UNDER COMMUNITY SERVICES DISTRICT LAW, SANITATION DISTRICT ACT, AND CITY'S AUTHORIZING ACT (MEASURE P 2018) RE ACQUISITION AND DEVELOPMENT OF ADDITIONAL PRIVATE PROPERTY FOR SUPPLEMENTAL SEWAGE COLLECTION BY DISTRICT OR THIRD PARTIES UNDER CONTRACT	0.70	133.00
	GRT	(REGULAR BOARD MEETING) COMPLETE PREPARATION FOR AND ATTEND REGULAR MEETING VIA RING CENTRAL	2.30	437.00
09/17/20	GRT	(GSI PSA) REVIEW OF PROPOSED REVISIONS TO PROFESSIONAL SERVICES AGREEMENT AND ADVISE IGM RE SAME; UPDATE FILE	0.20	38.00
09/29/20	GRT	(AB 1234 TRAINING) DRAFT EMAIL TO BOARD OF DIRECTORS RE BI-ANNUAL REQUIREMENT FOR COMPLETION	0.10	19.00
Total Professional Services			5.10	\$969.00

PROFESSIONAL SERVICES SUMMARY

Code	Name	Hours	Rate	Amount
GRT	George "Ross" Trindle	5.10	190.00	969.00
Total Professional Services		5.10		\$969.00

Receipts Since Last Bill

Prior Balance On This Matter -5,130.00

Date	Description	Total Applied to this Matter
09/11/20	COUNTY OF SANTA BARBARA	3,325.00
09/24/20	SANTA BARBARA COUNTY	1,805.00
Less Total Payments		\$5,130.00
Current Matter Due Amount		\$969.00

CURRENT BILL TOTAL AMOUNT DUE

\$969.00

Client: 01245 - Los Olivos Community Services District
Matter: 0001 - General

October 6, 2020
Page 3

Balance Forward:	5,130.50
Payments & Adjustments:	-5,130.50
Total Due:	<u>\$969.00</u>

Please return this page with remittance

to
Aleshire & Wynder, LLP

Bill Number: 58817
Bill Date: October 6, 2020
Client Code: 01245
Client Name: Los Olivos Community Services District
Matter Code: 0001
Matter Name: General

Total Professional Services	969.00
Total Disbursements	0.00
CURRENT BILL TOTAL AMOUNT DUE	<u>969.00</u>
Balance Forward:	5,130.50
Payments & Adjustments:	-5,130.50
Total Due:	<u>969.00</u>

Amount enclosed: _____

Thank You

Report : Financial Status (Real-Time)

Selection Criteria: Fund = 3490

Layout Options: Summarized By = Fund, LineltemAccount; Page Break At = Fund

Last Updated: 10/6/2020 6:05:01 PM

Accounting Period: OPEN

Fund 3490 -- Los Olivos CSD

Line Item Account	6/30/2021 Fiscal Year Adjusted Budget	10/6/2020 Year-To-Date Actual	6/30/2021 Fiscal Year Variance	6/30/2021 Fiscal Year Pct of Budget
Revenues				
Taxes				
3066 -- Special Tax Assessment	188,887.00	-271.75	0.00	-0.14%
Taxes	0.00	-271.75	0.00	0.00%
Use of Money and Property				
3380 -- Interest Income	0.00	0.00	0.00	--
3381 -- Unrealized Gain/Loss Invstmnts	0.00	0.00	0.00	0.00%
Use of Money and Property	0.00	0.00	0.00	0.00%
Intergovernmental Revenue-Other				
4840 -- Other Governmental Agencies	180,000.00	0.00	0.00	--
Intergovernmental Revenue-Other	0.00	0.00	0.00	--
Revenues	368,887.00	0.00	0.00	0.00
Expenditures				
Services and Supplies				
7090 -- Insurance	2,320.00	0.00	0.00	0.00%
7324 -- Audit and Accounting Fees	4,000.00	0.00	0.00	0.00%
7430 -- Memberships	1,200.00	0.00	0.00	0.00%
7450 -- Office Expense	2,000.00	0.00	0.00	0.00%
7460 -- Professional & Special Service (Consultant Exp)	193,500.00	5,135.00	-5,135.00	2.65%
7508 -- Legal Fees	27,000.00	8,368.02	-18,368.02	30.99% \$3238.02 from FY 19-20
7510 -- Contractual Services (IGM Contract)	80,400.00	22,266.25	-22,266.25	27.69% \$13,333.75 from FY 19-20
7530 -- Publications & Legal Notices	1,000.00	0.00	0.00	0.00%
7732 -- Training	1,500.00	0.00	0.00	0.00%
Services and Supplies	309,920.00	35,769.27	-45,769.27	11.54%
Other Charges				
7894 -- Communication Services	930.00	0.00	0.00	0.00%
Other Charges (County Election Fees)	8,000.00	0.00	0.00	0.00%
Expenditures	318,850.00	35,769.27	-45,769.27	11.22%

Cash Balance

Fund	Beginning Balance	Month-to-date cash receipts	Month-To-Date Treasury Credits (+)	Month-To-Date Treasury Debits (-)	Ending Balance
3490 -- Los Olivos CSD					
6/1/2019 - 6/30/2019 (FY 2018-19)	112,073.98	0.00	189,600.16	184,868.00	116,806.14
7/1/2019 - 7/31/2019 (FY 2019-20)	116,806.14	0.00	568.10	14,530.44	102,843.80
8/1/2019 - 8/31/2019 (FY 2019-20)	102,843.80	0.00	0.00	0.00	102,843.80
9/1/2019 - 9/30/2019 (FY 2019-20)	102,843.80	0.00	0.00	0.00	102,843.80
10/1/2019 - 10/31/2019 (FY 2019-20)	102,843.80	0.00	502.03	21,826.18	81,519.65
11/1/2019 - 11/30/2019 (FY 2019-20)	81,519.65	0.00	0.00	12,726.68	68,792.97
12/1/2019 - 12/31/2019 (FY 2019-20)	68,792.97	0.00	118,021.75	12,772.97	174,041.75
1/31/2019 - 1/30/2020 (FY 2019-20)	174,041.75	0.00	0.00	1,799.03	172,242.72
2/1/2020 - 2/29/2020 (FY 2019-2020)	172,671.12	0.00	257.75	11,695.00	161,233.87
3/1/2020 - 3/31/2020 (FY 2019-2020)	161,233.87	525.00	117,224.70	122,555.77	156,472.80
4/1/2020 - 4/30/2020 (FY 2019-2020)	156,427.80	0.00	72,396.85	6,402.60	222,422.05
5/1/2020 - 5/31/2020 (FY 2019-2020)	222,422.05	0.00	72,309.08	96,379.70	198,351.43
6/1/2020 - 6/30/2020 (FY 2019-2020)	198,351.43	0.00	7,231.00	11,696.49	193,885.94
7/1/2020 - 7/31/2020 (FY 2020-21)	193,885.94	0.00	608.94	6,190.00	188,304.88
8/1/2020 - 8/31/2020 (FY 2020-21)	188,304.88	0.00	0.00	3,883.02	184,421.86
9/1/2020 - 9/02/2020 (FY 2020-21)	184,421.86	0.00	0.00	25,696.25	158,453.86
10/1/2020 - 10/6/2020 (FY 2020-21)	158,453.86	0.00	0.00	0.00	158,453.86

Consultant Contract Cost Summary

STATUS DATE

10/6/2020

	Project	Consultant	Contract Value	FY 2019-20						FY 2019-20	FY 2020-21			FY 2020-21	TOTAL CONTRACT TO-DATE	
				Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	TOTAL FY 2019-20	Jul-20	Aug-20	Sep-20		TOTAL FY 2020-21
1	Local LAMP Supplement	Paul Jenzen	\$19,200.00			\$1,960.00									\$0.00	\$1,960.00
	MNS Project Management				\$500.00	\$200.00	\$100.00	\$105.00							\$0.00	\$905.00
	A&W Contract Review/Support														\$0.00	\$0.00
2a	Grant Writing	Wallace Group	\$5,000.00			\$910.00	\$1,505.00	\$645.00		\$430.00					\$0.00	\$3,490.00
	MNS Project Management					\$200.00		\$100.00	\$50.00				\$200.00		\$200.00	\$550.00
	A&W Contract Review/Support														\$0.00	\$0.00
2b	Grant Writing	MNS Grant Writers	\$5,000.00										\$236.25		\$236.25	\$236.25
	MNS Project Management														\$0.00	\$0.00
	A&W Contract Review/Support														\$0.00	\$0.00
3	Assessment Engineer's Report	Water Consultancy	\$15,280.00		\$4,060.00	\$4,640.00	\$1,160.00								\$0.00	\$9,860.00
	MNS Project Management			\$600.00				\$100.00	\$155.00						\$0.00	\$855.00
	A&W Contract Review/Support														\$0.00	\$0.00
4	Preliminary Design Services	Stantec	\$20,000.00												\$0.00	\$0.00
	MNS Project Management							\$105.00		\$1,000.00					\$1,105.00	\$1,705.00
	A&W Contract Review/Support											\$600.00			\$600.00	\$0.00
5	Preliminary Hydrogeologic/ Geotechnical Services	TBD	\$85,000.00												\$0.00	\$0.00
	MNS Project Management							\$300.00	\$700.00			\$200.00	\$100.00		\$300.00	\$1,300.00
	A&W Contract Review/Support												\$38.00		\$38.00	\$38.00
6	Preliminary Environmental Services	TBD	\$45,000.00												\$0.00	\$0.00
	MNS Project Management														\$0.00	\$0.00
	A&W Contract Review/Support														\$0.00	\$0.00
7	Parcel Acquisition	County of SB	\$5,000.00												\$0.00	\$0.00
	MNS Project Management/Engrg.						\$187.50	\$875.00	\$400.00	\$4,262.50		\$1,406.25	\$335.00		\$1,741.25	\$7,466.25
	MNS Survey		\$2,240.00										\$2,235.00		\$2,235.00	\$2,235.00
	A&W Contract Review/Support														\$0.00	\$0.00
	TOTAL Contract Costs	#####													\$25,250.00	\$5,350.50
8	MNS IGM Dist. Mgmt.			\$4,634.30	\$2,888.75	\$6,031.25	\$6,440.00	\$4,770.00	\$5,285.00	\$1,181.25		\$7,126.25	\$4,237.50			
	TOTAL IGM Dist Mgmt. Costs	#####													\$31,230.55	\$11,363.75