

Julie Kennedy, President
Tom Nelson, Vice President
Tom Fayram, Director
Greg Parks, Director
Lisa Palmer, Director



**LOS OLIVOS COMMUNITY SERVICES DISTRICT
PROJECT MANAGEMENT SUBCOMMITTEE MEETING**

Posted: 10-10-2026

October 14, 2026 – 8:30 AM

St. Mark's In The Valley

2901 Nojoqui Avenue, Los Olivos, California 93441

Please observe decorum and instructions from the Subcommittee Chair

Subcommittee Members: Director Palmer (Chair) and Director Nelson

This meeting will be held both in-person and electronically via Zoom Meetings. In-person the meeting will be held at the following locations:
St Mark's in the Valley Episcopal Church, 2901 Nojoqui Ave, Los Olivos CA 93441

The public will also be able to hear and participate electronically via Zoom by using the following links:

Zoom: <https://us06web.zoom.us/j/84350602040?pwd=2VNVNnaY2fzB7MI6OML33oz2sND8RU.1>
By Phone: +1 669 900 6833 US (San Jose) Meeting ID: 843 5060 2040 Passcode: 909261
One tap mobile: +16694449171,,84350602040#,,,,*909261# US

The Los Olivos Community Services District is committed to ensuring equal access to meetings. In compliance with the American Disabilities Act, if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, please call 805.500.4098 or email to losolivoscscsd@gmail.com. Any public records, which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at a location to be determined in Los Olivos, California 93441.

MEETING AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENTS

Members of the public may address the Board of Directors on any items of interest within the subject matter and jurisdiction of the Board but not on the agenda today (Gov. Code - 54954.3). The public may also request future agenda topics at this time. Speakers are limited to a maximum of 3 minutes. Due to the requirements of the Ralph M. Brown Act, the Board of Directors cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

ADMINISTRATIVE ITEMS:

All matters listed hereunder constitute an administrative / consent agenda and will be acted upon by a single vote of the Board. Matters listed on the Consent Agenda will be read only on the request of a member of the Subcommittee, in which event the matter may be removed from the Consent Agenda and considered as a separate item. The Public may comment on any of the items prior to the vote being taken by the Subcommittee.

4. CONSENT AGENDA

A. MINUTES APPROVAL

Approval of the minutes from August 29, 2026.

BUSINESS ITEMS:

All matters listed hereunder will be acted upon separately and public comment will be held for each item. As a Subcommittee of the full Board of Directors, Business Items may include one or more recommendations for further

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Agenda Packet
Page 1 of 8

discussion or action at a full Board of Directors meeting.

5. DISCUSSION OF UPCOMING ACTIVITIES AND SCHEDULE, PROJECT PLANNING

The Subcommittee will discuss project schedules, with the intent of potentially making recommendations to the full Board of Directors at its Regular meeting. Discussion may include, but not be limited to, Wallace Group design schedules, Padre environmental schedules, Assessment Engineering schedules, Proposition 218 timelines, and related costs. The GM will specifically be looking for input from the Subcommittee on what information they will need to help move the conversation forward.

INFORMATIONAL ITEMS:

All matters listed hereunder are informational only, no action will be taken, and public comment not received.

6. SUBCOMMITTEE MEMBER COMMENTS

Subcommittee members will give reports on any meetings that they attended on behalf of the Subcommittee and/or choose to comment on various Subcommittee activities. Subcommittee member requests for future agenda items may also be made at this time.

7. ADJOURNMENT

ITEM 4A – MINUTES

MINUTES

Julie Kennedy, President
Tom Nelson, Vice President
Tom Fayram, Director
Greg Parks, Director
Lisa Palmer, Director



**LOS OLIVOS COMMUNITY SERVICES DISTRICT
PROJECT MANAGEMENT SUBCOMMITTEE MEETING**

Posted: 8-25-2026

August 29, 2026 - 10:00 AM

St. Mark's In The Valley

2901 Nojoqui Avenue, Los Olivos, California 93441

Please observe decorum and instructions from the Subcommittee Chair

Subcommittee Members: Director Palmer (Chair) and Director Nelson

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MEETING AGENDA

1. CALL TO ORDER

The Chair called the meeting to order at: 10:02 AM

2. ROLL CALL

Present: Directors Nelson and Palmer

Absent: None

3. PUBLIC COMMENTS

Members of the public may address the Board of Directors on any items of interest within the subject matter and jurisdiction of the Board but not on the agenda today (Gov. Code - 54954.3). The public may also request future agenda topics at this time. Speakers are limited to a maximum of 3 minutes. Due to the requirements of the Ralph M. Brown Act, the Board of Directors cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

The chair opened the floor to public comment.

Kathryn Rohrer speaks.

ADMINISTRATIVE ITEMS:

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4. CONSENT AGENDA

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Agenda Packet
Page 4 of 8

A. MINUTES APPROVAL

Approval of the minutes from April 4, 2025.

The chair opened the floor to public comment.

Michelle deWerd speaks.

Motion to approve minutes as submitted.

Motion by: VP Nelson, seconded by Director Palmer

Voice vote: 2-0

BUSINESS ITEMS:

All matters listed hereunder will be acted upon separately and public comment will be held for each item. As a Subcommittee of the full Board of Directors, Business Items may include one or more recommendations for further discussion or action at a full Board of Directors meeting.

5. DISCUSSION OF UPCOMING ACTIVITIES AND SCHEDULE

The Subcommittee will discuss project schedules, with the intent of potentially making recommendations to the full Board of Directors at its Regular meeting. Discussion may include, but not be limited to, Wallace Group design schedules, Padre environmental schedules, Assessment Engineering schedules, and Proposition 218 timelines. The GM will specifically be looking for input from the Subcommittee on what information they will need to help move the conversation forward.

GM Savage walks through the schedule attached to the agenda and then shifts to a summary version he has been working on that shows other impacts to schedule such as when workshops might be held, environmental, and the Prop 218 process itself. The Subcommittee asks questions, with answers being provided by GM Savage throughout. GM Savage closes his formal presentation by saying he is essentially looking for two things: input on how much detail the subcommittee wants to see and what other types of information would be helpful to include in the schedule.

VP Nelson comments he would like to see more detail, in bi-monthly or quarterly meetings. He notes that it is easier for him to digest small pieces of information and that he likes a “progress report” approach.

Director Palmer concurs that as much detail as possible would be helpful. She also adds that she would like to see information regarding when the Board will be reviewing something as opposed to making a decision. Director Palmer adds that she thinks information on the City of Solvang negotiations would be helpful along with key dates for agreements with the City. She adds that treatment plant upgrades and tie-ins to City improvements would be helpful. Director Palmer then shifts gears to talk about how to apply the assessment engineering into the conversation, how that would appear in the schedule, and being sure to have consultant input throughout the process. She then adds that including budgetary information would be helpful, including District funds as opposed to County grant/loan funds.

The chair opens the floor to public comment.

Kathryn Rohrer and Michelle deWerd speak.

The Subcommittee discusses how often they would like to have meetings to discuss the project plan. VP Nelson notes he is flexible but thinks that monthly might be appropriate. Director Palmer notes she wants to continue to see the project moving forward. Consensus is to leave the scheduling up to GM Savage given competing efforts and deliverables related to the project itself.

INFORMATIONAL ITEMS:

All matters listed hereunder are informational only, no action will be taken, and public comment not received.

6. SUBCOMMITTEE MEMBER COMMENTS

Subcommittee members will give reports on any meetings that they attended on behalf of the Subcommittee and/or choose to comment on various Subcommittee activities. Subcommittee member requests for future agenda items may also be made at this time.

VP Nelson – none

Director Palmer – none

7. ADJOURNMENT

Motion to adjourn at: 10:53 AM

Motion by VP Nelson, seconded by: Director Palmer

Voice vote: 2-0

Respectfully submitted:

A handwritten signature in blue ink, appearing to read "Guy W. Savage".

Guy W. Savage

General Manager – Los Olivos Community Services District

Approved:

Director Palmer, Chair

ITEM 5 – PROJECT PLANNING

PROJECT PLANNING

LOCSO - Septic to Sewer / Water Reclamation Roadmap - WORKING DRAFT															9/22/2026	
Task or Activity	2026				2027										Lead or Oversight	
	Q3	Q4			Q1			Q2			Q3			Q4		
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct		
Board and Public Education															Board	Board Actions: W=Workshop A=Adopt/Approve R=Review/Accept H=Hearing
Public workshops and outreach																
Assessments Methodology									W							
Proposition 218										W						
Environmental											W					
Engineering / Design															Tech	
Technical Study / Design - Wallace Group																
60% Design																
60% Design Review					R											
90% Design																
90% Design Review										R						
Property Owner Outreach - flows															Board	
Assessment Engineering - TBD consulting group															Finance	
Methodology review and selection						A										
Draft Preliminary Assessment Engineer Report								R								
Final Assessment Engineer Report											A					
DRAFT O&M rate research - EPA/CAWAG																
Sample rate development					R											
Environmental																
Environmental Review - Padre															New Comm	
Draft Environmental Report							R									
Final Environmental Report										A					Board	
Prop 218 - Property Owner vote on proposed project																
Polling for election feasibility							R								Prop 218	
Prop 218 Notice - development and mailing										R						
Protest / Hearing window (45-60 days)																
Prop 218 Hearing												H			Board	
City of Solvang																
Contract				A												
Plant Upgrade (due to complete 3Q2028)																
Grants and Financing																
WRDA approach refinement (\$3-5m)															Tech	
Develop financing plan															Grants	
Seek grants and financing																