

Tom Fayram, President
Lisa Palmer, Vice President
Julie Kennedy, Secretary
Mike Arme, Director
Brian O'Neill, Director



POSTED 4-10-2020

LOS OLIVOS COMMUNITY SERVICES DISTRICT
Board of Directors Meeting, April 15, 2020, 6:00 p.m.

The Meeting will be held electronically via RingCentral Meetings. The public will be able to hear and participate.

1. **Join from PC, Mac, Linux, iOS or Android:** <https://meetings.ringcentral.com/j/1480195204> Or
iPhone one-tap : +1(623)404-9000;1480195204#
2. **I suggest Telephone conference for audio:**
+1(623)4049000 Meeting ID: 148 019 5204

REGULAR MEETING MINUTES

1. CALL TO ORDER

Meeting called to order at 6:03pm

2. ROLL CALL

Directors Fayram, Palmer, O'Neill Arme & Kennedy present along with IGM Pike.

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF MEETING MINUTES

Minutes of 3-11-2020 Regular Meeting

No action. Approval deferred to May 2020 Regular Board Meeting.

5. DIRECTOR COMMENTS

Directors will give reports on any meetings that they attended on behalf of the District and/or choose to comment on various District activities.

6. PUBLIC COMMENTS

Members of the public may address the Board on any items of interest within the subject matter and jurisdiction of the Board but not on the agenda today (Government Code - 54954.3).

Speakers are limited to 3 minutes. Due to the requirements of the Ralph M. Brown Act, the District cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

No public comments

7. INTERIM GENERAL MANAGER REPORT

Interim General Manager Report on current assignments and general District business.

Board requested IGM Pike to add Board elections to May agenda. Board also requested to add Wallace Group update as a regular item to future Finance Committee meeting agendas.

8. BUSINESS ITEMS

A. Benefit Assessment Process. Preliminary Report from Lynn Takaichi (Water Consultancy on Engineer's Report Outline.

1. Review Following minimum milestones (Board Actions), schedule and take action as required to complete milestones:
 - a. Order Engineer's Report: NTP issued 12-30-2019
 - b. Receive Draft Engineer's Report: 3-30-2020
 - c. Draft Report Review/Directors By: 4-10-2020

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- d. Draft Report Presented at Reg. Meeting, discuss & receive Public Comment: 4-15-2020
- e. Revise Engineer's Report & distribute to Board by: 4-29-2020
- f. Board Consider & Approve Revised Engineer's Report: 5-13-2020
- g. Consider & Approve Resolution of Intent: 5-13-2020
- h. Mail Notice of Public Hearing & Assessment Ballot: 5-15-2020
- i. Public Hearing after 45 days: Can Be done at Special or Regular Meeting 7-15-2020

No action. Discussion – given uncertainty of business climate as a result of the pandemic, Board suggested due dates for activities be removed and add potential funding options for deliverables.

B. Remnant County Parcel Aquisition.

1. Update, discussion and action/assignments.

No action.

C. County Funding Agreement Update.

No action.

D. RFQ/RFP Progress Report for:

1. Project Design (Load Study) Consultant Selection
2. Groundwater Monitoring Plan Consultant Selection
3. Preliminary Environmental Report Consultant Selection

No action.

E. Project Work Plan and Financial Plan Progress and Planning:

1. Review Project Plan, Project progress, discussion direct action.
2. Possible items of discussion/action (below):
 - All preliminary project tasks, and future project tasks including Environmental and planning tasks, funding tasks, project siting, phasing, analysis and design tasks. Proposition 218 related items.
 - Review and potential action regarding Mattei's Project Update and Cooperation with the District.
 - RWQCB and EHS Support.
 - Project Funding
 - LAFCO Status and Actions
 - Open Consultant Contract discussion, comments direct action (Engineer's Report – Water Consultancy, Grant Writing Services – Wallace Group, Local LAMP – Paul Jenzen)
 - Reports from Ad hoc Technical Committee – Report and Potential Action.
 - Report from Individual Board Members Regarding Project Assignments and Actions– Report and Potential Action.

No action. Discussion – Board requested milestones be added to project plan.

F. Budget Update Report from the Finance Committee.

G. Finance Committee Business Summary and Report. Approved for recommendation for payment:

1. 3-18-2020 Aleshire & Wynder Invoice 55999 (2-1-2020 through 2-29-2020) \$1254.00
2. 3-25-2020 MNS (February Services) \$6431.25
3. 3-11-2020 Water Consultancy Invoice 379 (services through February 29, 2020) \$4640.00
4. 4/7/2020 Water Consultancy Invoice 383 (services through March 31, 2020) \$1160.00
5. 2-24-2020 Paul Jenzen – Coastal Onsite Design Services Invoice 110 (services through February 24, 2020) \$1960.00
6. 3-23-2020 Wallace Group Invoice 50456 (services through February 29, 2020) \$910.00

Action: Approve Invoices for Payment

Motion: Director Kennedy Second: Director Palmer

Vote: 5-0

9. Next Regular Meeting:

Wednesday, May 13, 2020, 6:00 p.m.

Via RingCentral Meeting Link to be posted in the agenda (at the Post Office Bulletin Board & CSD Website www.losolivoscsd.com)

10. ADJOURNMENT

Action: Adjourn Meeting at 7:39pm

Motion: Director Kennedy Second: Director Arme

Vote: 5-0

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APPROVED



Tom Fayram, President

ATTEST



Julie Kennedy, Secretary

