

Julie Kennedy, President
Lisa Palmer, Vice President
Tom Fayram, Director
Greg Parks, Director
Nina Stormo, Director



**LOS OLIVOS COMMUNITY SERVICES DISTRICT
FINANCE SUBCOMMITTEE MEETING
November 8, 2024 – 8:30 AM**

Posted: 11/4/2024

**St Mark's in the Valley Episcopal Church
2901 Nojoqui Ave, Los Olivos CA 93441**

Please observe decorum and instructions from the Subcommittee Chair

Finance Committee: President Julie Kennedy (Chair), Vice President Lisa Palmer and General Manager Guy Savage

This meeting will be held both in-person and electronically via Zoom Meetings. In-person the meeting will be held at the above locations.

The public will also be able to hear and participate electronically via Zoom by using the following links:

Zoom: <https://us06web.zoom.us/j/81937722522?pwd=SWpSU0RYZFljZTBkNGphZG41TGs4dz09>
By Phone: +1 669 900 6833 US (San Jose) Meeting ID: 819 3772 2522 Passcode: 914085
One tap mobile: +14086380968,,81937722522#,,,,*914085# US (San Jose)

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MEETING AGENDA

1. CALL TO ORDER

President (Chair) Kennedy called the meeting to order at: 8:34 AM

2. ROLL CALL

Present: President Kennedy, General Manager Savage

Absent: Vice President Palmer

3. PUBLIC COMMENTS

Members of the public may address the Board of Directors on any items of interest within the subject matter and jurisdiction of the Board but not on the agenda today (Gov. Code - 54954.3). The public may also request future agenda topics at this time. Speakers are limited to a maximum of 3 minutes. Due to the requirements of the Ralph M. Brown Act, the Board of Directors cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

The Chair opened the floor to public comment.

No requests to speak.

ADMINISTRATIVE ITEMS:

All matters listed hereunder constitute an administrative / consent agenda and will be acted upon by a single vote of the Board. Matters listed on the Consent Agenda will be read only on the request of a member of the Subcommittee, in which event the matter may be removed from the Consent Agenda and considered as a separate item. Public may comment on any of the items prior to the vote being taken by the Subcommittee.

4. CONSENT AGENDA

A. MINUTES APPROVAL

Approval of the minutes from October 4, 2024.

The Chair opened the floor to public comment.

No requests to speak.

Los Olivos Community Services District, P.O. Box 345, Los Olivos, CA 93441, (805) 500-4098

losolivoscscsd@gmail.com, www.losolivoscscsd.com

Motion to approve the Consent Agenda.
Motion by: President Kennedy, Second: GM Savage
Voice vote: 2-0

BUSINESS ITEMS:

All matters listed hereunder will be acted upon separately and public comment will be held for each item.

5. INVOICE REVIEW AND RECOMMENDATION

The Subcommittee will review and recommend to the full Board of Directors, payment of those unpaid invoices that were received on or before November 4, 2024.

No.	Invoice Date	Invoice #	Provider	Amount
1	9/30/24	10070	WSC – City of Solvang Connection Engineering	\$ 6,149.50
2	10/8/2024	90356	A&W – Legal Services	\$ 2,029.20
3	10/10/2024	FB57281	Carollo – City of Solvang WWTP Engineering	\$ 5,197.50
4	10/18/2024	87780	MNS – Engineering and Support Services	\$ 842.50
5	11/4/2024	202410	Savage – General Manager Services	\$ 6,437.00

Project	Vendor	To Date (inc. above)	Total Authorization
City of Solvang Connection	WSC – Treatment Infrastructure (pumps, pipes)	\$ 14,559.25	\$ 18,787.00
City of Solvang Connection	Carollo – Treatment Plant Impacts	\$ 5,197.50	\$ 40,240.00

The Chair opened the floor to public comment.

No requests to speak.

President Kennedy asks if the WSC and Carollo contracts are complete. GM Savage responds that both are expected to attend the meeting next week. President Kennedy comments on the MNS invoices, noting that the payable invoices effort seems like a lot of money. GM Savage responds that it does seem like a lot of time.

Motion to recommend for payment the invoices as outlined in item 5, to the full Board of Directors.

Motion by: President Kennedy, Second: GM Savage
Voice vote: 2-0

6. BUDGET REPORTS

The General Manager will review the most recent budget reports (attached) and comment on changes to financial systems.

GM Savage briefly walks through the attached budget reports, pointing out that the District has approximately \$301,000 in its account.

President Kennedy asks if the work for 30% Design work related to connecting to the City of Solvang. GM Savage responds the two contracts shown earlier, plus the Stantec contract can be managed within the existing budget.

The Chair opened the floor to public comment.

No requests to speak.

INFORMATIONAL ITEMS:

All matters listed hereunder are informational only, no action will be taken, and public comment not received.

7. SUBCOMMITTEE MEMBER COMMENTS

Subcommittee members will give reports on any meetings that they attended on behalf of the Subcommittee and/or choose to comment on various Subcommittee activities. Subcommittee member requests for future agenda items may also be made at this time.

President Kennedy – notes that the Grant Subcommittee will hopefully be meeting soon. She adds that she will be attending the Funding Fair next week.

GM Savage – notes that he attended the funding fair zoom meeting, yesterday. He adds that he has not heard from MLH yet on the audit for FY 2023-24.

8. ADJOURNMENT

Motion to adjourn at: 8:43 AM

Motion by: President Kennedy, Second: GM Savage

Voice vote: 2-0

Respectfully submitted:



Guy W. Savage

General Manager – Los Olivos Community Services District

Approved:

Vice President (Chair) Lisa Palmer