

Lisa Palmer, President
Tom Fayram, Vice President
Mike Arme, Director
Brian O'Neill, Director
Brad Ross, Director



POSTED 7-9-21

LOS OLIVOS COMMUNITY SERVICES DISTRICT
Board of Directors Regular Meeting July 14, 2021, 6:00 p.m.

Per Governor Newsom's Executive Orders N-25-20 and N-29-20 and N-8-21 this meeting will be held Electronically and will be teleconferenced due to the COVID – 19 Pandemic. Members of the public Can observe and participate as set forth below:

Topic: Los Olivos CSD Board Meeting

Time: Jul 14, 2021 06:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/87607295278?pwd=ZkFNQIVsMVA3emlIN0NTU1hmZlBhUT09>

Meeting ID: 876 0729 5278

Passcode: 782198

One tap mobile

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REGULAR MEETING AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. DIRECTOR COMMENTS

Directors will give reports on any meetings that they attended on behalf of the District and/or choose to comment on various District activities.

5. PUBLIC COMMENTS

Members of the public may address the Board on any items of interest within the subject matter and jurisdiction of the Board but not on the agenda today (Government Code - 54954.3). *Speakers are limited to 3 minutes. Due to the requirements of the Ralph M. Brown Act, the District cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.*

6. ADMINISTRATIVE AGENDA

All matters listed hereunder constitute a consent agenda and will be acted upon by a single roll call vote of the Board. Matters listed on the Administrative Agenda will be read only on the request of a member of the Board or the public, in which event the matter shall be removed from the Administrative Agenda and considered as a separate item.

A. MEETING MINUTES

1. Approve Minutes of June 9-21 Regular Meeting

B. INVOICE PAYMENT

Approve Payment of the following Invoices as reviewed and recommended for approval by the Finance Committee:

1. -June 3-2021 Aleshire and Wynder 1245 Legal Services (May) \$1,840.00.
2. -June 15,2021 Robert Perrault General Management Services (May 15-6-15) \$3,130.00.
3. -April 7,2021 Urban Planning Concepts Invoice 988.1 Siting Study \$2,136.25.
- 4.- June 15,2021 MNS Engineering Invoice #78031 Management and Engineering Support (May) \$3188.75.
5. June 7,2021 GSI Water Solutions Invoice #876-001-05 Groundwater Management Services (May) \$8,696.25
- 6.- June 3, 2021 SDRMA Public Liability Remainder Payment Invoice #70650 \$161.79.

7. PUBLIC HEARING: CONSIDERATION OF PROPOSED FY 21-22 BUDGET

In keeping with Board Direction the General Manager has developed a proposed budget for Board consideration. The Board will:

- Receive the report of the General Manager
- Open Public Hearing to receive Public Hearing
- Close the Public Hearing
- Deliberate on the Budget

Recommendation: Adopt the Budget for FY 2021-22

8. BUSINESS ITEMS: Discussion and Action on the following:

A. County Assessment Authorization

1. Through the Budget Review Process, the Board previously directed that the CPI Increase be applied to assessments for FY 2021-22 Exempt parcels remain exempt.
2. Consider and Pass, or modify and pass, RESOLUTION NO. 21-07

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LOS OLIVOS COMMUNITY SERVICES DISTRICT AUTHORIZING TAX LEVY WITH CPI INCREASE, AND PROVIDING FOR COLLECTION VIA DIRECT CHARGE BY THE SANTA BARBARA COUNTY AUDITOR-CONTROLLER VIA PLACEMENT ON THE SECURED TAX BILL OF ALL PARCELS IN THE DISTRICT, EXCLUDING EXEMPT OR PARCIALLY EXEMPT PARCELS PERSUANT TO PAST ACTION BY THE BOARD OF DIRECTORS.

B. Consideration of a Proposal from Stantec for Design Services

1. At the request of the District, Stantec Design Services Inc. has submitted a proposal to the District entitled: Project Design Servces Task Order No.2 .Once completed the work outlined in Task Order No.2 will provide the District with a design sufficient to estimate costs and timing of the project. Final Design with plans and specifications would follow. The Board will cosider the Staff Report, review the Proposal and provide direction to Staff. Representatives from Stantec will be available to respond to Board questions and comments

Recommendation- Authorize the District to enter into an agreement with Stantec provided direction to Staff is satisfactorily completed.

C. Urban Planning Concepts Siting Study Review

1. During the Board meeting of June 9th the Board completed an intial review of Urban Planning Concepts (UPC) Siting Study which identified several sites that could be appropriate for the location of the Wastewater Treatment Plant. Staff is requesting the Board further review the study and provide direction to reduce the potential sites from 18 identified in the report to 4 or fewer sites.

D. Authorize the District to Enter into an Agreement with Urban Planning Concepts

At the District's request Urban Planning Concepts has submitted a proposal to assist the District with the proposed project's permitting and environmental review process. The cost for the work is \$68,880.00

Recommendation: Authorize staff to negotiate an agreement with UPC.

E. Project Development

1. Report of Project Management Committee. Committee members and General Manager will report on the following:
 - Update on GSI Proposal
 - Update on Local Groundwater Monitoring Program.

2. Review and approval of an Update to Project Description and approval of modified Project Description.

9. General Managers Report

General Manager Report on current assignments, action items, and general District business.

10. Informational Items

1. Discussion by District Counsel on Return to In-Person Meetings

11. Call for Agenda Items

12. Next Regular Meeting:

Wednesday, August 11, 2021, 6:00 p.m.

Via RingCentral Meeting Link to be posted in the agenda (at the Post Office Bulletin Board & CSD Website www.losolivoscscsd.com)

13. ADJOURNMENT

The Los Olivos Community Services District is committed to ensuring equal access to meetings. In compliance with the American Disabilities Act, if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, please call 805.946.0431 or email to losolivoscscsd@gmail.com. Any public records, which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at a location to be determined in Los Olivos, California 93441.