

Tom Fayram, President  
Brad Ross, Vice President  
Julie Kennedy, Director  
Lisa Palmer, Director  
Greg Parks, Director



**LOS OLIVOS COMMUNITY SERVICES DISTRICT  
FINANCE SUBCOMMITTEE MEETING**

**Posted: 8-31-2023**

**September 4, 2023 – 8:30 AM**

**St Mark's in the Valley Episcopal Church  
2901 Nojoqui Ave, Los Olivos CA 93441**

**Please observe decorum and instructions from the Subcommittee Chair**

**Finance Committee: Director Julie Kennedy (Chair), Director Lisa Palmer, and General Manager Guy Savage**

This meeting will be held both in-person and electronically via Zoom Meetings. In-person the meeting will be held at the following locations:  
St Mark's in the Valley Episcopal Church, 2901 Nojoqui Ave, Los Olivos CA 93441

The public will also be able to hear and participate electronically via Zoom by using the following links:

Zoom: <https://us06web.zoom.us/j/81937722522?pwd=SWpSU0RYZFJjZTBkNGphZG41TGs4dz09>  
By Phone: +1 669 900 6833 US (San Jose) Meeting ID: 819 3772 2522 Passcode: 914085  
One tap mobile: +14086380968,,81937722522#,,,,\*914085# US (San Jose)

The Los Olivos Community Services District is committed to ensuring equal access to meetings. In compliance with the American Disabilities Act, if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, please call 805.500.4098 or email to [losolivoscscsd@gmail.com](mailto:losolivoscscsd@gmail.com). Any public records, which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at a location to be determined in Los Olivos, California 93441.

## MEETING AGENDA

### 1. CALL TO ORDER

### 2. ROLL CALL

### 3. PUBLIC COMMENTS

Members of the public may address the Committee on any items of interest within the subject matter and jurisdiction of the Committee but not on the agenda today (Gov. Code - 54954.3). The public may also request future agenda topics at this time. Speakers are limited to 3 minutes. Due to the requirements of the Ralph M. Brown Act, the District cannot take action today on any matter not on the agenda, but a matter raised during Public Comments may be referred to District staff for discussion and possible action at a future meeting.

### ADMINISTRATIVE ITEMS:

All matters listed hereunder constitute an administrative / consent agenda and will be acted upon by a single vote of the Subcommittee. Matters listed on the Administrative Agenda will be read only on the request of a member of the Subcommittee, in which event the matter may be removed from the Administrative Agenda and considered as a separate item. A single public comment period will be heard for all the matters on the Administrative Agenda.

### 4. APPROVAL OF MEETING MINUTES

Finance Subcommittee (Committee) Meeting minutes of July 31, 2023.

### BUSINESS ITEMS:

All matters listed hereunder will be acted upon separately and public comment will be held for each item.

**5. INVOICE REVIEW AND RECOMMENDATION**

The Subcommittee will review and recommend to the full Board of Directors’ payment of those invoices that were received on or before August 31, 2023.

| No. | Invoice Date | Invoice # | Provider                                       | Amount      |
|-----|--------------|-----------|--|-------------|
| 1   | 7/11/2023    | 83612     | MNS – Engineering and Support Services         | \$ 1,982.50 |
| 2   | 8/22/2023    | 84035     | MNS – Engineering and Support Services         | \$ 1,562.50 |
| 3   | 8/15/2023    | 78569     | Aleshire and Wynder - Legal Services           | \$ 3,371.74 |
| 4   | 8/31/2023    | 20238     | Savage – General Manager Services and supplies | \$ 4,315.37 |

| Project | Vendor                      | To Date (inc. above) | Remaining Authorization |
|---------|-----------------------------|----------------------|-------------------------|
| Audit   | Moss, Levy & Hartzheim, LLP | \$ 2,780.00          | \$ 4,995.00             |
|         |                             |                      |                         |

**6. BUDGET REPORTS**

The General Manager will review the most recent budget reports (attached) and comment on changes to financial systems.

**INFORMATIONAL ITEMS:**

All matters listed hereunder are informational only, no action will be taken, and public comment not received.

**7. SUBCOMMITTEE MEMBER COMMENTS**

Directors will give reports on any meetings that they attended on behalf of the Subcommittee and/or choose to comment on various Subcommittee activities. Subcommittee member requests for future agenda items may also be made at this time.

**8. ADJOURNMENT**



Tom Fayram, President  
Brad Ross, Vice President  
Julie Kennedy, Director  
Lisa Palmer, Director  
Greg Parks, Director



**LOS OLIVOS COMMUNITY SERVICES DISTRICT  
FINANCE SUBCOMMITTEE MEETING**

**Posted: 7-26-2023**

**July 31, 2023 – 8:30 AM**

**St Mark's in the Valley Episcopal Church  
2901 Nojoqui Ave, Los Olivos CA 93441**

**Please observe decorum and instructions from the Subcommittee Chair**

**Finance Committee: Director Julie Kennedy, Director Lisa Palmer, and General Manager Guy Savage**

This meeting will be held both in-person and electronically via Zoom Meetings. In-person the meeting will be held at the following locations:  
St Mark's in the Valley Episcopal Church, 2901 Nojoqui Ave, Los Olivos CA 93441

The public will also be able to hear and participate electronically via Zoom by using the following links:

Zoom: <https://us06web.zoom.us/j/81937722522?pwd=SWpSU0RYZFliZTBiNGphZG41TGs4dz09>  
By Phone: +1 669 900 6833 US (San Jose) Meeting ID: 819 3772 2522 Passcode: 914085  
One tap mobile: +14086380968,,81937722522#,,,,\*914085# US (San Jose)

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## MEETING AGENDA

### 1. CALL TO ORDER

The meeting was called to order at: 8:33 AM.

### 2. ROLL CALL

Attending: Director Kennedy, Director Palmer, General Manager Savage

Absent: None

### 3. PUBLIC COMMENTS

Members of the public may address the Committee on any items of interest within the subject matter and jurisdiction of the Committee but not on the agenda today (Gov. Code - 54954.3). The public may also request future agenda topics at this time. Speakers are limited to 3 minutes. Due to the requirements of the Ralph M. Brown Act, the District cannot take action today on any matter not on the agenda, but a matter raised during Public Comments may be referred to District staff for discussion and possible action at a future meeting.

Public Comment: No public in attendance (in person or on-line)

### ADMINISTRATIVE ITEMS:

All matters listed hereunder constitute an administrative / consent agenda and will be acted upon by a single vote of the Subcommittee. Matters listed on the Administrative Agenda will be read only on the request of a member of the Subcommittee, in which event the matter may be removed from the Administrative Agenda and considered as a separate item. A single public comment period will be heard for all the matters on the Administrative Agenda.

### 4. APPROVAL OF MEETING MINUTES

Finance Subcommittee (Committee) Meeting minutes of July 7, 2023.

Public Comment: No comments.

**Los Olivos Community Services District, P.O. Box 345, Los Olivos, CA 93441, (805) 500-4098**

[losolivoscscsd@gmail.com](mailto:losolivoscscsd@gmail.com), [www.losolivoscscsd.com](http://www.losolivoscscsd.com)

Agenda Packet

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**Motion to approve the meeting minutes of July 7, 2023.**  
**Motion by: Director Palmer, Second: Director Kennedy.**  
**Voice vote: (3-0) All in favor.**

**BUSINESS ITEMS:**

All matters listed hereunder will be acted upon separately and public comment will be held for each item.

**5. INVOICE REVIEW AND RECOMMENDATION**

The Subcommittee will review and recommend to the full Board of Directors’ payment of those invoices that were received by July 26, 2023.

| No. | Invoice Date | Invoice # | Provider                                       | Amount      |
|-----|--------------|-----------|--|-------------|
| 1   | 5/15/2023    | 2081049   | Stantec – Mapping Services                     | \$ 1,303.50 |
| 2   | 5/31/2023    | 36702     | Moss, Levy & Hartzheim, LLP – Audit Services   | \$ 280.00   |
| 3   | 6/5/2023     | 71662     | Aleshire & Wynder – Legal Services (May)       | \$ 1,716.00 |
| 4   | 6/8/2023     | 2088936   | Stantec – Mapping Services                     | \$ 712.50   |
| 5   | 7/13/2023    | 77497     | Aleshire & Wynder – Legal Services (June)      | \$ 3,388.00 |
| 6   | 7/26/2023    | 20237     | Savage – General Manager and District Services | \$ 6,393.74 |

| Project | Vendor                      | To Date (inc. above) | Remaining Authorization |
|---------|-----------------------------|----------------------|-------------------------|
| Audit   | Moss, Levy & Hartzheim, LLP | \$ 2,780.00          | \$ 4,995.00             |
|         |                             |                      |                         |

GM Savage notes that he spoke with representatives from Stantec and believes the bills to be accurate and reflective of the work completed on behalf of the District. He recommends the subcommittee approve them.

There is brief discussion about the upcoming change in legal Counsel. Director Palmer requests that new Counsel be sure that future bills include the name of the person being supported or responded to, such as with Public Records Requests.

More discussion occurs regarding the Stantec bills and their deliverables, maps, follows with Director Palmer asking about whether the deliverables sought were, in fact, provided. GM Savage responds that they were and that the technical team has used to the information. Director Palmer wonders if a “Maps” page on the District website would not be beneficial to the public.

Public Comment: None

**Motion to pay invoices 1-6, noting that the Stantec and Aleshire & Wynder (May) were returned from prior meetings as requested.**

**Motion by: Director Palmer, Second: Director Kennedy**

**Voice vote: (3-0) All in favor.**

**6. BUDGET REPORTS**

The General Manager will review the most recent budget reports (attached) and comment on changes to financial systems.

GM Savage briefly walks through the budget reports contained in the agenda packet. He adds that he is still in the process of entering the final FY 2023-24 budget into the FIN system. The entry is slightly complicated by the County’s move to Workday as a financial system. He is working with County staff to get it completed and anticipates it being done before the next Financial Subcommittee meeting. GM Savage also points out that the County plans to go-live with Workday in October. He doesn’t expect any major issues with the go-live; but does want everyone to be cognizant that there could be delays.

Public Comment: None

**7. SELECTION OF A SUBCOMMITTEE CHAIR**

The Subcommittee will select a chair who will preside over meetings and lead the reporting on Subcommittee activities at full Board of Directors meetings.

GM Savage introduces the item and why it is on the agenda.

Directors discuss their willingness to serve as Chair.

Public Comment: None

**Nomination of Director Kennedy to serve as Subcommittee Chair.**

**Nomination by: Director Palmer, Second: General Manager Savage**

**Voice vote: (3-0) All in favor.**

## 8. CONSIDERATION OF A REGULAR MEETING DATE AND TIME

The Subcommittee is generally slated to meet on the Friday prior to a Regular Board of Director's meeting, at 8:30 AM. As part of this item, the Subcommittee will discuss the possibility of moving the time for its meetings. Final selection of dates and times will be subject to the availability and confirmation of a suitable facility. For efficiency of Subcommittee member time, the following times are to be considered:

8:30 AM – Grants Subcommittee (Director Kennedy [and Director Parks] is a member) – quarterly schedule

9:00 AM – Finance Subcommittee (Director Palmer and Director Kennedy are members) – monthly schedule

9:30 AM – Project Management Subcommittee (Director Palmer [and is a member) – quarterly schedule

GM Savage introduces the item and why it is on the agenda. He notes that he does not have a particular preference in the approach, pointing out that he will be in the meetings regardless of when they are held. He adds that prior public comment has suggested that holding these meetings during work hours may limit District constituents from participating. He comments that as subcommittees only make recommendations to the full Board, it could be viewed as less impactful.

GM Savage also notes that St. Mark's recently requested that Friday morning meetings be moved to the Parish Office.

Directors discuss the shifting of timing. Director Palmer asks if things can be shifted by 30 minutes; with Project Management at 8:00, Finance at 8:30, and Grants at 9:00. GM Savage agrees to reach out to the other Directors impacted by this approach and schedule the meetings as appropriate.

Public Comment: None

## INFORMATIONAL ITEMS:

All matters listed hereunder are informational only, no action will be taken, and public comment not received.

## 9. SUBCOMMITTEE MEMBER COMMENTS

Directors will give reports on any meetings that they attended on behalf of the Subcommittee and/or choose to comment on various Subcommittee activities. Subcommittee member requests for future agenda items may also be made at this time.

Director Palmer - None

Director Kennedy – Comments on overlapping items between the Grants and Finance Subcommittees – specifically, a recommendation from the Grants Subcommittee to the full Board regarding WFX.

GM Savage – None


## 10. ADJOURNMENT

**Motion to adjourn at 8:56AM.**

**Motion by: Director Palmer, Second: Director Kennedy.**

**Voice vote: (3-0) All in favor.**

Respectfully submitted:



Guy W. Savage  
General Manager – Los Olivos Community Services District

Approved:

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Julie Kennedy  
Director – Los Olivos Community Services District

# ITEM 5 - INVOICE PAYMENT

**INVOICE PAYMENT**





201 N. Calle Cesar Chavez | Suite 300  
Santa Barbara, CA 93103

Main: 805 692 6921

[WWW.MNSENGINEERS.COM](http://WWW.MNSENGINEERS.COM)

- > CIVIL ENGINEERING
- > CONSTRUCTION MANAGEMENT
- > LAND SURVEYING

July 11, 2023

Project No: LOCD.180392.00

Invoice No: 83612

Los Olivos Community Services District

P.O. Box 553

Los Olivos, CA 93441

Principal Jeffrey Edwards  
 Project Manager Douglas Pike  
 Project LOCD.180392.00 District Support Services

This Invoice includes:

1. General District Support Tasks: \$288.75
2. Engineering Tasks:
  - a. General Support Tasks: Attend Meeting \$842.50
  - b. General Engineering Tasks GIS/CAD Exhibits: \$573.75
3. PRA Request: \$277.50

**Professional Services for the Period: June 1, 2023 to June 30, 2023**

Level 2 TASK01 District Management

**Professional Personnel**

|                        | Hours | Rate                    | Amount          |
|------------------------|-------|-------------------------|-----------------|
| Administrative Support |       |                         |                 |
| Project Coordinator    | 2.75  | 105.00                  | 288.75          |
| Totals                 | 2.75  |                         | 288.75          |
| <b>Total Labor</b>     |       |                         | <b>288.75</b>   |
|                        |       | <b>Level 2 Subtotal</b> | <b>\$288.75</b> |

Level 2 TASK02 Engineering Tasks

**Professional Personnel**

|                        | Hours | Rate   | Amount        |
|------------------------|-------|--------|---------------|
| Project Management     |       |        |               |
| Engineering Technician | 4.00  | 95.00  | 380.00        |
| District Engineer      | 2.50  | 185.00 | 462.50        |
| Totals                 | 6.50  |        | 842.50        |
| <b>Total Labor</b>     |       |        | <b>842.50</b> |

**Level 2 Subtotal                    \$842.50**

Level 2                    TASK03                    Survey Tasks

**Professional Personnel**

|                        | <b>Hours</b> | <b>Rate</b> | <b>Amount</b> |               |
|------------------------|--------------|-------------|---------------|---------------|
| Exhibits               |              |             |               |               |
| Supervising Technician | 4.25         | 135.00      | 573.75        |               |
| Totals                 | 4.25         |             | 573.75        |               |
| <b>Total Labor</b>     |              |             |               | <b>573.75</b> |

**Level 2 Subtotal                    \$573.75**

Level 2                    TASK04                    Public Records Requests

**Professional Personnel**

|                    | <b>Hours</b> | <b>Rate</b> | <b>Amount</b> |               |
|--------------------|--------------|-------------|---------------|---------------|
| Client Invoicing   |              |             |               |               |
| District Engineer  | .50          | 185.00      | 92.50         |               |
| Project Management |              |             |               |               |
| District Engineer  | 1.00         | 185.00      | 185.00        |               |
| Totals             | 1.50         |             | 277.50        |               |
| <b>Total Labor</b> |              |             |               | <b>277.50</b> |

**Level 2 Subtotal                    \$277.50**

**Current Invoice Amount                \$1,982.50**

**Outstanding Invoices**

| <b>Number</b> | <b>Date</b> | <b>Balance</b>  |
|---------------|-------------|-----------------|
| 83015         | 5/4/2023    | 2,452.50        |
| 83166         | 5/12/2023   | 1,277.50        |
| 83478         | 6/21/2023   | 3,710.00        |
| <b>Total</b>  |             | <b>7,440.00</b> |

# Billing Backup

Tuesday, July 11, 2023

MNS Engineers, Inc.

Invoice 83612 Dated 7/11/2023

9:16:12 AM

Project LOCSD.180392.00 District Support Services  
 Level 2 TASK01 District Management

**Professional Personnel**

|   |           |  | <b>Hours</b> | <b>Rate</b> | <b>Amount</b>   |
|---|-----------|--|--------------|-------------|-----------------|
| Administrative Support  |           |  |              |             |                 |
| Project Coordinator   |           |  |              |             |                 |
| Zepeda, Mary  | 6/5/2023  |  | .25          | 105.00      | 26.25           |
| File A&W Invoice; Update Budget Tracking Log  |           |  |              |             |                 |
| Zepeda, Mary  | 6/8/2023  |  | .25          | 105.00      | 26.25           |
| File Stantec Invoice; Update Budget Tracking Log  |           |  |              |             |                 |
| Zepeda, Mary  | 6/9/2023  |  | .50          | 105.00      | 52.50           |
| Follow-up with GS re Grant Funds  |           |  |              |             |                 |
| Zepeda, Mary  | 6/14/2023 |  | 1.50         | 105.00      | 157.50          |
| Prepare A&W, GWS, and MNS (2) invoices for payment via FIN;<br>Update Budget Tracking Log |           |  |              |             |                 |
| Zepeda, Mary  | 6/23/2023 |  | .25          | 105.00      | 26.25           |
| File MNS Invoice; Update Budget Tracking Log  |           |  |              |             |                 |
| <b>Totals</b>   |           |  | 2.75         |             | 288.75          |
| <b>Total Labor</b>  |           |  |              |             | <b>288.75</b>   |
| <b>Level 2 Subtotal</b>   |           |  |              |             | <b>\$288.75</b> |

Level 2 TASK02 Engineering Tasks

**Professional Personnel**

|   |           |  | <b>Hours</b> | <b>Rate</b> | <b>Amount</b>   |
|---|-----------|--|--------------|-------------|-----------------|
| Project Management  |           |  |              |             |                 |
| Engineering Technician  |           |  |              |             |                 |
| Gullikson, Taylor   | 6/8/2023  |  | .25          | 95.00       | 23.75           |
| LOCSD WRF grant draft report: email and phone comm. with DP   |           |  |              |             |                 |
| Gullikson, Taylor   | 6/9/2023  |  | 2.00         | 95.00       | 190.00          |
| LOCSD WRF grant draft report: call with DP, creating FFAST<br>account, email and phone comm. with LOCSD GM re: account<br>activation              |           |  |              |             |                 |
| Gullikson, Taylor   | 6/12/2023 |  | 1.00         | 95.00       | 95.00           |
| LOCSD WRF grant draft report: Email and phone comm. with<br>LOCSD GM and Water Board to coordinate posting WRF Draft<br>Project Report; FFAST FAQ |           |  |              |             |                 |
| Gullikson, Taylor   | 6/14/2023 |  | .75          | 95.00       | 71.25           |
| LOCSD WRF grant draft report: Email communication with Water<br>Board and posting WRF Draft Project Report on FFAST                               |           |  |              |             |                 |
| District Engineer   |           |  |              |             |                 |
| Pike, Douglas   | 6/2/2023  |  | .50          | 185.00      | 92.50           |
| WRF Draft Report update and coord   |           |  |              |             |                 |
| Pike, Douglas   | 6/14/2023 |  | 2.00         | 185.00      | 370.00          |
| Board Meeting   |           |  |              |             |                 |
| <b>Totals</b>   |           |  | 6.50         |             | 842.50          |
| <b>Total Labor</b>  |           |  |              |             | <b>842.50</b>   |
| <b>Level 2 Subtotal</b>   |           |  |              |             | <b>\$842.50</b> |

Level 2 TASK03 Survey Tasks

**Professional Personnel**

|                                   |          |  | <b>Hours</b> | <b>Rate</b>             | <b>Amount</b> |                 |
|-----------------------------------|----------|--|--------------|-------------------------|---------------|-----------------|
| Exhibits                          |          |  |              |                         |               |                 |
| Supervising Technician            |          |  |              |                         |               |                 |
| Starr, Robert                     | 6/1/2023 |  | 1.00         | 135.00                  | 135.00        |                 |
| Exhibits creation.                |          |  |              |                         |               |                 |
| Starr, Robert                     | 6/2/2023 |  | 1.00         | 135.00                  | 135.00        |                 |
| Exhibits creation.                |          |  |              |                         |               |                 |
| Starr, Robert                     | 6/5/2023 |  | .25          | 135.00                  | 33.75         |                 |
| Update exhibits.                  |          |  |              |                         |               |                 |
| Starr, Robert                     | 6/6/2023 |  | 2.00         | 135.00                  | 270.00        |                 |
| Update and create 3 new exhibits. |          |  |              |                         |               |                 |
| Totals                            |          |  | 4.25         |                         | 573.75        |                 |
| <b>Total Labor</b>                |          |  |              |                         |               | <b>573.75</b>   |
|                                   |          |  |              | <b>Level 2 Subtotal</b> |               | <b>\$573.75</b> |

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 Level 2            TASK04            Public Records Requests

**Professional Personnel**

|  |           |  | <b>Hours</b> | <b>Rate</b>              | <b>Amount</b> |                   |
|--|-----------|--|--------------|--------------------------|---------------|-------------------|
| Client Invoicing   |           |  |              |                          |               |                   |
| District Engineer  |           |  |              |                          |               |                   |
| Pike, Douglas  | 6/15/2023 |  | .50          | 185.00                   | 92.50         |                   |
| Draft WRF Report to Kathryn Rohrer   |           |  |              |                          |               |                   |
| Project Management   |           |  |              |                          |               |                   |
| District Engineer  |           |  |              |                          |               |                   |
| Pike, Douglas  | 6/6/2023  |  | 1.00         | 185.00                   | 185.00        |                   |
| Email to Guy in support of Kathryn Lohmeyer PRA Request for contract paperwork |           |  |              |                          |               |                   |
| Totals   |           |  | 1.50         |                          | 277.50        |                   |
| <b>Total Labor</b>   |           |  |              |                          |               | <b>277.50</b>     |
|  |           |  |              | <b>Level 2 Subtotal</b>  |               | <b>\$277.50</b>   |
|  |           |  |              | <b>Project Total</b>     |               | <b>\$1,982.50</b> |
|  |           |  |              | <b>Total this Report</b> |               | <b>\$1,982.50</b> |



201 N. Calle Cesar Chavez | Suite 300  
Santa Barbara, CA 93103

Main: 805 692 6921

[WWW.MNSENGINEERS.COM](http://WWW.MNSENGINEERS.COM)

- > CIVIL ENGINEERING
- > CONSTRUCTION MANAGEMENT
- > LAND SURVEYING

August 22, 2023

Project No: LOCD.180392.00

Invoice No: 84035

Los Olivos Community Services District

P.O. Box 553

Los Olivos, CA 93441

Principal Jeffrey Edwards  
 Project Manager Douglas Pike  
 Project LOCD.180392.00 District Support Services

This Invoice includes:

1. General District Support Tasks: \$577.50
2. Engineering Tasks:
  - a. General Support Tasks: Attend Meeting \$647.50
  - b. General Engineering Tasks GIS/CAD Exhibits: \$337.50
3. PRA Request: \$0

**Professional Services for the Period: July 1, 2023 to July 31, 2023**

Level 2 TASK01 District Management

**Professional Personnel**

|                        | Hours | Rate                    | Amount          |
|------------------------|-------|-------------------------|-----------------|
| Administrative Support |       |                         |                 |
| Project Coordinator    | 5.50  | 105.00                  | 577.50          |
| Totals                 | 5.50  |                         | 577.50          |
| <b>Total Labor</b>     |       |                         | <b>577.50</b>   |
|                        |       | <b>Level 2 Subtotal</b> | <b>\$577.50</b> |

Level 2 TASK02 Engineering Tasks

**Professional Personnel**

|                    | Hours | Rate                    | Amount          |
|--------------------|-------|-------------------------|-----------------|
| Project Management |       |                         |                 |
| District Engineer  | 3.50  | 185.00                  | 647.50          |
| Totals             | 3.50  |                         | 647.50          |
| <b>Total Labor</b> |       |                         | <b>647.50</b>   |
|                    |       | <b>Level 2 Subtotal</b> | <b>\$647.50</b> |

Level 2            TASK03            Survey Tasks

**Professional Personnel**

|                        | Hours | Rate   | Amount |                               |
|------------------------|-------|--------|--------|-------------------------------|
| Exhibits               |       |        |        |                               |
| Supervising Technician | 2.50  | 135.00 | 337.50 |                               |
| Totals                 | 2.50  |        | 337.50 |                               |
| <b>Total Labor</b>     |       |        |        | <b>337.50</b>                 |
|                        |       |        |        |                               |
|                        |       |        |        | <b>Level 2 Subtotal</b>       |
|                        |       |        |        | <b>\$337.50</b>               |
|                        |       |        |        |                               |
|                        |       |        |        | <b>Current Invoice Amount</b> |
|                        |       |        |        | <b>\$1,562.50</b>             |

**Outstanding Invoices**

| Number       | Date      | Balance         |
|--------------|-----------|-----------------|
| 83612        | 7/11/2023 | 1,982.50        |
| <b>Total</b> |           | <b>1,982.50</b> |

# Billing Backup

Tuesday, August 22, 2023

MNS Engineers, Inc.

Invoice 84035 Dated 8/22/2023

1:06:54 PM

Project LOCS.D.180392.00 District Support Services  
 Level 2 TASK01 District Management

**Professional Personnel**

|   |           |  | <b>Hours</b> | <b>Rate</b> | <b>Amount</b>   |
|---|-----------|--|--------------|-------------|-----------------|
| Administrative Support  |           |  |              |             |                 |
| Project Coordinator   |           |  |              |             |                 |
| Zepeda, Mary  | 7/3/2023  |  | .25          | 105.00      | 26.25           |
| Follow-up with GS re JE Elections and SBC Encroachment Permits Payment  |           |  |              |             |                 |
| Zepeda, Mary  | 7/13/2023 |  | .25          | 105.00      | 26.25           |
| File A&W Invoice; Update Budget Tracking Log  |           |  |              |             |                 |
| Zepeda, Mary  | 7/17/2023 |  | 1.50         | 105.00      | 157.50          |
| Prepare A&W, GWS (2), and MNS (3) invoices for payment via FIN; Update Budget Tracking Log  |           |  |              |             |                 |
| Zepeda, Mary  | 7/18/2023 |  | 3.00         | 105.00      | 315.00          |
| Create and Process Single Payment Claims for A&W, GWS (2), and MNS (3) invoices for DP; Assist with Processing of JE for 11/8/22 Election Charges; Update Budget Tracking Log; and Follow-up with SBC PW-Transportation Division re Fund Transfer Request for Encroachment Permit Invoice Payment |           |  |              |             |                 |
| Zepeda, Mary  | 7/21/2023 |  | .25          | 105.00      | 26.25           |
| Follow-up with GS and DP re SBC PW Invoice Payment for Encroachment Permits Voice Mail Message  |           |  |              |             |                 |
| Zepeda, Mary  | 7/24/2023 |  | .25          | 105.00      | 26.25           |
| Respond to GS re SBC PW Invoices for Encroachment Permits and Pending Invoices Stantec  |           |  |              |             |                 |
| Totals  |           |  | 5.50         |             | 577.50          |
| <b>Total Labor</b>  |           |  |              |             | <b>577.50</b>   |
| <b>Level 2 Subtotal</b>   |           |  |              |             | <b>\$577.50</b> |

Level 2 TASK02 Engineering Tasks

**Professional Personnel**

|                              |           |  | <b>Hours</b> | <b>Rate</b> | <b>Amount</b>   |
|------------------------------|-----------|--|--------------|-------------|-----------------|
| Project Management           |           |  |              |             |                 |
| District Engineer            |           |  |              |             |                 |
| Pike, Douglas                | 7/12/2023 |  | 2.00         | 185.00      | 370.00          |
| Attend Board Meeting         |           |  |              |             |                 |
| Pike, Douglas                | 7/21/2023 |  | 1.50         | 185.00      | 277.50          |
| LOCS.D - Technical Committee |           |  |              |             |                 |
| Totals                       |           |  | 3.50         |             | 647.50          |
| <b>Total Labor</b>           |           |  |              |             | <b>647.50</b>   |
| <b>Level 2 Subtotal</b>      |           |  |              |             | <b>\$647.50</b> |

Level 2 TASK03 Survey Tasks

**Professional Personnel**

|                                     |           | <b>Hours</b> | <b>Rate</b>              | <b>Amount</b>     |
|-------------------------------------|-----------|--------------|--------------------------|-------------------|
| Exhibits                            |           |              |                          |                   |
| Supervising Technician              |           |              |                          |                   |
| Starr, Robert                       | 7/25/2023 | 2.50         | 135.00                   | 337.50            |
| Edits and additions to exhibit map. |           |              |                          |                   |
| Totals                              |           | 2.50         |                          | 337.50            |
| <b>Total Labor</b>                  |           |              |                          | <b>337.50</b>     |
|                                     |           |              | <b>Level 2 Subtotal</b>  | <b>\$337.50</b>   |
|                                     |           |              | <b>Project Total</b>     | <b>\$1,562.50</b> |
|                                     |           |              | <b>Total this Report</b> | <b>\$1,562.50</b> |





1 Park Plaza, Suite 1000  
 Irvine, CA 92614  
 P (949) 223-1170 • F (949) 223-1180  
 awattorneys.com

Federal Tax ID: 55-0814676

**LOS OLIVOS COMMUNITY SERVICES DISTRICT (01245)  
 MONTHLY BILLING SUMMARY**

Billing Period: July 2023

| Matter Description   | Total Hours  | Total Fees      | Total Costs   | Total Other Charges | Total Billed    | Comments |
|----------------------|--------------|-----------------|---------------|---------------------|-----------------|----------|
| <b>0001 General</b>  | 13.90        | 3,058.00        | 313.74        | 0.00                | 3,371.74        |          |
| <b>0005 Planning</b> | 0.00         | 0.00            | 0.00          | 0.00                | 0.00            |          |
| <b>TOTALS:</b>       | <b>13.90</b> | <b>3,058.00</b> | <b>313.74</b> | <b>0.00</b>         | <b>3,371.74</b> |          |



1 Park Plaza, Suite 1000  
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 Federal Tax ID: 55-0814676

Los Olivos Community Services District  
 General Manager  
 PO Box 345  
 Los Olivos, CA 93441

August 15, 2023  
 Bill No. 78569

For Legal Services Rendered Through 7/31/23

CLIENT: 01245 - Los Olivos Community Services District  
 MATTER: 0001 - General

**PROFESSIONAL SERVICES**

| Date     | Attorney | Description  | Hours | Amount |
|----------|----------|--|-------|--------|
| 07/05/23 | GRT      | (RESOLUTIONS) DRAFT RESOLUTION RE ELECTION OF BOARD OFFICERS   | 1.10  | 242.00 |
| 07/06/23 | GRT      | (RESOLUTIONS) REVIEW AND REVISE DRAFT RESOLUTION RE COMMITTEES; DRAFT TRANSMITTAL TO GENERAL MANAGER RE SAME                       | 0.80  | 176.00 |
| 07/07/23 | GRT      | (RESOLUTIONS) EMAIL EXCHANGE WITH GENERAL MANAGER RE RESOLUTION ON ELECTION OF BOARD OFFICERS                                      | 0.40  | 88.00  |
| 07/07/23 | GRT      | (RESOLUTIONS) REVISE RESOLUTION AND DRAFT BYLAWS; DRAFT TRANSMITTAL TO GENERAL MANAGER RE ALL                                      | 1.40  | 308.00 |
| 07/07/23 | GRT      | (AGENDA) PHONE CONFERENCE WITH GENERAL MANAGER RE AGENDA ITEMS; FOLLOW UP EMAIL EXCHANGES WITH GENERAL MANAGER AND BOARD PRESIDENT | 0.60  | 132.00 |
| 07/11/23 | GRT      | (REGULAR MEETING) INITIAL TRAVEL TIME FOR REGULAR MEETING [SPLIT WITH IVCSD, SMVWCD]   | 1.30  | 286.00 |

| <b>Date</b>                        | <b>Attorney</b> | <b>Description</b>  | <b>Hours</b> | <b>Amount</b>     |
|------------------------------------|-----------------|---|--------------|-------------------|
| 07/12/23                           | GRT             | (PRA RESPONSES) REVIEW OF STATUS OF COMPLIANCE WITH LATEST PRA REQUESTS FROM MS. ROHRER AND MS. GOTT  | 0.40         | 88.00             |
| 07/12/23                           | GRT             | (GENERAL MANAGER) EMAIL EXCHANGE WITH GENERAL MANAGER RE POSTING OF AGENDA IN POST OFFICE; EMAIL EXCHANGE WITH GENERAL MANAGER RE GOVERNMENT CODE SECTION 61045(F) REQUIREMENTS | 0.60         | 132.00            |
| 07/12/23                           | GRT             | (REGULAR MEETING) REVIEW OF WRITTEN PUBLIC COMMENTS AND CORRESPONDENCE; COMPLETE PREPARATION FOR AND ATTEND REGULAR MEETING; UPDATE MEETING NOTES                               | 3.30         | 726.00            |
| 07/13/23                           | GRT             | (BROWN ACT) PROVIDE ADDITIONAL ANALYSIS TO GENERAL MANAGER RE AGENDA POSTING REQUIREMENTS UNDER BROWN ACT   | 0.30         | 66.00             |
| 07/14/23                           | GRT             | (REGULAR MEETING) RETURN TRAVEL TIME FOR REGULAR MEETING [SPLIT WITH SMVWCD, IVCS D]  | 1.30         | 286.00            |
| 07/21/23                           | GRT             | (AGENDAS) REVIEW OF COMMENT FROM MS. GOTT RE AGENDA DESCRIPTION FOR TECHNICAL COMMITTEE; EMAIL EXCHANGE WITH GENERAL MANAGER RE BROWN ACT REQUIREMENTS                          | 0.60         | 132.00            |
| 07/24/23                           | GRT             | (RESOLUTIONS) EMAIL EXCHANGE WITH GENERAL MANAGER RE ROSENBERG'S RULES OF ORDER   | 0.20         | 44.00             |
| 07/25/23                           | SON             | TELEPHONE CONFERENCE WITH ROSS T, G SAVAGE, T FAYRAM RE REVIEW OF DISTRICT ISSUES   | 1.00         | 220.00            |
| 07/26/23                           | SON             | CORRESPONDENCE RE DONATION RESOLUTION   | 0.10         | 22.00             |
| 07/28/23                           | SON             | DRAFT RESOLUTION RE PRESERVATION LOS OLIVOS CONTRIBUTION  | 0.40         | 88.00             |
| 07/31/23                           | SON             | RESOLUTION RE DONATIONS   | 0.10         | 22.00             |
| <b>Total Professional Services</b> |                 |   | <b>13.90</b> | <b>\$3,058.00</b> |

**PROFESSIONAL SERVICES SUMMARY**

Client: 01245 - Los Olivos Community Services District  
 Matter: 0001 - General

August 15, 2023  
 Page 3

| Code                               | Name                  | Hours        | Rate   | Amount            |
|------------------------------------|-----------------------|--------------|--------|-------------------|
| SON                                | Steven O'Neill        | 1.60         | 220.00 | 352.00            |
| GRT                                | George "Ross" Trindle | 12.30        | 220.00 | 2,706.00          |
| <b>Total Professional Services</b> |                       | <b>13.90</b> |        | <b>\$3,058.00</b> |

**DISBURSEMENTS**

| Date                       | Description  | Amount          |
|----------------------------|--|-----------------|
| 06/13/23                   | (TO IVCSO, BOARD MTNG, 06/13/23) GRT                         | 35.91           |
| 06/13/23                   | (HOTEL, IVCSO/LOCSO, SMVWCO BOARD MEETING, 06/13 - 06/16/23) | 182.06          |
| 06/14/23                   | (IVCSO TO LOCSO, BOARD MTNG, 06/14/23) GRT                   | 29.93           |
| 06/16/23                   | (LOCSO TO IVCSO, BOARD MTNG, 06/16/23) GRT                   | 29.93           |
| 06/16/23                   | (FROM IVCSO, BOARD MTNG, 06/16/23) GRT                       | 35.91           |
| <b>Total Disbursements</b> |  | <b>\$313.74</b> |

**CURRENT BILL TOTAL AMOUNT DUE** **\$3,371.74**

Balance Forward: 7,181.02

**Receipts Since Last Bill**

| Date                | Description                         | Total Applied |
|---------------------|-------------------------------------|---------------|
| 07/25/23            | AmericanExpress Payment - Thank you | -2,077.02     |
| Less Total Payments |                                     | -2,077.02     |

Payments & Adjustments: -2,077.02

**Total Due:** **\$8,475.74**

# Please return this page with remittance

to  
Aleshire & Wynder LLP

**Bill Number:** 78569  
**Bill Date:** August 15, 2023  
**Client Code:** 01245  
**Client Name:** Los Olivos Community Services District  
**Matter Code:** 0001  
**Matter Name:** General

|                                      |                          |
|--------------------------------------|--------------------------|
| Total Professional Services:         | 3,058.00                 |
| Total Disbursements:                 | 313.74                   |
| <b>CURRENT BILL TOTAL AMOUNT DUE</b> | <b><u>\$3,371.74</u></b> |
| Balance Forward:                     | 7,181.02                 |
| Payments & Adjustments:              | -2,077.02                |
| <b>Total Due:</b>                    | <b><u>\$8,475.74</u></b> |

**Amount enclosed:** \_\_\_\_\_

**Thank You**

# INVOICE

**FROM:**

Guy W. Savage  
 PO Box 894  
 Los Olivos, Ca 93441

**BILL TO:**

Via electronic delivery  
 President Thomas Fayram  
 Los Olivos Community Services District  
 PO Box 345  
 Los Olivos, Ca 93441

**Invoice #:** 20238  
**Invoice Date:** 8/31/2023

Dear President Fayram,

Please see the below for professional services provided, plus any expenditures made on behalf of the District. The attached tally of hours (units) exceeds those being billed below. This is being done to track the hours for future reference. Per agreement, the hours will be capped at the number below or as authorized by the President.

**Please note that this bill does not cover the full month of July. As noted, while I expect to spend more than 60 hours this month, only the 40 hours listed below are being billed.**

| Date         | Description   | Units | Rate      | Amount             |
|--------------|---|-------|-----------|--------------------|
| 8/31/2023    | General Manager Services - LOCSD (8/1/23-8/31/23)<br>See Attached for Details | 30    | \$ 135.00 | \$ 4,050.00        |
| 7/26/2023    | Amazon - equipment, paper supplies, toner                                     | 1     | \$ 99.37  | \$ 99.37           |
| 8/21/2023    | PO BOX 345 - LOCSD Annual Payment   | 1     | \$ 166.00 | \$ 166.00          |
| <b>Total</b> |   |       |           | <b>\$ 4,315.37</b> |

Thank you for your continued support.



Email: [GM.LOCSD@gmail.com](mailto:GM.LOCSD@gmail.com)

| Date          | Description                                      | Hours        | Rate      | Amount          |
|---------------|--|--------------|-----------|-----------------|
| 1-Aug         | Finance 7/31 sub minutes                         | 0.25         | \$ 135.00 | \$ 33.75        |
|               | Project Management sub minutes                   | 0.5          | \$ 135.00 | \$ 67.50        |
|               | Technical sub minutes                            | 1.75         | \$ 135.00 | \$ 236.25       |
|               | Waterboard - STEP / water mains, website updates | 0.5          | \$ 135.00 | \$ 67.50        |
| 2-Aug         | Budget resolutions                               | 1            | \$ 135.00 | \$ 135.00       |
| 3-Aug         | Budget update in FIN                             | 1.5          | \$ 135.00 | \$ 202.50       |
| 6-Aug         | St. Mark's AV setup                              | 0.5          | \$ 135.00 | \$ 67.50        |
|               | Regen proposal review                            | 0.5          | \$ 135.00 | \$ 67.50        |
| 7-Aug         | Fayram   | 0.5          | \$ 135.00 | \$ 67.50        |
| 9-Aug         | Tax Levy   | 1.25         | \$ 135.00 | \$ 168.75       |
| 10-Aug        | Resolutions 23-03 and 23-04                      | 0.75         | \$ 135.00 | \$ 101.25       |
|               | Tax Levy draft submittals to County              | 2            | \$ 135.00 | \$ 270.00       |
| 14-Aug        | Regular Meeting agenda development               | 2.25         | \$ 135.00 | \$ 303.75       |
| 15-Aug        | Tax Levy fixes                                   | 0.5          | \$ 135.00 | \$ 67.50        |
| 16-Aug        | Regular meeting completion, post                 | 1.75         | \$ 135.00 | \$ 236.25       |
| 20-Aug        | Regular Meeting agenda development               | 3            | \$ 135.00 | \$ 405.00       |
| 21-Aug        | Resolution 23-05, agenda devel, emails, bills    | 3.5          | \$ 135.00 | \$ 472.50       |
| 23-Aug        | IRWM meeting                                     | 1.5          | \$ 135.00 | \$ 202.50       |
|               | Monitoring Well grant writing                    | 0.25         | \$ 135.00 | \$ 33.75        |
| 24-Aug        | Regular Meeting                                  | 4            | \$ 135.00 | \$ 540.00       |
| 25-Aug        | Property Tax submittals                          | 0.75         | \$ 135.00 | \$ 101.25       |
| 27-Aug        | Emails, phone calls                              | 0.5          | \$ 135.00 | \$ 67.50        |
| 30-Aug        | Subcommittee coordination                        | 0.75         | \$ 135.00 | \$ 101.25       |
| 31-Aug        | Finance sub Agenda (9/4)                         | 1            | \$ 135.00 | \$ 135.00       |
|               | Emails, posting video                            | 1            | \$ 135.00 | \$ 135.00       |
| <b>Totals</b> |  | <b>31.75</b> | <b>\$</b> | <b>4,286.25</b> |

**Final Details for Order #113-8237185-7285055**

[Print this page for your records.](#)

**Order Placed:** July 26, 2023

**Amazon.com order number:** 113-8237185-7285055

**Order Total: \$99.37**

**Shipped on July 29, 2023**

**Items Ordered**

**Price**

1 of: *Standard 2 Hole Paper Punch, 30 Sheets Capacity, Black (90079)*

\$8.32

Sold by: Amazon.com Services LLC  
Supplied by: Other

Condition: New

1 of: *Snowkids 8K HDMI Cable 2.1 Long 15FT 2-Pack, Ultra 48Gbps High Speed 8K@60Hz 4K@120Hz 144Hz Braided Black HDMI Cord HDCP 2.2&2.3, eARC,HDR10, Dynamic HDR Compatible with Roku TV/PS5/HDTV*

\$25.99

Sold by: DreamseaUS ([seller profile](#))  
Supplied by: DreamseaUS ([seller profile](#))

Condition: New

1 of: *Amazon Basics Multipurpose Copy Printer Paper, 8.5" x 11", 20lb, 3 Ream (1,500 Sheets), 92 Bright*

\$20.34

Sold by: Amazon.com Services LLC  
Supplied by: Other

Condition: New

1 of: *E-Z Ink (TM Compatible Toner Cartridge Replacement for Canon 125 CRG-125 3484B001 to use with ImageClass LBP6030w ImageClass LBP6000 ImageClass MF3010 Laser Printer (Black, 2 Pack)*

\$30.99

Sold by: ULTRAIMAGE INC ([seller profile](#))  
Supplied by: ULTRAIMAGE INC ([seller profile](#))

Condition: New

1 of: *Officemate Recycled Wood Clipboards, Arch Lever Clip, 1 Pack Clipboard, Letter Size (9 x 15.5 Inches), Brown (83120)*

\$6.59

Sold by: Amazon.com Services LLC  
Supplied by: Other

Condition: New

**Shipping Address:**

Guy Savage



United States

**Shipping Speed:**

FREE Shipping

**Payment information**

**Payment Method:**

Visa ending in 0153

**Billing address**

Guy W. Savage  
PO Box 894

Item(s) Subtotal: \$92.23  
Shipping & Handling: \$16.18  
Free Shipping: -\$16.18  
-----

Total before tax: \$92.23



[Redacted]  
United States

Estimated tax to be collected: \$7.14  
-----

**Grand Total: \$99.37**

**Credit Card transactions**

Visa ending in 0153: July 29, 2023: \$99.37

To view the status of your order, return to [Order Summary](#).

[Conditions of Use](#) | [Privacy Notice](#) © 1996-2023, Amazon.com, Inc. or its affiliates



LOS OLIVOS  
 2880 GRAND AVE STE B  
 LOS OLIVOS, CA 93441-9997  
 (800)275-8777

08/21/2023 09:18 AM

| Product                       | Qty | Unit Price | Price    |
|-------------------------------|-----|------------|----------|
| Box Renewal                   |     |            | \$166.00 |
| ZIP Code: 93441               |     |            |          |
| Box #: 345                    |     |            |          |
| Rental Start Date: 09/01/2023 |     |            |          |
| Next Renewal Date: 08/31/2024 |     |            |          |
| Customer Name: LISA PALMER    |     |            |          |

Grand Total: \$166.00

Personal/Bus Check \$166.00

Preview your Mail  
 Track your Packages  
 Sign up for FREE @  
<https://informedelivery.usps.com>

All sales final on stamps and postage.  
 Refunds for guaranteed services only.  
 Thank you for your business.

Tell us about your experience.  
 Go to: <https://postalexperience.com/Pos>  
 or scan this code with your mobile device,



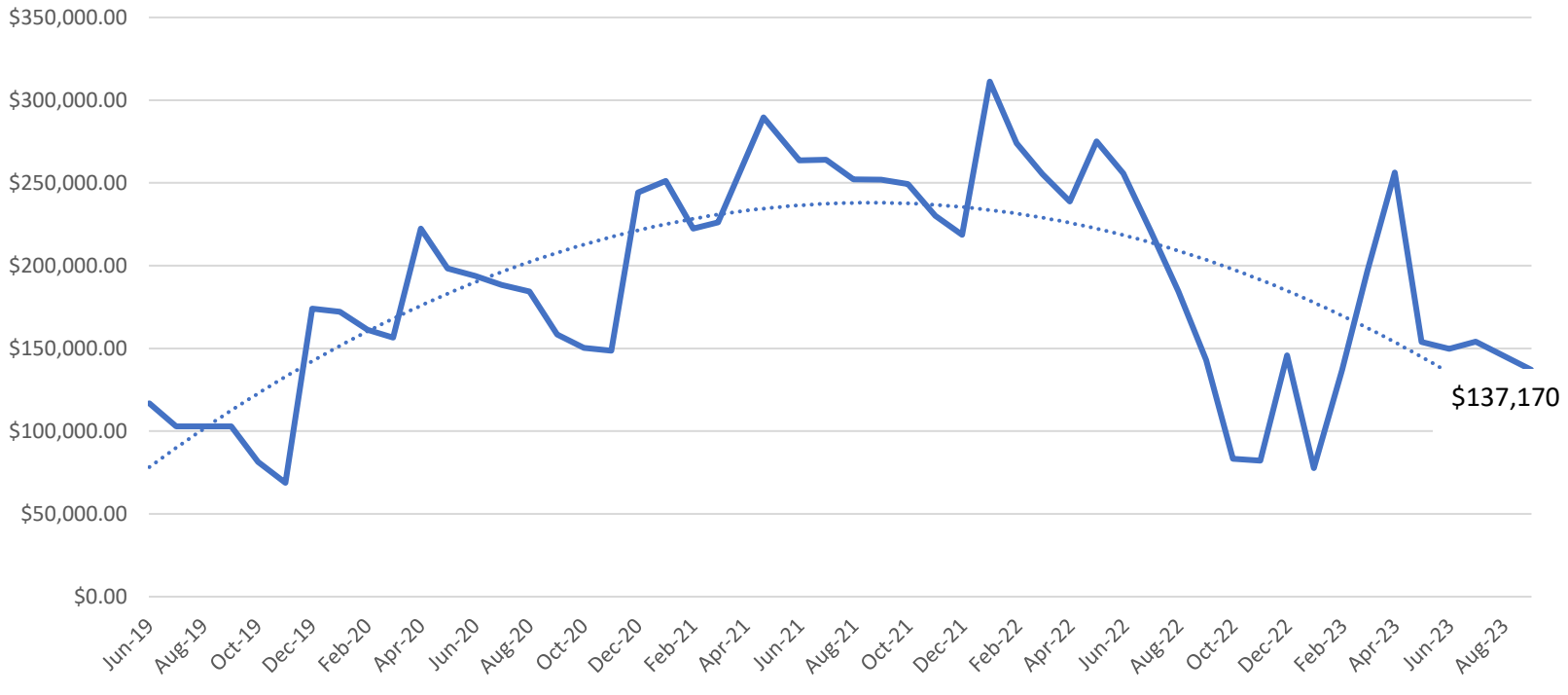
or call 1-800-410-7420.

UFN: 054560-0441  
 Receipt #: 840-59130124-1-3385151-1  
 Clerk: 07

# ITEM 6 – BUDGET REPORTS

## BUDGET REPORTS

### Los Olivos CSD Cash Balance History



# Cash Balances

As of: 8/31/2023  
Accounting Period: OPEN

Selection Criteria: Fund = 3490

Layout Options: Summarized By = Fund; Page Break At = Fund

| Fund                   | 8/1/2023<br>Beginning<br>Balance | Month-To-Date<br>Cash<br>Receipts (+) | Month-To-Date<br>Treasury<br>Credits (+) | Month-To-Date<br>Warrants and<br>Wire Transfers (-) | Month-To-Date<br>Treasury<br>Debits (-) | 8/31/2023<br>Ending<br>Balance |
|------------------------|----------------------------------|---------------------------------------|--|---|---|--------------------------------|
| 3490 -- Los Olivos CSD | 137,170.23                       | 0.00                                  | 0.00                                     | 0.00  | 0.00                                    | 137,170.23                     |
| Total Report           | 137,170.23                       | 0.00                                  | 0.00                                     | 0.00  | 0.00                                    | 137,170.23                     |

# Financial Status

As of: 8/31/2023 (17% Elapsed)  
Accounting Period: OPEN

Selection Criteria: Fund = 3490

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

## Fund 3490 -- Los Olivos CSD

| Line Item Account                        | 6/30/2024<br>Fiscal Year<br>Adjusted Budget | 8/31/2023<br>Year-To-Date<br>Actual | 6/30/2024<br>Fiscal Year<br>Variance | 6/30/2024<br>Fiscal Year<br>Pct of Budget |
|--|---|-------------------------------------|--------------------------------------|---|
| <b>Revenues</b>                          |   |                                     |                                      |   |
| <b>Taxes</b>                             |   |                                     |                                      |   |
| 3066 -- Special Tax Assessment           | 227,650.00                                  | -6.50                               | -227,656.50                          | 0.00 %                                    |
| Taxes                                    | 227,650.00                                  | -6.50                               | -227,656.50                          | 0.00 %                                    |
| <b>Use of Money and Property</b>         |   |                                     |                                      |   |
| 3380 -- Interest Income                  | 744.00                                      | 0.00                                | -744.00                              | 0.00 %                                    |
| Use of Money and Property                | 744.00                                      | 0.00                                | -744.00                              | 0.00 %                                    |
| Revenues                                 | 228,394.00                                  | -6.50                               | -228,400.50                          | 0.00 %                                    |
| <b>Expenditures</b>                      |   |                                     |                                      |   |
| <b>Services and Supplies</b>             |   |                                     |                                      |   |
| 7090 -- Insurance                        | 2,934.00                                    | 0.00                                | 2,934.00                             | 0.00 %                                    |
| 7324 -- Audit and Accounting Fees        | 2,500.00                                    | 0.00                                | 2,500.00                             | 0.00 %                                    |
| 7430 -- Memberships                      | 1,300.00                                    | 0.00                                | 1,300.00                             | 0.00 %                                    |
| 7460 -- Professional & Special Service   | 78,886.00                                   | 0.00                                | 78,886.00                            | 0.00 %                                    |
| 7508 -- Legal Fees                       | 45,529.00                                   | 2,077.02                            | 43,451.98                            | 4.56 %                                    |
| 7510 -- Contractual Services             | 98,643.00                                   | 15,540.00                           | 83,103.00                            | 15.75 %                                   |
| 7530 -- Publications & Legal Notices     | 1,750.00                                    | 0.00                                | 1,750.00                             | 0.00 %                                    |
| Services and Supplies                    | 231,542.00                                  | 17,617.02                           | 213,924.98                           | 7.61 %                                    |
| Expenditures                             | 231,542.00                                  | 17,617.02                           | 213,924.98                           | 7.61 %                                    |
| <b>Changes to Fund Balances</b>          |   |                                     |                                      |   |
| <b>Decrease to Residual Fund Balance</b> |   |                                     |                                      |   |
| 9601 -- Residual Fund Balance-Inc/Dec    | 3,148.00                                    | 0.00                                | -3,148.00                            | 0.00 %                                    |
| Decrease to Residual Fund Balance        | 3,148.00                                    | 0.00                                | -3,148.00                            | 0.00 %                                    |
| Changes to Fund Balances                 | 3,148.00                                    | 0.00                                | -3,148.00                            | 0.00 %                                    |
| Los Olivos CSD                           | 0.00  | -17,623.52                          | -17,623.52                           | --  |

# Financial Status

As of: 8/31/2023 (17% Elapsed)  
Accounting Period: OPEN

Selection Criteria: Fund = 3490

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

## Fund 3490 -- Los Olivos CSD

| Line Item Account    | 6/30/2024<br>Fiscal Year<br>Adjusted Budget | 8/31/2023<br>Year-To-Date<br>Actual | 6/30/2024<br>Fiscal Year<br>Variance | 6/30/2024<br>Fiscal Year<br>Pct of Budget |
|----------------------|---|-------------------------------------|--------------------------------------|---|
| Net Financial Impact | 0.00  | -17,623.52                          | -17,623.52                           | --  |

# General Ledger Trial Balance

As of: 8/31/2023  
Accounting Period: OPEN

Selection Criteria: Fund = 3490

Layout Options: Summarized By = Fund; Page Break At = Fund

## Fund 3490 -- Los Olivos CSD

|  | Beginning Balance<br>7/1/2023 | Year-To-Date<br>Debits | Year-To-Date<br>Credits | Ending Balance<br>8/31/2023 |
|--|-------------------------------|------------------------|-------------------------|-----------------------------|
| <b>Assets &amp; Other Debits</b>               |                               |                        |                         |                             |
| <b>Assets</b>                                  |                               |                        |                         |                             |
| 0110 -- Cash in Treasury                       | 154,050.07                    | 4,812.03               | 21,691.87               | 137,170.23                  |
| 0240 -- Interest Receivable                    | 743.68                        | 0.00                   | 743.68                  | 0.00                        |
| Total Assets                                   | 154,793.75                    | 4,812.03               | 22,435.55               | 137,170.23                  |
| Total Assets & Other Debits                    | 154,793.75                    | 4,812.03               | 22,435.55               | 137,170.23                  |
| <b>Liabilities, Equity &amp; Other Credits</b> |                               |                        |                         |                             |
| <b>Liabilities</b>                             |                               |                        |                         |                             |
| 1015 -- EFT Payable                            | 0.00                          | 17,617.02              | 17,617.02               | 0.00                        |
| 1210 -- Accounts Payable                       | 0.00                          | 17,617.02              | 17,617.02               | 0.00                        |
| Total Liabilities                              | 0.00                          | 35,234.04              | 35,234.04               | 0.00                        |
| <b>Equity</b>                                  |                               |                        |                         |                             |
| 2200 -- Fund Balance-Residual                  | -154,793.75                   | 0.00                   | 0.00                    | -154,793.75                 |
| 2410 -- Est Revenues/Oth Fin Src               | 0.00                          | 231,542.00             | 0.00                    | 231,542.00                  |
| 2510 -- Appropriations/Oth Fin Use             | 0.00                          | 0.00                   | 231,542.00              | -231,542.00                 |
| 2710 -- Revenues/Other Fin Sources             | 0.00                          | 4,074.85               | 4,068.35                | 6.50                        |
| 2810 -- Expenditures/Other Fin Uses            | 0.00                          | 17,617.02              | 0.00                    | 17,617.02                   |
| Total Equity                                   | -154,793.75                   | 253,233.87             | 235,610.35              | -137,170.23                 |
| Total Liabilities, Equity & Other Credits      | -154,793.75                   | 288,467.91             | 270,844.39              | -137,170.23                 |
| Total Los Olivos CSD                           | 0.00                          | 293,279.94             | 293,279.94              | 0.00                        |