

Tom Fayram, President
Lisa Palmer, Vice President
Julie Kennedy, Secretary
Mike Arme, Director
Brian O'Neill, Director



POSTED 8-9-2019

LOS OLIVOS COMMUNITY SERVICES DISTRICT
Board of Directors Meeting, August 14, 2019, 6:00 p.m.
Los Olivos School, Room 602
2540 Alamo Pintado Avenue, Los Olivos, CA 93441

REGULAR MEETING MINUTES

1. CALL TO ORDER

Meeting called to order at 6:10pm

2. ROLL CALL

Directors Fayram, Palmer, Kennedy, O'Neill and Arme were presented. IGM Doug Pike and Legal Counsel Ross Trindle were also present.

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF MEETING MINUTES

- a. Minutes of 7-10-2019 Regular Meeting
Action: Approve minutes for 7-10-19 meeting.
Motion: . Director Palmer **Second:** Director Kennedy
Vote: Motion passed 4-0 with Director Fayram abstaining due to absence.
- b. Minutes of 7-23-2019 Special Meeting
Action: Approve minutes for 7-23-19 Special Meeting.
Motion: . Director Kennedy **Second:** Director Palmer
Vote: Motion passed 5-0
- c. Minutes of 7-31-2019 Special Meeting Workshop
Action: Approve minutes for 7-31-19 Special Workshop Meeting.
Motion: . Director Kennedy **Second:** Director Arme
Vote: Motion passed 4-0 with Director Palmer abstaining due to absence.

5. DIRECTOR COMMENTS

Directors will give reports on any meetings that they attended on behalf of the District and/or choose to comment on various District activities.

Director Fayram – none

Director Palmer – following the city of Solvang's wastewater needs discussions

Director O'Neill – reminder of the CSDA August 26 meeting in Goleta. Talked with a few realtors regarding possible siting locations.

Director Kennedy – none

Director Arme – none

6. PUBLIC COMMENTS

Members of the public may address the Board on any items of interest within the subject matter and jurisdiction of the Board but not on the agenda today (Government Code - 54954.3).

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Speakers are limited to 3 minutes. Due to the requirements of the Ralph M. Brown Act, the District cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.
No public comments.

7. INTERIM GENERAL MANAGER REPORT

Interim General Manager Report on current assignments and general District business.
IGM Pike updated the Board on the business activities.

8. BUSINESS ITEMS

A. Approve Resolution 19-04 Adopting a Project Description for the Los Olivos Wastewater Reclamation Project Phase 1, and Declare intent to begin Special Studies, The Environmental Process, Pursuit of Grant and Loan Funding and Initiate the Proposition 218 Assessment Process: all to be consistent with this Project Description.

1. Review and potentially Act Upon Public Comments Recieved at the 3rd Public Workshop Held July 31, 2019.
2. Review, comment on and adopt project description
3. Approve Resolution

Action: Approve Resolution 19-04 with revision to strike assessment from the resolution per Legal Counsel Ross Trindle's recommendation.

Motion: . Director O'Neill **Second:** Director Pamer

Roll Call Vote

- Director Fayram – yes
- Director Palmer – yes
- Director O'Neill – yes
- Director Kennedy – yes
- Director Arme – yes

Discussion – Resident Ross asked for clarification regarding the phasing approach and noted he would provide additional comments via email to IGM Pike. Resident Gray asked about possible provisions for residents who may incur septic repairs and/or replacement costs and amortization. Director Arme noted the necessity for a management plan to address these and other issues as well as to establish a baseline. Director Palmer thanked the Technical Committee for their hard work.

B. Project Work Plan Progress and Planning:

- a. Prop 218 Presentation by District Legal Counsel.
Legal Counsel Ross Trindle provided an overview of the Prop 218 process. Key issues of note are the timeline; generally a 607 month process, specific benefit for one property owner vs. benefit for all, need for an engineer to determine the assessment based on services provided and the Prop 26 Rate Setting process which prohibits charging more to customers than the cost of the service.
- b. Review and Action regarding Paul Jenzen's Draft Proposal to Develop A Local Agency Management Program for the Los Olivos Community Services District. (Attached).
 1. Comments
 2. Actions/Next Steps
IGM Pike noted the rough cost estimate of \$16,000 plus \$80/hr for travel. Director Fayram asked about budget and funds to cover costs. Director Palmer requested project plan and budget match-up.
- c. Review and potential action Cloacina Draft Proposal Based on 2016 AECOM Report. (Attached)
- d. Review and potential action regarding Matteis Project Update and Plans. (Attached)
Director Palmer noted that as we have an approved Project Description, we should invite the RWQCB to a presentation and to further discussion. She also added the CUP Mattei's received requires them to

connect to a community system when available. Property owner, Lowell Lash commented he planned to attend the architectural review board next week where minor revisions to the Mattei's project would be presented.

- e. RWQCB Presentation on Santa Barbara County Groundwater Characterization Project: Santa Ynez River Valley Groundwater Basin, June 18, 2019. RWQCB not available for our Aug. or Sept Meeting. Can we set a Special Meeting date?. (District Response Letter and HTO Response Attached)
- f. Report on progress on 3-Month Work Plan Schedule – Report and Potential Action. Board requested IGM Pike to provide a budget overlay to the project plan.
- g. Report from Ad hoc Technical Committee – Report and Potential Action.
- h. Report from Individual Board Members Regarding Project Assignments and Actions– Report and Potential Action.
- i. Director Fayram suggested a meeting with RWQCB and EHS regarding next steps. IGM Pike noted this invitation had been extended. Director Palmer continuing to work with County Board of Supervisor, Joan Hartmann.

C. SDRMA Board of Directors Ballot

After selecting up to three (3) candidates, The Board may approve the enclosed Official Election Ballot at a public meeting. The signed Official Election Ballot MUST be sealed and received by mail or hand delivery at SDRMA's office on or before 4:30 p.m. on Wednesday, August 21, 2019. (Materials and resumes of 5 applicants attached).

No action.

Director Fayram suggested the current workload of the Board and lack of knowledge of the candidates moved this to a lower priority level.

D. Finance Committee Business Summary and Action. Act on Finance Subcommittee recommendation to pay the following Invoices:

A. Approve Finance Committee recommendation for payment of invoices to the District.

- 1. 7-11-2019 Aleshire & Wynder Invoice 52238 (June Legal Services) - \$1634.00
- 2. 8-02-2019 Aleshire & Wynder Invoice 52613 (June Legal Services) - \$1953.77
- 3. 7-5-2019 MNS Invoice 72975 (May IGM Services) - \$9127.50
- 4. 8-2-2019 MNS Invoice 73215 (June IGM Services) - \$5780.25
- 5. 5-16-2019 SDRMA Invoice 66789 (2019-20 Insurance) - \$2209.66

Action: Approve invoices for payment.

Motion: . Director Palmer **Second:** Director Arme

Vote: Motion passed 5-0

Discussion: IGM Pike explained the higher than normal MNS invoice was due to website updates, document compliance and the establishment and updating of the electronic filing cabinet so the Board will have all documents accessible. He also noted the SDRMA invoice would be a 2019-20 expense.

9. Next Regular Meeting:

Wednesday, September 11, 2019, 6:00 p.m.

Los Olivos School, Room 602

2540 Alamo Pintado Avenue, Los Olivos, CA 93441

10. ADJOURNMENT

Action: Adjourn meeting at 7:44pm.

Motion: . Director Kennedy **Second:** Director Palmer

Vote: Motion passed 5-0.

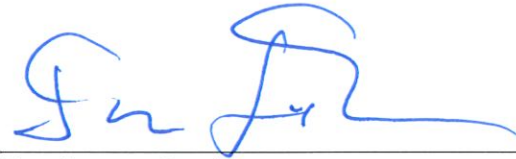
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APPROVED



Tom Fayram, President

ATTEST



Julie Kennedy, Secretary