

**Julie Kennedy, President**  
**Lisa Palmer, Vice President**  
**Tom Fayram, Director**  
**Greg Parks, Director**  
**Nina Stormo, Director**



**LOS OLIVOS COMMUNITY SERVICES DISTRICT  
REGULAR MEETING**

**Posted: 4-5-2024**

**April 10, 2024, 6PM (PST)  
Los Olivos Grange Hall**

**2374 Alamo Pintado Ave, Los Olivos CA 93441**

**Please observe decorum and instructions from the President**

This meeting will be held both in-person and electronically via Zoom meetings. In-person the meeting will be held at the following location:  
St Mark's in the Valley Episcopal Church, Stacy Hall - 2901 Nojoqui Ave, Los Olivos CA 93441

The public will also be able to hear and participate electronically by using the following links:

On Zoom:

<https://us06web.zoom.us/j/86135156557?pwd=4sl90bmVH88b51RlbLhlyUaGD52CFF.1>

By Phone:

Meeting ID: 861 3515 6557      Passcode: 157483

One tap mobile: +16699006833,,86135156557#,,,,\*157483# US (San Jose)

The Los Olivos Community Services District (LOCSD) is committed to ensuring equal access to meetings. In compliance with the American Disabilities Act (ADA), if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, please call 805.500.4098 or email to [losolivoscscsd@gmail.com](mailto:losolivoscscsd@gmail.com). Agendas and meeting packets are generally available to the public at the Los Olivos Post Office - 2880 Grand Avenue. Any public records, which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at a location to be determined in Los Olivos, California 93441.

**MEETING AGENDA**

**1. CALL TO ORDER**

**President Kennedy calls the meeting to order at 6:03 PM.**

**2. ROLL CALL**

**Present: President Kennedy, Vice President Palmer, Director Fayram – thereby establishing a quorum**

**Absent: Director Parks (attended the meeting starting at 6:05 PM), Director Stormo**

**3. PLEDGE OF ALLEGIANCE**

**4. PUBLIC COMMENT**

Members of the public may address the Board of Directors on any items of interest within the subject matter and jurisdiction of the Board but not on the agenda today (Gov. Code - 54954.3). The public may also request future agenda topics at this time. Speakers are limited to a maximum of 3 minutes. Due to the requirements of the Ralph M. Brown Act, the Board of Directors cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

**President Kennedy opens the floor to public comment.**

**Anna Marie Gott speaks.**

**INFORMATIONAL ITEM:**

Per public request, a brief report from the General Manager that conveys District status and updates is being added at the beginning of the agenda. This status report may touch on key items in the project plan or schedule. The General Manager will leave other detailed reporting, including budgetary reporting until the end of the meeting. This item is informational only, no action will be taken, and no public comment will be received.

**Los Olivos Community Services District, P.O. Box 345, Los Olivos, CA 93441, (805) 500-4098**

[losolivoscscsd@gmail.com](mailto:losolivoscscsd@gmail.com), [www.losolivoscscsd.com](http://www.losolivoscscsd.com)

**5. GENERAL MANAGER’S DISTRICT STATUS REPORT**

**ADMINISTRATIVE ACTION ITEMS:**

All matters listed hereunder constitute an administrative / consent agenda and will be acted upon by a single vote of the Board. Matters listed on the Consent Agenda will be read only on the request of a member of the Board, in which event the matter may be removed from the Consent Agenda and considered as a separate item. Public may comment on any of the items prior to the vote being taken by the Board.

**6. CONSENT AGENDA**

**A. APPROVAL OF MEETING MINUTES**

Meeting minutes of March 13, 2024.

**B. APPROVAL PAYMENT OF INVOICES RECEIVED ON OR BEFORE APRIL 1, 2024.**

The invoices below have been reviewed by the Finance Subcommittee and are recommended for approval.

| No. | Invoice Date | Invoice #     | Provider  | Amount       |
|-----|--------------|---------------|---|--------------|
| 1   | 3/4/2024     | 1301          | REGEN – 30% Engineering – Hybrid Models                         | \$ 22,000.00 |
| 2   | 3/7/2024     | 84901         | Aleshire & Wynder – Legal Services                              | \$ 1,596.00  |
| 3   | 3/8/2024     | 876.004-2     | GSI – Groundwater Monitoring Wells (Grant Reimbursable)         | \$ 12,040.55 |
| 4   | 3/25/2024    | 85897         | MNS Engineering – Engineering and Support Srvcs.                | \$ 1,162.50  |
| 5   | 3/31/2024    | 20243         | Savage – General Manager Services (Portions Grant Reimbursable) | \$ 5,199.19  |
| 6   | 4/1/2024     | 326BDB28-0005 | Streamline – Website software                                   | \$ 756.00    |

| Project           | Vendor                      | To Date (inc. above) | Remaining Authorization |
|-------------------|-----------------------------|----------------------|-------------------------|
| Audit (Pre 2023)  | Moss, Levy & Hartzheim, LLP | \$ 2,780.00          | \$ 4,995.00             |
| Audit (2023)      | Moss, Levy & Hartzheim, LLP | \$ 0.00              | \$ 2,900.00             |
| 30% Hybrid Design | REGEN, LLC.                 | \$ 47,306.59         | \$ 27,693.41            |
| Groundwater Wells | Various                     | \$ 85,855.57         | \$ 35,589.60            |

**President Kennedy opens the floor to public comment.**

No requests to speak.

**Motion to approve the consent agenda.**

**Motion by: Vice President Palmer; Second: Director Fayram**

**Voice vote: 4-0**

**BUSINESS ITEMS:**

**7. CONSIDERATION OF AN ENGINEERING ESTIMATE IN THE AMOUNT OF \$40,240 FROM COROLLO ENGINEERING REGARDING CONNECTING THE LOCSD TO THE CITY OF SOLVANG’S WASTEWATER TREATMENT INFRASTRUCTURE**

Corollo Engineering, the City of Solvang’s selected wastewater treatment plant engineering firm, has provided an estimate to evaluate the impact of LOCSD flows on the City’s wastewater treatment plant (WWTP). The evaluation laid out in the scope and budget considers impacts of additional flows on the WWTP capacity as well as water quality of the effluent. The effort is estimated by Corollo is \$40,240. The work is estimated to take four months.

GM Savage provides an overview of the item. He notes that the contract will not provide the “final” answer but is a major step towards getting the answer regarding connection to the City of Solvang. The important piece that would still be missing is the modifications to existing infrastructure from Sunny Fields Park to the WWTP. He adds that he asked Corollo for an estimate to do that work. GM Savage describes how the proposed contract will investigate the flows (amount of liquids and solids going to the Solvang WWTP) and the loads (concentrations of particulates in the flows). He adds that the City is already investigating particulates in the existing WWTP based on direction from the CCRWQCB and new regulations.

**President Kennedy opens the floor to public comment.**

Karen Steinwachs, Tom Nelson, Mary Hayden, and Anna Marie Gott speak.

**Los Olivos Community Services District, P.O. Box 345, Los Olivos, CA 93441, (805) 500-4098**

[losolivoscsd@gmail.com](mailto:losolivoscsd@gmail.com), [www.losolivoscsd.com](http://www.losolivoscsd.com)

Vice President Palmer asks about any difference between gravity fed system flows versus effluent based system flows. GM Savage responds that the two flow amounts should be similar, since the liquids will still be sent to the WWTP, just fewer solids. He adds much of what is already being examined has to do with the source water from ID#1, which is the same water purveyor for both the LOCSD and City. Director Fayram comments that this is an important step to determining viability of a local system. Director Parks confirms that the contract will address both the “loads” and “flows” that LOCSD would send to the City of Solvang.

Direction to staff is to bring back a contract at next month’s meeting that covers both the loads/flows side of the equation as well as covering upgrades to the infrastructure from Sunny Fields Park to the WWTP.

## **8. GENERAL MANAGER’S ANNUAL RETROSPECTIVE**

The General Manager will present his view of the past year and make recommendations for the Board’s discussion and consideration. This item would normally be held until later in the meeting, but as it could impact the strategic and fiscal year budget planning, is being held first.

GM Savage provides his view of the past year, on this his second anniversary with the District. He notes that he decided to do it prior to the Strategic and Budget Planning effort since the two are tied together and he thought his comments might provide additional insight into the Planning efforts. (Note: the slides used by GM Savage have been added to the District’s website on the page for this meeting.)

### **President Kennedy opens the floor to public comment.**

Anna Marie Gott attempts to speak, her Internet connection fails and the call drops.

Director Fayram comments that he likes the thought of additional public outreach. He also notes he would make himself available for community interactions such as coffee at “Lefty’s Coffee House.” Director Parks notes that more social media outreach is likely important moving forward. He comments that the District should be able to get current physical addresses for all property owners based on property tax rolls. GM Savage responds that he concurs regarding the addresses and that in the past physical mail has been sent to all of those addresses, plus all of the PO Boxes in Los Olivos. Vice President Palmer likes the coffee idea. She comments that the absentee property owners will be voting so outreach needs to happen to them specifically. She adds that she concurs with the need for focus. She comments that in her case, she is focused on: what is it going to cost and when is it going to happen.

### **President Kennedy reopens the floor to public comment.**

Anna Marie Gott speaks.

## **9. STRATEGIC AND FISCAL YEAR 2024-25 BUDGET PLANNING**

The Board will discuss the upcoming fiscal year (July 1, 2024 through June 30, 2025) from a strategic goals and budgetary perspective.

GM Savage introduces the item, setting the table for Board discussion on upcoming activities priorities and the budget.

### **President Kennedy opens the floor to public comment.**

No requests to speak are received.

Director Fayram asks GM Savage about parallels with what happened in the community of Los Osos in San Luis Obispo County and the District’s situation. GM Savage responds that the County of San Luis Obispo took over the Los Osos project after the Los Osos CSD essentially failed, with close to \$10 million debt on the books. Vice President Palmer asks about how to align the effluent sewer with gravity sewer information. GM Savage suggests that the Project Management committee could spend more time building a clearer set of steps (activities that are serial in nature versus concurrently/independent) to getting to a successful property owner vote. Director Parks comments on the \$40,000 that may be spent for Corollo’s efforts related to the City of Solvang connection. He recognizes the magnitude of this expenditure on the District’s budget. VP Palmer comments on grant funding that might be available for planning efforts such as the connectivity to the City. President Kennedy adds that she has done additional research on planning grants and our eligibility for them as the District does not “check a lot of the boxes” that make an organization highly competitive. She adds that there may be other ways to obtain funding.

Director Fayram comments on his recent interactions with Assemblymember Hart and his willingness to engage the Assemblymember's staff on funding opportunities. Vice President Palmer says that both Supervisor Hartmann and Senator Lemon need to be kept apprised of our activities. President Kennedy notes that she plans to go to "legislative days" in Sacramento that are coming up in May. She adds that she thinks an additional 4-6 hours of the GM's time to support outreach is in order.

#### **10. CONSIDERATION OF RESOLUTION 24-03 - DONATIONS**

The Board will consider adoption of draft Resolution 24-03 which delegates authority to the General Manager to accept or reject donations in amounts up to and including \$1,000.00 (one thousand dollars). The Resolution was reviewed by the Financed Subcommittee and is recommended for approval.

GM Savage provides an overview of the item. As part of his overview he notes that he put the Resolution together at the direction of the Finance Subcommittee, who has reviewed the Resolution and is recommending it for approval.

#### **President Kennedy opens the floor to public comment.**

Anna Marie Gott and Tom Nelson speak.

Director Fayram speaks in favor of the Donation Resolution. Director Parks echoes his support.

#### **Motion to approve Resolution 24-03 - Donations.**

**Motion by: Director Fayram; Second: Director Parks**

**Roll call vote: 4-0 (Director Stormo not in attendance)**

#### **11. UPDATE AND DISCUSSION ON GROUNDWATER MONITORING WELLS**

The LOCSD successfully installed three new groundwater monitoring wells and tested all five wells earlier this year. Discussion continues about need for additional testing and test wells. Staff and Director Fayram are scheduled to meet with the Central Coast Regional Water Quality Control Board (CCRWQCB) and County of Santa Barbara Environmental Health Services (EHS) on April 8 to discuss wells (after posting of this agenda). Attendees will summarize the meeting and its outcomes.

Information on the District wells and related testing can be found on-line at:

<https://www.losolivoscsd.com/district-drills-three-additional-groundwater-monitoring-wells-6ee4aedd-e69b-4137-afc1-bc072cbcb7d0>

Director Fayram and GM Savage highlight the information exchanged with the Central Coast Regional Water Quality Control Board (CCRWQCB) and County of Santa Barbara Environmental Health Services (EHS) at the April 8 meeting. GM Savage notes that the "action" level for nitrates in local groundwater is 1. He adds that even the lowest levels of nitrates in the District are nearly 3 times that level, and the highest levels are 11 times the action level and over MCL. GM Savage also notes that neither regulator would recommend an additional well at this time. Instead, they would like to see a heightened focus on testing. GM Savage asked County EHS about funding support for the testing, and they responded that a new contract would be required.

Regarding technical solution, GM Savage notes that the regulators mentioned that they will favor any community solution that will be successful in a property owner vote. Additional commentary made it pretty clear that they may have a preference for a regional solution such as connecting to the City of Solvang. GM Savage adds that at their recent strategic planning, City of Solvang City Council made "becoming a regional wastewater treatment plant" number four on their priority list.

Director Fayram comments on other commentary made by regulators such as "how to you ensure connections" by property owners, ownership of systems and system components.

#### **President Kennedy opens the floor to public comment.**

Tom Nelson, Karen Steinwachs, Paul Rohrer, and Anna Marie Gott speak.

Vice President Palmer comments that she would like to see us do something on the other side of Hwy 154. Director Parks comments on nitrates and asks questions about how nitrates flow. Director Fayram comments on what happens today, should your existing septic tank fail. A discussion ensues about whether there might be a responsible party that is creating high nitrate levels and that is outside of the District that could help from a

**Los Olivos Community Services District, P.O. Box 345, Los Olivos, CA 93441, (805) 500-4098**

[losolivoscsd@gmail.com](mailto:losolivoscsd@gmail.com), [www.losolivoscsd.com](http://www.losolivoscsd.com)

financial solution perspective.

#### INFORMATIONAL ITEMS:

These items are informational only, no action will be taken, and no public comment will be received.

#### 12. REPORTS

##### A. SUBCOMMITTEE REPORTS

**Finance Subcommittee (President Kennedy Chair)** – met, results are in the report and agenda this evening

**Grants Subcommittee (President Kennedy Chair)** – met once, is working on a grant plan; there is additional focus on planning grants that the District might be able to look at

**Project Management Subcommittee (Director Palmer Chair)** – did not meet

**Technical Subcommittee (Director Fayram Chair)** – met and will be meeting again prior to the next meeting to discuss Regen’s final report

##### B. GENERAL MANAGER AND DISTRICT ENGINEER COMMENTS

The GM and DE will give reports on any meetings that they attended on behalf of the District, report on various District-related activities and/or provide status on projects. The GM may also review Budget Reports. See the packet for more details.

Notable upcoming meeting items:

May – REGEN 30% deliverable final presentation (REGEN in attendance)

May – FY 2024-25 Preliminary Budget

June – FY 2024-25 Budget Hearing, Gann Limit, Tax Assessment Authorization

DE Pike shares some comments about groundwater monitoring program.

GM Savage starts his comments by showing the Board and the public the AWWPA award. He suggests that District Engineer Pike take it to his office for display. He then walks through the items attached to the agenda. He adds that he has also spoken a couple of times to Corollo, the City of Solvang, as well as ID#1.

#### 13. DIRECTORS COMMENTS

Directors will give reports on any meetings that they attended on behalf of the Board and/or choose to comment on various District-related activities. Directors may also request future agenda topics at this time.

President Kennedy – none

Vice President Palmer – none

Director Fayram – none

Director Parks – none

#### 14. ADJOURNMENT

**Motion to adjourn at 8:04 PM.**

**Motion by: Director Fayram; Second: Vice President Palmer**

**Voice vote: 4-0**

Respectfully submitted:



Guy W. Savage

General Manager – Los Olivos Community Services District

Approved:

---

President Julie Kennedy