

Tom Fayram, President
Brad Ross, Vice-President
Mike Kennedy, Director
Tom Parks, Director
Lisa Palmer, Director



LOS OLIVOS COMMUNITY SERVICES DISTRICT

Posted: 12-11-2022

REGULAR MEETING

December 14, 2022, 6:00 PM

St Mark's in the Valley Episcopal Church, Stacy Hall

2901 Nojoqui Ave, Los Olivos CA 93441

Please observe decorum and instructions from the President

This meeting will be held both in-person and electronically via Zoom meetings. In-person the meeting will be held at the following location:
St Mark's in the Valley Episcopal Church, Stacy Hall - 2901 Nojoqui Ave, Los Olivos CA 93441

The public will also be able to hear and participate electronically by using the following links:

On Zoom:

<https://us06web.zoom.us/j/82515801920?pwd=VHFQd1VDZUvucFZXZEVEdVhzVjhkQT09>

By Phone:

Meeting ID: 825 1580 1920 Passcode: 378600

One tap mobile +16694449171,,82515801920#,,,,*378600# US

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MEETING AGENDA

1. CALL TO ORDER

President Fayram calls the meeting to order at 6:00 PM.

2. PLEDGE OF ALLEGIANCE

3. SWEARING IN OF ELECTED DIRECTORS

Directors of the Los Olivos Community Services District, elected in November 2022, will be sworn in. The elected Directors include:

Brad Ross (term: 2022-2024)

Julie Kennedy (term: 2022-2026)

Lisa Palmer (term: 2022-2026)

Greg Parks (term: 2022-2026)

Following the swearing in ceremony, the newly elected Directors will take their place at the dais.

General Manager Savage swears in the Directors one-at-a-time. Following their swearing in, each Director was seated at the dais.

4. PUBLIC COMMENTS

Members of the public may address the Committee on any items of interest within the subject matter and jurisdiction of the Committee but not on the agenda today (Gov. Code - 54954.3). The public may also request future agenda topics at this time. Speakers are limited to 3 minutes. Due to the requirements of the Ralph M. Brown Act, the District cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

President Fayram opens the floor to Public Comment.

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Michelle de Werd, Paul Rohrer, Anna Marie Gott, and Kathryn Lohmeyer Rohrer speak.

5. REPORTS

The Directors, General Manager, and District Engineer will report on activities related to District business. Reports are informational only, no action will be taken, and public comment not received.

A. DIRECTORS COMMENTS

Directors will give reports on any meetings that they attended on behalf of the Board and/or choose to comment on various District-related activities.

Director Palmer – Participated in a Project Management meeting with Vice President Ross and GM Savage.

Vice President Ross – Still in a learning mode to try and come up with the very best solution we can.

Describes his experience in talking with others and how they don't talk their sewer. It just goes away and they don't talk about it. He notes that we need to think about the regular noise of pumping septic tanks such as what he experienced in downtown Los Olivos today. Comments on his concerns about various system and what people should be thinking about.

Director Kennedy – Describes her prior experiences on the Board looking at Grants and other funding options.

Director Parks – Wants to be sure we are looking more deeply into other options for systems.

President Fayram – Comments on his continuing discussions with the County regarding District authority as far as new growth and conversion of existing land uses. Describes his efforts to find some additional technical experts to consider and discuss alternatives.

B. GENERAL MANAGER AND DISTRICT ENGINEER COMMENTS

The GM and DE will give reports on any meetings that they attended on behalf of the District, report on various District-related activities and/or provide status on projects. The GM may also review Budget Reports. See packet for more details.

District Engineer Pike – Notes that Report 1 for the WFRP Grant to the State Waterboard (invoices half of the matching funds) was submitted. The report will result in the first \$75,000 of grant funds being received.

General Manager Savage - Walks through Subcommittees, Status Report, Roadmap, Options, and other timelines.

Director Palmer – Asks about the bids described by GM Savage, specifically questioning the amounts and whether additional bids need to be sought. She asks if there are other 3rd parties such as those noted that could do the work. A short conversation ensues regarding whether or not a vendor, such as BioSolutions, can generate a document such as the 30% Design produced by Stantec. President Fayram notes his prior experience that having vendors do their own design without an independent party completing it can be problematic.

6. ADMINISTRATIVE AGENDA

All matters listed hereunder constitute the consent agenda and will be acted upon by a single vote of the Board. Individual matters listed on the Administrative Agenda can be pulled by a member of the Board, or the public, in which case the pulled matter will be discussed and considered separately.

President Fayram opens the floor to public comment.

Anna Marie Gott speaks.

Motion to approve the Administrative Agenda.

Motion By: Director Palmer, Second: Director Kennedy

AYES: President Fayram, Vice President Ross, Director Palmer, Director Parks, Director Kennedy

NOES: None

ABSTAIN: None

A. APPROVAL OF MEETING MINUTES

Regular Meeting Minutes of November 9, 2022.

B. REVIEW AND APPROVE PAYMENT OF INVOICES RECEIVED BY DECEMBER 2, 2022.

The following invoices have been reviewed by the Finance Committee and are recommended for approval.

No.	Invoice Date	Invoice #	Provider	Amount
1.	Aug 8, 2022	876.001-17	GSI Water Solutions, Inc. – Groundwater Wells	\$ 310.00

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2.	Oct 1, 2022	62083	CSDA – Annual Membership	\$ 1,287.00
3.	Nov 2, 2022	71469	Aleshire & Wynder, LLP – Legal Services	\$ 5,852.00
4.	Nov 2, 2022	71470	Aleshire & Wynder, LLP – Legal Services	\$ 330.00
5.	Nov 17, 2022	81747	MNS – Engineering and Support Services	\$ 1,212.50
6.	Nov 30, 2022	221130	Savage – General Manager services	\$ 4,905.00
7.	Dec 1, 2022	72290	Aleshire & Wynder, LLP – Legal Services	\$ 3,673.88
8.	Dec 2, 2022	22-28540	BC2 Engineering – Well drilling and development	\$ 34,006.88

C. APPROVAL OF TASK ORDER #2 – GSI WATER SOLUTIONS, INC., IN THE AMOUNT OF \$10,900.

The Finance Committee has reviewed and recommends approval of the attached Task Order from GSI Water Solutions, Inc. for completion of the two groundwater monitoring wells in the amount of \$10,900. As was noted at the November 9, 2022 Regular Meeting, GSI Water Solutions, Inc. was anticipated to exceed the originally budgeted amounts for supporting the drilling and development of groundwater monitoring wells. Two prime drivers for exceedance are: (1) the original quote and task order were for only one well, whereas now two wells are being drilled and developed which has significantly increased the originally anticipated scope of work; and (2) the original quote was provided in 2021; subsequently, costs have gone up and much of the original budget was spent with starts and stops to drill just one well.

7. INFORMATIONAL ITEMS

All items hereunder are for general information purposes only.

A. EFFLUENT DISPOSAL STUDY

The Board will hear a presentation from GSI Water Solutions and Confluence ES related to the attached effluent disposal study and recommendation.

Mr. Dan Heimel, Confluence ES, provides a summary presentation of the Effluent Disposal Study.

Following questions from Vice President Ross, Mr. Heimel clarifies that the effluent from the MBR is quite clean, on the verge of being drinkable, and is nothing like raw sewage. Mr. Heimel answers questions from the Board of Directors. Clarifies that when considering reuse, the District should be designing for effluent disposal approach for use during both wet and dry periods. Notes that in the study, the consultants included 100% redundancy for disposal, this increased sizing for pond and chamber solutions. Mr. Heimel adds that leach field effluent is not nearly as clean (much dirtier) as what comes out of an MBR plant. Director Palmer asks about seepage pits. Mr. Heimel comments on the usage of seepage pits at the Mattei’s implementation. He notes that Mattei’s is using seepage pits and that pits would not be appropriate for an implementation the size of what the District is considering. Following a question by Director Kennedy, Mr. Heimel describes storage options for effluent for reuse. Notes that it can be stored, just that it requires a large impound (storage) facility and potentially some sort of interim treatment such as aeration. Mr. Heimel describes reuse being used at the Los Osos Sewer Treatment facility and the benefits of reuse. Clarifies that all four solutions studied are feasible; however, some are much more costly than others and require higher permitting requirements. Following a question from President Fayram, Mr. Heimel notes that he has never seen ponds being covered, but that he can imagine placing solar panels on top of covered percolation ponds. President Fayram ask about spray field irrigation. Mr. Heimel responds that it would be an option, but the footprint would be very large (at least 365 times greater area over percolation ponds or chambers).

General Manager Savage notes that there was an addendum to the study document posted on the website and he has copies of the page that changed for any who want them. The change was related to the color coding of a table. It did not change the data in the table or any recommendations.

B. BROWN ACT PRESENTATION

District Counsel Trindle provides an overview of the Brown Act. Following the presentation, he fields questions from the Board of Directors.

8. BUSINESS ITEMS

A. CONSIDERATION OF A RESOLUTION ESTABLISHING THE REGULAR MEETING SCHEDULE FOR CALENDAR YEAR 2023

The Board will discuss meeting schedules for calendar year 2023. The attached resolution is recommended to be adopted to establish the regular meeting schedule. In addition to the regular meeting schedule, there will be discussion about special meetings and workshops being planned for calendar year 2023.

General Manager Savage introduces the item noting that regular meetings are held the Wednesday after the second Tuesday of each month. With respect to the workshops themselves, he notes the importance of understanding the outcomes and what are we trying to accomplish with the workshops. He comments that from what he has heard from the Board, the workshops are an opportunity (1) for the public and Board to learn more about the options under consideration (2) to have a community conversation about the options, and (3) to provide individual input on their current preference on solutions to be pursued by the District. GM Savage notes that he would like to send a mailer to all property owners as soon as possible, making them aware of the proposed dates. President Fayram notes that he may not be able to make the first proposed workshop on 1/17/2023. Discussion about workshop timing, content, and presenters follows. Board gives general direction to the General Manager to use the dates shown (1/17, 1/24, 1/31, and 2/21) plus the two dates coupled with regular meetings (2/15 and 3/15) as dates for the workshops.

President Fayram opens the floor to public comment.
Anna Marie Gott speaks.

Motion to adopt a resolution setting the regular meeting schedule for calendar year 2023.

Motion By: Vice President Ross, Second: Director Palmer

Roll Call Vote

AYES: President Fayram, Vice President Ross, Director Palmer, Director Parks, Director Kennedy

NOES: None

ABSTAIN: None

B. DISCUSSION AND POSSIBLE ACTION REGARDING DIRECTING STAFF TO INCLUDE COMPLETE MONTHLY LEGAL BILLING DETAILS AND WAIVING ATTORNEY-CLIENT PRIVILEGE AS TO THE DESCRIPTIONS PROVIDED BY DISTRICT COUNSEL

General Manager Savage introduces the item.

President Fayram opens the floor to public comment.
Paul Rohrer and Michelle de Werd speak.

Counsel Trindle responds to questions from the Board about why there were inconsistencies in the amount of detail included in prior Board agenda packets with respect to District Counsel bills. President Fayram notes that this action is being taken to address a request of the public. Director Parks notes that increased transparency is a good thing.

Motion to direct staff to include complete monthly legal billing details and waive attorney-client privilege as to the descriptions provided by District Counsel.

Motion By: Director Palmer, Second: Director Kennedy

Roll Call Vote

AYES: President Fayram, Vice President Ross, Director Palmer, Director Parks, Director Kennedy

NOES: None

ABSTAIN: None

9. ADJOURNMENT

Motion to adjourn at 8:32 PM.

Motion By: Director Palmer, Second: Director Kennedy

AYES: President Fayram, Vice President Ross, Director Palmer, Director Parks, Director Kennedy

NOES: None

ABSTAIN: None

Respectfully submitted:



Guy W. Savage
General Manager – Los Olivos Community Services District

Approved:



Tom Fayram,
President