



POSTED 5-10-2019

Tom Fayram, President  
Lisa Palmer, Vice President  
Julie Kennedy, Secretary  
Mike Arme, Director  
Brian O'Neill, Director

LOS OLIVOS COMMUNITY SERVICES DISTRICT  
Board of Directors Meeting, May 15, 2019, 6:00 p.m.  
Los Olivos School, Room 602  
2540 Alamo Pintado Avenue, Los Olivos, CA 93441

**SPECIAL MEETING MINUTES**

**1. CALL TO ORDER**

Meeting called to order at 6:00pm

**2. ROLL CALL**

Directors Fayram, Palmer, Kennedy and O'Neill present. Director Arme absent. Also present, IGM Doug Pike.

**3. PLEDGE OF ALLEGIANCE**

**4. APPROVAL OF MEETING MINUTES - No Minutes to Approve**

**5. DIRECTOR COMMENTS**

Directors will give reports on any meetings that they attended on behalf of the District and/or choose to comment on various District activities.

Director Fayram – gave a brief recap of discussion with Larry Faye of EHS regarding the Homestay Permit issue and the use of septic for a household vs. multiple renters in addition to the household.

Director Kennedy – reviewed the results of the CFCC workshop for Director Palmer.

Director Palmer – requested Board Policies be posted on the website.

Director O'Neill – no report.

Director Arme – absent.

**6. PUBLIC COMMENTS**

Members of the public may address the Board on any items of interest within the subject matter and jurisdiction of the Board but not on the agenda today (Government Code - 54954.3). Speakers are limited to 3 minutes. Due to the requirements of the Ralph M. Brown Act, the District cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

No public comments were given.

**7. INTERIM GENERAL MANAGER REPORT**

Interim General Manager Report on current assignments and general District business.

IGM Pike reported on the following:

- Some questions have arisen about the redesigned plan for the Mattei's property. Director Fayram recommended he and Director Palmer meet with the Mattei's property owners to discuss their plans and share the CSD's progress.
- The basic information for a postcard mailer was presented. Director Palmer proposed reworking and would prepare another draft containing the relevant information.

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## 8. BUSINESS ITEMS

### A. 3-Month Work Plan – May 1, 2019 – July 30, 2019

- a. Discuss and approve, or modify and approve a 3-Month Work Plan Schedule with the goal to prepare for public meetings to select and define “The Project”. Direct Permit Agency Coordination, Public Workshops and schedules, develop preliminary estimates, define potentially needed work products for the various options and prepare study exhibits. **Confirm Public Workshop meeting dates (three, tentatively set for May 29, June 26 and July 31)**
- b. Report from Ad hoc Technical Committee – Receive report and Direct the ad hoc Technical Committee and IGM to continue data gathering and preparation of draft presentation materials in preparation for public Meetings. EHS/RWCQB discussion re: funding request status and next steps.
- c. Report from Individual Board Members – Receive report and Direct individual Board Members and IGM to continue data gathering and preparation of draft presentation materials in preparation for public Meetings
- d. Review draft material for public workshop presentation. Make individual and committee assignments to complete.
- e. Determine appropriate public outreach, assign action to implement.

### No Action.

Discussion: Board created a framework for the public workshops along with an agenda and other items to better assist attendees such as comment cards, summary sheet for attendees, back-up studies for public viewing, etc. The goal of the first Workshop is for the Board to present initial alternatives, field questions and receive input from the community and aggregate the information for the June Workshop.

- Director O’Neill will speak with RWQCB regarding the upcoming report for any pertinent information.
- Director O’Neill will meet with IGM Pike to drill down on the technical aspects of the various options in preparation for the May 30 Workshop.
- IGM Pike will prepare a draft of the major activities the Board will need to address over the next 3 years, including the Prop 218 process.
- The Board agreed to schedule a Special Meeting on Wednesday, May 29 at 6pm in addition to the Workshop scheduled for Thursday, May 30, 2019.

## 9. Next Regular Meeting:

Wednesday, June 12, 2019, 6:00 p.m.  
Los Olivos School, Room 602  
2540 Alamo Pintado Avenue, Los Olivos, CA 93441

## 10. ADJOURNMENT

**Action:** Adjourn meeting at 8:14pm

**Motion:** . Director Kennedy   **Second:** Director Palmer

**Vote:** Motion passed 4-0 with Director Arme absent

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APPROVED



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Tom Fayram, President

ATTEST



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Julie Kennedy, Secretary