

Lisa Palmer, President  
Tom Fayram, Vice President  
Mike Arme, Director  
Brian O'Neill, Director  
Brad Ross, Director



POSTED 2-5-2021

**LOS OLIVOS COMMUNITY SERVICES DISTRICT**  
**Board of Directors Regular Board Meeting, February 10, 2021, 6:00 p.m.**

The Meeting will be held electronically via RingCentral Meetings. The public will be able to hear and participate.

1. Join from PC, Mac, or Android: <https://meetings.ringcentral.com/j/1487632121>
2. Via telephone: +1(623)404-9000 Meeting ID: 148 763 2121
3. If you choose to access through your browser, visit <https://meetings.ringcentral.com/join>, enter Meeting ID: 148 763 2121, Join Meeting

**REGULAR MEETING MINUTES**

1. CALL TO ORDER : 6:00 pm
2. ROLL CALL: Present: Directors Palmer, Fayram, O'Neill. Newly Appointed this meeting: Director Ross Absent: Director Arme
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF MEETING MINUTES
  - a. Minutes of 1-13-2021 Regular Meeting – Tabled, Delayed to next meeting because of lack of eligible quorum from 1-13-2021 Meeting Attendees.
5. DIRECTOR COMMENTS: Director O'Neill reported on the ad Hoc Tech Committee Meeting meeting Saturday January 6, 2021 to discuss Local LAMP scope. Director Palmer reported on a meeting with Director Lars Seifert (County EHS) to update them and initiate request for funds to impliment the Groundwater Monitoring Program.
6. PUBLIC COMMENTS: Leaving Director Julie Kennedy expressed appreciation to the Board and the community for her opportunity to serve.
7. INTERIM GENERAL MANAGER REPORT: IGM Pike presented the information in the 2-10-2021 IGM Report (see agenda packet)
8. BUSINESS ITEMS: Consideration, Discussion and Action on the following:
  - A. Appointment of New Director: Bradley A. Ross was appointed in accordance with direction from the County Counsels's Office. Action was passed with a motion by Director Fayram, a second by Director O'Neill and approved with a 3-0 vote, 1 Absent. Director Ross recited the Oath of Office and is now a Board Member.
  - B. Resolution 2021-01, A Resolution of the Board of Directors of the Los Olivos Community Services District Recognizing the Significant Contributions of Director Julie Kennedy and her Service to the District. Action was passed with a motion by Director Fayram, a second by Director O'Neill and approved with a 4-0 vote, 1 Absent.
  - C. Consent Calendar:  
Approve Payment of the following Invoices as reviewed and recommended for approval by the Finance Committee:
    1. 1-15-2021 MNS Invoice 77103 (December Services) \$10,907.50
    2. 1-6-2021 Aleshire & Wynder Invoice 60561 (January Services) \$620.20
    3. 2-4-2021 GSI Invoice 0876.001 - 1 (January Services) \$13,411.25 (Need to submit to County)Action was passed with a motion by Director Fayram, a second by Director O'Neill and approved with a 4-0 vote, 1 Absent.

- D. Residential OWTS Requirements & Guidelines
  - 1. Process and timeline for Board review and public workshop and approval by SBCEHS & RWQCB. Action: Board directed that a draft scope be reviewed by all directors, with their responses to be received by Friday the 12th. No vote required.
- E. Committee Assignment Review Needs and Goals
  - 1. Consider current Committees and determine if re-appointments or new appointments are desirable in light of new Director Appointment. Deferred to future meeting.
- F. IGM And Legal Counsel Performance Reviews
  - 1. Consider Setting Review date (Closed Session) for the March 10, 2021 Meeting
  - 2. Recommend authorizing two Board Directors to create an evaluation criteria and process with input from District Counsel. Director Palmer to work with District Counsel to develop process, wording for Closed Session Agenda Item, and Evaluation Form.
- G. WWTP Siting Options
  - 1. UPC Task Order No. 2 Update on Siting Feasibility Study (One Mile criteria) & Schedule
  - 2. Status of ID1 request to consider sharing Well 5 Site. Board received report. UPC authorized to proceed and working with IGM to develop list of properties.
- H. Groundwater Monitoring Plan Update & Timeline -GSI
  - 1. GSI Task Order No. 1 Update & Schedule. IGM to discuss with RWQCB possibility of having Matteis install GW Monitoring well (or two).
- I. Preliminary Environmental Study
  - 1. UPC Task Order No. 2 Update & Schedule. Board received update.
- J. Load Study/Preliminary Design Update (Stantec)
  - 1. Stantec Task Order No. 1 Update & Schedule. Board Received Update. Request to send Draft Report to all Directors.
- K. Call for Agenda Items. Discussed need for Special Meeting IM and Board President to schedule.

8. Next Regular Meeting: Wednesday, March 10, 2021, 6:00 p.m. Via RingCentral Meeting Link to be posted in the agenda (at the Post Office Bulletin Board & CSD Website [www.losolivoscsd.com](http://www.losolivoscsd.com))

9. ADJOURNMENT 8:04 Action was passed with a motion by Director Fayram, a second by Director Ross and approved with a 4-0 vote, 1 Absent.

APPROVED

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Lisa Palmer, President

ATTEST

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Doug Pike, IGM/Secretary