

Tom Fayram, President
Lisa Palmer, Vice President
Julie Kennedy, Secretary
Mike Arme, Director
Brian O'Neill, Director



LOS OLIVOS COMMUNITY SERVICES DISTRICT
Board of Directors Meeting, November 14, 2018, 6:00 p.m.
Los Olivos School, Room 602
2540 Alamo Pintado Avenue, Los Olivos, CA 93441

REGULAR MEETING AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF MEETING MINUTES

10-10-2018 Regular Meeting Minutes

5. DIRECTOR COMMENTS

Directors will give reports on any meetings that they attended on behalf of the District and/or choose to comment on various District activities.

6. PUBLIC COMMENTS

Members of the public may address the Board on any items of interest within the subject matter and jurisdiction of the Board but not on the agenda today (Government Code - 54954.3).

Speakers are limited to 3 minutes. Due to the requirements of the Ralph M. Brown Act, the District cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

7. INTERIM GENERAL MANAGER REPORT

Interim General Manager Report on current assignments and general District business.

8. BUSINESS ITEMS

A. Discuss and Approve RESOLUTION NO. 18-06 RESOLUTION OF THE BOARD OF DIRECTORS OF THE LOS OLIVOS COMMUNITY SERVICES DISTRICT AUTHORIZING THE INTERIM GENERAL MANAGER TO EXECUTE ALL NECESSARY DOCUMENTS WITH THE COUNTY OF SANTA BARBARA TO EXEMPT CERTAIN PROPERTIES FROM THE DISTRICT'S SPECIAL TAX. This resolution addresses statutorily exempt parcels.

B. Discuss and Approve, or modify and approve, RESOLUTION NO. 18-07 RESOLUTION OF THE BOARD OF DIRECTORS OF THE LOS OLIVOS COMMUNITY SERVICES DISTRICT AUTHORIZING THE INTERIM GENERAL MANAGER TO EXECUTE ALL NECESSARY DOCUMENTS WITH THE COUNTY OF SANTA BARBARA TO EXEMPT PARCELS THAT QUALIFY UNDER STATE OR FEDERAL VETERAN'S TAX EXEMPTIONS, AND NON-PROFIT OPERATORS OF PUBLIC PARKS This resolution addresses a Veteran's Exemption and Non-profit park property.

C. Consider and take action on a request from Mr. Don Born (Parcel 135-340-014, 2873 Gaviota Street) to be removed from or adjust the Special Assessment for reason of having recently installed an advanced septic system. See Mr. Born's e-mail dated October 25, 2018. This item may warrant development of a formal policy prior to action. District has the option to retain, modify, or remove the assessment.

- D. **Ratify Resolution NO. 18-04: A Resolution of the Board of Directors of the Los Olivos Community Services District Adopting a Policy on Committees.** This was approved on at the 10-10-2018 meeting but needs ratification by an agendized action.
- E. **Ratify Resolution NO. 18-05: Resolution of the Board of Directors of the Los Olivos Community Services District Establishing a Standing Committee on Finance, Including Committee Membership, Responsibilities and Powers.** This was approved on at the 10-10-2018 meeting but needs ratification by an agendized action.
- F. **Discussion and Action in Development of a Draft Work Plan.** Discussion on draft outline of the “Master Implementation Plan” with focus on a “First year Plan”. Review of Milestones.
- G. **Discussion and Action on Funding Options.** Discuss progress on Development of funding options and strategy. Review information regarding State Revolving Fund Loan Program. Board Direction to continue funding options research and begin preparation of funding applications.
- H. **Committee Business Summary and Action.** Act on Finance Subcommittee recommendation to pay the following Invoices:
 - a. SDRMA Invoice for property and liability insurance Invoice No. 65417 in the amount of \$1783.79
 - b. Aleshire & Wynder, LLP Invoice 47551 dated 8/1/2018 in the amount of \$2448.00
 - c. Aleshire & Wynder, LLP Invoice 47978 dated 9/7/2018 in the amount of \$3078.79
 - d. Aleshire & Wynder, LLP Invoice 48421 dated 10/10/2018 in the amount of \$378.00
 - e. Aleshire & Wynder, LLP Invoice 48421 dated 11/7/2018 in the amount of \$1877.32
 - f. MNS Engineers, Inc. IGM Services Invoice 71276 dated 10/18/2018 in the amount of \$300.00
 - g. Reimbursement to Director Kennedy of \$1,341.89 for the following:
 - i. Proof of Publication for Legal Notice: \$40.89
 - ii. PO Box Fee of \$70.00
 - iii. Board of Equalization \$35.00 billing Charge per letter dated July 18, 2018
 - iv. California Special Districts Association Membership \$1,196.00
- I. **Appoint ad hoc Technical Advisory Committee. Members to review technical reports and assist with further development of the Draft Work Plan, consider options and make recommendations to the Board.** Select Two Board Members to serve on this ad-hoc committee. Consider limiting duration under this authorization to 3 months.
- J. **Authorize the IGM to Sign and send the required standard MOU required to join IRWMP.** the Integrated Regional Water Management Program (IRWMP) requires adoption of an MOU and agreement to financial participation in support of the program. The MOU will be going to the IRWM Board along with a IRWM Plan Update likely sometime in January, so if the Los Olivos CSD is interested in becoming a partner IRWM would appreciate an executed copy by early December if possible. Otherwise the CSD can certainly opt to join at any time. IRWM anticipates the CSD’s annual contribution to be in the range of \$700-\$800 per year.

9. Next Meeting:

Wednesday, December 12, 2018, 6:00 p.m.
Los Olivos School, Room 602
2540 Alamo Pintado Avenue, Los Olivos, CA 93441

10. ADJOURNMENT

The Los Olivos Community Services District is committed to ensuring equal access to meetings. In compliance with the American Disabilities Act, if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, please call 805.946.0431 or email to losolivoscscsd@gmail.com. Any public records, which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District’s Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at a location to be determined in Los Olivos, California 93441.

Tom Fayram, President
Lisa Palmer, Vice President
Julie Kennedy, Secretary
Mike Arme, Director
Brian O'Neill, Director



LOS OLIVOS COMMUNITY SERVICES DISTRICT
Board of Directors Meeting, October 10, 2018, 6:00 p.m.
Los Olivos School, Room 602
2540 Alamo Pintado Avenue, Los Olivos, CA 93441

REGULAR MEETING MINUTES

1. CALL TO ORDER

Meeting was called to order at 6:00 P.M.

2. ROLL CALL

Directors Fayram, Palmer, Arme, O'Neill and Kennedy present. No absences.

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF MEETING MINUTES

Motion: Approve 9-12-2018 Regular Meeting Minutes

Motion: Director Kennedy, Second: Director Palmer, Passed 5-0

5. DIRECTOR COMMENTS

Directors gave the following reports on meetings that they attended on behalf of the District and/or various District activities:

1. Director Arme reported on Cloacina Package Plant Mfg. Facility and presented highlights
2. Director Palmer attended ID1 Candidate Forum, Visited with Hillary Haouser (Heal the Ocean) regarding possible grant opportunities.
3. Director Fayram reported Regional Board Communications
4. Director Kennedy indicated she had completed County FIN training.

6. PUBLIC COMMENTS

None. Several district residents attended.

7. INTERIM GENERAL MANAGER REPORT

Interim General Manager Reported on current assignments and general District business. His comments are in his notes submitted.

8. BUSINESS ITEMS

- A. Discussion regarding the City of Solvang Project to Increase Capacity at their Regional WWTP. The Board received a presentation from the City of Solvang's Public Works Director/City Engineer (Matt van der Linden, P.E.). The City is asking if LOCSD is interested in purchasing treatment capacity in the Solvang WWTP. The Board was appreciative of the info and invitation, and indicated it was still too early in the decision making and implementation process to take action on this matter. IGM Pike directed to prepare a letter to the City indicating same.

- B. Discussion and Action Regarding Future Outreach Efforts. IGM Pike directed to post MailChimp Opt-in link for new subscribers on the website.
- C. Discussion and Action Regarding LAFCO condition requiring a new assessment next spring unless an extension is granted.
Motion: IGM directed to work with Atty. And mail the letter requesting an extension.
Motion: Director Fayram, Second: Director O'Neill, Passed 5-0
- D. Discussion and Action in Development of a Draft Work Plan. Discussion on draft outline of the "Master Implementation Plan" with focus on a "First year Plan". See Item E..
- E. Discussion and Action on Funding Options. Discuss progress on Development of funding options and strategy. Review Connection of Funding to Draft Work Plan. Board Direction to continue funding options research and begin preparation of funding applications.
IGM directed to prepare a preliminary State Water Revolving Fund Loan Draft App. With recommendations moving forward.
- F. Formation of Subcommittees. Authorize the formation of the Finance Subcommittee to focus on specific issues and tasks and facilitate the goals of the District. Review and approve a subcommittee policy (presented by the IGM).
Motion: Adopt Resolution 18-05 Approving policy reviewed by Attorney to District. Place formal motion on next agenda for ratification.
Motion: Director Palmer, Second: Director Kennedy, Passed 5-0
- G. Appoint Finance Committee Members to Standing Committee.
Motion: Adopt Resolution 18-06 Creating the Finance Committee as written by the Attorney to the District. Place formal motion on next agenda for ratification. Appoint Two Board Members to serve on the District Finance Committee: Directors Kennedy and Arme.
Motion: Director Kennedy, Second: Director Palmer, Passed 5-0

10. ADJOURNMENT - 7:45 p.m.

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11-14-2018 IGM Notes

Report on Finance Committee (Director Kennedy)

A meeting of the Finance committee to be held on 11-9-2018. Further paperwork was completed to access bridge funding and pay invoices through the FIN system. Invoices and payments are to be approved by Committee for action on the 11-14-2018 Agenda. FIN access will be discussed also.

SDRMA Free Training (CA Compliance Training) (IGM Pike)

Mandatory California online training was assigned to be completed on the TargetSolutions platform, a free service is included as part of our risk insurance policy. This includes the two legislatively required courses (CA Ethics and Sexual Harassment Prevention). If any director has completed either of these recently through their employer, or some other venue and would like credit for having completed this compliance training, please contact the IGM.

Report on Cachuma WWTP Visit (Directors Palmer and O'Neill)

This Visit was in conjunction with the regular meeting of the CSDA meeting. Attending were Directors Lisa Plamer and Brian O'Neill, and IGM Doug Pike.

Take-aways regarding this recently upgraded WWTP:

1. In Their program to recycle water for limited uses in the Hotel & Casino, the State requires a chlorine residual to obtain their Title 22 certification, so Chumash WWTP eliminated U/V.
2. Bisodium Sulphite is used to remove chlorine from any discharges to the creek.
3. Plant uses a polymer additive to enhance sludge collection and removal.
4. Primary treatment is highly efficient because of micro-bubble technology.
5. Chumash has significant grease interceptors.

FIN Training and Update

1. IGM Pike attended FIN training on 10-16-2018.
2. FIN assigned positions (we can add others):
 - a. Tom Fayram, Board President: "Department FIN Administrator" (Signs for Board to designate users, assign, and delegate roles)
 - b. Julie Kennedy, Board Secretary: "Department CFO" (Approves FIN claims/vendor payments)
 - c. Doug Pike: "Departmental FIN Administrator" (Creates FIN claims for vendor payments)
3. FIN Training required for all accessing the system.

10-17-2018 IRWM Participation: (Doug Pike, IGM)

Per Jane Gray, staff support for IRWM, the IRWM program requires adoption of an MOU and agreement to financial participation in support of the program. Attached is a copy of the most recent MOU signed by the other Cooperating Partners. The MOU will be going to the IRWM Board along with a IRWM Plan Update likely sometime in January, so if the Los Olivos CSD is interested in becoming a partner IRWM would appreciate an executed copy by early December if possible. Otherwise the CSD can certainly opt to join at any time.

The Water Agency pays 50% of the costs to administer the program with the remaining 50% allocated among the Cooperating Partners based on their service area population. Costs can fluctuate year to year based on grant activities and other administrative needs and requirements, but for the last few years have remained fairly constant. IRWM anticipates the CSD's annual contribution to be in the range of \$700-\$800 per year.

LAFCO Extension Request Letter

LAFCO extension request on deadline to complete a new assessment by spring reviewed by Paul Hood and sent. Next LAFCO meeting scheduled for Thursday, December 6, 2018. IGM Pike unavailable to attend. Who will attend?

Phone Service Research

The CSD has been using Google voice for forwarding calls and taking messages. This service has many limitations and is not tenable moving forward.

1. We checked with RingCentral and got prices:
 - Month to Month bases no contract: \$49.99
 - With 1- year contract: \$39.99 monthly – must pay upfront for the year in advance \$479.88 +Tax

They can port over the number already being used so they can keep the same number. It will include: Faxing, Glip (internal messaging) and Meetings. It can be expanded in the future.

2. Compared with Vonage:
 - Month-to-month at \$37.97
 - Virtual Receptionist, voicemail,
 - Their customer service was not very good. I had a hard time even getting a quote at all.
 - I am still unclear the nature of their services and they could not guarantee they can import an existing phone number.

Calendar

Open Cloacina Tour. Still in work for Tom. Suggest schedule one for Friday afternoon, Nov. 16, 2018

RESOLUTION NO. 18-6

RESOLUTION OF THE BOARD OF DIRECTORS OF THE LOS OLIVOS COMMUNITY SERVICES DISTRICT AUTHORIZING THE INTERIM GENERAL MANAGER TO EXECUTE ALL NECESSARY DOCUMENTS WITH THE COUNTY OF SANTA BARBARA TO EXEMPT CERTAIN PROPERTIES FROM THE DISTRICT'S SPECIAL PROPERTY TAX

WHEREAS, the Los Olivos Community Services District ("District") was formed following a special election held on January 30, 2018; and

WHEREAS, the ballot question for formation of the District also included a special property tax, not to exceed \$200,000, plus annual adjustments for inflation, for initial administrative start up costs, assessed equally against all parcels of property within the District; and

WHEREAS, the District must provide parcel information to the County of Santa Barbara for the assessment, levy, and collection of taxes as approved by the voters; and

WHEREAS, certain parcels are exempt from property taxation under Section 3 of article XIII of the California Constitution, including parcels owned by other government entities; public libraries, schools, museums; and churches; and

WHEREAS, the Board of Directors seeks to authorize the Interim General Manager to execute the necessary documents with the County of Santa Barbara to remove from the District's assessment those certain parcels exempt from property taxes, in conformity with California law.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE LOS OLIVOS COMMUNITY SERVICES DISTRICT DOES HEREBY RESOLVE:

1. **Recitals.** The above recitals are true and correct and incorporated herein by reference.
2. **Interim General Manager Authorization.** In carrying out the intention of the Board of Directors of the District expressed in this Resolution, the Board of Directors hereby authorizes the Interim General Manager to execute all necessary and proper documents with the County of Santa Barbara, on behalf of the District.
3. **Local Government Exemptions.** Per Article XIII, Section 3, Subsection (b) of the California Constitution, the following parcels are exempt from the initial special tax, and as that tax may be increased from time to time:
 - 3.1 135-122-031 (County of Santa Barbara); 135-086-001 and 135-086-002 (Santa Ynez River & Water Conservation District); 135-220-072 (Los Olivos Elementary School)

4. **Religious Worship.** Per Article XIII, Section 3, Subsection (f) of the California Constitution, the following parcels are exempt from the initial special tax, and as that tax may be increased from time to time:
 - 4.1 135-082-020, 135-082-021, and 135-082-022 (Berean Baptist Church); 135-082-024 and 135-102-007 (St. Marks in-the-Valley Episcopal Church)
5. **Effective Date.** The provisions of this Resolution shall take effect immediately upon adoption.

I HEREBY CERTIFY that the foregoing Resolution was passed and adopted by the Board of Directors of the Los Olivos Community Services District at a regularly scheduled meeting held on the 14th day of October 2018, by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____

ATTEST:

JULIE KENNEDY, Board Secretary

LOS OLIVOS COMMUNITY SERVICES DISTRICT

By: _____
TOM FAYRAM, Board President

APPROVED AS TO FORM:

By: _____
G. ROSS TRINDLE, III, District Counsel

I, _____, Board Secretary of the Los Olivos Community Services, Santa Barbara County, California, DO HEREBY CERTIFY that the foregoing is a true and accurate copy of the Resolution passed and adopted by the Board of Directors of the Los Olivos Community Services District on the date and by the vote indicated herein.

RESOLUTION NO. 18-7

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE LOS OLIVOS
COMMUNITY SERVICES DISTRICT AUTHORIZING THE INTERIM GENERAL
MANAGER TO EXECUTE ALL NECESSARY DOCUMENTS WITH THE
COUNTY OF SANTA BARBARA TO EXEMPT PARCELS THAT QUALIFY
UNDER STATE OR FEDERAL VETERAN’S TAX EXEMPTIONS, AND NON-
PROFIT OPERATORS OF PUBLIC PARKS**

WHEREAS, the Los Olivos Community Services District (“District”) was formed following a special election held on January 30, 2018; and

WHEREAS, the ballot question for formation of the District also included a special property tax, not to exceed \$200,000, plus annual adjustments for inflation, for initial administrative start up costs, assessed equally against all parcels of property within the District; and

WHEREAS, the District must provide parcel information to the County of Santa Barbara for the assessment, levy, and collection of taxes as approved by the voters; and

WHEREAS, Health & Safety Code section 6696 authorizes the Board of Directors of the District to “prescribe the time and manner of assessing, levying, and collecting taxes for district purposes . . .”; and

WHEREAS, the Board of Directors, pursuant to authority provided by Health & Safety Code section 6696, wishes to establish certain categories of exemptions from the special property tax, for parcels owned by qualified veterans and parcels owned by non-profit corporations operated as parks open to the general public; and

WHEREAS, the Board of Directors seeks to authorize the Interim General Manager to execute the necessary documents with the County of Santa Barbara to remove from the District’s assessment those certain parcels exempt from property taxes; and

WHEREAS, the Board of Directors seeks to authorize the Interim General Manager to promulgate administrative procedures for verifying any claim of exemption made by a parcel owner.

**NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE LOS OLIVOS
COMMUNITY SERVICES DISTRICT DOES HEREBY RESOLVE:**

1. **Recitals.** The above recitals are true and correct and incorporated herein by reference.
2. **Interim General Manager Authorization.** In carrying out the intention of the Board of Directors of the District expressed in this Resolution, the Board of Directors hereby authorizes the Interim General Manager to execute all necessary and proper documents with the County of Santa Barbara, on behalf of the District. The Interim General Manager is authorized to promulgate administrative procedures for verifying any claim of exemption made by a parcel owner, with respect to the exemptions set forth herein.

3. **Veteran's Property Exemption.** "Veteran's Property" is defined as any parcel in the District that has received tax exempt status from either the government of the United States or the government of the State of California. Veteran's Property shall be exempt from the initial special property tax.

4. **Non-Profit Public Park Property Exemption.** "Non-Profit Public Park Property" is defined as any parcel in the District operated as a park open to the general public by a qualified non-profit corporation under the laws of the United States or the State of California. Non-Profit Public Park Property shall be exempt from the initial special property tax.

5. **Effective Date.** The provisions of this Resolution shall take effect immediately upon adoption.

I HEREBY CERTIFY that the foregoing Resolution was passed and adopted by the Board of Directors of the Los Olivos Community Services District at a regularly scheduled meeting held on the 14th day of October 2018, by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____

ATTEST:

JULIE KENNEDY, Board Secretary

LOS OLIVOS COMMUNITY SERVICES DISTRICT

By: _____
TOM FAYRAM, Board President

APPROVED AS TO FORM:

By: _____
G. ROSS TRINDLE, III, District Counsel

I, _____, Board Secretary of the Los Olivos Community Services, Santa Barbara County, California, DO HEREBY CERTIFY that the foregoing is a true and accurate copy of the Resolution passed and adopted by the Board of Directors of the Los Olivos Community Services District on the date and by the vote indicated herein.

BOARD AGENDA ITEM MEMORANDUM

Date: 11-12-2018

To: Board of Directors

From: Doug Pike, IGM

SUBJECT: Discussion and Background for Agenda Items 8A, B, and C: Requests For Exemption from Assessment

Background: County Property Tax bills have recently been received by District Residents, and the District Special Tax Assessment has resulted in contact and requests regarding 12 Parcels. They fall into three categories:

1. Government and Religious Parcels which are exempt from the initial tax and need to be removed from the District Assessment Roll (See Resolution 18-6 Prepared by G. Ross Trindle, Attorney to the District. These include (9) parcels: 135-122-031 (County of Santa Barbara); 135-086-001 and 135-086-002 (Santa Ynez River & Water Conservation District); 135-220-072 (Los Olivos Elementary School), 135-082-020, 135-082-021, and 135-082-022 (Berean Baptist Church); 135-082-024 and 135-102-007 (St. Marks in-the-Valley Episcopal Church)
2. Tax exempt parcels, as a matter of policy, that are exempt from property taxes under the County of Santa Barbara Veterans Property Exemption or is a Non-Profit Public Park Property. This includes (2) properties: 135-350-006 Marilyn Bowman Trust (Award of Tax Exemption from the Veterans Administration), and 135-093-007 (The Polo Park Foundation)
3. A District resident, Don Born, who represents himself and other District residents that have recently installed, at great expense, an advanced septic system on their property, complying with the current LAMP requirements, which they intend to keep and use into the future.

Discussion: This issue was discussed with Paul Hood, LAFCO Executive that identified there were 6 parcels in the Berkson Study that were identified as tax exempt. I could not identify them, but the certainly included 6 of the 9 parcels recommended for exemption.

The County Assessors Office provided the modification forms and explained the process for submitting paper to remove or modify assessments. Denise Clark also indicated they were contacted by the County, ID1, and the Berean Baptist Church.

Attached are letters of request for removal from:

1. County of Santa Barbara

BOARD AGENDA ITEM MEMORANDUM

2. Berean Baptist Church
3. St, Marks Episcopal Church
4. Marilyn Bowman
5. Don Born

Recommendations:

1. Adopt Resolutions 18-6 1 and 18-7 as written. Impact: a reduction in District revenues of \$5,500 annually. However, if you discount the impact of the 6 parcels that the Berkson Study identifies that should have been excluded, the net impact is a reduction in District revenues of \$2,500 annually.

2. Consider a reduction to the assessment of residents who have recently installed, or will install an advanced septic treatment system on their property that complies with the LAMP and District Policy "To Be Adopted". Direct the IGM to work with the Attorney to develop a policy and bring to the next regular meeting. New assessment should reflect any assessment value to the residents affected, of sewer treatment to the business core, public restrooms, and other benefit that is available outside their private parcel.

Doug Pike

Subject: FW: Secured Property Tax Statement - 2018-19

From: Thomas Fayram <tom.fayram.locsd@gmail.com>

Sent: Thursday, October 25, 2018 5:27 PM

To: Doug Pike <dpike@mnsengineers.com>; G. Ross Trindle <gtrindle@awattorneys.com>

Subject: Fwd: Secured Property Tax Statement - 2018-19

Doug, please see below and add to our next Board meeting.

Ross, what is your opinion.

In general I agree that taxing other governmental agencies serves no purpose unless they derive a benefit, which ID 1 does not.

----- Forwarded message -----

From: **Mary Martone** <mmartone@syrwd.org>

Date: Tue, Oct 23, 2018 at 10:08 AM

Subject: Secured Property Tax Statement - 2018-19

To: tom.fayram.locsd@gmail.com <tom.fayram.locsd@gmail.com>

Cc: julie.kennedy6@gmail.com <julie.kennedy6@gmail.com>, Chris Dahlstrom <cdahlstrom@syrwd.org>,

AuditorPropertyTax (<AuditorPropertyTax@co.santa-barbara.ca.us> <AuditorPropertyTax@co.santa-barbara.ca.us>),

TLysek@co.santa-barbara.ca.us <TLysek@co.santa-barbara.ca.us>

Hello Tom,

Hope all is well. On October 19th, the Santa Ynez River Water Conservation District, ID No.1 (ID No.1) received two Secured Property Tax Statements specific to the Los Olivos CSD Special Tax. As you are aware, as a public agency the District is exempt from paying taxes. I spoke to the County Assessor's Office and was directed to speak to the Auditor Controller's Office. In a phone call with Denise from the Auditor Controller's Office, I was informed that the ID No.1 needed to contact the Los Olivos CSD directly regarding the removal of ID No.1 from the County tax rolls. Hence the reason for this email. The District is hereby requesting that you remove the Santa Ynez River Water Conservation District, ID No.1 – Parcels 135-086-001 and 135-086-002 from the tax rolls and notify the County Assessor's Office and the Auditor Controller's Office of this change and confirm with the District that this has been completed.

Thanks Tom, have a great day.

Mary Martone

Administrative Manager/Secretary to the Board

Santa Ynez River Water Conservation District,

Improvement District No.1

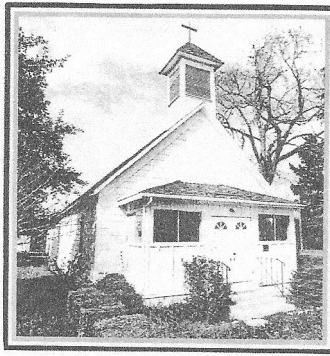
P.O. Box 157 (Mail)

3622 Sagunto Street (Physical)

Santa Ynez, CA 93460

(805)688-6015 (P)

(805)688-3078 (F)



Berean Baptist Church

Est. 1894

P.O. Box 64
Los Olivos, CA 93441
(805) 693-5655

November 1, 2018

Los Olivos Community Services District
Board of Directors
P.O. Box 345
Los Olivos, CA 93441

Subject: Hardship Request for Elimination of Los Olivos CSD Special Tax

Attachment: Property Tax Bills for Parcels 135-082-020, 135-082-021, and 135-082-022

Dear Board Members,

The Berean Baptist Church of Los Olivos would like to request the Los Olivos CSD Special Tax be eliminated from our Property Tax Bill for the above-named parcels due to hardship. We are a very small independent Church that relies on volunteers and tithes to operate and maintain the buildings and property. Our Church was built in 1894 and has been in continual operation since its establishment. It was nominated and approved as a Santa Barbara County Historical Landmark (#26) in October of 1985. The name was originally Los Olivos Christian Church. In 1958 the members voted to adopt Berean Baptist Church as the name and also became a non-profit corporation. The Church has had several different pastors over the early years until 1968 when Pastor Frank Whitmore was called. He remained the pastor for over forty years. We are currently looking for another pastor. As a church we applied for and received an exemption from property taxes on two of our parcels and are currently seeking the same exemption on the third parcel. (The third parcel was inadvertently not requested at the time of the first two parcels.) It would be a severe hardship and burden to bear this additional special tax and assessment from the Los Olivos CSD that has been included in our annual property tax bills (see copies attached).

We are currently in the process of repairing the Sunday School Building that was recently damaged from a drunk driver on July 19th. The driver did not have insurance and it has put a severe burden on our limited funds since our insurance company depreciated the amount of replacement value and we had to pay a sizeable deductible. Through all of this we are struggling to keep the doors open.

Please consider our request for eliminating the Los Olivos CSD Special Tax from our three parcels due to this hardship.

Respectfully submitted,

Gwen Curless
Berean Baptist Church
Secretary Treasurer

2 2018-2019
WHEN PAYING 2nd INSTALLMENT,
RETURN THIS STUB WITH YOUR PAYMENT.

BEREAN BAPTIST CHURCH OF LOS OLIVOS
UNKNOWN ADDRESS
UNKNOWN CA

10% PENALTY PLUS \$30.00 COST MUST BE INCLUDED IF NOT
PAID BY 5:00 PM OR U.S. POSTMARKED BY APRIL 10, 2019

393.60

Check this box for address change on reverse.

PAYMENT STUB NUMBER
2018-20181111307-2

PARCEL NUMBER
135-082-020

DELINQUENT PRIOR
YEAR TAXES
NONE

1st INSTALLMENT MUST BE PAID
BEFORE 2nd INSTALLMENT.

THIS AMOUNT DUE
02/01/2019 **330.55**
DELINQUENT AFTER
04/10/2019

TO PAY TOTAL AMOUNTS OF 1st & 2nd INSTALLMENTS
SEND BOTH STUBS.

PAY ONLINE: WWW.SBTAXES.ORG

MAKE PAYMENTS TO:
HARRY E. HAGEN
TREASURER-TAX COLLECTOR
COUNTY OF SANTA BARBARA
P.O. BOX 579
SANTA BARBARA, CA 93102-0579

0002201800002018111130792019041000000003305550000000393603

1 2018-2019
WHEN PAYING 1st INSTALLMENT,
RETURN THIS STUB WITH YOUR PAYMENT.

BEREAN BAPTIST CHURCH OF LOS OLIVOS
UNKNOWN ADDRESS
UNKNOWN CA

10% PENALTY MUST BE INCLUDED IF NOT PAID BY 5:00 PM OR
U.S. POSTMARKED BY DEC. 10, 2018

363.60

Check this box for address change on reverse.

PAYMENT STUB NUMBER
2018-20181111307-1

PARCEL NUMBER
135-082-020

DELINQUENT PRIOR
YEAR TAXES
NONE

THIS AMOUNT DUE
11/01/2018 **330.55**
DELINQUENT AFTER
12/10/2018

TOTAL AMOUNT
OF 1st & 2nd
INSTALLMENTS* **661.10**

*MAIL BOTH STUBS WHEN PAYING TOTAL AMOUNT
PAY ONLINE: WWW.SBTAXES.ORG

MAKE PAYMENTS TO:
HARRY E. HAGEN
TREASURER-TAX COLLECTOR
COUNTY OF SANTA BARBARA
P.O. BOX 579
SANTA BARBARA, CA 93102-0579

0001201800002018111130792018121000000003305550000000363606



HARRY E. HAGEN, CPA
 TREASURER-TAX COLLECTOR
 COUNTY OF SANTA BARBARA
 Federal Tax ID #95-6002833

P.O. BOX 579
 SANTA BARBARA, CA 93102-0579
 (805) 568-2920 SANTA BARBARA
 (805) 346-8330 SANTA MARIA

SECURED 2018-2019
PROPERTY TAX STATEMENT

FOR FISCAL YEAR JULY 1, 2018 TO JUNE 30, 2019

PARCEL NUMBER 135-082-020 ASSESSEE ON JANUARY 1, 2018
 ADDRESS OF PROPERTY BEREAN BAPTIST CHURCH OF LOS OLIVOS

CORTAC-SUBSCRIBER BILL NUMBER
 20181111307

UNKNOWN ADDRESS
 UNKNOWN CA

CSC0925A SCH 5-DIGIT 93427
 7000028740 00.0084.0269 26262/3 135-082-020

Pg 3 of 3

BEREAN BAPTIST CHURCH OF LOS OLIVOS
 PO BOX 64
 LOS OLIVOS CA 93441

LAND/MINERAL RIGHTS	13,980
IMPROVEMENTS	0
PERSONAL PROPERTY	0
GROSS TOTAL	13,980
HOMEOWNER'S EXEMPTION	0
OTHER EXEMPTION	0
NET TOTAL	13,980

TAX AMOUNTS

BASIC PROPERTY TAX	150.41
SPECIAL DISTRICTS	8.66
FIXED CHARGES	502.03
TOTAL TAX	661.10

TAX RATE AREA 074024 TAX RATE PERCENT 1.07579

DELINQUENT PRIOR YEAR TAXES
NONE

FIRST INSTALLMENT 330.55 SECOND INSTALLMENT 330.55 TOTAL DUE 661.10
 DUE NOV. 1, 2018 DELINQUENT AFTER DEC. 10, 2018 DUE FEB. 1, 2019 DELINQUENT AFTER APR. 10, 2019

TAX DISTRIBUTION BY AGENCY		AMOUNT	TAX DISTRIBUTION BY AGENCY		AMOUNT
BASIC PROPERTY TAXES			3491 - Los Olivos CSD Special Tax	946-0431	501.00
0000 - Basic 1% (Prop 13/AB8) Taxes	568-2124	139.81	TOTAL FIXED CHARGES		502.03
7251 - Los Olivos Elem Bond 1996-K	688-4025	1.97	TOTAL TAXES 661.10		
7255 - Los Olivos Elem Bond 2006-N	688-4025	3.59			
8451 - Santa Ynez Valley HS Bond 2016-K	688-6487	1.89			
9421 - Allan Hancock CC Bond 2006-I	922-6966	3.15			
TOTAL BASIC PROPERTY TAXES		150.41			
SPECIAL DISTRICT TAXES					
5810 - Santa Ynez River Wtr Cnsrv Imprv 1	688-6015	8.66			
TOTAL SPECIAL DISTRICT TAXES		8.66			
FIXED CHARGES					
2591 - Sta Ynez Flood Zn Ben Assmt	568-3440	1.03			

2 2018-2019

WHEN PAYING 2nd INSTALLMENT,
RETURN THIS STUB WITH YOUR PAYMENT.

BEREAN BAPTIST CHURCH OF LOS OLIVOS
2293 ALAMO PINTADO AVE
LOS OLIVOS CA 93441

10% PENALTY PLUS \$30.00 COST MUST BE INCLUDED IF NOT
PAID BY 5:00 PM OR U.S. POSTMARKED BY APRIL 10, 2019

316.12

Check this box for address change on reverse.

PAYMENT STUB NUMBER

2018-20181111308-2

PARCEL NUMBER

135-082-021

DELINQUENT PRIOR
YEAR TAXES

NONE

1st INSTALLMENT MUST BE PAID
BEFORE 2nd INSTALLMENT.

THIS AMOUNT DUE

02/01/2019

260.11

DELINQUENT AFTER

04/10/2019

TO PAY TOTAL AMOUNTS OF 1st & 2nd INSTALLMENTS
SEND BOTH STUBS.

PAY ONLINE: WWW.SBTAXES.ORG

MAKE PAYMENTS TO:

HARRY E. HAGEN

TREASURER-TAX COLLECTOR

COUNTY OF SANTA BARBARA

P.O. BOX 579

SANTA BARBARA, CA 93102-0579

0002201800002018111130872019041000000002601170000000316125

1 2018-2019

WHEN PAYING 1st INSTALLMENT,
RETURN THIS STUB WITH YOUR PAYMENT.

BEREAN BAPTIST CHURCH OF LOS OLIVOS
2293 ALAMO PINTADO AVE
LOS OLIVOS CA 93441

10% PENALTY MUST BE INCLUDED IF NOT PAID BY 5:00 PM OR
U.S. POSTMARKED BY DEC. 10, 2018

286.12

Check this box for address change on reverse.

PAYMENT STUB NUMBER

2018-20181111308-1

PARCEL NUMBER

135-082-021

DELINQUENT PRIOR
YEAR TAXES

NONE

THIS AMOUNT DUE

11/01/2018

260.11

DELINQUENT AFTER

12/10/2018

TOTAL AMOUNT
OF 1st & 2nd
INSTALLMENTS*

520.22

*MAIL BOTH STUBS WHEN PAYING TOTAL AMOUNT
PAY ONLINE: WWW.SBTAXES.ORG

MAKE PAYMENTS TO:

HARRY E. HAGEN

TREASURER-TAX COLLECTOR

COUNTY OF SANTA BARBARA

P.O. BOX 579

SANTA BARBARA, CA 93102-0579

0001201800002018111130872018121000000002601170000000286120



HARRY E. HAGEN, CPA
 TREASURER-TAX COLLECTOR
 COUNTY OF SANTA BARBARA
 Federal Tax ID #95-6002833

P.O. BOX 579
 SANTA BARBARA, CA 93102-0579
 (805) 568-2920 SANTA BARBARA
 (805) 346-8330 SANTA MARIA

SECURED 2018-2019
PROPERTY TAX STATEMENT

FOR FISCAL YEAR JULY 1, 2018 TO JUNE 30, 2019
 CORTAC-SUBSCRIBER BILL NUMBER

PARCEL NUMBER
 135-082-021

ASSESSEE ON JANUARY 1, 2018

ADDRESS OF PROPERTY
 BEREAN BAPTIST CHURCH OF LOS OLIVOS

ASSESSED VALUE

20181111308

2293 ALAMO PINTADO AVE
 LOS OLIVOS CA 93441

CSC0925A SCH 5-DIGIT 93427
 7000028739 00.0084.0269 26262/2 135-082-021

Pg 2 of 3

BEREAN BAPTIST CHURCH OF LOS OLIVOS
 PO BOX 64
 LOS OLIVOS CA 93441

LAND/MINERAL RIGHTS	21,518
IMPROVEMENTS	30,145
PERSONAL PROPERTY	1,100
GROSS TOTAL	52,763
HOMEOWNER'S EXEMPTION	0
OTHER EXEMPTION	52,763
NET TOTAL	0

TAX AMOUNTS

BASIC PROPERTY TAX	0.00
SPECIAL DISTRICTS	13.33
FIXED CHARGES	506.89
TOTAL TAX	520.22

TAX RATE AREA
 074024

TAX RATE PERCENT
 1.07579

DELINQUENT PRIOR
 YEAR TAXES
 NONE

FIRST INSTALLMENT
 260.11

SECOND INSTALLMENT
 260.11

TOTAL DUE
 520.22

DUE NOV. 1, 2018 DELINQUENT
 AFTER DEC. 10, 2018

DUE FEB. 1, 2019 DELINQUENT
 AFTER APR. 10, 2019

TAX DISTRIBUTION BY AGENCY		AMOUNT	TAX DISTRIBUTION BY AGENCY		AMOUNT
SPECIAL DISTRICT TAXES					
5810 - Santa Ynez River Wtr Cnsv Imprv 1	688-6015	13.33			
TOTAL SPECIAL DISTRICT TAXES		13.33			
FIXED CHARGES					
2591 - Sta Ynez Flood Zn Ben Assmt	568-3440	5.89			
3491 - Los Olivos CSD Special Tax	946-0431	501.00			
TOTAL FIXED CHARGES		506.89			
TOTAL TAXES		520.22			

2 2018-2019

WHEN PAYING 2nd INSTALLMENT,
RETURN THIS STUB WITH YOUR PAYMENT.

BEREAN BAPTIST CHURCH OF LOS OLIVOS
UNKNOWN ADDRESS
UNKNOWN CA

10% PENALTY PLUS \$30.00 COST MUST BE INCLUDED IF NOT
PAID BY 5:00 PM OR U.S. POSTMARKED BY APRIL 10, 2019

312.22

Check this box for address change on reverse.

PAYMENT STUB NUMBER

2018-20181111309-2

PARCEL NUMBER

135-082-022

DELINQUENT PRIOR
YEAR TAXES

NONE

1st INSTALLMENT MUST BE PAID
BEFORE 2nd INSTALLMENT.

THIS AMOUNT DUE

02/01/2019

256.57

DELINQUENT AFTER

04/10/2019

TO PAY TOTAL AMOUNTS OF 1st & 2nd INSTALLMENTS
SEND BOTH STUBS.

PAY ONLINE: WWW.SBTAXES.ORG

MAKE PAYMENTS TO:
HARRY E. HAGEN
TREASURER-TAX COLLECTOR
COUNTY OF SANTA BARBARA
P.O. BOX 579
SANTA BARBARA, CA 93102-0579

0002201800002018111130952019041000000002565780000000312223

1 2018-2019

WHEN PAYING 1st INSTALLMENT,
RETURN THIS STUB WITH YOUR PAYMENT.

BEREAN BAPTIST CHURCH OF LOS OLIVOS
UNKNOWN ADDRESS
UNKNOWN CA

10% PENALTY MUST BE INCLUDED IF NOT PAID BY 5:00 PM OR
U.S. POSTMARKED BY DEC. 10, 2018

282.22

Check this box for address change on reverse.

PAYMENT STUB NUMBER

2018-20181111309-1

PARCEL NUMBER

135-082-022

DELINQUENT PRIOR
YEAR TAXES

NONE

THIS AMOUNT DUE

11/01/2018

256.57

DELINQUENT AFTER

12/10/2018

TOTAL AMOUNT
OF 1st & 2nd
INSTALLMENTS*

513.14

*MAIL BOTH STUBS WHEN PAYING TOTAL AMOUNT
PAY ONLINE: WWW.SBTAXES.ORG

MAKE PAYMENTS TO:
HARRY E. HAGEN
TREASURER-TAX COLLECTOR
COUNTY OF SANTA BARBARA
P.O. BOX 579
SANTA BARBARA, CA 93102-0579

0001201800002018111130952018121000000002565780000000282228



HARRY E. HAGEN, CPA
 TREASURER-TAX COLLECTOR
 COUNTY OF SANTA BARBARA
 Federal Tax ID #95-6002833

P.O. BOX 579
 SANTA BARBARA, CA 93102-0579
 (805) 568-2920 SANTA BARBARA
 (805) 346-8330 SANTA MARIA

SECURED 2018-2019
PROPERTY TAX STATEMENT

FOR FISCAL YEAR JULY 1, 2018 TO JUNE 30, 2019
 CORTAC-SUBSCRIBER BILL NUMBER

PARCEL NUMBER
 135-082-022

ASSEESSEE ON JANUARY 1, 2018

ADDRESS OF PROPERTY
 BEREAN BAPTIST CHURCH OF LOS OLIVOS

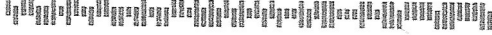
20181111309

UNKNOWN ADDRESS
 UNKNOWN CA

ASSESSED VALUE

CSC0925A SCH 5-DIGIT 93427
 7000028738 00.0084.0269 26262/1 135-082-022

Pg 1 of 3



BEREAN BAPTIST CHURCH OF LOS OLIVOS
 PO BOX 64
 LOS OLIVOS CA 93441

LAND/MINERAL RIGHTS	1,702
IMPROVEMENTS	0
PERSONAL PROPERTY	0
GROSS TOTAL	1,702
HOMEOWNER'S EXEMPTION	0
OTHER EXEMPTION	1,702
NET TOTAL	0

TAX AMOUNTS

BASIC PROPERTY TAX	0.00
SPECIAL DISTRICTS	1.05
FIXED CHARGES	512.09
TOTAL TAX	513.14

TAX RATE AREA
 074024

TAX RATE PERCENT
 1.07579

DELINQUENT PRIOR
 YEAR TAXES
 NONE

FIRST INSTALLMENT
 256.57

SECOND INSTALLMENT
 256.57

TOTAL DUE
 513.14

DUE NOV. 1, 2018 DELINQUENT
 AFTER DEC. 10, 2018

DUE FEB. 1, 2019 DELINQUENT
 AFTER APR. 10, 2019

TAX DISTRIBUTION BY AGENCY	AMOUNT	TAX DISTRIBUTION BY AGENCY	AMOUNT
SPECIAL DISTRICT TAXES			
5810 - Santa Ynez River Wtr Cnsrv Imprv 1 688-6015	1.05		
TOTAL SPECIAL DISTRICT TAXES	1.05		
FIXED CHARGES			
2591 - Sta Ynez Flood Zn Ben Assmt 568-3440	11.09		
3491 - Los Olivos CSD Special Tax 946-0431	501.00		
TOTAL FIXED CHARGES	512.09		
TOTAL TAXES	513.14		



ST. MARK'S IN-THE **VALLEY**
EPISCOPAL CHURCH & PRESCHOOL
2901 NOJOQUI AVENUE • POST OFFICE BOX 39
LOS OLIVOS, CALIFORNIA 93441

October 31, 2018

Board of Directors
Los Olivos Community Services District
201 Industrial Way ~ Suite A
Buellton, CA 93427
Attn: Doug Pike, P.E. Interim General Manager

Dear Mr. Pike,

St. Mark's-in-the-Valley Episcopal Church is an organization that is generally exempt from property taxes. Accordingly, I am writing today to ask for an exemption from the recently initiated Los Olivos Community Services District Special Tax. Our two parcels are 135-082-024 and 135-102-007; the 2018-2019 Property Tax Statements are attached.

Sincerely,

A handwritten signature in blue ink that reads "Leslie Zuller".

Leslie Zuller
Business Manager



HARRY E. HAGEN, CPA
 TREASURER-TAX COLLECTOR
 COUNTY OF SANTA BARBARA
 Federal Tax ID #95-6002833

P.O. BOX 579
 SANTA BARBARA, CA 93102-0579
 (805) 568-2920 SANTA BARBARA
 (805) 346-8330 SANTA MARIA

**SECURED 2018-2019
 PROPERTY TAX STATEMENT**

FOR FISCAL YEAR JULY 1, 2018 TO JUNE 30, 2019

PARCEL NUMBER

ASSESSEE ON JANUARY 1, 2018

CORTAC-SUBSCRIBER

BILL NUMBER

135-082-024

ST MARKS IN-THE-VALLEY EPISCOPAL CHURCH

2018111310

ADDRESS OF PROPERTY

ASSESSED VALUE

2901 NOJOQUI AVE
 LOS OLIVOS CA 93441

CSC0925A SCH 5-DIGIT 93427
 7000028719 00.0084.0251 26244/1 135-082-024



ST MARKS IN-THE-VALLEY EPISCOPAL CHURCH
 PO BOX 39
 LOS OLIVOS CA 93441-0039

LAND/MINERAL RIGHTS	558,113
IMPROVEMENTS	2,330,947
PERSONAL PROPERTY	0
GROSS TOTAL	2,889,060
HOMEOWNER'S EXEMPTION	0
OTHER EXEMPTION	2,889,060
NET TOTAL	0

TAX AMOUNTS

BASIC PROPERTY TAX	0.00
SPECIAL DISTRICTS	345.86
FIXED CHARGES	544.95
TOTAL TAX	890.81

TAX RATE AREA
 074024

TAX RATE PERCENT
 1.07579

DELINQUENT PRIOR
 YEAR TAXES
NONE

FIRST INSTALLMENT
 445.41
 DUE NOV. 1, 2018 DELINQUENT
 AFTER DEC. 10, 2018

SECOND INSTALLMENT
 445.40
 DUE FEB. 1, 2019 DELINQUENT
 AFTER APR. 10, 2019

TOTAL DUE
 890.81

TAX DISTRIBUTION BY AGENCY	AMOUNT	TAX DISTRIBUTION BY AGENCY	AMOUNT
SPECIAL DISTRICT TAXES			
5810 - Santa Ynez River Wtr Cnsrv Imprv 1 688-6015	345.86		
TOTAL SPECIAL DISTRICT TAXES	345.86		
FIXED CHARGES			
2591 - Sta Ynez Flood Zn Ben Assmt 568-3440	43.95		
3491 - Los Olivos CSD Special Tax 946-0431	501.00		
TOTAL FIXED CHARGES	544.95		
TOTAL TAXES	890.81		



HARRY E. HAGEN, CPA
 TREASURER-TAX COLLECTOR
 COUNTY OF SANTA BARBARA
 Federal Tax ID #95-6002833

P.O. BOX 579
 SANTA BARBARA, CA 93102-0579
 (805) 568-2920 SANTA BARBARA
 (805) 346-8330 SANTA MARIA

**SECURED 2018-2019
 PROPERTY TAX STATEMENT**

FOR FISCAL YEAR JULY 1, 2018 TO JUNE 30, 2019

PARCEL NUMBER 135-102-007 ASSESSEE ON JANUARY 1, 2018 CORTAC-SUBSCRIBER 2018111390 BILL NUMBER 2018111390
 ADDRESS OF PROPERTY RECTOR, WARDENS AND VESTRYMEN OF ST MARKS IN THE

2949 ALTA ST
 LOS OLIVOS CA 93441

CSC0925A SCH 5-DIGIT 93427
 7000028720 00.0084.0252 26245/1 135-102-007



RECTOR, WARDENS AND VESTRYMEN OF ST MARKS IN
 THE VALLEY
 EPISCOPA
 PO BOX 39
 LOS OLIVOS CA 93441

LAND/MINERAL RIGHTS	162,337
IMPROVEMENTS	487,016
PERSONAL PROPERTY	0
GROSS TOTAL	649,353
HOMEOWNER'S EXEMPTION	0
OTHER EXEMPTION	649,353
NET TOTAL	0

TAX AMOUNTS

BASIC PROPERTY TAX	0.00
SPECIAL DISTRICTS	100.60
FIXED CHARGES	505.25
TOTAL TAX	605.85

TAX RATE AREA	TAX RATE PERCENT	DELINQUENT PRIOR YEAR TAXES	FIRST INSTALLMENT	SECOND INSTALLMENT	TOTAL DUE
074024	1.07579	NONE	302.93	302.92	605.85
			DUE NOV. 1, 2018 DELINQUENT AFTER DEC. 10, 2018	DUE FEB. 1, 2019 DELINQUENT AFTER APR. 10, 2019	

TAX DISTRIBUTION BY AGENCY	AMOUNT	TAX DISTRIBUTION BY AGENCY	AMOUNT
SPECIAL DISTRICT TAXES			
5810 - Santa Ynez River Wtr Cnsvr Imprv 1 688-6015	100.60		
TOTAL SPECIAL DISTRICT TAXES	100.60		
FIXED CHARGES			
2591 - Sta Ynez Flood Zn Ben Assmt 568-3440	4.25		
3491 - Los Olivos CSD Special Tax 946-0431	501.00		
TOTAL FIXED CHARGES	505.25		
TOTAL TAXES	605.85		

Oct 30 - 2018

To whom it may concern
Dear Sirs:

This is in regards to the
tax special assessment.

I am completely unable to
pay this bill, due to the fact
I am a 77 year old war widow
on a very limited income.

I do not want to move out
of my home of many many years
due to the special tax division.
I am tax exempt and would
very much appreciate being re-
moved from this obligation,
due to an extreme hardship it
would create.

I am and always have been
dedicated to the good of my community
and country and have given all
including the life of my husband.

I appreciate your consideration
in this matter.

Respectfully I remain
Marilyn Bowman

805-245-0131

Doug Pike

From: Don Born <donsborn@yahoo.com>
Sent: Thursday, October 25, 2018 2:56 PM
To: Doug Pike
Subject: Re: Los Olivos CSD Contact Info

Dear Mr. Pike

I am writing this letter to advise you and the committee of Los Olivos CSD of the following information regarding my parcel in Los Olivos.

About a year ago, the Leach field of my septic system failed. I contacted a company to put in a new leach field and I was advised that the County of Santa Barbara refused to issue a permit to allow me to replace the failed leach field. I was also advised that the only option I had was to put a separate -self contained system called a Fugi system, like the type used in the country of Japan. I was forced by the County of Santa Barbara to install that same self contained system for the cost of \$26,166.00. My wife and I were required to register our system with the Santa Barbara County.(with a fee of course) I was advised by the Planning department that because I installed this system, that I would not be required to hook up to any future system begun by any company or organization that implemented a sewage system in the area of my residence. Therefore I am not aware of any charges that I may incur if and when such a sewage system is set up for the residences in Los Olivos.

Respectively.

Don and Deanna Born
2873 Gaviota St.
Los Olivos, Ca. 93441

From: Doug Pike <dpike@mnsengineers.com>
To: "donsborn@yahoo.com" <donsborn@yahoo.com>
Sent: Wednesday, October 24, 2018 6:00 PM
Subject: Los Olivos CSD Contact Info

Don,

The District Monthly meetings are the second Wednesday of the month at 6:00 p.m. at the Los Olivos School, Room 602, 2540 Alamo Pintado Avenue, Los Olivos, CA 93441.

Thank you for sending a letter in advance of attending which outlines your questions and concerns, so that the Board can be prepared to efficiently address them.

Thank you,

Doug Pike, P.E.
Interim General Manager
Los Olivos Community Services District

MNS Engineers, Inc.
201 Industrial Way, Suite A
Buellton, CA 93427
Cell (805) 331-3553 (*Preferred*)
dpike@mnsengineers.com

BOARD AGENDA ITEM MEMORANDUM

Date: 11-12-2018

To: Board of Directors

From: Doug Pike, IGM

SUBJECT: Item G. Discussion and Action on Funding Options

The following summarizes the proposed content and level of effort required for an application to the State Water Resources Control Board (SWRCB) for a Clean Water State Revolving Fund (CWSRF) Loan. Since the Los Olivos Community Services District (LOCSD) has most recently prepared an Update to Los Olivos Wastewater System Preliminary Engineering Report, the next steps in the progression to implementing a wastewater collection and treatment service are to prepare design plans and specifications for the collection system and treatment plant and establish a rate structure to provide services to customers. Preparation of final design plans for the purpose of the CWSRF loan application will be inclusive of right of way study and mapping, utility investigation, geotechnical investigation, environmental documentation, and permitting. A cost of service study will need to be prepared in conjunction with the design effort in order to initiate the rate-setting process and establish a rate structure sufficient to support operation and maintenance of the system, repayment of the CWSRF loan, and building cash reserves for emergencies.

Los Olivos CWSRF Application Project Title and Description

The LOCSD Board of Directors will need to approve a project title and project description for use in a CWSRF application.

Proposed Project Title – Los Olivos Community Services District Wastewater Collection and Treatment Systems Design and Cost of Service Project (Project)

Proposed Project Description – The proposed Project is comprised of preparation of final design plans, environmental documentation and permitting, and a cost of service study for a community wastewater collection, treatment, and disposal system, which will protect public health and safety from additional nitrate groundwater contamination. Designated a Special Problem Area because of contaminants, the area's shallow groundwater basin can come into direct contact with surface water infiltration, including septic systems or onsite wastewater treatment systems (OWTS). Existing OWTS will be converted to a central collection system, which will convey wastewater flows to a treatment facility. Constructed in phases, the collection and treatment system will initially serve the downtown core of the Los Olivos township. Formed in January 2018, the Los Olivos Community Services District (LOCSD) will plan, design, construct, and operate the collection and treatment system. The collection and treatment system will mitigate further degradation of groundwater quality, which includes nitrates in the Santa Ynez River Valley Groundwater Basin and nitrates with coliform/bacteria in Alamo Pintado Creek.

BOARD AGENDA ITEM MEMORANDUM

Proposed Loan Request Amount – The proposed amount to request for a CWSRF loan is \$1,100,000 as shown in Table 1.

CWSRF Loan Request

Project Element	Estimated Cost
Right of Way Study and Mapping	\$100,000
Utility Investigation	\$100,000
Geotechnical Investigation	\$100,000
Wastewater Collection and Treatment Systems Design and Specifications	\$500,000
Environmental Document and Permitting	\$150,000
Cost of Service Study	\$150,000
Loan Request Total	\$1,100,000

Table 1

CWSRF Planning Application Preparation Requirements

The planning application consists of three tabs shown below. The General Information tab is populated with the information above and the application tool. The information for the Funding tab is summarized below and provided in the two attached documents (application instruction and planning application). The last tab is for attachments, which are shown in the list below and describe in detail in the application instructions.

General Information Tab

- Project Title (see above)
- Project Description (see above)
- Project Location

Funding Tab

Application sections consist of:

- I. APPLICANT INFORMATION
- II. PROJECT INFORMATION
- III. PROJECT SERVICE AREA DEMOGRAPHICS
- IV. REGULATORY INFORMATION
- V. COMPLIANCE WITH URBAN WATER MANAGEMENT AND WATER RIGHTS REQUIREMENTS
- VI. DISCUSSION OF MATERIAL EVENTS, MATERIAL OBLIGATION CONDITIONS, AND ANY DEBT LIMIT
- VII. ATTACHMENTS

Attachment Tab

- 1 – Plan of Study
- 2 – Certification for Compliance with Water Metering Form
- 3 – Regional Water Quality Control Board Requirements
- 4 – Authorizing Resolution/Ordinance

BOARD AGENDA ITEM MEMORANDUM

- 5 – Relevant Service, Management, Operating or Joint Powers Agreements
- 6 - Audited Financial Statements (3 years)
- 7 – Rate Adoption Resolution/Ordinance (not applicable to LOCSD)
- 8 – Budgets or Projections (2 years)
- 9 – Pledged Revenues and Fund(s) Resolution/Ordinance
- 10 – Related Debt or no Debt Letter
- 11 – Debt Management Policy

Cost of CWSRF Application Preparation

The estimated cost to prepare the CWSRF Planning Application is \$11,400 as shown in Table 2.

Los Olivos Community Services District Clean Water State Revolving Fund Loan Application Preparation Cost Estimate		Principal Project Manager	Senior Grant Writer	Total Resource Hours	Total Resource Costs
		\$230	\$165		
Task 1.0 - Project Management	Task 1.0				
A. - Project Management / QA/QC	Task 1.0	2.0		2.0	\$460
B. - Kickoff and Progress Meetings		4.0		4.0	\$920
Task 1.0 Subtotal		6.0	0.0	6.0	1,380
Task 2.0 - Information Gathering	Task 2.0				
2.0 - Information Gathering	Task 2.0	4.0	8.0	12.0	\$2,240
Task 2.0 Subtotal		4.0	8.0	12.0	\$2,240
Task 3.0 - Grant Application	Task 3.0				
A. - Application Form	Task 3.0	2.0	4.0	6.0	\$1,120
B. - Application Attachments		6.0	32.0	38.0	\$6,660
Task 3.0 Subtotal		8.0	36.0	44.0	\$7,780
Total		Hours	18.0	44.0	62.0
		Cost	\$4,140	\$7,260	\$11,400

Table 2

POSTED 11-5-2018

Tom Fayram, President
Lisa Palmer, Vice President
Julie Kennedy, Secretary
Mike Arme, Director
Brian O'Neill, Director



LOS OLIVOS COMMUNITY SERVICES DISTRICT
Finance Committee Meeting, November 9, 2018, 10:00 a.m.
201 Industrial Way, Ste A, Buellton, CA 93427

FINANCE COMMITTEE MEETING AGENDA

1. CALL TO ORDER

2. ROLL CALL (Some will attend via phone)

3. APPROVAL OF MEETING MINUTES

None

4. DIRECTOR COMMENTS

Directors will give reports on any meetings that they attended on behalf of the Committee and/or choose to comment on various Committee activities.

5. PUBLIC COMMENTS

Members of the public may address the Committee on any items of interest within the subject matter and jurisdiction of the Committee but not on the agenda today (Government Code - 54954.3).

Speakers are limited to 3 minutes. Due to the requirements of the Ralph M. Brown Act, the District cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

6. INTERIM GENERAL MANAGER REPORT

Interim General Manager Report on current assignments and general Committee business.

7. BUSINESS ITEMS

- A. Review and recommend to full Board of Directors payment of invoices to the District.**
- B. County FIN System, use and access.**
- C. Discussion and Action Regarding Future Finance Committee Meetings.** Recommended Frequency, structure, organization and implementation of committee meetings.

8. Next Meeting:

Friday, December 7, 2018, 10:00 a.m.
MNS Engineers, 201 Industrial Way, Ste A, Buellton, CA 93427

9. ADJOURNMENT

The Los Olivos Community Services District is committed to ensuring equal access to meetings. In compliance with the American Disabilities Act, if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, please call 805.946.0431 or email to losolivoscsd@gmail.com. Any public records, which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at a location to be determined in Los Olivos, California 93441.

Property/Liability Package Program Invoice



Program Year 2018-19

Los Olivos Community Services District
Post Office Box 245
Los Olivos, California 93441

Invoice Date: 09/11/2018
Invoice Number: 65417
Member Number: 7948
Effective 9/1/2018

Property, Boiler/Machinery, Pollution, Cyber <i>Coverage for 0 reported item(s) valued at (including contents): \$0</i>	\$0.00
Mobile/Contractors Equipment <i>Coverage for 0 reported item(s) valued at: \$0</i>	0.00
General Liability*, Errors & Omissions, Employee & Public Officials Dishonesty <i>Certificates: 0 Non-Member Certificate(s)</i>	1,742.28
Auto Liability (includes \$50 charge for non-owned auto coverage) <i>Coverage for 0 reported item(s) valued at: \$0</i>	41.51
Auto Comp / Collision <i>Coverage for 0 reported item(s) valued at: \$0</i>	0.00
Trailers <i>Coverage for 0 reported item(s) valued at: \$0</i>	0.00

Gross Package Contribution	\$1,783.79
Earned CIP Credits (0)	0.00
Longevity Distribution Credit	0.00
MemberPlus Online RQ Bonus	0.00
Other Discounts	0.00
Subtotal	\$1,783.79
5% Multi-Program Discount	\$0.00

Total Contribution Amount Due by 30 Days **\$1,783.79**

**Current Limit of Liability is \$2.5M for G/L, A/L and E&O (excluding outside excess liability limits)*

Please pay in full by the due date. If not, a late charge of one percent (1%) per month, twelve percent (12%) per annum, will be assessed on all sums past due. Imposition of this charge does not extend the due date for payment.

Please return GREEN COPY with your payment. For invoice questions call the SDRMA Finance Department.

Special District Risk Management Authority
1112 I Street Suite 300, Sacramento, California 95814-2865
Tel 916.231.4141 or 800.537.7790 | Fax 916.231.4111
www.sdrma.org





**ALESHIRE &
WYNDER** LLP
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18881 Von Karman Ave., Suite 1700
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P 949.223.1170 • F 949.223.1180
awattorneys.com

Federal Tax ID: 55-0814676

Los Olivos Community Services District
Attn: Ms. Lisa Palmer, Vice President
2540 Alamo Pintado Avenue
Los Olivos, CA 93441

August 1, 2018
Bill No. 47551

For Legal Services Rendered Through 07/31/18

CLIENT: 01245 - Los Olivos Community Services District
MATTER: 0001 - General

PROFESSIONAL SERVICES

Date	Attorney	Description	Hours	Amount
07/12/18	GRT	REVIEW AND ANALYSIS OF COUNTY CONTRACT FOR ACCOUNTING AND FINANCIAL SERVICES; DRAFT ANALYSIS EMAIL TO DIRECTOR KENNEDY RE SAME, WITH FOLLOW UP SUGGESTIONS ON AGENDA LANGUAGE AND REPORTING; FURTHER ANALYSIS AND FOLLOW UP WITH DIRECTOR KENNEDY RE SAME	1.40	252.00
07/16/18	GRT	(RESOLUTION RE DIRECT CHARGES) EMAIL EXCHANGES WITH BOARD SECRETARY INFORMATION FOR DRAFTING OF RESOLUTION; COMMENCE DRAFTING RESOLUTION	0.80	144.00
07/18/18	GRT	(RESOLUTION FOR DIRECT CHARGES) EMAIL EXCHANGES WITH BOARD SECRETARY RE ADDITIONAL INFORMATION FOR RESOLUTION; DRAFT UPDATES TO RESOLUTION IN LIGHT OF SAME	0.60	108.00
07/19/18	GRT	(RESOLUTION 18-1) PHONE CONFERENCE WITH SECRETARY KENNEDY RE REVISIONS TO RESOLUTION; COMPLETE DRAFTING REVISIONS AND TRANSMIT TO SECRETARY KENNEDY	1.30	234.00
	GRT	(REGULAR BOARD MEETING) COMPLETE PREPARATION FOR AND ATTEND REGULAR BOARD MEETING	5.20	936.00

PROFESSIONAL SERVICES

Date	Attorney	Description	Hours	Amount
07/20/18	GRT	(REGULAR BOARD MEETING) RETURN FROM REGULAR BOARD MEETING	3.60	648.00
	GRT	(3931 BRENNAN AVE) REVIEW OF CASE STATUS AND ADVISE RE FOLLOW UP FOR CRIMINAL ENFORCEMENT AND CIVIL RECEIVERSHIP	0.70	126.00
Total Professional Services			13.60	\$2,448.00

PROFESSIONAL SERVICES SUMMARY

Code	Name	Hours	Rate	Amount
GRT	George "Ross" Trindle	13.60	180.00	2,448.00
Total Professional Services		13.60		\$2,448.00

CURRENT BILL TOTAL AMOUNT DUE	\$2,448.00
Balance Forward:	0.00
Payments & Adjustments:	-0.00
Total Due:	\$2,448.00

Please return this page with remittance

to
Aleshire & Wynder, LLP

Bill Number: 47551
Bill Date: August 1, 2018
Client Code: 01245
Client Name: Los Olivos Community Services District
Matter Code: 0001
Matter Name: General

Total Professional Services	2,448.00
Total Disbursements	0.00
CURRENT BILL TOTAL AMOUNT DUE	<u>\$2,448.00</u>
Balance Forward:	0.00
Payments & Adjustments:	-0.00
Total Due:	<u>\$2,448.00</u>

Amount enclosed: _____

Thank You



**ALESHIRE &
WYNDER** LLP
ATTORNEYS AT LAW

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18881 Von Karman Ave., Suite 1700
Irvine, CA 92612
P 949.223.1170 • F 949.223.1180
awattorneys.com

Federal Tax ID: 55-0814676

Los Olivos Community Services District
Attn: Ms. Lisa Palmer, Vice President
2540 Alamo Pintado Avenue
Los Olivos, CA 93441

September 7, 2018
Bill No. 47978

For Legal Services Rendered Through 08/31/18

CLIENT: 01245 - Los Olivos Community Services District
MATTER: 0001 - General

PROFESSIONAL SERVICES

Date	Attorney	Description	Hours	Amount
08/01/18	GRT	(INTERIM GENERAL MANAGER) REVIEW AND REVISE DRAFT SCOPE OF WORK; DRAFT AND REVISE INTERIM GENERAL MANAGER CONTRACT; DRAFT TRANSMITTAL TO DIRECTOR O'NEILL AND PRESIDENT FAYRAM RE SAME	1.60	288.00
	GRT	(REGULAR BOARD MEETING) DRAFT EMAIL TO BOARD OF DIRECTORS RE DATE OF REGULAR BOARD MEETING AND FOLLOW UP RE SAME; EMAIL EXCHANGES WITH RESPONDING DIRECTORS RE SAME	0.90	162.00
08/02/18	GRT	(REGULAR BOARD MEETING) EMAIL EXCHANGES WITH BOARD MEMBERS RE AUGUST MEETING DATE AND BROWN ACT COMPLIANCE ISSUES	0.60	108.00
08/06/18	GRT	(INTERIM GENERAL MANAGER) REVIEW OF PROPOSED REVISIONS BY DIRECTOR O'NEIL; INCORPORATE CHANGES AND UPDATE DRAFT; EMAIL EXCHANGES WITH DIRECTOR O'NEIL RE SAME	0.50	90.00
	GRT	(MEETING SCHEDULE) BRIEF EMAIL EXCHANGE WITH MR. PIKE OF MNS ENGINEERS, INC. RE BOARD MEETING SCHEDULE CHANGE FOR AUGUST REGULAR MEETING	0.20	36.00

PROFESSIONAL SERVICES

Date	Attorney	Description	Hours	Amount
08/10/18	GRT	(REGULAR MEETING) REVIEW OF DRAFT AGENDA AND ADVISE RE NEEDED REVISIONS; REVIEW OF TEMPLATE SDRMA RESOLUTION AND APPROVE FOR CONSIDERATION; EMAIL EXCHANGE WITH SECRETARY KENNEDY RE SAME	0.60	108.00
08/13/18	GRT	(INTERIM GENERAL MANAGER) REVIEW OF FURTHER REVISIONS AND EDITS TO DRAFT INTERIM GENERAL MANAGER CONTRACT; DRAFT ADDITIONAL REVISIONS; PROVIDE ANALYSIS EMAIL TO DIRECTOR O'NEILL AND PRESIDENT FAYRAM RE SAME	0.70	126.00
08/14/18	GRT	(INTERIM GENERAL MANAGER) LEGAL RESEARCH RE ANTI-REVOLVING DOOR REQUIREMENTS; DRAFT ADDITIONAL EDITS TO AGREEMENT; PROVIDE UPDATED ANALYSIS TO DIRECTOR O'NEILL AND PRESIDENT FAYRAM RE SAME; PHONE CONFERENCE WITH DIRECTOR O'NEILL RE FINAL REVISIONS; DRAFT FINAL REVISIONS; DRAFT TRANSMITTAL TO DIRECTOR O'NEILL RE FINAL REDLINE AND FINAL CLEAN VERSION FOR REVIEW BY MNS	1.40	252.00
	GRT	(REGULAR BOARD MEETING) REVIEW OF AGENDA AND COMMENCE PREPARATION FOR ATTENDANCE AT REGULAR BOARD MEETING	2.10	378.00
	GRT	(INDEPENDENT CONTRACTOR/EMPLOYEE ANALYSIS) REVIEW OF INQUIRY FROM DIRECTOR O'NEILL RE CHANGE IN LAW REGARDING INDEPENDENT CONTRACTOR/EMPLOYEE ANALYSIS; COMMENCE LEGAL RESEARCH AND ANALYSIS RE SAME	0.70	126.00
08/15/18	GRT	(INDEPENDENT CONTRACTOR/EMPLOYEE ANALYSIS) COMPLETE LEGAL RESEARCH AND ANALYSIS RE CHANGE IN LAW REGARDING INDEPENDENT CONTRACTOR/EMPLOYEE ANALYSIS; DRAFT ANALYSIS EMAIL TO DIRECTOR O'NEILL RE SAME	1.20	216.00
	GRT	(REGULAR BOARD MEETING) COMPLETE PREPARATION FOR AND ATTEND REGULAR BOARD MEETING	1.90	342.00

PROFESSIONAL SERVICES

Date	Attorney	Description	Hours	Amount
08/16/18	GRT	(REGULAR BOARD MEETING) RETURN FROM REGULAR BOARD MEETING	1.80	324.00
	GRT	(DRY PERIOD FINANCING AGREEMENT) REVIEW AND ANALYSIS OF DRAFT DRY PERIOD FINANCING AGREEMENT WITH COUNTY OF SANTA BARBARA; REVIEW AND ANALYSIS OF DRAFT RESOLUTION FOR APPROVAL OF DRY FINANCING AGREEMENT; DRAFT ANALYSIS EMAIL TO PRESIDENT FAYRAM AND INTERIM GM PIKE	0.50	90.00
08/20/18	GRT	(DRY FINANCING AGREEMENT) BRIEF EMAIL EXCHANGES WITH PRESIDENT FAYRAM AND INTERIM GENERAL MANAGER RE REVISIONS TO DRY FINANCING AGREEMENT AND SUPPORTING RESOLUTION	0.20	36.00
08/21/18	GRT	(BOARD AGENDA) BRIEF EMAIL EXCHANGE WITH IGM RE REGULAR REPORTING OF LEGAL FEES AS PART OF FINANCIAL REPORTS AND STANDING AGENDA ITEM	0.20	36.00
Total Professional Services			15.10	\$2,718.00

PROFESSIONAL SERVICES SUMMARY

Code	Name	Hours	Rate	Amount
GRT	George "Ross" Trindle	15.10	180.00	2,718.00
Total Professional Services		15.10		\$2,718.00

DISBURSEMENTS

Date	Description	Amount
08/06/18	MILEAGE TO/FROM 13Q8514-(TO LOS OLIVOS CSD, 07/19/18);Check#28319 - G. Ross Trindle, III	199.47
08/06/18	TRAVEL EXPENSE 13Q8514-(HOTEL, 07/19/18);Check#28319 - G. Ross Trindle, III	161.32
Total Disbursements		\$360.79

CURRENT BILL TOTAL AMOUNT DUE **\$3,078.79**

Balance Forward: 2,448.00

Payments & Adjustments: -0.00

Client: 01245 - Los Olivos Community Services District
Matter: 0001 - General

September 7, 2018
Page 4

Total Due:

\$5,526.79

Please return this page with remittance

to
Aleshire & Wynder, LLP

Bill Number: 47978
Bill Date: September 7, 2018
Client Code: 01245
Client Name: Los Olivos Community Services District
Matter Code: 0001
Matter Name: General

Total Professional Services	2,718.00
Total Disbursements	360.79
CURRENT BILL TOTAL AMOUNT DUE	<u>\$3,078.79</u>
Balance Forward:	2,448.00
Payments & Adjustments:	-0.00
Total Due:	<u>\$5,526.79</u>

Amount enclosed: _____

Thank You



**ALESHIRE &
WYNDER** LLP
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18881 Von Karman Ave., Suite 1700
Irvine, CA 92612
P 949.223.1170 • F 949.223.1180
awattorneys.com

Federal Tax ID: 55-0814676

Los Olivos Community Services District
Attn: Ms. Lisa Palmer, Vice President
2540 Alamo Pintado Avenue
Los Olivos, CA 93441

October 10, 2018
Bill No. 48421

For Legal Services Rendered Through 09/30/18

CLIENT: 01245 - Los Olivos Community Services District
MATTER: 0001 - General

PROFESSIONAL SERVICES

Date	Attorney	Description	Hours	Amount
09/12/18	GRT	(REGULAR BOARD MEETING) COMPLETE PREPARATION FOR AND ATTEND REGULAR BOARD MEETING BY PHONE CONFERENCE	2.10	378.00
Total Professional Services			2.10	\$378.00

PROFESSIONAL SERVICES SUMMARY

Code	Name	Hours	Rate	Amount
GRT	George "Ross" Trindle	2.10	180.00	378.00
Total Professional Services		2.10		\$378.00

CURRENT BILL TOTAL AMOUNT DUE	\$378.00
Balance Forward:	5,526.79
Payments & Adjustments:	-0.00
Total Due:	\$5,904.79

Please return this page with remittance

to
Aleshire & Wynder, LLP

Bill Number: 48421
Bill Date: October 10, 2018
Client Code: 01245
Client Name: Los Olivos Community Services District
Matter Code: 0001
Matter Name: General

Total Professional Services	378.00
Total Disbursements	0.00
CURRENT BILL TOTAL AMOUNT DUE	<u>\$378.00</u>
Balance Forward:	5,526.79
Payments & Adjustments:	-0.00
Total Due:	<u>\$5,904.79</u>

Amount enclosed: _____

Thank You



**ALESHIRE &
WYNDER LLP**
ATTORNEYS AT LAW

ORANGE COUNTY | LOS ANGELES | RIVERSIDE | CENTRAL VALLEY

Eileen Lee
eelee@awattorneys.com

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P (949) 223.1170
F (949) 223.1180

AWATTORNEYS.COM

November 7, 2018

VIA EMAIL ONLY at lisa@palmerconsulting.com

Ms. Lisa Palmer, Vice President
Los Olivos Community Services District
P.O. Box 195
Los Olivos, CA 93441

Re: **November 2018 Billing Statement (for services through 10/31/18);
Aleshire & Wynder, LLP**

Dear Lisa:

Enclosed please find a billing statement for the month of November, which includes services rendered and costs incurred by Aleshire & Wynder, LLP, through October 31, 2018.

Should you have any questions or require additional information concerning the foregoing, please let me know.

Sincerely,

ALESHIRE & WYNDER, LLP

Eileen Lee for
G. Ross Trindle, III

Enclosure

cc: Doug Pike, Interim General Manager, at dpike@mnsengineers.com (w/enclosures)

LOS OLIVOS COMMUNITY SERVICES DISTRICT (01245)
MONTHLY BILLING SUMMARY

Billing Period: October 1 thru October 31, 2019

	Total Hours	Hourly Rate	Total Fees	Total Costs	Total Fees & Costs	Writeoff Value	Comments
0001 General (\$180 Blend: Atty, Paralegal or Law Clerk)	8.60	180	1,548.00	329.32	1,877.32	0.00	(Advisory/Transactional Svcs)
TOTALS:	8.60		1,548.00	329.32	1,877.32	0.00	



**ALESHIRE &
WYNDER LLP**
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P 949.223.1170 • F 949.223.1180
awattorneys.com

Federal Tax ID: 55-0814676

Los Olivos Community Services District
Attn: Ms. Lisa Palmer, Vice President
2540 Alamo Pintado Avenue
Los Olivos, CA 93441

November 2, 2018
Bill No. 48886

For Legal Services Rendered Through 10/31/18

CLIENT: 01245 - Los Olivos Community Services District
MATTER: 0001 - General

PROFESSIONAL SERVICES

Date	Attorney	Description	Hours	Amount
10/08/18	GRT	(POLICY ON COMMITTEES) REVIEW AND REVISE DRAFT POLICY ON COMMITTEES; DRAFT TRANSMITTAL TO INTERIM GENERAL MANAGER RE SAME	0.60	108.00
	GRT	(RESOLUTIONS) DRAFT AND REVISE RESOLUTION 18-2 RE ADOPTING OF POLICY ON COMMITTEES; DRAFT TRANSMITTAL TO INTERIM GENERAL MANAGER RE SAME	0.60	108.00
	GRT	(RESOLUTIONS) DRAFT AND REVISE RESOLUTION 18-3 CREATING STANDING COMMITTEE ON FINANCE	0.60	108.00
10/09/18	GRT	(REGULAR BOARD MEETING) INITIAL TRAVEL TIME (SPLIT TIME WITH IVCSO)	1.80	324.00
10/10/18	GRT	(REGULAR BOARD MEETING) COMPLETE PREPARATION FOR AND ATTEND REGULAR BOARD MEETING	2.80	504.00
10/11/18	GRT	(REGULAR BOARD MEETING) RETURN FROM REGULAR BOARD MEETING (SPLIT WITH IVCSO)	1.30	234.00
10/23/18	GRT	(BOARD PRESIDENT) REVIEW OF COMPLETION CERTIFICATE FOR PRESIDENT FAYRAM RE COMPLETION OF WORKPLACE HARASSMENT TRAINING AND ADVISE RE COMPLIANCE	0.20	36.00

PROFESSIONAL SERVICES

Date	Attorney	Description	Hours	Amount
10/25/18	GRT	(PARCEL TAX EXEMPTIONS) PHONE CONFERENCE WITH INTERIM GENERAL MANAGER RE EXEMPTIONS FROM PROPERTY TAXES; DRAFT FOLLOW UP EMAIL CORRESPONDENCE RE SAME; REVIEW OF INQUIRY FROM SANTA YNEZ RIVER WATER DISTRICT RE SIMILAR ISSUE; DRAFT ANALYSIS OF REQUEST AND SUGGESTED DIRECTION	0.70	126.00
Total Professional Services			8.60	\$1,548.00

PROFESSIONAL SERVICES SUMMARY

Code	Name	Hours	Rate	Amount
GRT	George "Ross" Trindle	8.60	180.00	1,548.00
Total Professional Services		8.60		\$1,548.00

DISBURSEMENTS

Date	Description	Amount
10/05/18	TRAVEL EXPENSE 13U3895-(HOTEL, 08/15/18);Check#28649 - G. Ross Trindle, III	187.26
10/05/18	MILEAGE TO/FROM 13U3895-(FROM LOCS D TO RIV OFFICE, 08/16/18);Check#28649 - G. Ross Trindle, III	99.74
10/05/18	MEALS / ENTERTAINMENT 13U3895-(MEALS, 08/15/18);Check#28649 - G. Ross Trindle, III	22.32
10/05/18	MILEAGE TO/FROM 13U3895-(TO LOCS D, 08/15/18);Check#28649 - G. Ross Trindle, III	20.00
Total Disbursements		\$329.32

CURRENT BILL TOTAL AMOUNT DUE

\$1,877.32

Balance Forward:

5,904.79

Payments & Adjustments:

-0.00

Total Due:

\$7,782.11

Please return this page with remittance

to
Aleshire & Wynder, LLP

Bill Number: 48886
Bill Date: November 2, 2018
Client Code: 01245
Client Name: Los Olivos Community Services District
Matter Code: 0001
Matter Name: General

Total Professional Services	1,548.00
Total Disbursements	329.32
CURRENT BILL TOTAL AMOUNT DUE	<u>\$1,877.32</u>
Balance Forward:	5,904.79
Payments & Adjustments:	-0.00
Total Due:	<u>\$7,782.11</u>

Amount enclosed: _____

Thank You



HAMPTON INN & SUITES BUELLTON/SANTA YNEZ VALLEY
 600 MCMURRAY RD
 BUELLTON, CA 93427
 United States of America
 TELEPHONE 805-686-1555 • FAX 805-686-0898
 Reservations
 www.hilton.com or 1 800 HILTONS

TRINDLE, G

Room No: 341/NKJZ
 Arrival Date: 8/14/2018 4:08:00 PM
 Departure Date: 8/16/2018 11:18:00 AM
 Adult/Child: 1/0
 Cashier ID: SZUKANOVICH
 Room Rate: 164.68
 AL:
 VAT #
 Folio No/Che: 60097 A

Confirmation Number: 87490366

HAMPTON INN & SUITES BUELLTON/SANTA YNEZ VALLEY 8/16/2018
 11:18:00 AM

DATE	REF NO	DESCRIPTION	CHARGES
8/15/2018	113487	GUEST ROOM	\$164.68
8/15/2018	113487	OCCUPANCY TAX	\$19.76
8/15/2018	113487	TBID	\$2.50
8/15/2018	113487	CA TOURISM ASSESMENT	\$0.32
			\$187.26

1245.1 - REGULAR BOARD MEETING