

Lisa Palmer, President  
Tom Fayram, Vice President  
Mike Arme, Director  
Brian O'Neill, Director  
Brad Ross, Director



POSTED 8-14-21

**LOS OLIVOS COMMUNITY SERVICES DISTRICT**  
**Board of Directors Regular Meeting August 18, 5:00 p.m.**

This meeting will be held electronically via Zoom Meetings. The public will be able to hear and participate.

1. Join Zoom Meeting from PC, Mac, or Android: <https://us02web.zoom.us/j/82349094942?pwd=SGRBYk1FWGN-tRVBsVDlnWXhPNdljQT09>
2. Via telephone: +1 (408) 638-0968 Meeting ID: 823 4909 4942 Passcode: 173617

**REGULAR MEETING AGENDA**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE**

**4. DIRECTOR COMMENTS**

Directors will give reports on any meetings that they attended on behalf of the District and/or choose to comment on various District activities.

**5. PUBLIC COMMENTS**

Members of the public may address the Board on any items of interest within the subject matter and jurisdiction of the Board but not on the agenda today (Government Code - 54954.3). Speakers are limited to 3 minutes. Due to the requirements of the Ralph M. Brown Act, the District cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

**6. ADMINISTRATIVE AGENDA**

All matters listed hereunder constitute a consent agenda and will be acted upon by a single roll call vote of the Board. Matters listed on the Administrative Agenda will be read only on the request of a member of the Board or the public, in which event the matter shall be removed from the Administrative Agenda and considered as a separate item.

**a. MEETING MINUTES**

- i. Approve Minutes of July 14, 2021 Meeting

**b. INVOICE PAYMENT**

- i. July 2-2021 Aleshire and Wynder 1245 Legal Services (June) \$720.00
- ii. August 5,2021 Aleshire and Wynder 1245 Legal Services (July) \$1,480
- iii. July 15,2021 Robert Perrault General Management Services (7-15-2021) \$3,915
- iv. July 15,2021 MNS Engineering Invoice #78299 Management and Engineering Support (June) \$2,710
- v. July 3,2021 GSI Water Solutions Invoice #876-001-06 Groundwater Management Services (June) \$300

**7. BUSINESS ITEMS: Discussion and Action on the following:**

- a. **Consideration and Approval of Resolution 21-08. A Resolution of the Board of Directors of the Los Olivos Community Service District Setting the Appropriations Limit for the FY 2021-2022.** The District is required to annually adopt an appropriations limit in keeping with State Law (often referred to as the Gann Limit). This appropriation limit applies to proceeds received from taxes and is adjusted on an

annual basis by the Cost of Living Index or CPI. **Recommendation: Adopt Resolution 21-08 setting the Appropriations Limit for FY 2020-22.**

- b. Consider Project Management Committee Recommendation to Identify a Wastewater Treatment Plant Preferred Site and a Preferred Alternate Site.** During the last Board meeting the Board directed the Project Management Committee to review the Siting Study prepared by Urban Planning Concepts, update the matrix as necessary and make a recommendation regarding a Wastewater Project Facility Preferred Site and Preferred Alternative Site. **Recommendation: That the Board consider the Project Management Committee’s recommendation and by Motion a) select the Preferred Site (APN 135230028) and Preferred Alternative Site (APN 135110024) for the Location of the Wastewater Treatment Plant and b) appoint a Negotiating Team on Behalf of the District.**

**i. CLOSED SESSION: Conference with Real Property Negotiators (Gov. Code Sec. 54956.8)**

- 1. Property:** Littlecreek Property (east of intersection of Lansing Crossing/Alamo Pintado Road and Santa Barbara Avenue)
- 2. Agency Negotiator(s):** To be determined and announced as part of open session time (7.b)
- 3. Negotiating Parties:** Herthel Family
- 4. Under Negotiation:** Price and terms of payment for purchase/lease
  - a. Adjourn to Closed Session. General Manager will explain Zoom meeting logistics.
  - b. Reconvene to open session and Counsel will report out.

- c. Consideration of Proposal from Stantec for Design Services.** At the request of the Board, Stantec Design Services Inc. submitted a proposal revision to the District entitled Project Design Services Task Order No.2. The revised proposal includes a scope of work to complete the preliminary design for the entire, District-wide Wastewater Collection and Treatment Plant Project. **Recommendation: Review the proposal and provide direction to Staff.**

- d. Consideration of Proposed Scope of Work from GSI Water Solutions for Wastewater Injection Feasibility Study.** In keeping with the General Services Agreement between GSI Water Solutions and the District, GSI has submitted a proposed Scope of Work for a Treated Wastewater Injection Feasibility Study. In addition to determining the feasibility of injecting treated wastewater, GSI will provide project cost estimates to be included in the Engineer’s Report in preparation for the Benefit Assessment Vote. **Recommendation: Review the Proposed Scope of Work and Provide Direction Regarding Amendment of the Existing Agreement.**

- e. Project Development - Project Management Committee Report. Committee members and General Manager will report on the following:**

- i. Review Project Actions – Status Report (will be distributed prior to meeting)
- ii. Review of Working Timeline to Benefit Assessment Election

**8. GENERAL MANAGER’S REPORT**

General Manager Report on current assignments, action items, and general District business.

**9. INFORMATIONAL ITEMS**

Discussion by District Counsel on Return to In-Person Meetings

**10. CALL FOR AGENDA ITEMS**

**11. NEXT REGULAR MEETING:**

**12. AJOURNMENT**

The Los Olivos Community Services District is committed to ensuring equal access to meetings. In compliance with the American Disabilities Act, if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, please call 805.946.0431 or email to [losolivoscscd@gmail.com](mailto:losolivoscscd@gmail.com). Any public records, which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District’s Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at a location to be determined in Los Olivos. California 93441.

**Los Olivos Community Services District, P.O. Box 345, Los Olivos, CA 93441, (805) 500-4098**

[losolivoscscd@gmail.com](mailto:losolivoscscd@gmail.com), [www.losolivoscscd.com](http://www.losolivoscscd.com)