

Lisa Palmer, President
 Tom Fayram, Vice President
 Mike Arme, Director
 Brian O’Neill, Director
 Brad Ross, Director



LOS OLIVOS COMMUNITY SERVICES DISTRICT **Posted: 07-04-2022**
Finance Committee Meeting, July 8, 2022, 8:30 AM
 Please observe decorum and instruction from Committee Chair

FINANCE COMMITTEE MEETING AGENDA

This meeting will be held in person at St. Mark’s In The Valley Episcopal Church, Parish Office (NOT Common Room)
 2901 Nojoqui Ave, Los Olivos CA 93441

Finance Committee: President Tom Fayram, Vice-President Lisa Palmer, and General Manager Guy Savage

This meeting will be held both in-person and electronically via Zoom Meetings. In-person the meeting will be held at the following locations: St Mark’s in the Valley Episcopal Church, 2901 Nojoqui Ave, Los Olivos CA 93441

The public will also be able to hear and participate electronically via Zoom by using the following links:

On Zoom:

<https://us06web.zoom.us/j/89407884419?pwd=QmVVCVUMwK2xqSWpoY2pteTJDY0xqUT09>

By Phone:

+1 669 900 6833 US (San Jose)

Meeting ID: 894 0788 4419

Passcode: 208251

One tap mobile: +16699006833,,89407884419#,,,,*208251# US (San Jose)

1. CALL TO ORDER

2. ROLL CALL

3. DIRECTOR COMMENTS

Directors will give reports on any meetings that they attended on behalf of the Committee and/or choose to comment on various Committee activities.

4. PUBLIC COMMENTS

Members of the public may address the Committee on any items of interest within the subject matter and jurisdiction of the Committee but not on the agenda today (Gov. Code - 54954.3). Speakers are limited to 3 minutes. Due to the requirements of the Ralph M. Brown Act, the District cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

5. ADMINISTRATIVE AGENDA

A. APPROVAL OF MEETING MINUTES

Finance Committee Meeting Minutes of June 3, 2022.

6. BUSINESS ITEMS

A. Review and recommend to full Board of Directors’ payment of invoices received by June 30, 2022 to the District.

No.	Invoice Date	Invoice #	Provider	Amount
1	June 6, 2022	00876.001-15	GSI Water Solutions, Inc. – Groundwater Quality Management Services	\$3,823.75
2	June 8, 2022	80580	MNS Engineers, Inc. – District Services	\$2,077.50
3	June 9, 2022	68301	Aleshire & Wynder – Legal Services	\$3365.28

Los Olivos Community Services District, P.O. Box 345, Los Olivos, CA 93441, (805) 500-4098
losolivoscscsd@gmail.com, www.losolivoscscsd.com

4	June 10, 2022	72393	SDRMA – Property/Liability Insurance	\$2,799.92
3	June 10, 2022	1932022	Stantec – Loading Study	\$25,851.25
4	June 30, 2022	220630	Savage – GM Services	\$4,557.55

B. Review Budget Reports (See Packet)

C. FY 2022-23 Budget Discussion

Review and discuss handouts (see packet) related to FY 2022-23 Budget.

7. ADJOURNMENT

The Los Olivos Community Services District is committed to ensuring equal access to meetings. In compliance with the American Disabilities Act, if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, please call 805.500.4098 or email to losolivoscscsd@gmail.com. Any public records, which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at a location to be determined in Los Olivos, California 93441.

ITEM 5A - MINUTES TO APPROVE

MINUTES TO APPROVE



55 SW Yamhill Street, Suite 300
 Portland, OR 97204
 P: 503.239.8799
 accounting@gsiws.com
 www.gsiws.com

Los Olivos Community Services District
 PO Box 345
 Los Olivos, CA 93441

June 8, 2022
 Invoice No: 00876.001 - 15

Project 00876.001 Groundwater Quality Management Services

Activities during this billing period include:

- Conduct phone calls and emails with LOCSD staff re groundwater monitoring program elements and timing; development of effluent disposal options approach (including discussions with District staff and Confluence ES)
- Conduct evaluation of monitoring well site and gather updated drilling quotes from contractors
- Project Management

Professional Services from May 1, 2022 to May 31, 2022

Task .003 Install Monitoring Well

Labor

	Hours	Rate	Amount	
Principal Consultant Thompson, Timothy	5.25	265.00	1,391.25	
Managing Hydrogeologist Franz, Brian	3.25	160.00	520.00	
Consulting Geologist Lapostol, Andres	3.00	135.00	405.00	
Totals	11.50		2,316.25	
Total Labor				2,316.25
				Total this Task
				\$2,316.25

Task .005 Project Management

Labor

	Hours	Rate	Amount	
Principal Consultant Thompson, Timothy	4.50	265.00	1,192.50	
Consulting Geologist Lapostol, Andres	2.00	135.00	270.00	
Administration Blagg, Paige	.50	90.00	45.00	
Totals	7.00		1,507.50	
Total Labor				1,507.50
				Total this Task
				\$1,507.50

Project Summary	Current Period	Prior Periods	Invoiced to Date
Total Billings	3,823.75	61,788.75	65,612.50
Authorized Budget			85,000.00
Budget Remaining			19,387.50
		Total this Invoice	<u><u>\$3,823.75</u></u>

Outstanding Invoices

Number	Date	Balance
13	4/11/2022	3,135.00
14	5/13/2022	1,838.75
Total		4,973.75



201 N. Calle Cesar Chavez, Suite 300
 Santa Barbara, CA 93103

ENGINEERING
 PLANNING
 SURVEYING
 CONSTRUCTION MANAGEMENT

June 8, 2022

Project No: LOCD.180392.00

Invoice No: 80580

Los Olivos Community Services District
 P.O. Box 553
 Los Olivos, CA 93441

Principal Jeffrey Edwards
 Project Manager Douglas Pike
 Project LOCD.180392.00 District Support Services

This Invoice includes:

1. IGM and general District Support Tasks: \$1,568.75
2. Engineering Tasks:
 - a. Effluent Disposal Study: \$0.00
 - b. Stantec Contract Support: \$0.00
 - c. Assessment Engineer: \$0.00
 - d. General Engineering Tasks: \$508.75

Professional Services for the Period: May 1, 2022 to May 31, 2022

Level 2 TASK01 District Management

Professional Personnel

	Hours	Rate	Amount
Administrative Support			
Project Coordinator	9.75	105.00	1,023.75
Project Management			
District Engineer	1.00	185.00	185.00
General Consulting/Requested			
Senior Project Engineer	2.00	180.00	360.00
Totals	12.75		1,568.75
Total Labor			1,568.75
		Level 2 Subtotal	\$1,568.75

Level 2 TASK02 Engineering Tasks

Professional Personnel

	Hours	Rate	Amount	
Project Management				
District Engineer	2.75	185.00	508.75	
Totals	2.75		508.75	
Total Labor				508.75
		Level 2 Subtotal		\$508.75
		Current Invoice Amount		\$2,077.50

Outstanding Invoices

Number	Date	Balance
80407	5/9/2022	3,204.50
Total		3,204.50

Billing Backup

Wednesday, June 8, 2022

MNS Engineers, Inc.

Invoice 80580 Dated 6/8/2022

12:09:53 PM

Project	LOCS.D.180392.00	District Support Services
Level 2	TASK01	District Management

Professional Personnel

			Hours	Rate	Amount
Administrative Support					
Project Coordinator					
Zepeda, Mary	5/13/2022		2.25	105.00	236.25
LOCS.D Meeting with GM to discuss pending items (Invoices. Meeting Minutes and Resolutions) and forward Tax ID Information; Prepare MNS, GSI Water Solution, Stantec and Guy Savage Invoices for payment via FIN an forward Invoice Approvals to DP for review and final approval; Update Budget Tracking Log					
Zepeda, Mary	5/16/2022		.50	105.00	52.50
Forward to GM FIN New Vendor Forms					
Zepeda, Mary	5/17/2022		3.50	105.00	367.50
Create Single Payment Claims for MNS, Stantec Invoices; reprepare EHS Invoice #19 and #20 Reimbursement Request Letter and forward to RP for review and approval; Forward Invoice #19 and \$20 to EHS for reimbursement; Update EHS Payment/Reimbursement Summary; Submit FIN New Vendor Form for GS; Research and Submit Completed Financial Systems Authorization Form for GS; Update Budget Tracking Log for PAID and New Invoices					
Zepeda, Mary	5/18/2022		2.00	105.00	210.00
Follow-up with SBC Auditor/Controller Help Desk re Financial Systems Authorization Form for GS; and Research Budget Functionality within FIN					
Zepeda, Mary	5/24/2022		1.00	105.00	105.00
Review and Process FIN EHS Payment with DP; Review FIN Budget Reports and creation of reports for Agenda Packets; Update Budget Tracking Log					
Zepeda, Mary	5/31/2022		.50	105.00	52.50
Follow-up and reprocess Streamline Invoice Payment and New Vendor Form for GS					
Project Management					
District Engineer					
Pike, Douglas	5/16/2022		.50	185.00	92.50
Coordination of invoices					
Pike, Douglas	5/31/2022		.50	185.00	92.50
Assist with Financial Reports					
General Consulting/Requested					
Senior Project Engineer					
Jaquez, Gregory	5/10/2022		1.00	180.00	180.00
Presentation slide for 5/11/22 Board meeting.					
Jaquez, Gregory	5/11/2022		1.00	180.00	180.00
Attendance and presentation on grant strategy status.					
Totals			12.75		1,568.75
Total Labor					1,568.75
Level 2 Subtotal					\$1,568.75

Level 2 TASK02 Engineering Tasks

Professional Personnel

			Hours	Rate	Amount	
Project Management						
District Engineer						
Pike, Douglas	5/6/2022		1.00	185.00	185.00	
	Coordination with GM, Action Plan and Grants Chart for Reg Mtg					
Pike, Douglas	5/9/2022		.25	185.00	46.25	
	Weekly Check-in					
Pike, Douglas	5/10/2022		.50	185.00	92.50	
	GSI Contract - water sampling well drilling scope change discussion with Tim of GSI, coordinate with GM					
Pike, Douglas	5/12/2022		1.00	185.00	185.00	
	Mtg with County Water Agency (1)					
	Totals		2.75		508.75	
	Total Labor					508.75
				Level 2 Subtotal		\$508.75
				Project Total		\$2,077.50
				Total this Report		\$2,077.50



**ALESHIRE &
WYNDER** LLP
ATTORNEYS AT LAW

Peggy K. Middleton
pmiddleton@awattorneys.com
(949) 255-2495

18881 Von Karman Avenue,
Suite 1700
Irvine, CA 92612
P (949) 223.1170
F (949) 223.1180

June 9, 2022

VIA EMAIL ONLY: Lisa@lpalmerconsulting.com

Ms. Lisa Palmer, Board President
Los Olivos Community Services District
P.O. Box 345
Los Olivos, CA 93441

Re: **June 2022 Billing Statement (for services through 5/31/22);
Aleshire & Wynder, LLP**

Dear Bob:

Enclosed please find a billing statement for the month of June, which includes services rendered and costs incurred by Aleshire & Wynder, LLP, through May 31, 2022.

Should you have any questions or require additional information concerning the foregoing, please let me know.

Sincerely,

ALESHIRE & WYNDER, LLP

Peggy Middleton *for*
G. Ross Trindle, III

Enclosure

cc: Mary Zepeda – mzepeda@mnsengineers.com
Guy Savage – GM.LOCSD@gmail.com

LOS OLIVOS COMMUNITY SERVICES DISTRICT (01245)
MONTHLY BILLING SUMMARY

Billing Period: May 1 thru May 31, 2022

	Total Hours	Hourly Rate	Total Fees	Total Costs	Total Fees & Costs	Writeoff Value	Comments
0001 General (\$200 Blended: Atty / Paralegal / Law Clerk)	12.50	200	2,500.00	865.28	3,365.28	0.00	(Advisory/Transactional Svcs)
TOTALS:	12.50		\$2,500.00	\$865.28	\$3,365.28	\$0.00	



Property/Liability Package Program Invoice

Program Year 2022-23

Los Olivos Community Services District

Post Office Box 345
Los Olivos, California 93441

Invoice Date: 06/10/2022
Invoice Number: 72393
Member Number: 7948

Property, Boiler/Machinery, Pollution, Cyber <i>Coverage for 0 reported item(s) valued at (including contents): \$0</i>	\$0.00
Mobile/Contractors Equipment <i>Coverage for 0 reported item(s) valued at: \$0</i>	0.00
General Liability*, Errors & Omissions, Employee & Public Officials Dishonesty <i>Certificates: 1 Non-Member Certificate(s)</i>	2,968.15
Auto Liability (includes \$50 charge for non-owned auto coverage) <i>Coverage for 0 reported item(s) valued at: \$0</i>	50.00
Auto Comp / Collision <i>Coverage for 0 reported item(s) valued at: \$0</i>	0.00
Trailers <i>Coverage for 0 reported item(s) valued at: \$0</i>	0.00

Gross Package Contribution	\$3,018.15
Earned CIP Credits (6)	-143.23
Longevity Distribution Credit	0.00
MemberPlus Online RQ Bonus	-75.00
Other Discounts	0.00
Subtotal	\$2,799.92
5% Multi-Program Discount	\$0.00

Total Contribution Amount Due by July 15

\$2,799.92

**Current Limit of Liability is \$2.5M for G/L, A/L and E&O (excluding outside excess liability limits)*

Please pay in full by the due date. If not, a late charge of one percent (1%) per month, twelve percent (12%) per annum, will be assessed on all sums past due. Imposition of this charge does not extend the due date for payment.

Remit Payment to:

Special District Risk Management Authority
P.O. Box 15677, Sacramento, California 95852

For invoice questions contact the SDRMA Finance Department at accounting@sdrma.org or 800.537.7790

Special District Risk Management Authority
1112 I Street Suite 300, Sacramento, California 95814-2865
Tel 916.231.4141 or 800.537.7790 | Fax 916.231.4111

www.sdrma.org



INVOICE

Invoice Number 1932022
Invoice Date June 10, 2022
Customer Number 163739
Project Number 184031368

Bill To

Los Olivos Community Service District
Guy Savage
PO Box 345
Los Olivos CA 93441
United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
13980 Collections Center Drive
Chicago IL 60693
United States
Federal Tax ID
11-2167170

Project Description: Los Olivos Community Service District Project Design Services – Task Order No. 1 rev 01 (Loading Study)

Stantec Project Manager: Glaeser, Autumn Lee
Authorization Amount: \$296,750.00
Authorization Previously Billed: \$120,539.90
Authorization Billed to Date: \$146,391.15
Current Invoice Due: \$25,851.25
For Period Ending: May 20, 2022

email invoice to: Guy Savage (GM.LOCSD@gmail.com)

Invoice Number

1932022

Project Number

184031368

Top Task 202

Basis of Design

Low Task 202.002

30 Percent Design

Professional Services

Category/Employee	Date	Hours	Rate	Current Amount
Giarta, Rusdi	2022-05-12	8.00	190.00	1,520.00
Giarta, Rusdi	2022-05-13	8.00	190.00	1,520.00
Giarta, Rusdi	2022-05-16	8.00	190.00	1,520.00
Giarta, Rusdi	2022-05-17	8.00	190.00	1,520.00
Giarta, Rusdi	2022-05-18	4.50	190.00	855.00
Giarta, Rusdi	2022-05-19	8.00	190.00	1,520.00
Giarta, Rusdi	2022-05-20	4.50	190.00	855.00
		49.00		9,310.00
Ho, Vien T	2022-05-11	5.50	171.00	940.50
Ho, Vien T	2022-05-13	8.00	171.00	1,368.00
Ho, Vien T	2022-05-16	8.00	171.00	1,368.00
Ho, Vien T	2022-05-17	8.00	171.00	1,368.00
Ho, Vien T	2022-05-19	8.00	171.00	1,368.00
		37.50		6,412.50
Poytress, Carrie Elizabeth	2022-04-25	1.00	237.00	237.00
Poytress, Carrie Elizabeth	2022-04-26	0.50	237.00	118.50
Poytress, Carrie Elizabeth	2022-05-03	1.00	237.00	237.00
Poytress, Carrie Elizabeth	2022-05-10	3.25	237.00	770.25
Poytress, Carrie Elizabeth	2022-05-11	0.50	237.00	118.50
Poytress, Carrie Elizabeth	2022-05-13	1.00	237.00	237.00
Poytress, Carrie Elizabeth	2022-05-16	1.00	237.00	237.00
Poytress, Carrie Elizabeth	2022-05-18	0.50	237.00	118.50
Poytress, Carrie Elizabeth	2022-05-19	0.25	237.00	59.25
Poytress, Carrie Elizabeth	2022-05-20	2.25	237.00	533.25
		11.25		2,666.25
Sanchez Gomez, Reyna	2022-05-20	1.00	160.00	160.00
		1.00		160.00
Whelan, Chisa N	2022-04-26	2.00	171.00	342.00
		2.00		342.00
Zukowski, Jonathan Thomas (Jonny)	2022-05-11	0.75	209.00	156.75
Zukowski, Jonathan Thomas (Jonny)	2022-05-13	3.00	209.00	627.00
Zukowski, Jonathan Thomas (Jonny)	2022-05-16	6.00	209.00	1,254.00
Zukowski, Jonathan Thomas (Jonny)	2022-05-17	2.00	209.00	418.00
Zukowski, Jonathan Thomas (Jonny)	2022-05-18	7.00	209.00	1,463.00
Zukowski, Jonathan Thomas (Jonny)	2022-05-19	2.50	209.00	522.50
Zukowski, Jonathan Thomas (Jonny)	2022-05-20	5.25	209.00	1,097.25

INVOICE

Invoice Number

1932022

Project Number

184031368

	26.50	5,538.50
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Professional Services Subtotal

	127.25	24,429.25
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Low Task 202.002 Subtotal

24,429.25

Low Task 202.004

Project Management, Meetings, and Communication

Professional Services

Category/Employee

Date

Hours

Rate

Current Amount

Glaeser, Autumn Lee

2022-04-25

2.00

237.00

474.00

Glaeser, Autumn Lee

2022-05-03

1.00

237.00

237.00

Glaeser, Autumn Lee

2022-05-09

2.00

237.00

474.00

Glaeser, Autumn Lee

2022-05-18

1.00

237.00

237.00

6.00

1,422.00

Professional Services Subtotal

	6.00	1,422.00
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Low Task 202.004 Subtotal

1,422.00

Top Task 202 Total

25,851.25

Total Fees & Disbursements

\$25,851.25

INVOICE TOTAL (USD)

\$25,851.25

Project Name: Septic to Sewer Preliminary Design Project
 Contract Order No.:
 Progress Report No.: 11
 Ending Date: 20-May-22

TASK SUMMARY

Task	Title	Authorized			Total Billed	Status
		Budget	Billed to Date	Billed this Invoice		
201	Loading Study	\$ 19,862.00	\$ 16,594.50	\$ -	\$ 16,594.50	Complete
202	Basis of Design	\$ 266,750.00	\$ 72,624.40	\$ 21,398.75	\$ 94,023.15	In Progress
203	WWTP Siting Study	\$ 10,000.00	\$ 9,922.25	\$ -	\$ 9,922.25	Complete
Total Due this invoice				\$ 25,851.25		

TASK EXPENDITURE SUMMARY

WORK		EXPENDED	EXPENDED	TOTAL	% OF FUNDS	% ACTUAL
TASK	DESCRIPTION	ASSIGNED	PREVIOUSLY	THIS PERIOD	EXPENDED	EXPENDED COMPLETED
201	Loading Study	\$ 19,862.00	\$ 16,594.50		\$ 16,594.50	84% 100%
202	Basis of Design	\$ 266,750.00	\$ 94,023.15	\$ 25,851.25	\$ 119,874.40	45% 45%
202.001	Basis of Design	\$ 13,876.00	\$ 13,320.00		\$ 13,320.00	96% 100%
202.002	30 Percent Design	\$ 173,048.00	\$ 74,144.15	\$ 24,429.25	\$ 98,573.40	57% 60%
202.003	60 Percent Design	\$ 51,040.00			\$ -	0% 0%
202.004	PM	\$ 28,786.00	\$ 6,559.00	\$ 1,422.00	\$ 7,981.00	28% 30%
203	Siting Study	\$ 10,000.00	\$ 9,922.25	\$ -	\$ 9,922.25	99% 100%
203.001	3rd Party Review	\$ 10,000.00	\$ 9,922.25		\$ 9,922.25	99% 100%
CONTRACT TOTALS:		\$ 296,612.00	\$ 120,539.90	\$ 25,851.25	\$ 146,391.15	49.4% 49%

INVOICE

FROM:

Guy W. Savage
PO Box 894
Los Olivos, Ca 93441

BILL TO:

Via electronic delivery
President Thomas Fayram
Los Olivos Community Services District
PO Box 345
Los Olivos, Ca 93441

Invoice # 220630
Invoice Date: 6/30/2022

Dear President Fayram,

Please see the below for professional services provided, plus any purchases made on behalf of the District.

Date	Description	Units	Rate	Amount
6/30/2022	General Manager Services - LOCSD (6/1/22-6/30/22) See Attached for Details	30	\$ 135.00	\$ 4,050.00
6/21/2022	SM Times - Budget Hearing Notification	1	\$ 122.61	\$ 122.61
6/3/2022	Amazon order #113-2655939-9044209 - remote equipment	1	\$ 204.66	\$ 204.66
5/23/2022	Amazon order #113-3394379-5908201 - remote equipment	1	\$ 180.28	\$ 180.28
Total				\$ 4,557.55

Thank you for your continued support.



Email: GM.LOCSD@gmail.com

Date	Description	Hours	Rate	Amount
6/1/2022	Finance Committee packet and arrangements	0.75	\$ 135.00	\$ 101.25
	Budget	0.75	\$ 135.00	\$ 101.25
	Hartmann meeting	0.5	\$ 135.00	\$ 67.50
6/2/2022	Palmer, Herthel meeting	0.75	\$ 135.00	\$ 101.25
	6/8 regular meeting and workshop agendas	2.25	\$ 135.00	\$ 303.75
	6/8 Presentation	2	\$ 135.00	\$ 270.00
6/6/2022	Weekly Check-In, Fayram	0.25	\$ 135.00	\$ 33.75
	O'Neill check-in	0.75	\$ 135.00	\$ 101.25
	GSI/Confluence kick-off	1.5	\$ 135.00	\$ 202.50
	Monitoring well research	0.5	\$ 135.00	\$ 67.50
6/7/2022	Meeting preparation	2	\$ 135.00	\$ 270.00
6/8/2022	Cayucos site visit	2	\$ 135.00	\$ 270.00
	Board Meeting and Workshop	4	\$ 135.00	\$ 540.00
6/9/2022	Minutes	1.5	\$ 135.00	\$ 202.50
6/10/2022	Billing, invoices, budget	1.5	\$ 135.00	\$ 202.50
6/16/2022	Stantec meeting - 30% design	1	\$ 135.00	\$ 135.00
	Budget	1	\$ 135.00	\$ 135.00
	Elections, minutes, Board meeting video, budget, budget hearing			
6/20/2022	notice	4.5	\$ 135.00	\$ 607.50
6/29/2022	July meeting planning	1	\$ 135.00	\$ 135.00
	Elections, minutes	0.5	\$ 135.00	\$ 67.50
6/30/2022	Grant related meetings, TFG consultant discussion	2.5	\$ 135.00	\$ 337.50

SANTA MARIA TIMES

P.O. BOX 400
SANTA MARIA CA 93456

PHONE: 805-925-2691
FAX: 805-739-2152

Advertising Payment Receipt

Account number:	310801	Credit Card #:	*****0593
Account name:	LOS OLIVOS COMMUNITY SERV GUY SAVAGE PO BOX 345 LOS OLIVOS CA 93441	Approval Code:	07675I[466964546] Credit
		Holder Name:	
Phone number:	805-403-5384		
Payment number:	390117		
Payment date:	06/21/22		
Amount:	\$122.16		
Payment description:	CREDIT CARD LOS OLIVOS COMMUNITY SERV		

Ad Number:	86494	Class Code:	S0986
Ad Taker:	trami	Salesperson:	SLE01
First Words:	PUBLIC NOTICE LOS OLIVOS		



Final Details for Order #113-2655939-9044209

[Print this page for your records.](#)

Order Placed: June 3, 2022

Amazon.com order number: 113-2655939-9044209

Order Total: \$214.37

Shipped on June 3, 2022

Items Ordered

1 of: *USB Extension Cable 10FT Type A Male to Female USB 3.0 Extender Cord AINOPE High Data Transfer Compatible with Webcam ,GamePad, USB Keyboard, Flash Drive, Hard Drive, Printer* **Price** \$8.99
 Sold by: LISEN Direct ([seller profile](#))

Condition: New

1 of: *AMIR (Upgraded Version) Motion Sensor Light, Cordless Battery-Powered LED Night Light, Wall Light, Closet Lights, Safe Lights for Stairs, Hallway, Bathroom, Kitchen, Cabinet (Warm White - Pack of 3)* **Price** \$13.99
 Sold by: BrifitDirect ([seller profile](#))

Condition: New

1 of: *Nuroom Conference Webcam w/Microphone&Speaker for HD 1080P Video Call, All-in-1 Ultra Wide-Angle 100° Camera, 13ft Voice Pickup, AI Noise-Cancel, USB Plug&Play&Power, Speakerphone&Cam Meeting System* **Price** \$169.99
 Sold by: NUROUM DISTRIBUTION ([seller profile](#))

Condition: New

Shipping Speed:

Standard Shipping

Payment information

Payment Method:

Visa | Last digits: 0153

Item(s) Subtotal: \$192.97
 Shipping & Handling: \$5.99

Billing address

Guy W. Savage
 PO Box 894
 Los Olivos, CA 93441
 United States

Total before tax: \$198.96
 Estimated tax to be collected: \$15.41

Grand Total: \$214.37

Credit Card transactions

Visa ending in 0153: June 3, 2022: \$214.37

To view the status of your order, return to [Order Summary](#).



Final Details for Order #113-3394379-5908201

[Print this page for your records.](#)

Order Placed: May 23, 2022

Amazon.com order number: 113-3394379-5908201

Order Total: \$186.75

Shipped on May 24, 2022

Items Ordered

1 of: *HP 24mh FHD Monitor - Computer Monitor with 23.8-Inch IPS Display (1080p) - Built-In Speakers and VESA Mounting - Height/Tilt Adjustment for Ergonomic Viewing - HDMI and DisplayPort - (1D0J9AA#ABA)* **Price** \$159.99

Sold by: Amazon.com Services LLC

Condition: New

Shipping Address:

Shipping Speed:

FREE Shipping

Shipped on May 24, 2022

Items Ordered

1 of: *Appliance Pros Exact Fit, Fridge Door Handle, Refrigerator Replacement Parts for 5304486359 and Major Brands and Models (Right Slope), White* **Price** \$5.99

Sold by: Appliance Pros ([seller profile](#))

Condition: New

Shipping Address:

Shipping Speed:

FREE Shipping

Payment information

Payment Method:

Visa | Last digits: 0153
Gift Card

Item(s) Subtotal: \$165.98
Shipping & Handling: \$12.94
Free Shipping: -\$12.94

Billing address

Guy W. Savage
PO Box 894
2833 Grand Avenue

Total before tax: \$165.98
Estimated tax to be collected: \$15.77
CA Electronic Waste Recycling Fee \$5.00
Savage Invoice Page 4 of 5

Los Olivos, CA 93441
United States

Grand Total: \$186.75

Credit Card transactions

Visa ending in 0153: May 24, 2022: \$186.75

To view the status of your order, return to [Order Summary](#).

Have an issue with your gift card? Read about [common issues](#) or [contact us](#).

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ITEM 6B – BUDGET REPORTS

BUDGET REPORTS

Report : Financial Status (Real-Time)

Selection Criteria: Fund = 3490

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

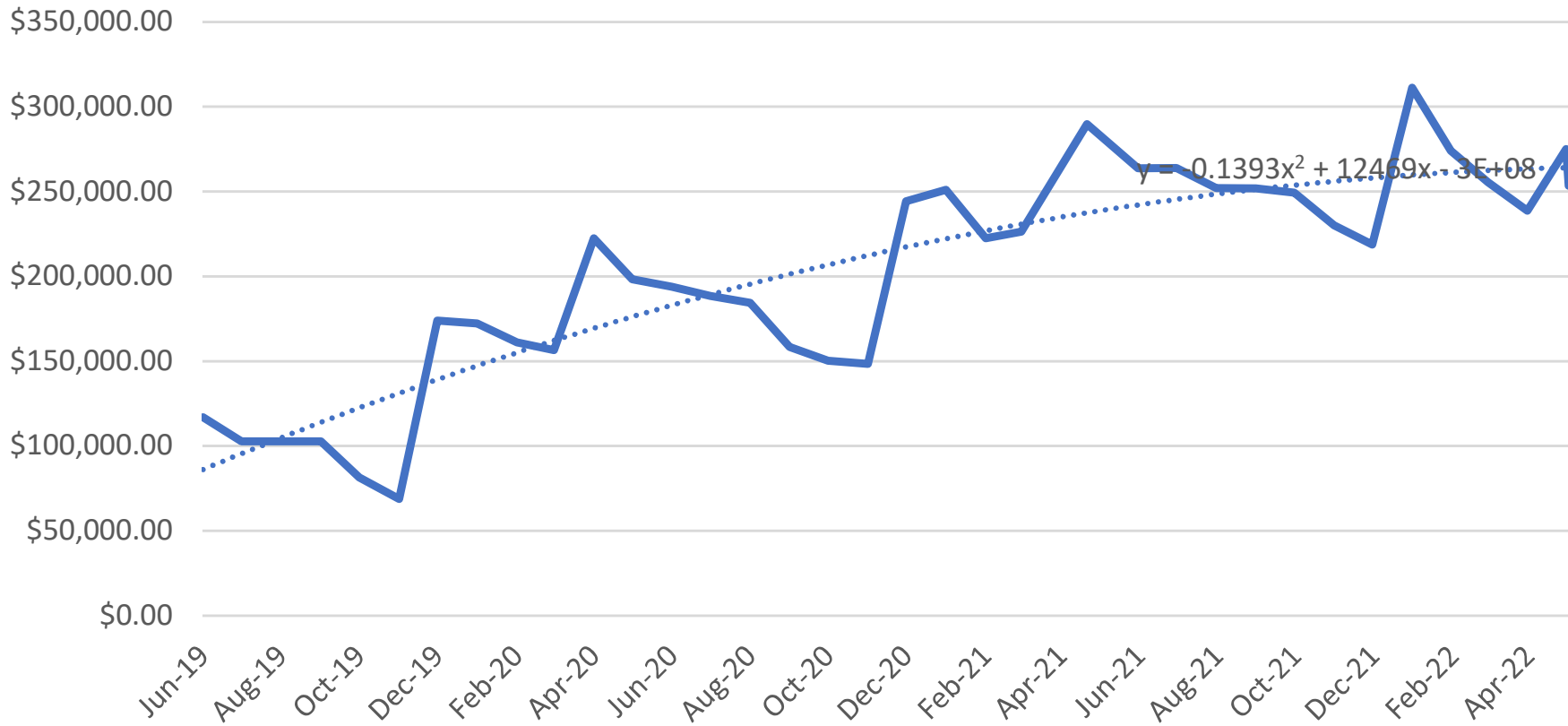
Last Updated: 5/31/2022

Accounting Period: OPEN

Fund 3490 -- Los Olivos CSD

Line Item Account	6/30/2022 Fiscal Year Adjusted Budget	5/31/2022 Year-To-Date Actual	6/30/2022 Fiscal Year Variance	6/30/2022 Fiscal Year Pct of Budget	
Revenues					
Taxes					
3066 -- Special Tax Assessment	196,253.00	194,634.68	-1,618.32	99.18%	3.9% CPI Increase
Taxes	196,253.00	194,634.68	-1,618.32	0.00%	
Use of Money and Property					
3380 -- Interest Income	0.00	724.09	724.09	--	
3381 -- Unrealized Gain/Loss Invstmnts	-80.00	-6,602.14	-6,522.14	8252.68%	
Use of Money and Property	-80.00	-5,878.05	-5,798.05	7347.56%	
Intergovernmental Revenue-Other					
4840 -- Other Governmental Agencies	274,000.00	43,386.00	-230,614.00	15.83%	\$124k Remaining EHS Funds, 150k State Planning Grant
Intergovernmental Revenue-Other	274,000.00	43,386.00	-230,614.00	15.83%	
Revenues	470,173.00	232,142.63	-238,030.37	49.37%	
Expenditures					
Services and Supplies					
7090 -- Insurance	2,500.00	161.79	-2,338.21	6.47%	SDRMA Membership-Liability Coverage
7324 -- Audit and Accounting Fees	4,000.00	177.75	-3,822.25	4.44%	FIN Expenses,Audit Expenses
7325 -- Other Professional Services (Grant Assistance)	10,000.00	0.00	-10,000.00	0.00%	Grant Writing
7430 -- Memberships	1,200.00	1,102.00	-98.00	91.83%	CSDA
7450 -- Office Expense	2,000.00	0.00	-2,000.00	0.00%	Postage, Printing,supplies
7460 -- Professional & Special Service (Project, Planning & Studies)	439,000.00	131,749.65	-307,250.35	30.01%	Grant revenue and cash reserves- Planning, Design and Environ. WWTP
7508 -- Legal Fees	27,000.00	23,204.90	-3,795.10	85.94%	
7510 -- Contractual Services (IGM Contract, Engineer)	67,000.00	93,437.75	26,437.75	139.46%	Incl. MNS (\$18,000 - \$1500/mo) and Perm. GM. (\$45,000 - \$135/hr x 30 hrs/Mo Round up.)
7530 -- Publications & Legal Notices	5,000.00	0.00	-5,000.00	0.00%	Anticipates additional noticing for Prop. 218
7671 -- Special Projects	15,000.00	0.00	-15,000.00	0.00%	Special Assessment Vote
7732 -- Training	1,500.00	0.00	-1,500.00	0.00%	
Services and Supplies	574,200.00	249,833.84	-324,366.16	43.51%	
Other Charges					
7894 -- Communication Services	930.00	0.00	930.00	0.00%	Website Hosting, Ring Central
Expenditures	575,130.00	249,833.84	-324,366.16	43.44%	
Cash Balance					
Fund	Beginning Balance	Month-to-date cash receipts	Month-To-Date Treasury Credits (+)	Month-To-Date Treasury Debits (-)	Ending Balance
5/1/2022 - 5/31/2022 (FY 2021-22)	\$275,103.15	0.00	3,842.50	25,708.25	\$253,237.40

Los Olivos CSD Cash Balance History



ITEM 6C – BUSINESS

BUSINESS

Los Olivos Community Services District				
FY 2022-23 Draft Budget				
Line Item Account	FY 2020-21 Budget	FY 2021-22 Budget (Adjusted)	FY 2021-22 YTD Actuals+ Commitments	PROPOSED FY 2022-23
Beginning Balance	\$ 193,885	\$ 213,370	\$ 213,370	\$ 136,475
Revenues				
Taxes				
3066 -- Special Tax Assessment	\$ 188,887	\$ 196,253	\$ 194,635	\$ 203,122
Taxes	\$ 188,887	\$ 196,253	\$ 194,635	\$ 203,122
Use of Money and Property				
3380 -- Interest Income		\$ -	\$ 724	\$ 724
3381 -- Unrealized Gain/Loss Invstmnts			\$ (6,602)	
Use of Money and Property			\$ (5,878)	
Intergovernmental Revenue-Other	\$ -			
4840 -- Other Governmental Agencies	\$ 180,000	\$ 274,000	\$ 104,196	\$ 169,804
Intergovernmental Revenue-Other	\$ 180,000	\$ 274,000	\$ 104,196	\$ 169,804
Total Cash & Revenues	\$ 562,772	\$ 683,623	\$ 506,323	\$ 509,401
Expenditures				
Services and Supplies				
7090 -- Insurance	\$ 2,320	\$ 2,500	\$ 162	\$ 2,500
7324 -- Audit and Accounting Fees	\$ 4,000	\$ 4,000	\$ 178	\$ 4,000
7325 -- Other Professional Services (Grant Assistance)		\$ 10,000	\$ -	
7430 -- Memberships	\$ 1,200	\$ 1,200	\$ 1,102	\$ 1,200
7450 -- Office Expense	\$ 2,000	\$ 2,000	\$ -	\$ 2,000
7460 -- Professional & Special Service (Project, Planning & Studies)	\$ 193,500	\$ 439,000	\$ 251,763	\$ 189,908
7508 -- Legal Fees	\$ 27,000	\$ 27,000	\$ 23,205	\$ 30,000
7510 -- Contractual Services (IGM Contract, Engineer)	\$ 80,400	\$ 67,000	\$ 93,438	\$ 49,000
7530 -- Publications & Legal Notices	\$ 1,000	\$ 5,000	\$ -	\$ 5,000
7671 -- Special Projects	\$ 8,000	\$ 15,000	\$ -	\$ 175,000
7732 -- Training	\$ 1,500	\$ 1,500	\$ -	\$ 1,500
Services and Supplies	\$ 320,920	\$ 574,200	\$ 369,847	\$ 460,108
Other Charges		\$ -	\$ -	
7894 - Communication Services	\$ 930	\$ 930	\$ -	\$ -
Other Charges	\$ 930	\$ 930	\$ -	\$ -
Total Expenditures	\$ 321,850	\$ 575,130	\$ 369,847	\$ 460,108
Ending Balance	\$ 240,922	\$ 108,493	\$ 136,475	\$ 49,293
Approximated 10% reserve policy amount, not technically directly related to budget				\$ 50,940