

POSTED 4-3-2019

Tom Fayram, President  
Lisa Palmer, Vice President  
Julie Kennedy, Secretary  
Mike Arme, Director  
Brian O'Neill, Director



**LOS OLIVOS COMMUNITY SERVICES DISTRICT**  
**Finance Committee Meeting, April 8, 2019, 10:00 a.m.**  
**201 Industrial Way, Ste A, Buellton, CA 93427**

**FINANCE COMMITTEE MEETING MINUTES**

**1. CALL TO ORDER**

Meeting called to order at 10:04am

**2. ROLL CALL (Some will attend via phone)**

IGM Pike, Director Kennedy and Director Arme attended via phone.

**3. APPROVAL OF MEETING MINUTES**

Meeting of 3-8-2019 – Approval of Minutes postponed to May Meeting.

**4. DIRECTOR COMMENTS**

Directors will give reports on any meetings that they attended on behalf of the Committee and/or choose to comment on various Committee activities.

Director Kennedy – will attend the CFCC Funding Fair in Sacramento to gather information for Financial Plan.

Director Arme – no report

**5. PUBLIC COMMENTS**

Members of the public may address the Committee on any items of interest within the subject matter and jurisdiction of the Committee but not on the agenda today (Government Code - 54954.3).

Speakers are limited to 3 minutes. Due to the requirements of the Ralph M. Brown Act, the District cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

**6. INTERIM GENERAL MANAGER REPORT**

Interim General Manager Report on current assignments and general Committee business.

- Technical Working Group making progress on the project plan with cost estimates.
- FIN System up and running and IGM is training Mary in the MNS office as another resource.

**7. BUSINESS ITEMS**

**A. Review and recommend to full Board of Directors payment of invoices to the District.**

1. 3-11-2019 MNS Invoice (IGM December Services) - \$4,760.00

**Motion:** Approve invoice for payment.

**First:** Director Kennedy **Second:** Director Arme

**Vote:** 2-0 Motion passed

**B. County FIN Billing per the attached agreement.** They normally send out JEs each quarter. The County wants to prepare a JE to get Los Olivos CSD caught up for the first three quarters of this fiscal year

**Los Olivos Community Services District, P.O. Box 345, Los Olivos, CA 93441, (805) 946-0431**

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They need to know contact (Douglas Pike aor Julie Kennedy) Our contact at the County is Andrea D. Johnson, Department Administrator, Office of the Auditor-Controller, P.O. Box 39, Santa Barbara, CA 93102-0039, P: 805.568.2454, [AJohnson@co.santa-barbara.ca.us](mailto:AJohnson@co.santa-barbara.ca.us)

**Motion:** Appoint IGM Pike as the primary contact for this purpose.

**First:** Director Kennedy **Second:** Director Arme

**Vote:** 2-0 Motion passed

**8. Next Meeting:**

Friday, May 3, 2019, 10:30 a.m.

MNS Engineers, 201 Industrial Way, Ste A, Buellton, CA 93427

**9. ADJOURNMENT**

**Motion:** Adjourn meeting at 10:38am

**First:** Director Kennedy **Second:** Director Arme

**Vote:** 2-0 Motion passed

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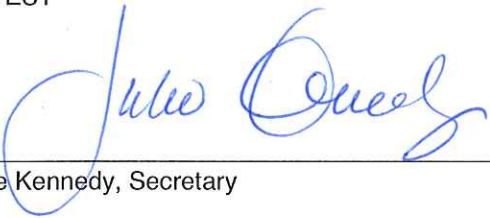
APPROVED



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Tom Fayram, President

ATTEST



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Julie Kennedy, Secretary