

Tom Fayram, President  
Lisa Palmer, Vice President  
Julie Kennedy, Secretary  
Mike Arme, Director  
Brian O'Neill, Director



POSTED 5-4-2020

**LOS OLIVOS COMMUNITY SERVICES DISTRICT  
Finance Committee Meeting, May 8, 2020, 11:00 a.m.  
VIA RING CENTRAL VIDEO CONFERENCE:**

Join from PC, Mac, Linux, iOS or Android: <https://meetings.ringcentral.com/j/1497448439>

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**The Public can listen and participate via this Conference Call  
Please observe decorum and instruction from Committee Chair**

**FINANCE COMMITTEE MEETING MINUTES**

1. CALL TO ORDER 11:00 A.M.

2. ROLL CALL:

- Director Palmer, Director Kennedy, IGM Pike

3. APPROVAL OF MEETING MINUTES

- Approve minutes from the April 10, 2020 Finance Committee Meeting.

4. DIRECTOR COMMENTS

- Director Palmer requested that the Project Financial Plan be updated (considered part of Budget Review) and reviewed as a standing item
- Director Palmer requested that the Agenda include a standing item: grant persuit updates

Directors will give reports on any meetings that they attended on behalf of the Committee and/or choose to comment on various Committee activities.

5. PUBLIC COMMENTS

Members of the public may address the Committee on any items of interest within the subject matter and jurisdiction of the Committee but not on the agenda today (Government Code - 54954.3). Speakers are limited to 3 minutes. Due to the requirements of the Ralph M. Brown Act, the District cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

6. INTERIM GENERAL MANAGER REPORT

Interim General Manager Report on current assignments and general Committee business.

7. BUSINESS ITEMS

A. Annual Budget Preparation

- Reviewed Process, Reviewed preliminary budget and agreed to take a rough draft to the May meeting so a refined draft could be brought to the June Meeting

B. Annual 2020-21 Secured Property Tax Bill

- Reviewed Process

C. Review and recommend to full Board of Directors payment of invoices to the District.

- 4-16-2020 MNS Invoice 75033 (March Services) \$6,727.50
- 4-30-2020 Wallace Group Invoice 50791 (March services) \$1,505.00
- SDRMA Special Certificate Fee (Add additional insured/EHS Funding Agreement) \$50.00
- 5-7-2020 Water Consultancy Inv. 387 (April Services) \$2610
- Remove, as this is a bill for the City of Greenfield

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- Consider Other Bills That may be received before the Committee Meeting
  - NONE
  - Invoices (removing #4) Approved : Motion DirectorPalmer, 2<sup>nd</sup> Director Kennedy, Vote 3-0 Approved
- B. Review Budget
- Director Palmer recommended that the District Go Paperless, so far as practical and legal. To take up at ull Board.

8. Next Meeting:  
Friday, June 5, 2020, 11:00 a.m. VIA RING CENTRAL MEETING

9. ADJOURNMENT Motion by Director Palmer, 2nd by Director Kennedy, Approved 3-0  
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APPROVED



Tom Fayram, President

ATTEST



Julie Kennedy, Secretary