

Tom Fayram, President
Brad Ross, Vice-President
Julie Kennedy, Director
Lisa Palmer, Director
Greg Parks, Director



LOS OLIVOS COMMUNITY SERVICES DISTRICT
REGULAR MEETING
May 10, 2023, 6PM

Posted: 5-7-2023

St Mark's in the Valley Episcopal Church, Stacy Hall
2901 Nojoqui Ave, Los Olivos CA 93441

Please observe decorum and instructions from the President

This meeting will be held both in-person and electronically via Zoom meetings. In-person the meeting will be held at the following location:
St Mark's in the Valley Episcopal Church, Stacy Hall - 2901 Nojoqui Ave, Los Olivos CA 93441

The public will also be able to hear and participate electronically by using the following links:

On Zoom:

<https://us06web.zoom.us/j/82515801920?pwd=VHFQd1VDZUVucFZXZEVEEdVhZVjhhOT09>

By Phone:

Meeting ID: 825 1580 1920 Passcode: 378600

One tap mobile +16694449171,,82515801920#,,,,*378600# US

The Los Olivos Community Services District is committed to ensuring equal access to meetings. In compliance with the American Disabilities Act, if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, please call 805.500.4098 or email to losolivoscscd@gmail.com. Any public records, which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at a location to be determined in Los Olivos, California 93441.

MEETING AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENTS**

Members of the public may address the Board of Directors on any items of interest within the subject matter and jurisdiction of the Board but not on the agenda today (Gov. Code - 54954.3). The public may also request future agenda topics at this time. Speakers are limited to a maximum of 3 minutes. Due to the requirements of the Ralph M. Brown Act, the District cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

ADMINISTRATIVE ITEMS:

All matters listed hereunder constitute an administrative / consent agenda and will be acted upon by a single vote of the Board. Matters listed on the Administrative Agenda will be read only on the request of a member of the Board, in which event the matter may be removed from the Administrative Agenda and considered as a separate item.

5. **APPROVALS**
 - A. **APPROVAL OF MEETING MINUTES**
Regular Meeting Minutes of April 12, 2023.

B. APPROVAL PAYMENT OF INVOICES RECEIVED BY MAY 1, 2023.

The invoices below have been reviewed by the Finance Committee and are recommended for approval.

| No. | Invoice Date | Invoice # | Provider | Amount |
|-----|--------------|-----------|--|-------------|
| 1. | 4/13/2023 | 74960 | Aleshire & Wynder – Legal Services | \$ 4,312.99 |
| 2. | 3/7/2023 | 1091 | Confluence ES – Effluent Disposal Study | \$ 550.00 |
| 3. | 4/30/2023 | 20234 | Savage – General Manager and District Services | \$ 3,611.25 |

| Project | Vendor | To Date (inc. above) | Remaining Authorization |
|----------------|-----------------------------|-------------------------|----------------------------|
| Effluent Study | GSI | \$ 15,317.50 | \$ 4,182.50 |
| Effluent Study | ConfluenceES | \$ 19,421.20 | \$ 1,028.80 |
| Audit | Moss, Levy & Hartzheim, LLP | \$ 2,500.00 | \$ 5,275.00 |

INFORMATIONAL ITEMS:

These items are informational only, no action will be taken, and public comment not received.

6. REPORTS

A. SUBCOMMITTEE REPORTS

B. GENERAL MANAGER AND DISTRICT ENGINEER COMMENTS

The GM and DE will give reports on any meetings that they attended on behalf of the District, report on various District-related activities and/or provide status on projects. The GM may also review Budget Reports. See packet for more details.

7. DIRECTORS COMMENTS

Directors will give reports on any meetings that they attended on behalf of the Board and/or choose to comment on various District-related activities. Directors may also request future agenda topics at this time.

8. ADJOURNMENT

ITEM 5A - MINUTES TO APPROVE

MINUTES TO APPROVE

Tom Fayram, President
Brad Ross, Vice-President
Julie Kennedy, Director
Lisa Palmer, Director
Greg Parks, Director



LOS OLIVOS COMMUNITY SERVICES DISTRICT

Posted: 4-7-2023

REGULAR MEETING

April 12, 2023, 6PM

St Mark's in the Valley Episcopal Church, Stacy Hall

2901 Nojoqui Ave, Los Olivos CA 93441

Please observe decorum and instructions from the President

This meeting will be held both in-person and electronically via Zoom meetings. In-person the meeting will be held at the following location:
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MEETING AGENDA

1. CALL TO ORDER

President Fayram called the meeting to order at 6:00 PM.

2. PLEDGE OF ALLEGIANCE

Was acted upon as agenda item #3.

3. ROLL CALL

Was acted upon as agenda item #2.

President Fayram requests a roll call be taken.

PRESENT: President Fayram, Vice President Ross, Director Kennedy, Director Palmer, Director Parks

ABSENT: None

4. PUBLIC COMMENTS

Members of the public may address the Board of Directors on any items of interest within the subject matter and jurisdiction of the Board but not on the agenda today (Gov. Code - 54954.3). The public may also request future agenda topics at this time. Speakers are limited to a maximum of 3 minutes. Due to the requirements of the Ralph M. Brown Act, the District cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

President Fayram opens the floor for public comment.

Paul Rohrer, Kathryn Rohrer, Mark Herthel, Anna Marie Gott, and Tom Nelson speak.

ADMINISTRATIVE ITEMS:

All matters listed hereunder constitute an administrative / consent agenda and will be acted upon by a single vote of the Board. Matters listed on the Administrative Agenda will be read only on the request of a member of the Board, in

Los Olivos Community Services District, P.O. Box 345, Los Olivos, CA 93441, (805) 500-4098

losolivoscscd@gmail.com, www.losolivoscscd.com

which event the matter may be removed from the Administrative Agenda and considered as a separate item.

5. APPROVALS

A. APPROVAL OF MEETING MINUTES

Regular Meeting Minutes of March 15, 2023.

B. APPROVAL PAYMENT OF INVOICES RECEIVED BY APRIL 3, 2023.

The invoices below have been reviewed by the Finance Committee and are recommended for approval.

| No. | Invoice Date | Invoice # | Provider | Amount |
|-----|--------------|---------------|--|-------------|
| 1. | 1/31/2023 | 459 | Moss, Levy & Hartzheim – Audit Services | \$ 2,500.00 |
| 2. | 2/23/2023 | GEN110822-44 | County of Santa Barbara – Elections Services – Short Term Election | \$ 163.90 |
| 3. | 2/23/2023 | GEN110822-45 | County of Santa Barbara – Elections Services – Full Term Election / General Election | \$ 409.74 |
| 4. | 3/6/2023 | 74136 | Aleshire & Wynder – Legal Services | \$ 3,476.00 |
| 5. | 3/7/2023 | 876.001-24 | GSI Water Solutions – Groundwater Monitoring | \$ 1,612.48 |
| 6. | 3/15/2023 | 82597 | MNS Engineering – District Engineer Services | \$ 1,931.25 |
| 7. | 3/31/2023 | 20233 | Savage – General Manager and District Services | \$ 4,050.00 |
| 8. | 4/1/2023 | 326BDB28-0004 | Streamline – Website software (annual fee) | \$ 600.00 |
| 9. | 4/3/2023 | 151 | Regen LLC – Technical Services | \$ 1,250.00 |

| Project | Vendor | To Date (inc. above) | Remaining Authorization |
|--------------------------|-----------------------------|----------------------|-------------------------|
| Effluent Study | GSI | \$ 15,317.50 | \$ 4,182.50 |
| Effluent Study | ConfluenceES | \$ 19,421.20 | \$ 1,578.80 |
| Groundwater Monitoring | GSI | \$ 95,900.00 | \$ 0.00 |
| Audit | Moss, Levy & Hartzheim, LLP | \$ 2,500.00 | \$ 5,275.00 |
| Technical Recommendation | REGEN | \$ 10,470.00 | \$ 530.00 |

President Fayram opens the floor for public comment.

No commenters.

Motion to approve the items 5A and 5B.

Motion by: Director Palmer, Second: Director Kennedy

Voice vote: 5-0

6. EFFLUENT DISPOSAL STUDY

The Board will receive and file the attached Final Effluent Disposal Study. The Board received a presentation on Effluent Disposal options on 12/14/2022. The agenda included an accompanying study document which was left in draft status, pending input at the December meeting. As noted at the December meeting, finalization of the document was scheduled for early 2023.

Director Kennedy asks about the life of chambers. GM Savage notes that the consultants essentially said, “forever” lifetime; however, we know that nothing is forever. Design life is typically 30-50 years. Director Kennedy then asks about ponds, chambers, and reuse. District Engineer Pike responds that reuse from secondary treatment systems are not typically considered for direct reuse; instead, it is indirect reuse such as reinjection into the groundwater table. Director Palmer asks if an MBR system’s effluent could be used for direct purple pipe type reuse. District staff confirms it could. Director Palmer then comments on the collocation of treatment and effluent disposal, asking if things must be collated. DE Pike notes that it is all a question of how much storage is wanted. Treatment and disposal could be separated, particularly if direct reuse is planned. Director Parks asks about where primary treatment is done when using an effluent sewer (ie. STEP) versus when using a gravity fed system. District staff responds that primary treatment is done at each site with STEP. Director Palmer asks about percolation rates and what a “good” number is for percolation. DE Pike responds that a perc rate of 3-10” per hour is what is often targeted.

President Fayram opens the floor to public comment.

Paul Rohrer speaks.

Vice President Ross asks District Counsel a clarifying question about whether this is just accepting the work of the vendors. Counsel Trindle responds that VP Ross is correct, the action is typically just acknowledging that the work product is complete.

President Fayram reopens the floor to public comment.

Anna Marie Gott and Tom Nelson speak.

Motion to receive and file the Final Effluent Disposal Study.

Motion by: Director Parks, Second: Vice President Ross

Voice vote: 5-0

BUSINESS ITEMS:

7. FISCAL YEAR 2023-24 (FY 2023-24) BUDGET AND STRATEGIC PLANNING

General Manager Savage will speak to the attached budget schedule for the upcoming Fiscal Year 2023-24. The District's FY 2023-24 budget year runs from July 1, 2023 to June 30, 2024. The Board will also discuss its goals for the coming year(s) at this time. New assignments to subcommittees or District staff may be given at this time.

GM Savage introduces the item, describing that it is again time for the annual budgeting process. He walks through the timeline put before LAFCO and his strategic suggestions for the Board's consideration.

Vice President Ross notes that he will be likely be gone in July and asks if there could be a special meeting in earlier July, if needed? President Fayram and GM Savage respond that earlier meetings are possible and that the timeline is tentative; but, that there are regulatory timelines that must be met. VP Ross then asks about voting requirements for budget adoption. Counsel Trindle responds that the more in attendance at a budget hearing the better, but one missing Director would not be an issue.

President Fayram opens the floor for public comment.

Anna Marie Gott, Mark Herthel, Tom Nelson, Kathryn Rohrer, Mike Brady (passes), Laura Lippincott, and Paul Rohrer speak.

Director Palmer begins her comments with discussion about a draft Project Description. She adds that she would like to see the Central California Regional Water Quality Control Board (RWQCB) review before final project description. President Fayram interjects that he would like to see the Technical Subcommittee take the engineering reports, plus discussions with firms such as Cloacina, as well as regulatory agencies such as the RWQCB and develop draft plans that can be reviewed by the full Board of Directors. This draft could then be vetted with the community in an open forum before becoming final. Director Palmer notes that she believes that getting a draft Project Description gets us in the pipeline for grants.

Vice President Ross comments that he would like to see the public workshops line go all the way across the chart shown by GM Savage. He adds that he would like to see some earlier polling, perhaps "preliminary" polling to ensure we have the right project for the Prop 218 vote.

Director Parks says he believes the Project Description will be critical. He would like to see Mr. Bounds from Regen come to the community to better see and understand our community's needs. He adds that he has had some initial discussions with Ms. Rohrer about tapping her knowledge related to grants.

Director Kennedy notes that she would like to see quarterly (minimum) workshops. She remembers the "army of volunteers" that were part of the formation process. She adds that she would like to see some of the work in the proposed plan brought forward at least a month.

President Fayram addresses the "GM Suggestions for Strategic Consideration" slides. Suggests the Technical Committee come back with an approach or multiple potential approaches. Through that process, regulators will be engaged to ensure they are generally supportive of the approach being pursued. He adds that for grants we need to think about things in a couple of different ways: 1) construction grants and 2) grants to get the proposed work on GM Savage's slides completed. He notes his concerns about the two-year timeline. He comments that in his experience "the fastest way to slow a project down is to try to go too fast." President Fayram then comments on

the Groundwater Monitoring Wells and his concerns that additional wells do open us to additional restrictions, depending on what the data shows – he refers to it as a “cloud” hanging out there. He finishes his comments by noting that for Los Osos, the County of San Luis Obispo funded a lot of what the District is now funding.

Director Palmer volunteers the Project Management Subcommittee to handle the “Communications and prep for Prop 218” activities noted in GM Savage’s slides. She notes that there could be some synergies to be had.

Vice President Ross helps close out the Subcommittee discussion. He then moves the “Confirm” slide, walking through each item and confirming his and the rest of Board’s concurrence. President Fayram notes that the implementation schedule may very well be driven by grant funding that comes available. Vice President Ross says he believes that a Zoned approach, with commercial first is the right one, and that Percolation Chambers should be our initial approach. Director Palmer adds that she believes it should be referred to as “Downtown” as opposed to just Commercial, as there are some small lots that could be included. Vice President Ross raises a question about what all is being tested for with our existing monitoring wells; asking if we are testing for things other than nitrates. GM Savage responds that there are indicators, such as caffeine, that can be tested for to indicate a human cause as opposed to naturally occurring causes; however, they are not part of current tests. Vice President Ross responds to earlier comments about other wells that might be tested, noting that they are possibly too deep for our purposes. Audience member Mike Buchardi from ID#1 confirms that the ID#1 wells are several hundred feet deeper than the shallow groundwater aquifer.

INFORMATIONAL ITEMS:

These items are informational only, no action will be taken, and public comment not received.

8. REPORTS

A. SUBCOMMITTEE REPORTS

Finance Committee met last week as per its usual.

Project Management Committee met to discuss the timeline used for the LAFCO presentation.

Technical Committee had a couple of meetings to start discussions about how a draft project with multiple approaches might be pulled together given the Regen report.

President Fayram notes that he and GM Savage had a conversation with County Environmental Health Services (EHS) about the District being the administrator should additional OWTS be implemented.

Grants committee will be meeting on Friday.

B. GENERAL MANAGER AND DISTRICT ENGINEER COMMENTS

The GM and DE will give reports on any meetings that they attended on behalf of the District, report on various District-related activities and/or provide status on projects. The GM may also review Budget Reports. See packet for more details.

DE Pike did not have anything specific.

GM Savage walks through his monthly activities. As part of his discussion, he notes that LAFCO included two conditions for approval of the extension request. He adds that he spoke to Mr. Bounds earlier in the day and that the prior estimate for an effluent sewer design is probably too high given his familiarity with the community following his prior work. GM Savage then talks about potential EHS grants, noting that he has had prior conversations with County EHS and the \$75,000 the district was not able to obtain in prior grant applications is likely still available and that additional funds may also be available to help. He says he will work with the Grants committee to determine a scope and try to bring a recommendation back to the full Board in May.

9. DIRECTORS COMMENTS

Directors will give reports on any meetings that they attended on behalf of the Board and/or choose to comment on various District-related activities. Directors may also request future agenda topics at this time.

Director Palmer passes.

Vice President Ross – make two points: (1) the RWQCB does not have infinite patience and expresses his desire to see us moving, (2) he believes the Board has been considering all viable approaches.

Director Parks – believes the RWQCB will work with us moving forward.

Director Kennedy passes.

President Fayram comments on a recent discussion with Cloacina and how their technology has evolved since the District's initial conversations.

10. ADJOURNMENT

Motion to adjourn at 8:09 PM

Motion by: Vice President Ross, Second: Director Parks

Voice vote: 5-0

Respectfully submitted:



Guy W. Savage

General Manager – Los Olivos Community Services District

Approved:

Tom Fayram

President – Los Olivos Community Services District

ITEM 5B - INVOICE PAYMENT

INVOICE PAYMENT



April 13, 2023

VIA EMAIL ONLY: Guy Savage – GM.LOCSD@gmail.com

General Manager
Los Olivos Community Services District
P.O. Box 345
Los Olivos, CA 93441

Re: **April 2023 Billing Statement (for services through 03/31/23);
Aleshire & Wynder, LLP**

Dear General Manager:

Enclosed, please find the billing statements for the month of April, which include services rendered and costs incurred by Aleshire & Wynder, LLP, through March 31, 2023.

Should you have any questions or require additional information concerning the foregoing, please let me know.

Sincerely,

ALESHIRE & WYNDER, LLP

Haydee Sanchez *for*
G. Ross Trindle, III

Enclosure

cc: Mary Zepeda – mzepeda@mnsengineers.com

LOS OLIVOS COMMUNITY SERVICES DISTRICT (01245) MONTHLY BILLING SUMMARY

Billing Period: March 1 thru March 31, 2023

| | Total Hours | Hourly Rate | Total Fees | Total Costs | Total Fees & Costs | Writeoff Value | Comments |
|--|-------------|-------------|---------------|---------------|--------------------|----------------|-------------------------------|
| 0001 General (\$220 Blended: Atty / Paralegal / Law Clerk) | 2.60 | 220 | 572.00 | 264.99 | 836.99 | 0.00 | (Advisory/Transactional Svcs) |
| TOTALS: | 2.60 | | 572.00 | 264.99 | 836.99 | 0.00 | |



Federal Tax ID: 55-0814676

Los Olivos Community Services District
Attn: General Manager
PO Box 345
Los Olivos, CA 93441

April 13, 2023
Bill No. 74960

For Legal Services Rendered Through 03/31/23

CLIENT: 01245 - Los Olivos Community Services District
MATTER: 0001 - General

PROFESSIONAL SERVICES

| Date | Attorney | Description | Hours | Amount |
|------------------------------------|----------|---|-------------|-----------------|
| 03/15/23 | GRT | (REGULAR MEETING) COMPLETE PREPARATION FOR AND ATTEND REGULAR MEETING VIA ZOOM | 2.20 | 484.00 |
| 03/27/23 | GRT | (GENERAL MANAGER) BRIEF PHONE CONFERENCE WITH GENERAL MANAGER RE CEQA APPLICATION FOR INITIAL ASSESSMENT VOTE | 0.10 | 22.00 |
| 03/30/23 | GRT | (GENERAL MANAGER) EMAIL EXCHANGE WITH GENERAL MANAGER RE LETTER OF SUPPORT FOR CSDA SPONSOR BILL ON AB 361 | 0.20 | 44.00 |
| 03/31/23 | GRT | (LAFCO) RECEIPT AND REVIEW OF EMAIL FROM GENERAL MANAGER RE LAFCO AGENDA AND STATUS OF WRITTEN COMMENTS ON DISTRICT'S RENEWAL REQUEST | 0.10 | 22.00 |
| Total Professional Services | | | 2.60 | \$572.00 |

PROFESSIONAL SERVICES SUMMARY

| Code | Name | Hours | Rate | Amount |
|------------------------------------|-----------------------|-------------|--------|-----------------|
| GRT | George "Ross" Trindle | 2.60 | 220.00 | 572.00 |
| Total Professional Services | | 2.60 | | \$572.00 |

DISBURSEMENTS

| Date | Description | Amount |
|--------------------------------------|---|---------------------------------|
| 03/31/23 | MILEAGE TO/FROM 16Y4696-(TO LOCSD, BOARD MTNG, 01/11/23);Check#1150 - G. Ross Trindle, III | 59.94 |
| 03/31/23 | MILEAGE TO/FROM 16Y4696-(LOCSD TO RIVERSIDE OFFICE, BOARD MTNG, 01/15/23);Check#1150 - G. Ross Trindle, III | 59.93 |
| 03/31/23 | MILEAGE TO/FROM 16Y4696-(HOTEL, LOCSD & SMVWCD BOARD MTNGS, 01/11 - 01/12/23);Check#1150 - G. Ross Trindle, III | 145.12 |
| Total Disbursements | | <u>\$264.99</u> |
| CURRENT BILL TOTAL AMOUNT DUE | | <u><u>\$836.99</u></u> |
| Balance Forward: | | 3,476.00 |
| Payments & Adjustments: | | -0.00 |
| Total Due: | | <u><u>\$4,312.99</u></u> |

Please return this page with remittance

to
Aleshire & Wynder, LLP

Bill Number: 74960
Bill Date: April 13, 2023
Client Code: 01245
Client Name: Los Olivos Community Services District
Matter Code: 0001
Matter Name: General

| | |
|--------------------------------------|------------------------|
| Total Professional Services | 572.00 |
| Total Disbursements | 264.99 |
| CURRENT BILL TOTAL AMOUNT DUE | <u>836.99</u> |
| Balance Forward: | 3,476.00 |
| Payments & Adjustments: | -0.00 |
| Total Due: | <u>4,312.99</u> |

Amount enclosed: _____

Thank You

Confluence Engineering Solutions, Inc.

PO 7098
Los Osos, CA 93412
(805) 8054598498
danheimel@ConfluenceES.com



INVOICE

BILL TO
Los Olivos CSD

INVOICE 1091
DATE 04/12/2023
TERMS Net 60
DUE DATE 06/11/2023

PROJECT NAME
Effluent Disposal Study

INVOICE PERIOD
1/1/23 - 3/31/23

| | DESCRIPTION | QTY | RATE | AMOUNT |
|--------------------|---|------|--------|--------|
| Principal Engineer | Prepared summary of permitting requirements for Effluent Disposal Alternatives. | 1:00 | 200.00 | 200.00 |
| Principal Engineer | Prepared Final Effluent Disposal Alternatives Evaluation TM. | 1:45 | 200.00 | 350.00 |

Thank you for working with Confluence Engineering Solutions, Inc.

BALANCE DUE

\$550.00

INVOICE

FROM:

Guy W. Savage
PO Box 894
Los Olivos, Ca 93441

BILL TO:

Via electronic delivery
President Thomas Fayram
Los Olivos Community Services District
PO Box 345
Los Olivos, Ca 93441

Invoice # 20234
Invoice Date: 4/30/2023

Dear President Fayram,

Please see the below for professional services provided, plus any expenditures made on behalf of the District. The attached tally of hours (units) exceeds those being billed below. This is being done to track the hours for future reference. Per agreement, the hours will be capped at the number below or as authorized by the President.

| Date | Description | Units | Rate | Amount |
|--------------|---|-------|-----------|--------------------|
| 4/30/2023 | General Manager Services - LOCSD (4/1/23-4/30/23) See Attached for Details | 26.75 | \$ 135.00 | \$ 3,611.25 |
| | | | | |
| | | | | |
| Total | | | | \$ 3,611.25 |

Thank you for your continued support.



Email: GM.LOCSD@gmail.com

| Date | Description | Hours | Rate | Amount |
|---------------|--|--------------|-----------|--------------------|
| 2-Apr | Regen follow up | 0.25 | \$ 135.00 | \$ 33.75 |
| 3-Apr | Fayram meeting | 0.25 | \$ 135.00 | \$ 33.75 |
| | Finance Agenda | 0.75 | \$ 135.00 | \$ 101.25 |
| | Regular Agenda | 0.5 | \$ 135.00 | \$ 67.50 |
| 4-Apr | Finance Agenda | 0.75 | \$ 135.00 | \$ 101.25 |
| | Regular Agenda | 1 | \$ 135.00 | \$ 135.00 |
| | Website Updates, administrative, emails | 0.5 | \$ 135.00 | \$ 67.50 |
| 5-Apr | Tech Committee w/Cloacina | 1.25 | \$ 135.00 | \$ 168.75 |
| 6-Apr | LAFCO meeting | 2 | \$ 135.00 | \$ 270.00 |
| 7-Apr | Finance Meeting and minutes | 1 | \$ 135.00 | \$ 135.00 |
| | Regular Agenda, website updates | 3 | \$ 135.00 | \$ 405.00 |
| 8-Apr | Tech Committee prep | 1 | \$ 135.00 | \$ 135.00 |
| 10-Apr | Fayram meeting | 0.25 | \$ 135.00 | \$ 33.75 |
| | Tech Committee | 1.25 | \$ 135.00 | \$ 168.75 |
| 12-Apr | Box shared files issue | 0.75 | \$ 135.00 | \$ 101.25 |
| | Technical discussion with Regen | 1.25 | \$ 135.00 | \$ 168.75 |
| | Regular Meeting | 3.5 | \$ 135.00 | \$ 472.50 |
| 13-Apr | Regular Meeting minutes, posting video, correspondence | 3 | \$ 135.00 | \$ 405.00 |
| 14-Apr | Grants committee | 1 | \$ 135.00 | \$ 135.00 |
| | Grants committee post work, MHI survey research | 1.25 | \$ 135.00 | \$ 168.75 |
| 15-Apr | Emails, Tech Committee work | 1 | \$ 135.00 | \$ 135.00 |
| 17-Apr | Emails | 0.75 | \$ 135.00 | \$ 101.25 |
| 19-Apr | Email, phone calls | 0.5 | \$ 135.00 | \$ 67.50 |
| Totals | | 26.75 | \$ | \$ 3,611.25 |

**ITEM 6B – GENERAL MANAGER AND DISTRICT ENGINEER
COMMENTS AND BUDGET REPORTS**

**GENERAL MANAGER AND DISTRICT ENGINEER COMMENTS AND
BUDGET REPORTS**

Summary Project Status Report

| | | | | |
|--|----------------|--|------------------|--|
| Effluent Study (GSI/Confluence ES) | Budget: | | Schedule: | |
| Project complete. Awaiting final invoice from GSI. | | | | |

| | | | | |
|--|----------------|--|------------------|--|
| Audit (Moss, Levy & Hartzheim) | Budget: | | Schedule: | |
| An additional year of audits is complete, will be on June agenda. Final year (FY 2021-22) audit underway – may also make June agenda | | | | |

| | | | | |
|---|----------------|--|------------------|--|
| Groundwater Monitoring Wells | Budget: | | Schedule: | |
| <p>Held two meetings with RWQCB regarding wells. Discussed three additional locations.</p> <p>Met with County Public Works representatives. Took water depth samples at MW #1 and MW #2. Both wells measured approximately 41' bgs up from 85' bgs MW #1 and 70' bgs MW #2 at initial drilling last year.</p> | | | | |

Other:

Gott PRA

Traded emails with CSDA representative Charlotte Hollifield regarding help with grants. CSDA and The California Alliance for Jobs have launched the [Build Better Communities](#) grant program to provide free grant research, writing, and submission support to special districts.

LOCSO - Septic to Sewer / Water Reclamation Roadmap - WORKING DRAFT

| Task | 2023 | | | 2024 | | | | 2025 | Est. Cost | |
|--|------|----|----|------|----|----|----|------|-----------|-----|
| | Q2 | Q3 | Q4 | Q1 | Q2 | Q3 | Q4 | Q1 | | |
| Board and Public Education | | | | | | | | | | |
| Public workshops and outreach | | | | | | | | | | |
| Engineering / Design | | | | | | | | | | |
| Technical Review | | | | | | | | | | |
| Additional Technical Study / Design | | | | | | | | | \$90k+ | 90 |
| Final Project Description | | | | | | | | | | |
| 60% Design | | | | | | | | | \$300k+ | 300 |
| Assessment Engineer Report including benefit factors/rates | | | | | | | | | \$50k+ | 50 |
| Finalize siting options | | | | | | | | | | |
| Environmental Review | | | | | | | | | | |
| Environmental study, assessment and report (incl. public review) | | | | | | | | | \$150k+ | 150 |
| Grants and Financing | | | | | | | | | | |
| MHI study | | | | | | | | | \$50k+ | 50 |
| Develop financing plan | | | | | | | | | | |
| Seek grants and financing | | | | | | | | | | |
| Prop 218 - Property Owner vote on proposed project | | | | | | | | | | |
| Polling for election feasibility | | | | | | | | | \$25k | 25 |
| Conduct Prop 218 workshops with public | | | | | | | | | | |
| Voting process | | | | | | | | | \$125K | 125 |
| Monitoring Well(s) | | | | | | | | | | |
| Find funding for well monitoring program | | | | | | | | | | |
| Drill three additional monitoring wells | | | | | | | | | \$150k | 150 |
| | | | | | | | | | | 940 |

Report : Financial Status (Real-Time)

Selection Criteria: Fund = 3490

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Last Updated: 4/4/2023 1:37 AM

As of: 4/30/2023 (84% Elapsed)

Fund 3490 -- Los Olivos CSD

| Line Item Account | 6/30/2023 Fiscal Year Adjusted Budget | 4/30/2023 Year-To-Date Actual | 6/30/2023 Fiscal Year Variance | 6/30/2023 Fiscal Year Pct of Budget |
|--|---|-------------------------------------|--------------------------------------|---|
| Revenues | | | | |
| Taxes | | | | |
| 3066 -- Special Tax Assessment | 203,121.00 | 227,649.65 | 227,649.65 | 112.08% |
| Taxes | 203,121.00 | 227,649.65 | 227,649.65 | 0.00% |
| Use of Money and Property | | | | |
| 3380 -- Interest Income | 724.00 | 1,190.55 | 466.55 | -- |
| 3381 -- Unrealized Gain/Loss Invstmnts | 0.00 | 0.00 | 0.00 | #DIV/0! |
| Use of Money and Property | 0.00 | 1,190.55 | 466.55 | #DIV/0! |
| Intergovernmental Revenue-Other | | | | |
| 4840 -- Other Governmental Agencies | 169,804.00 | 30,131.27 | -139,672.73 | 17.74% |
| Intergovernmental Revenue-Other | 274,000.00 | 30,131.27 | -243,868.73 | 11.00% |
| Revenues | 372,925.00 | 258,971.47 | 88,443.47 | 69.44% |
| Expenditures | | | | |
| Services and Supplies | | | | |
| 7090 -- Insurance | 2,500.00 | 2,799.92 | 299.92 | 112.00% |
| 7324 -- Audit and Accounting Fees | 4,000.00 | 2,500.00 | -1,500.00 | 62.50% |
| 7430 -- Memberships | 1,200.00 | 1,287.00 | 87.00 | 107.25% |
| 7450 -- Office Expense | 2,000.00 | 0.00 | -2,000.00 | 0.00% |
| 7460 -- Professional & Special Service (Project, Planning & Studies) | 189,908.00 | 214,651.58 | 24,743.58 | 113.03% |
| 7508 -- Legal Fees | 30,000.00 | 32,168.41 | 2,168.41 | 107.23% |
| 7510 -- Contractual Services (IGM Contract, Engineer) | 49,000.00 | 72,977.37 | 23,977.37 | 148.93% |
| 7530 -- Publications & Legal Notices | 1,000.00 | 0.00 | -1,000.00 | 0.00% |
| 7671 -- Special Projects | 175,000.00 | 0.00 | -175,000.00 | 0.00% |
| 7732 -- Training | 1,500.00 | 0.00 | -1,500.00 | 0.00% |
| Services and Supplies | 456,108.00 | 326,384.28 | 129,723.72 | 71.56% |
| Expenditures | 456,108.00 | 326,384.28 | 129,723.72 | 71.56% |

Los Olivos CSD Cash Balance History

