



POSTED 5-3-2019

Tom Fayram, President
Lisa Palmer, Vice President
Julie Kennedy, Secretary
Mike Arme, Director
Brian O'Neill, Director

LOS OLIVOS COMMUNITY SERVICES DISTRICT
Board of Directors Meeting, May 8, 2019, 6:00 p.m.
Los Olivos School, Room 602
2540 Alamo Pintado Avenue, Los Olivos, CA 93441

REGULAR MEETING MINUTES

1. CALL TO ORDER

Meeting called to order at 6:00pm

2. ROLL CALL

Directors Fayram, Kennedy, Arme and O'Neill were present. Director Palmer was absent. Also present were IGM Doug Pike and Legal Counsel Ross Trindle.

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF MEETING MINUTES

4-10-2019 Regular Meeting Minutes

4-11-2019 Special Meeting Minutes

Action: Approve 4-10-2019 and 4-11-2019 Meeting Minutes.

Motion: . Director Kennedy **Second:** Director Arme

Vote: Motion passed 4-0 with Director Palmer absent.

5. DIRECTOR COMMENTS

Directors will give reports on any meetings that they attended on behalf of the District and/or choose to comment on various District activities.

Director O'Neill – met with Cloacina, along with IGM Pike, to discuss package plant options. Noted LAFCO meeting went well. Also met with County Engineer overseeing the work in Los Olivos regarding the excavation and access to any geological data. Director O'Neill spoke to Andy at City of Solvang regarding the recent article in the April 23rd edition of the Santa Ynez newspaper about Solvang's purchase of a \$15.3M Membrane Reactor. Andy estimated the cost for Los Olivos were to "tap in" to the system to be around \$45M.

Director Fayram – met with Planning and Development regarding Homestay Permits and septic loading issues. P&D agreed EHS should have been consulted and should be part of the permitting process. Also noted the general success of the LAFCO presentation. Director Fayram also met with Hillary Hauser of Heal the Ocean to exchange information and ideas. Director Fayram is planning to attend the June 7 Cloacina Open House.

Director Kennedy – gave an update of the California Financing Coordinating Committee's presentation of the various funding options to assist with the planning, development and construction of a wastewater solution. Director Kennedy is also planning to attend the Cloacina Open House along with Director Palmer.

6. PUBLIC COMMENTS

Los Olivos Community Services District, P.O. Box 345, Los Olivos, CA 93441, (805) 946-0431
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Members of the public may address the Board on any items of interest within the subject matter and jurisdiction of the Board but not on the agenda today (Government Code - 54954.3).

Speakers are limited to 3 minutes. Due to the requirements of the Ralph M. Brown Act, the District cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

Resident Kelly Gray inquired as to how the Board will address households which have installed an advanced OWTS, the number of such households, and how the Board is tracking households who may be either in the process of installing such a system and/or potential candidates.

7. INTERIM GENERAL MANAGER REPORT

Interim General Manager Report on current assignments and general District business.

Legal Counsel Ross Trindle updated the board on the following:

- The discussion with the County revealed Planning and Development did not consider the Special Problems designation, which preempts the Homestay Permit process. Suggested appropriate Board members reach out the County to implement this consideration into their review process
- Budget process and timeline needs to allow enough time for the development, noticing, consideration and adoption of the 2019-20 budget. Mr. Trindle will work with IGM Pike to ensure proper procedures and deadlines are met.

IGM Pike reported on the following:

- Suggested the Board may want to recommend to the Finance Committee to research and pursue additional funding options as we move through the public workshops.
- Reported the LAFCO meeting went well.
- Researching the pursuit of the GM Leadership training provided by the CSDA with the sponsorship of MNS.

8. BUSINESS ITEMS

- A. **LAFCO Vote** – Consider nomination and Board Endorsement for LAFCO Board Candidate Jay Freeman, Isla Vista CSD.

Action: Authorize Director Fayram to vote for Jay Freeman as the LAFCO Representative.

Motion: . Director Kennedy **Second:** Director Arme

Vote: Motion passed 4-0 with Director Palmer absent.

Discussion: Mr. Freeman was in attendance and gave an overview of his skills and interest in the position.

B. 3-Month Work Plan – May 1, 2019 – July 30, 2019

- a. Discuss and approve, or modify and approve a 3-Month Work Plan Schedule with the goal to prepare for public meetings to select and define "The Project". Direct Permit Agency Coordination, Public Workshops and schedules, develop preliminary estimates, define potentially needed work products for the various options and prepare study exhibits. **Set workshop meeting dates (two)**

Discussion: Board agreed to schedule a Special Meeting on May 15 to prepare, and 3 Public Workshops to inform, educate and solicit community feedback on May 29, June 26 and July 31 (no motion or vote required).

- b. Report from Ad hoc Technical Committee – Receive report and direct the ad hoc Technical Committee and IGM to continue data gathering and preparation of draft presentation materials in preparation for public Meetings. EHS/RWCQB discussion re: funding request status and next steps.

Discussion: Board determined a Load Study is needed to understand the quantity of effluence. A meeting with EHS and RWQCB for a Ground Water Quality Study is needed (IGM Pike noted Paul (last name), who recently retired from EHS and is available on a consulting basis could help with this). Other discussion items:

- Director O'Neill noted EHS and RWQCB would match funds if we can secure a grant. He suggested we review grant opportunities and cull to prioritize from a technical perspective.
- IGM Pike will coordinate with both the Technical Working Group and the ad-hoc Grant Committee (Directors Fayram and Kennedy) on grant opportunities.

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- Director O'Neill referred to the LAFCO meeting and public comment regarding a regional solution and will develop a preliminary cost estimate and invite any interest and information, and participation.
- Director Fayam opened the discussion to public comment – resident Kelly Gray asked the Board to create a postcard and mail it to the residents well in advance of the public workshops.
- c. Report from Individual Board Members – Receive report and Direct individual Board Members and IGM to continue data gathering and preparation of draft presentation materials in preparation for public Meetings

C. Finance Committee Business Summary and Action. Act on Finance Subcommittee recommendation to pay the following Invoices:

1. 4-4-2019 MNS Invoice (IGM February Services) - \$3725.00
2. 4-25-2019 MNS Invoice (IGM March Services) - \$6707.50
3. 4-3-2019 A & W Invoice (Legal Counsel March Services) - \$2128,71
4. **County FIN Billing.** Authorization to pay a journal entry for the first 3 quarters of Fiscal Year 2018-19. The total of the journal entry will be \$1,500.00 (\$500 for each quarter). From Andrea D. Johnson, Department Administrator, County of Santa Barbara, Office of the Auditor-Controller

Action: Pay invoice(s) as approved by Finance Committee

Motion: . Director O'Neill **Second:** Director O'Arme

Vote: Motion passed 4-0 with Director Palmer absent.

D. Review Financial Status of Current Budget & Direct Finance Committee to Draft Next FY Budget

Discussion: In preparation of the 2019-20 Budget, the Board asked the Finance Committee to to consider additional costs associated with the Prop. 218 process. IGM Pike noted the Board may want to consider directing the Finance Committee to research and pursue additional funding options as we move through the public workshops.

9. Next Regular Meeting:

Wednesday, June 12, 2019, 6:00 p.m.

Los Olivos School, Room 602

2540 Alamo Pintado Avenue, Los Olivos, CA 93441

10. ADJOURNMENT

Action: Adjourn meeting at 7:20pm

Motion: . Director Kennedy **Second:** Director Arme

Vote: Motion passed 4-0 with Director Palmer absent.

The Los Olivos Community Services District is committed to ensuring equal access to meetings. In compliance with the American Disabilities Act, if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, please call 805.946.0431 or email to losolivoscsd@gmail.com. Any public records, which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at a location to be determined in Los Olivos, California 93441.

APPROVED



Tom Fayram, President

ATTEST



Julie Kennedy, Secretary