

Julie Kennedy, President
Tom Nelson, Vice President
Tom Fayram, Director
Lisa Palmer, Director
Greg Parks, Director



LOS OLIVOS COMMUNITY SERVICES DISTRICT

Posted: 10-10-2026

REGULAR MEETING

October 14, 2026 - 6PM (Pacific)

Los Olivos Grange Hall

2374 Alamo Pintado Ave, Los Olivos CA 93441

Please observe decorum and instructions from the President

This meeting will be held both in-person and electronically via Zoom meetings. In-person the meeting will be held at the address above. The public will also be able to hear and participate electronically by using the following links:

On Zoom:

<https://us06web.zoom.us/j/85195290804?pwd=rO5nrKISaewJAVMeY3MbZ7mtLlxudn.1>

By Phone:

Meeting ID: 851 9529 0804 Passcode: 473619

One tap: +14086380968,,85195290804#,,, *473619# US (San Jose)

The Los Olivos Community Services District (LOCSD) is committed to ensuring equal access to meetings. In compliance with the American Disabilities Act (ADA), if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, please call 805.500.4098 or email to losolivoscscd@gmail.com. Agendas and meeting packets are generally available to the public at the Los Olivos Post Office - 2880 Grand Avenue. Any public records, which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at a location to be determined in Los Olivos, California 93441.

MEETING AGENDA

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. PUBLIC COMMENT**

Members of the public may address the Board of Directors on any items of interest within the subject matter and jurisdiction of the Board that is not on the agenda today (Gov. Code - 54954.3). The public may also suggest future agenda topics at this time. Speakers are limited to a maximum of 3 minutes. Due to the requirements of the Ralph M. Brown Act, the Board of Directors cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

INFORMATIONAL ITEM:

Per public request, a brief report from the General Manager that conveys District status and updates is being added at the beginning of the agenda. This status report may touch on key items in the project plan or schedule. The General Manager will leave other detailed reporting, including budgetary reporting until the end of the meeting. This item is informational only, no action will be taken, and no public comment will be received.

5. GENERAL MANAGER'S BRIEF DISTRICT STATUS REPORT

ADMINISTRATIVE ACTION ITEMS:

All matters listed hereunder constitute an administrative / consent agenda and will be acted upon by a single vote of the Board. Matters listed on the Consent Agenda will be read only at the request of a member of the Board, in which

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event the matter may be removed from the Consent Agenda and considered as a separate item. The public may comment on any of the items prior to any action being taken by the Board.

6. CONSENT AGENDA

A. APPROVAL OF MEETING MINUTES

Regular Meeting minutes of September 9, 2026.

B. APPROVAL PAYMENT OF INVOICES RECEIVED ON OR BEFORE OCTOBER 10, 2026.

No.	Invoice Date	Invoice #	Provider	Amount
1	8/31/2026	21758	RGS – Communications Services	\$ 1,435.10
2	9/18/2026	68899	Wallace Group – Engineering Services	\$ 14,223.00
3	10/5/2026	1130	Civic Sol Accounting – Accounts Payable Services	\$ 347.50
4	10/8/2026	202609	GWS – General Manager Services	\$ 4,650.51
5	10/9/2026	26100776	MNS / BKF – Engineering Services	\$ 786.25

Project	Vendor	To Date (including current invoices)	Total Authorization
Phase 2 – 60 & 90% Design (total includes all phases)	Wallace Group	\$ 327,565.15	\$ 985,429.00
Environmental Review	Padre	\$ 16,943.53	\$ 57,383.00
Proposition 218 Communications	RGS	\$ 13,011.80	\$ 28,300.00
FY 2025-26 Audit	Nigro&Nigro	\$ 5,000.00	\$ 9,500.00

BUSINESS ITEMS:

The public may comment on any business item prior to any action being taken by the Board.

7. CONSIDERATION OF UPCOMING ACTIVITIES, SCHEDULE, AND COST - PROJECT PLANNING

The Board of Directors will consider current project activities, schedules, and related costs. Discussion may include, but not be limited to, Wallace Group design schedules, Padre environmental schedules, SCI assessment engineering schedules, Proposition 218 timelines, and related costs.

General Manager's recommendation: Provide direction to staff as appropriate.

INFORMATIONAL ITEMS:

These items are informational only, no action will be taken, and no public comment will be received.

8. REPORTS

A. SUBCOMMITTEE REPORTS

Finance Subcommittee (President Kennedy Chair) – did not meet

Grants Subcommittee (Director Palmer Chair) – did not meet

Project Management Subcommittee (Director Palmer Chair) – Met to discuss schedules

Technical Subcommittee (Director Fayram Chair) – did not meet

Prop 218 Ad hoc – did not meet

B. GENERAL MANAGER AND DISTRICT ENGINEER COMMENTS

The GM and DE will give reports on any meetings that they attended on behalf of the District, report on various District-related activities and/or provide status on projects. The GM may also review the Budget Reports. See the packet for more details.

Notable upcoming meeting items:

Nov: SCI CG – Assessment Engineering and the Prop 218 process (“workshop”)

Dec/Jan: Wallace Group 60% design

9. DIRECTORS COMMENTS

Directors will give reports on any meetings that they attended on behalf of the Board and/or choose to comment on various District-related activities. Directors may also request future agenda topics at this time.

10. ADJOURNMENT

Julie Kennedy, President
Tom Nelson, Vice President
Tom Fayram, Director
Lisa Palmer, Director
Greg Parks, Director



**LOS OLIVOS COMMUNITY SERVICES DISTRICT
REGULAR MEETING**

Posted: 9-6-2026

September 9, 2026 - 6PM (Pacific)

Los Olivos Grange Hall

2374 Alamo Pintado Ave, Los Olivos CA 93441

Please observe decorum and instructions from the President

This meeting will be held both in-person and electronically via Zoom meetings. In-person the meeting will be held at the address above. The public will also be able to hear and participate electronically by using the following links:

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By Phone:

Meeting ID: 851 9529 0804 Passcode: 473619

One tap: +14086380968,,85195290804#,,, *473619# US (San Jose)

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MEETING AGENDA

1. CALL TO ORDER

President Kennedy called the meeting to order at: 6:08 PM

2. ROLL CALL

Present: President Kennedy, Director Fayram, Parks and Palmer

Absent: Vice President Nelson

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

Members of the public may address the Board of Directors on any items of interest within the subject matter and jurisdiction of the Board that is not on the agenda today (Gov. Code - 54954.3). The public may also suggest future agenda topics at this time. Speakers are limited to a maximum of 3 minutes. Due to the requirements of the Ralph M. Brown Act, the Board of Directors cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

President Kennedy opened the floor to public comment.

Kathryn Rohrer, Mark Herthel, and Keith Saarloos speak.

GM Savage notes two posted agenda addendum, one related to the LAFCO bill and one for the SCI contract.

INFORMATIONAL ITEM:

Per public request, a brief report from the General Manager that conveys District status and updates is being added at the beginning of the agenda. This status report may touch on key items in the project plan or schedule. The General

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Manager will leave other detailed reporting, including budgetary reporting until the end of the meeting. This item is informational only, no action will be taken, and no public comment will be received.

5. GENERAL MANAGER'S BRIEF DISTRICT STATUS REPORT

GM Savage notes that he met with the Wallace Group, no changes in cost or scope to their efforts were made.

ADMINISTRATIVE ACTION ITEMS:

All matters listed hereunder constitute an administrative / consent agenda and will be acted upon by a single vote of the Board. Matters listed on the Consent Agenda will be read only at the request of a member of the Board, in which event the matter may be removed from the Consent Agenda and considered as a separate item. The public may comment on any of the items prior to any action being taken by the Board.

6. CONSENT AGENDA

A. APPROVAL OF MEETING MINUTES

Regular Meeting minutes of August 12, 2026.

B. APPROVAL PAYMENT OF INVOICES RECEIVED ON OR BEFORE SEPTEMBER 1, 2026.

No.	Invoice Date	Invoice #	Provider	Amount
1	7/1/26	Workday	Santa Barbara County Local Area Formation Commission (LAFCO)	\$ 228.00
2	7/31/26	24524	NNPAS – FY 2025-26 Audit	\$ 5,000.00
3	7/31/26	21639	RGS – Communications Services	\$ 2,352.90
4	8/5/26	26080297	MNS / BKF – Engineering Services	\$ 185.00
5	8/24/26	108605	Aleshire and Wynder – Legal Services	\$ 2,024.40
6	8/24/26	68678	Wallace Group – Engineering Services	\$ 7,348.50
7	9/1/26	202608	GWS – General Manager Services	\$ 7,870.11
8	9/3/260	1120	Civic Sol Accounting – Accounts Payable Services	\$ 530.00

Project	Vendor	To Date (including current invoices)	Total Authorization
Phase 2 – 60 & 90% Design	Wallace Group	\$ 7,348.50	\$ 985,429.00
Environmental Review	Padre	\$ 16,943.53	\$ 57,383.00
Proposition 218 Communications	RGS	\$ 1,576.70	\$ 28,300.00
FY 2025-26 Audit	Nigro&Nigro	\$ 5,000.00	\$ 9,500.00

President Kennedy opened the floor to public comment.

No requests speak.

Motion to approve the consent agenda.

Motion by: Director Palmer, second: Director Parks

Voice vote: 4-0

BUSINESS ITEMS:

The public may comment on any business item prior to any action being taken by the Board.

7. APPROVAL OF AN ASSESSMENT ENGINEERING CONTRACT WITH SCI CONSULTING GROUP IN AN AMOUNT NOT TO EXCEED \$45,600 (FORTY-FIVE THOUSAND SIX HUNDRED DOLLARS)

On February 10, 2026, the LOCSD began a formal Request for Proposal (RFP) professional services solicitation for qualified firms regarding Assessment Engineering, specifically including the production of an Assessment Report. Three responses were received. Following follow up phone calls, interviews, and review of the proposals submitted, SCI Consulting group was selected as the firm that offered the best value of all proposers. Selection criteria used in evaluating proposals included: readiness and ability to meet the requirements of the RFP, demonstrated expertise in project area and on similar projects, qualifications of individuals performing work, and project timeline.

At the August 29, 2026 Project Management Subcommittee, schedules for Assessment Engineering and other activities was discussed. Director Palmer noted that she believed having the selected Assessment Engineering firm provide a presentation would be helpful in determining the final methodologies to be used in making benefit assessment calculations as well as other general information regarding the assessment report. A copy of the General Manager's timelines is attached as part of item 8B.

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General Manager's recommendation: Approve the contract with SCI Consulting Group for Assessment Engineering services in an amount not to exceed \$45,600.

GM Savage provides an overview of the agenda item. As part of his commentary he highlights Director Palmer's comments during the recent Program Management Subcommittee meeting.

President Kennedy opened the floor to public comment.

Kathryn Rohrer, Michelle deWerd, and Mark Herthel speak.

Director Fayram comments on the importance of the assessment engineering effort, current versus future uses of properties, and benefit assessment. He closes by noting it is a challenge and noting his support for having the selected firm. Director Parks notes his support for a workshop (over a meeting) and how to bill a parcel for potential benefit. Director Palmer notes that all three of the proposals were posted with the April agenda. She then comments on Task 1 of the proposal, and on having an expert talk the Board through the various tradeoffs. She adds that she at a minimum supports authorizing task 1. President Kennedy asks about the additional tasks in the proposal by SCI CG, with GM Savage responding. She then talks about various sources of information and wants to be sure that SCI CG would call out any anomalies back to the District. She then asks about the contract language regarding Limitations of Liability, with Counsel Koczanowicz and GM Savage responding that this is typical language and part of the District's standard contract – not something SCI CG introduced. She then asks about final deliverables with GM Savage confirming the final deliverable will be a complete report with required related documents. Director Fayram then comments about supporting Task 1, with specific questions regarding the scope of the effort. GM Savage and Director Fayram discuss potentially breaking contract approval and direction to staff into separate pieces for clarity. Counsel Koczanowicz obtains confirmation about Director Fayram's approach to approval of the contract. Director Fayram responds that he would support approving the full contract and then direct the General Manager to authorize the work related to Task 1 plus the incidental costs. He comments this is similar to the approach taken with the Wallace Group effort. Counsel Koczanowicz comments that the approach would be efficient and not require multiple contracts and approvals at each step.

Discussion then shifts to how best to engage the consultant with the Board and public. Director Parks argues in favor of a workshop with other Directors concurring. Director Palmer suggests the workshop be concurrent with the October meeting of the Board of Directors.

Motion to approve the contract a SCI Consulting Group as presented, with direction to the General Manager to authorize the work related to Task 1 plus the incidental costs related to a workshop.

Motion by: Director Palmer, second: Director Fayram.

Roll Call vote: 4-0

Consensus direction to staff is to hold a workshop with the October meeting if possible.

INFORMATIONAL ITEMS:

These items are informational only, no action will be taken, and no public comment will be received.

8. REPORTS

A. SUBCOMMITTEE REPORTS

Finance Subcommittee (President Kennedy Chair) – did not meet

Grants Subcommittee (Director Palmer Chair) – did not meet

Project Management Subcommittee (Director Palmer Chair) – Met to discuss schedules. The subcommittee sought regarding the City of Solvang contract and its timing, and agreed to hold more regular meetings.

Technical Subcommittee (Director Fayram Chair) – did not meet

Prop 218 Ad hoc – did not meet

B. GENERAL MANAGER AND DISTRICT ENGINEER COMMENTS

The GM and DE will give reports on any meetings that they attended on behalf of the District, report on various District-related activities and/or provide status on projects. The GM may also review the Budget Reports. See the packet for more details.

Notable upcoming meeting items:

Dec/Jan: Wallace Group 60% design

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GM Savage walks through portions of the attachments to the agenda. He focuses his early comments on the potential for \$30 million in WRDA funding. He adds that it would require construction to be broken into multiple “mini-projects” because the Corps prefers to work in small increments. He comments that NEPA will be required if the District accepts a single \$1 from the Federal gov’t. GM Savage then comments on an item that was included in the prior month’s status report – LAFCO power for taxation. He notes that there are no elections currently planned for 2027, so if the District were to pursue taxation authority via a vote during 2027, the LOCSD would pay the full costs of an election, whereas if the District waited until 2028, costs would be significantly lower as they would be shared with others. GM Savage asks if the Board would like to have LAFCO come to a future meeting to provide an overview of the process. He closes by briefly walking through the attached draft schedule.

Direction to staff is to add items for schedule review, 60% design, and prop 218 assessment workshop to the October agenda (if possible).

9. DIRECTORS COMMENTS

Directors will give reports on any meetings that they attended on behalf of the Board and/or choose to comment on various District-related activities. Directors may also request future agenda topics at this time.

Director Parks – comments on the size and cost of the project

Director Fayram - none

Director Palmer - none

President Kennedy - none

10. ADJOURNMENT

Motion to adjourn at: 7:05 PM

Motion by Director Palmer, second: Director Fayram

Voice vote: 4-0

Respectfully submitted:



Guy W. Savage

General Manager – Los Olivos Community Services District

Approved:

President Julie Kennedy

ITEM 6B - INVOICES

INVOICES

INVOICE

Regional Government Services
PO Box 1350
Carmel Valley, CA 93924
AR@rgs.ca.gov
(650) 587-7300 x2



Los Olivos Community Services District
Guy Savage
gm.locsd@gmail.com

August 31, 2026

Invoice No: 21758

Total This Invoice	\$1,435.10
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Project 05048.C251100000-05 Los Olivos Community Services District -Comm and Engagement Services
Professional Services from August 01, 2026 to August 31, 2026

Professional Personnel

	Hours	Rate	Amount	
Strategic Services Consultant	1.30	197.00	256.10	
Senior Advisor	6.50	166.00	1,079.00	
Technical Specialist	.80	125.00	100.00	
Totals	8.60		1,435.10	
Total Labor				1,435.10

Billing Limits

	Current	Prior	To-Date
Labor	1,435.10	11,576.70	13,011.80
Limit			28,300.00
Remaining			15,288.20
Total this Invoice			<u><u>\$1,435.10</u></u>

Billings to Date

	Current	Prior	Total	Received	AR Balance
Labor	1,435.10	11,576.70	13,011.80		
Totals	1,435.10	11,576.70	13,011.80	5,443.20	7,568.60

Billing Backup

Regional Government Services Authority

Invoice 21758 Dated 8/31/2026

Project 05048.C251100000-05 Los Olivos Community Services District -Comm and Engagement Services

Professional Personnel

		Hours	Rate	Amount
Strategic Services Consultant				
	Aug 13	.10	197.00	19.70
Status checkin with Chris.	Aug 14	.20	197.00	39.40
Meeting coordination. Scope review.	Aug 21	1.00	197.00	197.00
Status and scope meeting.				
Senior Advisor				
	Aug 1	.50	166.00	83.00
Additional Social Media post	Aug 11	.10	166.00	16.60
Video next steps	Aug 12	2.00	166.00	332.00
Board meeting, check in/follow up on July 23 post image sourcing	Aug 13	.50	166.00	83.00
Image for August 17 LinkedIn and e-Blast	Aug 14	.30	166.00	49.80
Follow up and next meeting	Aug 20	1.00	166.00	166.00
August 21 Agenda	Aug 21	1.00	166.00	166.00
Check-in meeting with Guy and Julie	Aug 24	.10	166.00	16.60
Social post review	Aug 28	.50	166.00	83.00
September social media posts	Aug 31	.50	166.00	83.00
Prepare approved posts for scheduling				
Technical Specialist				
	Aug 3	.10	125.00	12.50
Los Olivos CSD outreach	Aug 5	.10	125.00	12.50
Los Olivos CSD outreach	Aug 6	.10	125.00	12.50
Los Olivos CSD outreach	Aug 12	.10	125.00	12.50
Los Olivos CSD outreach	Aug 14	.10	125.00	12.50
Los Olivos CSD outreach	Aug 18	.10	125.00	12.50
LOCSD Outreach	Aug 24	.10	125.00	12.50
LOCSD Outreach	Aug 28	.10	125.00	12.50
LOCSD Outreach				
Totals		8.60		1,435.10
Total Labor				1,435.10
			Total this Project	\$1,435.10

Total this Report

\$1,435.10



WALLACE GROUP

Wallace Group
A California Corporation
612 Clarion Court
San Luis Obispo, CA 93401
Phone: 805-544-4011 Fax: 805-544-4294

Los Olivos Community Services District
PO Box 345
Los Olivos, CA 93441

September 18, 2026

Project No: 1565-0002-00

Invoice No: 68899

Invoice Total \$14,223.00

Project 1565-0002-00 LOCSD, District Wastewater Collection & Conveyance to the City of Solvang -

Professional services rendered through August 31, 2026

Phase 00100 Project Management

Labor

	Hours	Rate	Amount	
Principal	4.25	290.00	1,232.50	
Project Assistant III	1.00	150.00	150.00	
Totals	5.25		1,382.50	
Total Labor				1,382.50
		Total this Phase		\$1,382.50

Phase 00130 Project Meetings

Labor

	Hours	Rate	Amount	
Principal	2.75	290.00	797.50	
Director of Civil Engineering	.75	236.00	177.00	
Senior Mechanical Engineer III	1.00	232.00	232.00	
Land Surveyor II	1.50	186.00	279.00	
Totals	6.00		1,485.50	
Total Labor				1,485.50
		Total this Phase		\$1,485.50

Phase 00410 60% Plans

Labor

	Hours	Rate	Amount	
Director of Civil Engineering	.25	236.00	59.00	
Civil Engineer II	2.00	189.00	378.00	
Senior Civil Designer/Technician III	47.50	192.00	9,120.00	
Senior Mechanical Engineer III	7.75	232.00	1,798.00	
Totals	57.50		11,355.00	
Total Labor				11,355.00
		Total this Phase		\$11,355.00

Project	1565-0002-00	*LOCSD WW COLLECTN & CONVEYNCE TO SOLVANG	Invoice	68899
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Budget	Current	Prior	To-Date	
Total Billings	14,223.00	313,342.15	327,565.15	
Limit			1,485,435.00	
Remaining			1,157,869.85	
		Total this Invoice		\$14,223.00

Outstanding Invoices

Number	Date	Balance
68678	8/24/2026	7,348.50
Total		7,348.50

Billing Backup

Friday, September 18, 2026

Wallace Group

Invoice 68899 Dated 9/18/2026

12:18:48 PM

Project	1565-0002-00	LOCSD, District Wastewater Collection & Conveyance to the City of Solvang -
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Phase	00100	Project Management
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Labor

			Hours	Rate	Amount	
Principal						
Principal						
1000 - Wagner, Kari	8/11/2026		.25	290.00	72.50	
Project Management						
1000 - Wagner, Kari	8/13/2026		.25	290.00	72.50	
Project Management						
1000 - Wagner, Kari	8/20/2026		.75	290.00	217.50	
Project Management						
1000 - Wagner, Kari	8/24/2026		1.50	290.00	435.00	
Project Management						
1000 - Wagner, Kari	8/25/2026		.50	290.00	145.00	
Project Management/Update						
1000 - Wagner, Kari	8/26/2026		.50	290.00	145.00	
Project Management/Coordination						
1000 - Wagner, Kari	8/31/2026		.50	290.00	145.00	
Project Update with Team						
Project Assistant III						
Project Assistant III						
9567 - Mendoza Pacheco, Gabriela	8/26/2026		1.00	150.00	150.00	
KEW Project Management Assistance.						
Totals			5.25		1,382.50	
Total Labor						1,382.50
				Total this Phase		\$1,382.50

Phase	00130	Project Meetings
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Labor

			Hours	Rate	Amount
Principal					
Principal					
1000 - Wagner, Kari	8/12/2026		.50	290.00	145.00
Update with GS					
1000 - Wagner, Kari	8/19/2026		1.00	290.00	290.00
Project Team Coordination					
1000 - Wagner, Kari	8/26/2026		1.25	290.00	362.50
Update Meeting with GS					
Director of Civil Engineering					
Director of Civil Engineering					
1002 - Hawthorne, Rachel	8/19/2026		.75	236.00	177.00
Project Meeting					
Senior Mechanical Engineer III					
Senior Mechanical Engineer III					
1063 - Rutherford, Erik	8/19/2026		1.00	232.00	232.00
internal design re-start and check in meeting					

Project	1565-0002-00	*LOCSD WW COLLCTN & CONVEYNCE TO SOLVANG			Invoice	68899
Land Surveyor II						
Land Surveyor II						
2007 - Castaneda, Marco	8/19/2026	1.00	186.00	186.00		
Met with KW, RH, ER to discuss upcoming field work						
2007 - Castaneda, Marco	8/24/2026	.50	186.00	93.00		
Met with RAH and RS to discuss survey scope						
Totals		6.00		1,485.50		
Total Labor					1,485.50	
				Total this Phase	\$1,485.50	

Phase	00410	60% Plans				
Labor						
		Hours	Rate	Amount		
Director of Civil Engineering						
Director of Civil Engineering						
1002 - Hawthorne, Rachel	8/31/2026	.25	236.00	59.00		
60% Plans						
Civil Engineer II						
Civil Engineer II						
1014 - Murray, Alexander	8/17/2026	2.00	189.00	378.00		
Hydraulic Modeling Review						
Senior Civil Designer/Technician III						
Senior Civil Designer/Technician III						
1018 - Schell, Ralph	8/17/2026	6.50	192.00	1,248.00		
Existing Septic Tank Site Layouts (Batch 8)						
1018 - Schell, Ralph	8/18/2026	5.00	192.00	960.00		
Existing Septic Tank Site Layouts (Batch 8)						
1018 - Schell, Ralph	8/19/2026	4.00	192.00	768.00		
Existing Septic System Atlas						
1018 - Schell, Ralph	8/20/2026	8.00	192.00	1,536.00		
Existing Septic Atlas and Tank Location Data						
1018 - Schell, Ralph	8/24/2026	6.00	192.00	1,152.00		
Existing Septic System Atlas and Research						
1018 - Schell, Ralph	8/25/2026	8.00	192.00	1,536.00		
Existing Septic System Atlas and Research						
1018 - Schell, Ralph	8/27/2026	4.00	192.00	768.00		
Existing Septic System Atlas and Research						
1018 - Schell, Ralph	8/31/2026	6.00	192.00	1,152.00		
Pot Hole Exhibit						
Senior Mechanical Engineer III						
Senior Mechanical Engineer III						
1063 - Rutherford, Erik	8/17/2026	1.00	232.00	232.00		
reviewing bridge drawings for potential gravity SS attachment						
1063 - Rutherford, Erik	8/18/2026	1.00	232.00	232.00		
reviewing bridge drawings for potential gravity SS attachment						
1063 - Rutherford, Erik	8/19/2026	2.00	232.00	464.00		
Bridge crossing review, ROW evaluation review						
1063 - Rutherford, Erik	8/20/2026	.75	232.00	174.00		
Phone call with Guy to discuss septic tank surveying, reviewing project schedule, reviewing septic atlas map from Ralph						
1063 - Rutherford, Erik	8/21/2026	.25	232.00	58.00		
sewer alignment review						
1063 - Rutherford, Erik	8/24/2026	.25	232.00	58.00		
discussion with Kari regarding next steps						

Project	1565-0002-00	*LOCSD WW COLLECTN & CONVEYNCE TO SOLVANG			Invoice	68899
1063 - Rutherford, Erik	8/25/2026	1.00	232.00		232.00	
reviewing septic system records, checking with Ralph						
1063 - Rutherford, Erik	8/26/2026	.50	232.00		116.00	
Check in with Kari, follow up meeting request to County of SB						
1063 - Rutherford, Erik	8/27/2026	.50	232.00		116.00	
coordinating meeting with County of SB and LOCSD to discuss bridge crossings						
1063 - Rutherford, Erik	8/28/2026	.50	232.00		116.00	
coordinating meeting with County of SB and LOCSD to discuss bridge crossings						
Totals		57.50			11,355.00	
Total Labor						11,355.00
				Total this Phase		\$11,355.00
				Total this Project		\$14,223.00
				Total this Report		\$14,223.00



Civic Sol Accounting
65 N San Marcos Rd. Unit A
Santa Barbara, CA 93111
(760) 215-2439
Suzann@CivicSolAccounting.com

Invoice 1130

BILL TO

Los Olivos Community
Services District
PO Box 345
Los Olivos, CA 93441

DATE
10/05/2026

PLEASE PAY
\$347.50

DUE DATE
11/04/2026

DESCRIPTION	QTY	RATE	AMOUNT
Bookkeeping services for 9/1/26-9/30/26	1.75	100.00	175.00
Advanced accounting services for 9/1/26-9/30/26- Assist with audit inquires/support	1.50	115.00	172.50

TOTAL DUE

\$347.50

THANK YOU.

Make all checks payable to Civic Sol Accounting.
If you have any questions, please contact Suzann | 760-215-2439 | Suzann@CivicSolAccounting.com

THANK YOU FOR YOUR BUSINESS!

INVOICE

FROM:

Guy W. Savage
PO Box 894
Los Olivos, Ca 93441

BILL TO:

Via electronic delivery
President Julie Kennedy
Los Olivos Community Services District
PO Box 345
Los Olivos, Ca 93441

Invoice #: 202609
Invoice Date: 10/8/2026

Dear President Kennedy,

Please see below for professional services provided, plus any expenditures made on behalf of the District. The attached tally of hours (units) exceeds those being billed below. This is being done to track the hours for future reference. Per agreement, the hours will be capped at thirty (30) or as authorized by the District.

Date	Description	Units	Rate	Amount
10/1/2026	General Manager Services - LOCSD (9/1/26-9/30/26) See Attached for Details	30	\$ 154.73	\$ 4,641.90
9/31/2026	HP Printing - monthly service	1	\$ 8.61	\$ 8.61
Total				\$ 4,650.51

Thank you for your continued support.



Email: GM.LOCSD@gmail.com

Page 1 of 1

Date	Description	Hours	Grant		Rate	Amount	Amount Grant Reimbursable
			Reimbursable				
1-Sep	SCI Contract	0.75		\$	154.73	\$ 116.05	\$ -
	Sept Regular agenda	0.75		\$	154.73	\$ 116.05	\$ -
2-Sep	Emails	0.5		\$	154.73	\$ 77.37	\$ -
4-Sep	CWAD	0.5		\$	154.73	\$ 77.37	\$ -
	FAQ	1		\$	154.73	\$ 154.73	\$ -
6-Sep	Sept Regular agenda, print, post	1		\$	154.73	\$ 154.73	\$ -
	FAQ - septic basics	1.75		\$	154.73	\$ 270.78	\$ -
8-Sep	deWerd PRA	0.5		\$	154.73	\$ 77.37	\$ -
	County PW bridge meeting	1.75		\$	154.73	\$ 270.78	\$ -
	FAQ - septic basics	1		\$	154.73	\$ 154.73	\$ -
	Rohrer PRA	0.5		\$	154.73	\$ 77.37	\$ -
9-Sep	Meeting prep	2.25		\$	154.73	\$ 348.14	\$ -
	Rohrer PRA	1.25		\$	154.73	\$ 193.41	\$ -
	Audit	0.5		\$	154.73	\$ 77.37	\$ -
	Regular meeting	2.5		\$	154.73	\$ 386.83	\$ -
10-Sep	SCI contract follow up, W-9, kickoff meeting scheduling	0.75		\$	154.73	\$ 116.05	\$ -
	Sept Regular meeting minutes, video post, follow ups	1.25		\$	154.73	\$ 193.41	\$ -
	Admin, emails, audit	1.5		\$	154.73	\$ 232.10	\$ -
11-Sep	Audit	0.75		\$	154.73	\$ 116.05	\$ -
	FAQ	1.25		\$	154.73	\$ 193.41	\$ -
	Rohrer PRA	0.75		\$	154.73	\$ 116.05	\$ -
14-Sep	Phone calls, FAQ	1.75		\$	154.73	\$ 270.78	\$ -
15-Sep	FAQ	2		\$	154.73	\$ 309.46	\$ -
16-Sep	FAQ	1.5		\$	154.73	\$ 232.10	\$ -
21-Sep	Phone calls, emails	1		\$	154.73	\$ 154.73	\$ -
22-Sep	Phone Kennedy, FAQ, Water Agency	1.5		\$	154.73	\$ 232.10	\$ -
23-Sep	Meeting coordination, project planning	1		\$	154.73	\$ 154.73	\$ -
24-Sep	3rd Q report, FAQ	1		\$	154.73	\$ 154.73	\$ -
25-Sep	SCI CG kick-off, emails	2.25		\$	154.73	\$ 348.14	\$ -
26-Sep	Emails, 3Q report	1.5		\$	154.73	\$ 232.10	\$ -
28-Sep	Emails, 3Q report, FAQ	3		\$	154.73	\$ 464.19	\$ -
29-Sep	3Q update	1		\$	154.73	\$ 154.73	\$ -
30-Sep	3Q update	0.75		\$	154.73	\$ 116.05	\$ -
Totals		41	0		\$	6,343.93	\$ -
Grand Totals		Hours	41.00			\$	6,343.93



REMIT ACH PAYMENT TO: MNS Engineers, Inc.
 BANK NAME: Pacific Premier Bank
 ROUTING NUMBER: 322285781
 BANK ACCOUNT NUMBER: 4317181537
 TYPE ACCOUNT: Checking
 CONTACT: payments@mnsengineers.com

IF UNABLE TO REMIT PAYMENT VIA ACH, PLEASE MAIL CHECKS TO:
 MNS Engineers, Inc.
 P.O. Box 6637
 Pasadena, CA 91109-6573
 Contact: 805.692.6921

October 09, 2026
 Project No: M00180392-000
 Invoice No: 26100776
 Guy Savage
 Los Olivos Community Services District
 P.O. Box 553
 Los Olivos, CA 93441

Principal Clifford Maurer
 Project Manager Douglas Pike
 Project M00180392-000 District Support Services

Professional Services from August 24, 2026 to September 27, 2026
Professional Personnel

	Hours	Rate	Amount	
District Engineer	4.25	185.00	786.25	
Totals	4.25		786.25	
Total Labor				786.25
Current Invoice Amount				786.25

Outstanding Invoices

Number	Date	Balance
26080297	8/5/2026	185.00
Total		185.00

ITEM 7 – PROJECT PLANNING

PROJECT PLANNING

LOCSO - Septic to Sewer / Water Reclamation Roadmap - WORKING DRAFT															9/22/2026	
Task or Activity	2026				2027										Lead or Oversight	
	Q3	Q4			Q1			Q2			Q3			Q4		
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct		
Board and Public Education															Board	Board Actions: W=Workshop A=Adopt/Approve R=Review/Accept H=Hearing
Public workshops and outreach																
Assessments Methodology									W							
Proposition 218										W						
Environmental											W					
Engineering / Design															Tech	
Technical Study / Design - Wallace Group																
60% Design																
60% Design Review					R											
90% Design																
90% Design Review											R					
Property Owner Outreach - flows															Board	
Assessment Engineering - TBD consulting group															Finance	
Methodology review and selection						A										
Draft Preliminary Assessment Engineer Report								R								
Final Assessment Engineer Report											A					
DRAFT O&M rate research - EPA/CAWAG																
Sample rate development					R											
Environmental																
Environmental Review - Padre															New Comm	
Draft Environmental Report							R									
Final Environmental Report										A					Board	
Prop 218 - Property Owner vote on proposed project																
Polling for election feasibility							R								Prop 218	
Prop 218 Notice - development and mailing										R						
Protest / Hearing window (45-60 days)																
Prop 218 Hearing													H		Board	
City of Solvang																
Contract				A												
Plant Upgrade (due to complete 3Q2028)																
Grants and Financing																
WRDA approach refinement (\$3-5m)															Tech	
Develop financing plan															Grants	
Seek grants and financing																

ITEM 8B – GENERAL MANAGER AND DISTRICT ENGINEER COMMENTS

GENERAL MANAGER AND DISTRICT ENGINEER COMMENTS

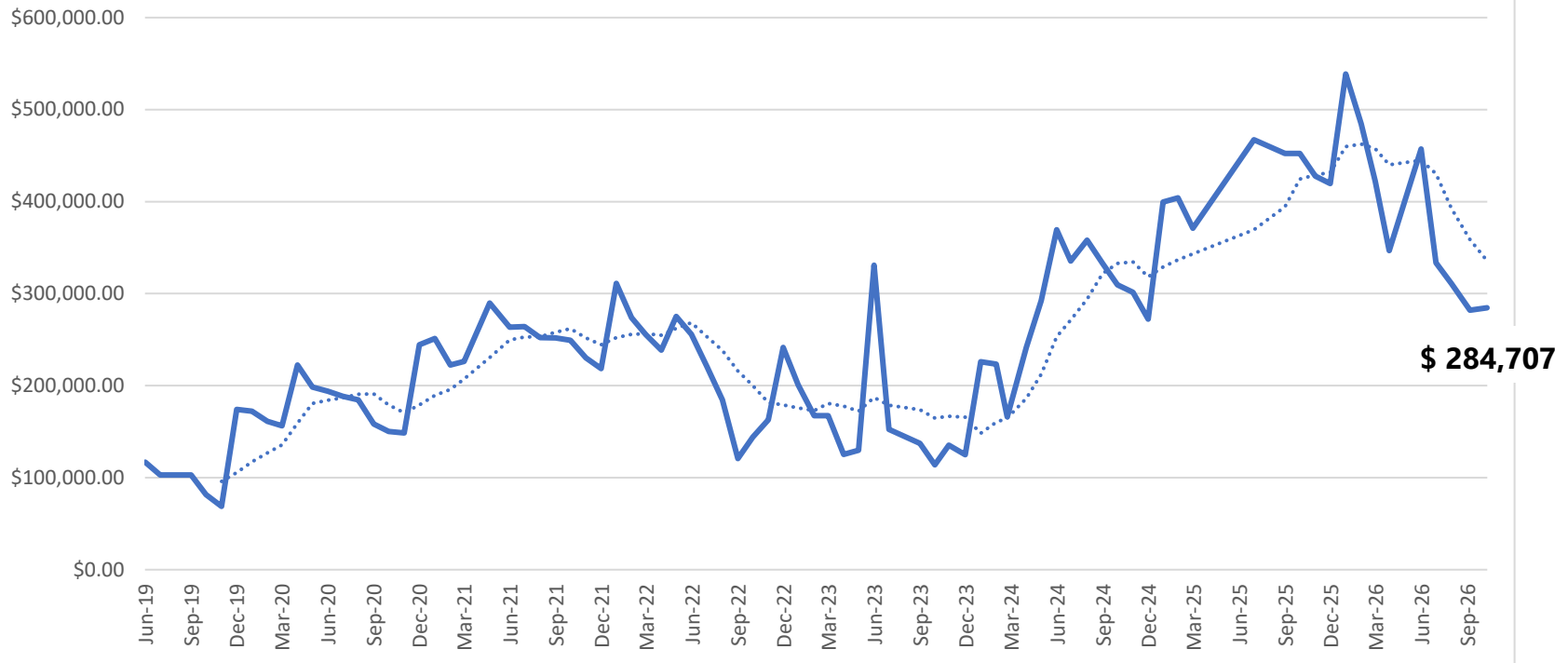
Summary Project Status Report

- Additional PRAs from deWerd / Rohrer
- FPPC complaint from Rohrer
- 60% Design – Wallace Group (WG)
 - Additional scheduling and costing work being performed to fit within budget
 - No shifts in funding or scope between budgeted items
- SCI Consulting Group – assessment engineering
 - Held initial kickoff, coordinating with Counsel for detailed conversation later in October
 - Shifted community workshop to November
- EPA/CAWAG (ERG) consulting effort. Continuing to work with EPA representatives regarding free consulting they provide.
 - Discussion on O&M rate calculations with RCAC
- Army Corps of Engineers
 - Working with reps from Congressman Carbajal's office to clarify funding
- Financing – County approved \$750k loan on 9/22
- FY 2025-26 Audit underway
- Helped League of Women Voters with October 13 Candidate Forum
- Community education – working on set of Frequently Asked Questions (FAQ). FAQ is being reviewed by CCRWQCB, County, and others to ensure factual content. Expect to publish by end of October
- Discussed Sales and Transient Occupancy Tax opportunities with LAFCO. Due to fairly recent changes in legislation, the District cannot add a sales or TOT independently – would have to be done with/through the County of Santa Barbara.

Priorities:

1. General Admin
2. Subcommittees
3. WG Design
4. Financing (Grants)
5. City of Solvang contract

Los Olivos CSD Cash Balance History - w/6 month Trendline





COSB - Budget vs Actual - with Adopted
Budget (Financial Status)

03:33 PM
10/10/2026
Page 1 of 1

Period: FY 2026-27 - Sep

Fund: FD-3490 Los Olivos CSD

Book: Modified Accrual

Additional Options: Report by Accounting Date using Plan Structure

As of: 09/30/2026 (25% Elapsed)

Accounting Period: Closed

Ledger Account	06/30/2027			09/30/2026				06/30/2027	
	Fiscal Year Adopted Budget	Fiscal Year Budget Adjustments	Fiscal Year Adjusted Budget	Year-To-Date Pre- Encumbrances	Year-To-Date Encumbrances	Year-To-Date Actual	Year-To-Date Encumbered Actual	Fiscal Year Variance	Fiscal Year Percentage of Budget
Revenues									
6000:Taxes	295,118.00	0.00	295,118.00			(0.50)	(0.50)	(295,118.50)	(0.00%)
6150:Use of Money and Property	7,685.00	0.00	7,685.00			2,864.51	2,864.51	(4,820.49)	37.27%
6250:Intergovernmental Revenue-Other	0.00	0.00	0.00			5,078.57	5,078.57	5,078.57	0.00%
Total Revenues	302,803.00	0.00	302,803.00			7,942.58	7,942.58	(294,860.42)	2.62%
Expenditures									
7020:Services and Supplies	160,633.60	0.00	160,633.60			60,379.20	60,379.20	100,254.40	● 37.59%
Total Expenditures	160,633.60	0.00	160,633.60			60,379.20	60,379.20	100,254.40	● 37.59%
Changes to Fund Balances									
5027:Increase to Fund Balance Component - Residual	(44,266.70)	0.00	(44,266.70)			0.00	0.00	(44,266.70)	● 0.00%
Total Changes to Fund Balance	44,266.70	0.00	44,266.70			0.00	0.00	(44,266.70)	0.00%
Net Financial Impact	186,436.10	0.00	186,436.10			(52,436.62)	(52,436.62)	(238,872.72)	(28.13%)



COSB - Budget vs Actual (Financial Status)

03:37 PM

10/10/2026

Page 1 of 1

Period: FY 2026-27 - Sep

Fund: FD-3490 Los Olivos CSD

Book: Modified Accrual

Additional Options: Report by Accounting Date using Plan Structure

As of: 09/30/2026 (25% Elapsed)

Accounting Period: Closed

Ledger Account	06/30/2027	09/30/2026				06/30/2027	
	Fiscal Year Adjusted Budget	Year-To-Date Pre- Encumbrances	Year-To-Date Encumbrances	Year-To-Date Actual	Year-To-Date Encumbered Actual	Fiscal Year Variance	Fiscal Year Percentage of Budget
Revenues							
6000:Taxes	295,118.00			(0.50)	(0.50)	(295,118.50)	(0.00%)
6150:Use of Money and Property	7,685.00			2,864.51	2,864.51	(4,820.49)	37.27%
6250:Intergovernmental Revenue-Other	0.00			5,078.57	5,078.57	5,078.57	0.00%
Total Revenues	302,803.00			7,942.58	7,942.58	(294,860.42)	2.62%
Expenditures							
7020:Services and Supplies	160,633.60			60,379.20	60,379.20	100,254.40	● 37.59%
Total Expenditures	160,633.60			60,379.20	60,379.20	100,254.40	● 37.59%
Changes to Fund Balances							
5027:Increase to Fund Balance Component - Residual	(44,266.70)			0.00	0.00	(44,266.70)	● 0.00%
Total Changes to Fund Balance	44,266.70			0.00	0.00	(44,266.70)	0.00%
Net Financial Impact	186,436.10			(52,436.62)	(52,436.62)	(238,872.72)	(28.13%)



COSB - Budget vs Actual (Expenditure Status)

03:35 PM

10/10/2026

Page 1 of 1

Period: FY 2026-27 - Sep

Fund: FD-3490 Los Olivos CSD

Additional Options: Report by Accounting Date using Plan Structure

As of: 09/30/2026 (25% Elapsed)

Accounting Period: Closed

Ledger Account	06/30/2027	09/30/2026				06/30/2027	
	Fiscal Year Adjusted Budget	Year-To-Date Pre-Encumbrances	Year-To-Date Encumbrances	Year-To-Date Actual	Year-To-Date Encumbered Actual	Fiscal Year Variance	Fiscal Year Percentage of Budget
Expenditures							
7020:Services and Supplies	160,633.60			60,379.20	60,379.20	100,254.40	● 37.59%
Total Expenditures	160,633.60			60,379.20	60,379.20	100,254.40	● 37.59%
Increases to Fund Balances							
5027:Increase to Fund Balance Component - Residual	(44,266.70)			0.00	0.00	(44,266.70)	● 0.00%
Total Increases to Fund Balance	(44,266.70)			0.00	0.00	(44,266.70)	● 0.00%
Total Uses of Funds	116,366.90			60,379.20	60,379.20	55,987.70	● 51.89%



COSB - Balance Sheet (Debit/Credit Summary)

03:34 PM

10/10/2026

Page 1 of 1

Ledger: Actuals

Period: FY 2026-27 - Sep

Fund: FD-3490 Los Olivos CSD

Book: Modified Accrual

Additional Options: Report by Accounting Date using Plan Structure

As of: 09/30/2026

Accounting Period: Closed

Ledger Account	Beginning Balance	Year-To-Date	Year-To-Date	Ending Balance
	07/01/2026	Debits	Credits	09/30/2026
Assets				
1000:Cash in Treasury	333,413.05	19,322.84	70,892.90	281,842.99
1130:Interest Receivable	3,731.07	2,864.51	3,731.07	2,864.51
Total Assets	337,144.12	22,187.35	74,623.97	284,707.50
Total Assets and Deferred Outflows of Resources	337,144.12	22,187.35	74,623.97	284,707.50
Liabilities				
3000:Accounts Payable	0.00	60,151.20	60,151.20	0.00
Total Liabilities	0.00	60,151.20	60,151.20	0.00
Equity				
Total Non-Residual Equity	0.00	0.00	0.00	0.00
5025:Fund Balance-Residual	337,144.12	70,892.90	18,456.28	284,707.50
Total Equity	337,144.12	70,892.90	18,456.28	284,707.50
Total Liabilities, Deferred Inflows of Resources, & Equity	337,144.12	131,044.10	78,607.48	284,707.50