

Lisa Palmer, President
Tom Fayram, Vice President
Julie Kennedy, Director
Mike Arme, Director
Brian O'Neill, Director



POSTED 7-10-2020

LOS OLIVOS COMMUNITY SERVICES DISTRICT
Board of Directors Meeting, July 15, 2020, 6:00 p.m.

The Meeting was held electronically via RingCentral Meetings. Link Used: <https://meetings.ringcentral.com/j/1483742264> Or iPhone one-tap : US: +1(623)4049000,,1483742264# or Telephone conference for audio: +1(623)4049000 Meeting ID: 148 374 2264

REGULAR MEETING MINUTES

1. CALL TO ORDER – 6:02 PM
2. ROLL CALL: Present: Director's Palmer, Kennedy, Arme and O'Neill. Absent: Director Fayram.
3. PLEDGE OF ALLEGIANCE
4. APPROVAL OF MEETING MINUTES - Minutes of 6-10-2020 Regular Meeting approved: Motion Director Kennedy, second: Director O'Neill. Approved 4-0 (Director's Palmer, Kennedy, Arme and O'Neill), Absent: 1(Director Fayram).
5. DIRECTOR COMMENTS - None
6. PUBLIC COMMENTS - None
7. INTERIM GENERAL MANAGER REPORT – As summarized in Agenda Packet for Regular Meeting, July 15, 2020
8. BUSINESS ITEMS
 - A. Election Process Review: Informational item, Key dates reviewed. CSD Informational e-mail/mailings: Board directed IGM send Notice to update and inform District Residents of election and encourage participation, and post same on Website.
 - B. WWTP Siting Options – Reviewed Draft Exhibit of County Road ROW Parcel. IGM to transmit to County Parks, planning and ROW Agent for review and indicated it was acceptable. IGM requested to cc: Supv. Joan Hartmann. IGM to get revised site plan to Cloacina. Other access easements will be worked only when obtaining of the County Road Easement is successfully obtained. ID1 Well 5 site discussion with assignment to pursue discussion with ID1 regarding use of this site.
 - C. Consultant Progress Update:
 - a. Water Consultancy – Assessment Engineers Report - On Temporary hold pending siting of WWTP
 - b. Wallace Group – Funding Application - Advance transition from Wallace Group to MNS grant writer. Obtain cost proposal. See Item D.
 - c. Paul Jenzen – Los Olivos CSD LAMP Amendment - On Temporary hold.
 - D. Funding and Grant Update - Update on Funding and grants being pursued, Ad Hoc Committee for Grants discussed. Board recommended Finalizing the Wallace Group Agreement and using MNS for these services. Motion to approve: Director Kennedy, Second. Director Arme. Approved 4-0 (Director's Palmer, Kennedy, Arme and O'Neill), Absent: 1(Director Fayram).
 - E. RFQ/RFP Progress Report for:

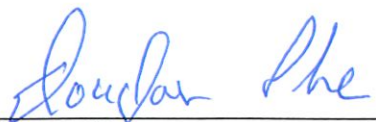
1. Project Design (Load Study) Consultant Selection. Motion to award to Stantec: Director Kennedy, Second. Director O'Neill. Approved 4-0 (Director's Palmer, Kennedy, Arme and O'Neill), Absent: 1(Director Fayram).
 2. Authorized Ad Hoc Technical Committee evaluation of Task 1 proposals: Wastewater Load Study. Motion to approve: Director Kennedy, Second. Director Arme. Approved 4-0 (Director's Palmer, Kennedy, Arme and O'Neill), Absent: 1(Director Fayram).
 3. Groundwater Monitoring Plan Consultant Selection.
 - a. RFQ is out and pending responses. Due August 14.
 4. Preliminary Environmental Report Consultant Selection - RFQ in preparation
- F. Annual Budget Approval Hearing for FY 2020-21 Budget: Public Hearing opened with IGM Report on process and budget Status. Proof of publication provided. Public Input solicited. None received, Public hearing closed at 7:33 pm. Board Voted to Approve Budget as amended (correct revenue to reflect anticipated EHS Funds). Motion to approve: Director Kennedy, Second. Director Arme. Approved 4-0 (Director's Palmer, Kennedy, Arme and O'Neill), Absent: 1(Director Fayram).
- G. County Assessment Authorization Resolution- RESOLUTION NO. 20-03
 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LOS OLIVOS COMMUNITY SERVICES DISTRICT AUTHORIZING TAX LEVY WITH CPI INCREASE, AND PROVIDING FOR COLLECTION VIA DIRECT CHARGE BY THE SANTA BARBARA COUNTY AUDITOR-CONTROLLER VIA PLACEMENT ON THE SECURED TAX BILL OF ALL PARCELS IN THE DISTRICT, EXCLUDING EXEMPT OR PARTIALLY EXEMPT PARCELS PURSUANT TO PAST ACTION BY THE BOARD OF DIRECTORS
 Motion to approve: Director Kennedy, Second. Director Arme. Approved 4-0 (Director's Palmer, Kennedy, Arme and O'Neill), Absent: 1(Director Fayram).
- H. Project Work Plan and Financial Plan Progress and Planning: Action Item list reviewed as an informational item
- I. Finance Committee Business Summary and Report. Approved for recommendation for payment:
 - a. 7-8-2020 Aleshire & Wynder Invoice 57491 (June Services) \$475.00
 - b. 4-7-20 Aleshire & Wynder Invoice 56201 (Mar Services) \$1,843.00
 - c. 6-19-2020 MNS Invoice 75419 (May Services) \$6,065.00
 - d. 6-5-2020 Wallace Group Invoice 50974 (April Services) \$645.00
 Add 4-7-20 Aleshire & Wynder invoice for \$1843
 Motion to approve: Director Kennedy, Second. Director Arme. Approved 4-0 (Director's Palmer, Kennedy, Arme and O'Neill), Absent: 1(Director Fayram).
9. Next Regular Meeting:
 Wednesday, August 12, 2020, 6:00 p.m.
 Via RingCentral Meeting Link to be posted in the agenda (at the Post Office Bulletin Board & CSD Website www.losolivoscsd.com)
10. ADJOURNMENT – 7:50 PM Motion to approve: Director Kennedy, Second. Director O'Neill. Approved 4-0 (Director's Palmer, Kennedy, Arme and O'Neill), Absent: 1(Director Fayram).

APPROVED



Lisa Palmer, President

ATTEST



Douglas Pike, IGM/Secretary