

Lisa Palmer, President
Tom Fayram, Vice President
Mike Arme, Director
Brian O'Neill, Director
Brad Ross, Director



POSTED 6-5-2021

LOS OLIVOS COMMUNITY SERVICES DISTRICT
Board of Directors Regular Board Meeting June 9, 2021, 6:00 p.m.

The Meeting was held electronically via RingCentral Meetings. The public was able to hear and participate on :
<https://meetings.ringcentral.com/j/1447108480> or via telephone at 1(623) 404-9000 Meeting ID: 144 710 8480

REGULAR MEETING MINUTES

1. **CALL TO ORDER:** 6:00 PM.
2. **ROLL CALL:** Present- Directors Ross, O'Neill, Arme, Vice President Fayram and President Palmer.
3. **PLEDGE OF ALLEGIANCE:** was led by President Palmer.
4. **DIRECTOR COMMENTS:** No Director Reports were given
5. **PUBLIC COMMENTS:** Public member Kelly Gray was recognized by President Palmer. Ms. Gray indicated she was present but had no comments.

6. Administrative Agenda

A. MEETING MINUTES

1. Approve Minutes of 5-12-21 Special Meeting.

B. INVOICE PAYMENT

Approve Payment of the following Invoices as reviewed and recommended for approval by the Finance Committee:

1. 5-22-2021 MNS invoice #77939 (April services) \$7, 238.75 District Management
2. 5-10-2021 GSI Water Solutions Inc. invoice #0876.001-4 (April services) \$3,970 Groundwater Quality Management Services.

Motion made to approve Administrative agenda items : Director Fayram , Second : Director Arme, Approved 5-0

7. GENERAL MANAGER REPORT

General Manager Perrault reported on a number of topics. He noted he was pleased to announce the updated Onsite Wastewater Treatment System Maintenance and Repair Factsheet was completed with the review of the County Environmental Health Department. The Factsheet has been posted on the Website and will be made available through the Community Update later in the month. Perrault reported that Urban Planning Concepts had submitted a proposal for "Environmental Services". This proposal will be on the Board's July Agenda. Vice President Fayram he was pleased to have the Factsheet available to the Community.

8. BUSINESS ITEMS: Discussion and Action on the following:

A. 6-3-2021 LAFCO Meeting Prop 218 Proceeding Extension Request - Report and Discussion

1. President Palmer and General Manager Perrault will reviewed the action taken at the Local Agency Formation Commission meeting. The Commission approved the two year extension requested by

LOCSO. President Palmer thanked Director Fayram for his assistance and noted a future meeting would be held with Supervisor Hartmann to facilitate grant funding opportunities.

B. District Pre-Budget Approval Planning

1. Review Finance Committee's recommended proposed Budget review and approval process for FY 2021-22 and direct the General Manager to set the Public Hearing for the July meeting to receive public input and consider Budget Approval. General Manager gave a brief staff report. Following a brief discussion by the Board : *Motion was made by Director Fayram , Second by Director Ross to set the public hearing for July 14 to consider public comment prior to Budget adoption, Approved 5-0*

C. Adopt a Policy, by Resolution, Required to achieve the Transparency Certification offered by SDRMA

1. Consider Financial Reserve Policy as recommended by Finance Committee (Resolution 2021-05). General Manager gave a brief staff report recommending an initial Reserve Fund be set at 10% of the current operating budget. The Board held a brief discussion with Director O'Neill indicating he thought the reserve level should be higher but was satisfied with an annual review of the same. *Motion made by Director Fayram, Second by Director O' Neill to adopt Resolution 2021- 05 as recommended by staff, Approved 5-0.*

D. Urban Planning Concepts Siting Study Update

1. Review revised study and accept or provide comments on report. General Manager Perrault reviewed Siting Study submitted by Urban Planning Concepts (UPC). Brief Board discussion regarding the need to continue to consider alternative sites. *Motion made by Director Fayram, Second by Director Ross to Receive and File Report, Approved 5-0.*

E. Project Development

1. Report of Project Management Committee. Committee members and General Manager will report on the following:
 - Update on Stantec Proposal for 60% Design Task.
 - Update on UPC task Proposal.
 - Update on Local Groundwater Monitoring Program. General Manager Perrault noted the proposal from Stantec had not been received . The UPC task proposal will be placed on the Board's next agenda and he provided an update on the Groundwater Monitoring Program. Board members expressed concerns regarding delay in the receipt of the Stantec Proposal and requested the proposal be circulated amongst Board members, once received. The Board also requested a presentation by Stantec at the next meeting.
2. Recommended language changes to County EHS LAMP relative to District OWTS Policy goals. Board will be asked to modify/approve changes and provide direction in preparation for EHS public meeting scheduled for June 21st. General Manager Perrault gave a brief report. President Palmer noted the draft contained in the packet was the result of work undertaken by Director Ross and represented first attempt to modify OWTS Policy goals contained in the LAMP after consultation with the County. President Palmer suggested additional comments should be sent to the General Manager.
3. Review of Update to Project Description and approval of modified Project Description. President Palmer advised the Project Description should be updated to represent progress made by District. President Palmer noted she would take the initial step of updating Description and then circulate for additional Board comment.

- F. Informational Items-** District Counsel Trindle updated Board on anticipated changes to public meeting requirements as a result of the State's relaxing of COVID-19 restrictions. Counsel Trindle indicated the Board should make plans for returning to public meeting format in August. Directors indicated a desire to move back to public meetings as soon as possible. Director O'Neill indicated he would be out of town for the next meeting.

- G. Call for Agenda Items-** No additional items were requested.

H. Next Regular Meeting:

Wednesday, July 14, 2021, 6:00 p.m.

Via RingCentral Meeting Link to be posted in the agenda (at the Post Office Bulletin Board & CSD Website www.losolivoscsd.com)

I. ADJOURNMENT - Motion to adjourn by Director Arme, Second Director Fayram, Approve : 5-0 at 7:24 pm

APPROVED



Lisa Palmer, President

ATTEST



Robert Perrault, GM/Secretary