**Julie Kennedy, President**
**Tom Nelson, Vice President**
**Tom Fayram, Director**
**Lisa Palmer, Director**
**Greg Parks, Director**

**LOS OLIVOS COMMUNITY SERVICES DISTRICT** **Posted: 9-6-2026**
**REGULAR MEETING**
**September 9, 2026 - 6PM (Pacific)**
**Los Olivos Grange Hall**
**2374 Alamo Pintado Ave, Los Olivos CA 93441**
**Please observe decorum and instructions from the President**

This meeting will be held both in-person and electronically via Zoom meetings. In-person the meeting will be held at the address above. The public will also be able to hear and participate electronically by using the following links:

On Zoom:
https://us06web.zoom.us/j/85195290804?pwd=rO5nrKISaewJAVMeY3MbZ7mtLlxudn.1
By Phone:
Meeting ID: 851 9529 0804 Passcode: 473619
One tap: +14086380968,,85195290804#,,,,*473619# US (San Jose)

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## MEETING AGENDA

1. **CALL TO ORDER**
   **President Kennedy called the meeting to order at: 6:08 PM**

2. **ROLL CALL**
   **Present: President Kennedy, Director Fayram, Parks and Palmer**
   **Absent: Vice President Nelson**

3. **PLEDGE OF ALLEGIANCE**

4. **PUBLIC COMMENT**
   Members of the public may address the Board of Directors on any items of interest within the subject matter and jurisdiction of the Board that is not on the agenda today (Gov. Code - 54954.3). The public may also suggest future agenda topics at this time. Speakers are limited to a maximum of 3 minutes. Due to the requirements of the Ralph M. Brown Act, the Board of Directors cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.
   **President Kennedy opened the floor to public comment.**
   Kathryn Rohrer, Mark Herthel, and Keith Saarloos speak.

   GM Savage notes two posted agenda addendum, one related to the LAFCO bill and one for the SCI contract.

**INFORMATIONAL ITEM:**
Per public request, a brief report from the General Manager that conveys District status and updates is being added at the beginning of the agenda. This status report may touch on key items in the project plan or schedule. The General

Manager will leave other detailed reporting, including budgetary reporting until the end of the meeting. This item is informational only, no action will be taken, and no public comment will be received.

**5. GENERAL MANAGER'S BRIEF DISTRICT STATUS REPORT**

GM Savage notes that he met with the Wallace Group, no changes in cost or scope to their efforts were made.

**ADMINISTRATIVE ACTION ITEMS:**

All matters listed hereunder constitute an administrative / consent agenda and will be acted upon by a single vote of the Board. Matters listed on the Consent Agenda will be read only at the request of a member of the Board, in which event the matter may be removed from the Consent Agenda and considered as a separate item. The public may comment on any of the items prior to any action being taken by the Board.

**6. CONSENT AGENDA**

**A. APPROVAL OF MEETING MINUTES**

Regular Meeting minutes of August 12, 2026.

**B. APPROVAL PAYMENT OF INVOICES RECEIVED ON OR BEFORE SEPTEMBER 1, 2026.**

| No. | Invoice Date | Invoice # | Provider | Amount |
|---|---|---|---|---|
| 1 | 7/1/26 | Workday | Santa Barbara County Local Area Formation Commission (LAFCO) | $ 228.00 |
| 2 | 7/31/26 | 24524 | NNPAS – FY 2025-26 Audit | $ 5,000.00 |
| 3 | 7/31/26 | 21639 | RGS – Communications Services | $ 2,352.90 |
| 4 | 8/5/26 | 26080297 | MNS / BKF – Engineering Services | $ 185.00 |
| 5 | 8/24/26 | 108605 | Aleshire and Wynder – Legal Services | $ 2,024.40 |
| 6 | 8/24/26 | 68678 | Wallace Group – Engineering Services | $ 7,348.50 |
| 7 | 9/1/26 | 202608 | GWS – General Manager Services | $ 7,870.11 |
| 8 | 9/3/260 | 1120 | Civic Sol Accounting – Accounts Payable Services | $ 530.00 |

| Project | Vendor | To Date (including current invoices) | Total Authorization |
|---|---|---|---|
| Phase 2 – 60 & 90% Design | Wallace Group | $ 7,348.50 | $ 985,429.00 |
| Environmental Review | Padre | $ 16,943.53 | $ 57,383.00 |
| Proposition 218 Communications | RGS | $ 1,576.70 | $ 28,300.00 |
| FY 2025-26 Audit | Nigro&Nigro | $ 5,000.00 | $ 9,500.00 |

President Kennedy opened the floor to public comment.
No requests speak.

**Motion to approve the consent agenda.**
**Motion by: Director Palmer, second: Director Parks**
**Voice vote: 4-0**

**BUSINESS ITEMS:**

The public may comment on any business item prior to any action being taken by the Board.

**7. APPROVAL OF AN ASSESSMENT ENGINEERING CONTRACT WITH SCI CONSULTING GROUP IN AN AMOUNT NOT TO EXCEED $45,600 (FORTY-FIVE THOUSAND SIX HUNDRED DOLLARS)**

On February 10, 2026, the LOCSD began a formal Request for Proposal (RFP) professional services solicitation for qualified firms regarding Assessment Engineering, specifically including the production of an Assessment Report. Three responses were received. Following follow up phone calls, interviews, and review of the proposals submitted, SCI Consulting group was selected as the firm that offered the best value of all proposers. Selection criteria used in evaluating proposals included: readiness and ability to meet the requirements of the RFP, demonstrated expertise in project area and on similar projects, qualifications of individuals performing work, and project timeline.

At the August 29, 2026 Project Management Subcommittee, schedules for Assessment Engineering and other activities was discussed. Director Palmer noted that she believed having the selected Assessment Engineering firm provide a presentation would be helpful in determining the final methodologies to be used in making benefit assessment calculations as well as other general information regarding the assessment report. A copy of the General Manager's timelines is attached as part of item 8B.

*General Manager's recommendation: Approve the contract with SCI Consulting Group for Assessment Engineering services in an amount not to exceed $45,600.*

GM Savage provides an overview of the agenda item. As part of his commentary he highlights Director Palmer's comments during the recent Program Management Subcommittee meeting.

**President Kennedy opened the floor to public comment.**
Kathryn Rohrer, Michelle deWerd, and Mark Herthel speak.

Director Fayram comments on the importance of the assessment engineering effort, current versus future uses of properties, and benefit assessment. He closes by noting it is a challenge and noting his support for having the selected firm. Director Parks notes his support for a workshop (over a meeting) and how to bill a parcel for potential benefit. Director Palmer notes that all three of the proposals were posted with the April agenda. She then comments on Task 1 of the proposal, and on having an expert talk the Board through the various tradeoffs. She adds that she at a minimum supports authorizing task 1. President Kennedy asks about the additional tasks in the proposal by SCI CG, with GM Savage responding. She then talks about various sources of information and wants to be sure that SCI CG would call out any anomalies back to the District. She then asks about the contract language regarding Limitations of Liability, with Counsel Koczanowicz and GM Savage responding that this is typical language and part of the District's standard contract – not something SCI CG introduced. She then asks about final deliverables with GM Savage confirming the final deliverable will be a complete report with required related documents. Director Fayram then comments about supporting Task 1, with specific questions regarding the scope of the effort. GM Savage and Director Fayram discuss potentially breaking contract approval and direction to staff into separate pieces for clarity. Counsel Koczanowicz obtains confirmation about Director Fayram's approach to approval of the contract. Director Fayram responds that he would support approving the full contract and then direct the General Manager to authorize the work related to Task 1 plus the incidental costs. He comments this is similar to the approach taken with the Wallace Group effort. Counsel Koczanowicz comments that the approach would be efficient and not require multiple contracts and approvals at each step.

Discussion then shifts to how best to engage the consultant with the Board and public. Director Parks argues in favor of a workshop with other Directors concurring. Director Palmer suggests the workshop be concurrent with the October meeting of the Board of Directors.

**Motion to approve the contract a SCI Consulting Group as presented, with direction to the General Manager to authorize the work related to Task 1 plus the incidental costs related to a workshop.**
**Motion by: Director Palmer, second: Director Fayram.**
**Roll Call vote: 4-0**

Consensus direction to staff is to hold a workshop with the October meeting if possible.

**INFORMATIONAL ITEMS:**
These items are informational only, no action will be taken, and no public comment will be received.

8. **REPORTS**
   A. **SUBCOMMITTEE REPORTS**
   **Finance Subcommittee (President Kennedy Chair)** – did not meet
   **Grants Subcommittee (Director Palmer Chair)** – did not meet
   **Project Management Subcommittee (Director Palmer Chair)** – Met to discuss schedules. The subcommittee sought regarding the City of Solvang contract and its timing, and agreed to hold more regular meetings.
   **Technical Subcommittee (Director Fayram Chair)** – did not meet
   **Prop 218 Ad hoc** – did not meet

   B. **GENERAL MANAGER AND DISTRICT ENGINEER COMMENTS**
   The GM and DE will give reports on any meetings that they attended on behalf of the District, report on various District-related activities and/or provide status on projects. The GM may also review the Budget Reports. See the packet for more details.

   Notable upcoming meeting items:
   Dec/Jan: Wallace Group 60% design

GM Savage walks through portions of the attachments to the agenda. He focuses his early comments on the potential for $30 million in WRDA funding. He adds that it would require construction to be broken into multiple "mini-projects" because the Corps prefers to work in small increments. He comments that NEPA will be required if the District accepts a single $1 from the Federal gov't. GM Savage then comments on an item that was included in the prior month's status report – LAFCO power for taxation. He notes that there are no elections currently planned for 2027, so if the District were to pursue taxation authority via a vote during 2027, the LOCSD would pay the full costs of an election, whereas if the District waited until 2028, costs would be significantly lower as they would be shared with others. GM Savage asks if the Board would like to have LAFCO come to a future meeting to provide an overview of the process. He closes by briefly walking through the attached draft schedule.

Direction to staff is to add items for schedule review, 60% design, and prop 218 assessment workshop to the October agenda (if possible).

**9. DIRECTORS COMMENTS**

**Directors will give reports on any meetings that they attended on behalf of the Board and/or choose to comment on various District-related activities. Directors may also request future agenda topics at this time.**

Director Parks – comments on the size and cost of the project
Director Fayram - none
Director Palmer - none
President Kennedy - none

**10. ADJOURNMENT**

**Motion to adjourn at: 7:05 PM**
**Motion by Director Palmer, second: Director Fayram**
**Voice vote: 4-0**

Respectfully submitted:

Guy W. Savage
General Manager – Los Olivos Community Services District

Approved:

**President Julie Kennedy**