

Tom Fayram, President
Brad Ross, Vice President
Julie Kennedy, Director
Lisa Palmer, Director
Greg Parks, Director



**LOS OLIVOS COMMUNITY SERVICES DISTRICT
GRANTS SUBCOMMITTEE MEETING**

Posted: 7-17-2023

July 20, 2023 – 9:00 AM

**St Mark's in the Valley Episcopal Church
2901 Nojoqui Ave, Los Olivos CA 93441**

Please observe decorum and instructions from the Subcommittee Chair

Subcommittee Members: Director Kennedy, Director Parks, and General Manager Guy Savage

This meeting will be held both in-person and electronically via Zoom Meetings. In-person the meeting will be held at the following locations:
St Mark's in the Valley Episcopal Church, 2901 Nojoqui Ave, Los Olivos CA 93441

The public will also be able to hear and participate electronically via Zoom by using the following links:

Zoom: <https://us06web.zoom.us/j/81937722522?pwd=SWpSU0RYZFliZTBLNGphZG41TGs4dz09>
By Phone: +1 669 900 6833 US (San Jose) Meeting ID: 819 3772 2522 Passcode: 914085
One tap mobile: +14086380968,,81937722522#,,,,*914085# US (San Jose)

The Los Olivos Community Services District is committed to ensuring equal access to meetings. In compliance with the American Disabilities Act, if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, please call 805.500.4098 or email to losolivoscscsd@gmail.com. Any public records, which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at a location to be determined in Los Olivos, California 93441.

MEETING AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENTS

Members of the public may address the Subcommittee on any items of interest within the subject matter and jurisdiction of the Subcommittee but not on the agenda today (Gov. Code - 54954.3). The public may also request future agenda topics at this time. Speakers are limited to 3 minutes. Due to the requirements of the Ralph M. Brown Act, the District cannot take action today on any matter not on the agenda, but a matter raised during Public Comments may be referred to District staff for discussion and possible action at a future meeting.

ADMINISTRATIVE ITEMS:

All matters listed hereunder constitute an administrative / consent agenda and will be acted upon by a single vote of the Subcommittee. Matters listed on the Administrative Agenda will be read only on the request of a member of the Subcommittee, in which event the matter may be removed from the Administrative Agenda and considered as a separate item. A single public comment period will be heard for all the matters on the Administrative Agenda.

BUSINESS ITEMS:

All matters listed hereunder will be acted upon separately and public comment will be held for each item.

4. SELECTION OF A SUBCOMMITTEE CHAIR

The Subcommittee will select a chair who will preside over meetings and lead the reporting on Subcommittee activities at full Board of Directors meetings.

Los Olivos Community Services District, P.O. Box 345, Los Olivos, CA 93441, (805) 500-4098
losolivoscscsd@gmail.com, www.losolivoscscsd.com

5. CONSIDERATION OF A REGULAR MEETING DATE AND TIME

The Subcommittee is slated to meet on an as-needed basis. As part of this item, the Subcommittee will discuss the possibility of setting a regular (quarterly?) date and time for its meetings. Final selection of dates and times will be subject to the availability and confirmation of a suitable facility.

6. DISCUSSION OF WATER FX (WFX) PROPOSAL

The Subcommittee will discuss and consider making a recommendation on the attached engagement proposal and resolutions. As part of its submittal to the District, WFX also included a link to a water related video: <https://youtu.be/I5cH6sm77-I> that may be discussed.

7. PRESERVATION OF LOS OLIVOS (POLO) GRANT OPPORTUNITY

The Subcommittee will discuss and consider making a recommendation on the offer from the Preservation of Los Olivos (POLO). POLO has offered the District up to \$75,000 in gift grant funds (no match required) to help complete a technical study and cost estimate of a hybrid collection system. The system would include a mix of advanced on-site, Septic Tank Effluent Pumping (STEP), gravity-fed collection, and Membrane Bioreactor (MBR) treatment as a wastewater treatment solution.

8. MEDIAN HOUSEHOLD INCOME (MHI) GRANT OPPORTUNITIES

The Subcommittee will discuss and consider making a recommendation related to the gathering of information and potential grant opportunities related to determining the Median Household Income (MHI) within the District's boundaries.

INFORMATIONAL ITEMS:

All matters listed hereunder are informational only, no action will be taken, and public comment not received.

9. SUBCOMMITTEE MEMBER COMMENTS

Subcommittee members will give reports on any meetings that they attended on behalf of the Subcommittee and/or choose to comment on various Subcommittee activities. Subcommittee member requests for future agenda items may also be made at this time.

10. ADJOURNMENT



July 12, 2023

Mr. Tom Fayram
President of the Board
Los Olivos CSD
P.O. Box 345
Los Olivos, CA 93441

**Re: Engagement with Los Olivos Community Services District to
Support Wastewater Infrastructure**

Dear President Fayram:

The Water Finance Exchange (“WFX”) is pleased to support Los Olivos CSD as it pursues funding for a wastewater infrastructure project. This engagement letter sets forth our agreement for the provision of consulting services, which will involve working with the Los Olivos CSD and any engineering firm(s) it may hire to assess sources of funding and financial options associated with this project including the implementation of a step system or the tie into the system at Santa Ynez - Solvang (the Scope). We would be happy to discuss expanding the scope of services at any time should Los Olivos CSD desire.


The WFX project team will be led by Rogelio Rodriguez and supported by other WFX professionals on an as needed basis. Mr. Rodriguez will serve as your primary contact. We understand that Los Olivos CSD is working in partnership with other organizations and, as such, Los Olivos CSD authorizes WFX and its representatives to communicate and coordinate directly with each of them as needed.

As mentioned previously, WFX’s services being extended to Los Olivos CSD are supported in part by our philanthropic funders. As a 501(c)(3), non-profit organization, WFX is also eligible under various state and federal funding programs, e.g., the State Revolving Funds, to receive technical assistance (TA) funding to support our efforts to help communities with their water and wastewater infrastructure needs. As such, we would request Los Olivos CSD work collaboratively with WFX to identify and seek potential TA funding to help offset our expenses. WFX agrees that Los Olivos CSD will not be directly responsible for any fees or costs associated with our services and that any such fees or costs would be paid solely through grants or loans for which Los Olivos CSD would qualify.

Los Olivos CSD or WFX may terminate this engagement upon 14 days written notice to the other. WFX often includes success stories of its clients in its marketing materials and, as such, we would ask Los Olivos CSD to authorize WFX to reference our work with Los Olivos CSD, including identifying Los Olivos CSD as its client, in WFX’s marketing materials intended to be provided to WFX funders and the general public for the purpose of describing the WFX’s role in supporting Los Olivos CSD.

We are very excited to be working with you on this matter. If the terms of this engagement letter are acceptable to you, please sign below and return to me.

Sincerely,



Rogelio Rodriguez

Agreed:

Los Olivos CSD

Mr. Tom Fayram

Date: _____

Cc: Hank Habicht, WFX
Brent Fewell, WFX
Mark Cubbon, RCAC
Charles "Drew" Lester, RCAC
Ari Neumann, RCAC

G-17 Notice: The Water Finance Exchange is acting as a technical assistance provider and not as a municipal advisor, financial advisor or fiduciary to the Issuer or any other person or entity in connection with the issuance of municipal securities by the Issuer. The information provided is not intended to be and should not be construed as "advice" within the meaning of Section 15B of the Securities Exchange Act of 1934. The Issuer should consult with its own financial and/or municipal, legal, accounting, tax and other advisors, as applicable, to the extent it deems appropriate. If the Issuer would like a municipal advisor that has legal fiduciary duties to the Issuer, then the Issuer is free to engage a municipal advisor to serve in that capacity.

Whereas, access to water and wastewater systems are vital to healthy communities, and

Whereas, one of our central tasks as Los Olivos CSD, California is to ensure a healthy community with access for our citizens to these vital resources, and;

Whereas, communities and our environment depend on clean water and effective wastewater services, and;

Whereas, one of the best ways to ensure this access and service for our community is to incorporate good management practices and resiliency into our existing and future water and wastewater systems, and;

Whereas, collaborating with diverse experts in operations, regulations and finance can provide value in planning, and;

Whereas, good operations, data gathering, testing, and water and wastewater infrastructure can be combined to form a sound approach to sustainable healthy communities, and;

Whereas, we are aware that the billions of dollars currently available for water and wastewater infrastructure under the Federal Infrastructure Investment and Jobs Act through the State Revolving Funds and other funding sources represent a historic and generational opportunity to access low-cost funding that may not soon return, and;

Whereas, we understand that the best chance of obtaining our fair share of this funding is to work together with collaborative partnerships, and;

Whereas, Los Olivos CSD is aware that a willingness to participate with other regional utilities in regional cooperation and collaboration can meet the many water and wastewater needs within our region, and;

Whereas, Los Olivos CSD will enjoy the expert services of Water Finance Exchange and other consultants at no cost, *therefore*;

BE IT HEREBY RESOLVED that Los Olivos CSD officially commits itself to actively participate in the local and regional process, to identify, develop, and pursue water and /or wastewater focused projects and funding for the benefit of all our residents.

PASSED AND APPROVED on _____

ATTEST:

Mr. Tom Fayram
President of the Board
Los Olivos CSD

LOCSO - Septic to Sewer / Water Reclamation Roadmap - WORKING DRAFT

Task	2023		2024				FY 2023-24 Costs	Total Costs	Well Costs
	Q3	Q4	Q1	Q2	Q3	Q4			
Board and Public Education									
Public workshops and outreach									
Engineering / Design									
Technical Review									
Additional Technical Study / Design							\$90k+	\$90k+	
Final Project Description									
60% Design							\$300k+	\$300k+	
Assessment Engineer Report including benefit factors/rates							\$50k+	\$50k+	
Finalize siting options									
Environmental Review									
Environmental study, assessment and report (incl. public review)							\$100k	\$150k+	
Grants and Financing									
MHI study							\$50k+	\$50k+	
Develop financing plan									
Seek grants and financing									
Prop 218 - Property Owner vote on proposed project									
Polling for election feasibility								\$25K	
Conduct Prop 218 workshops with public									
Voting process								\$125k	
Monitoring Well(s)									
Find funding for well monitoring program									
Drill three additional monitoring wells								\$150k+	
Monitoring of wells, completed every 6 months (5 years)								\$150k	
Total							\$590k+	\$790k+	\$300k+