

Lisa Palmer, President
Tom Fayram, Vice President
Julie Kennedy, Secretary
Mike Arme, Director
Brian O'Neill, Director



POSTED 11-10-2020

**LOS OLIVOS COMMUNITY SERVICES DISTRICT
Finance Committee Meeting, November 13, 2020, 10:00 a.m.
VIA RING CENTRAL VIDEO CONFERENCE:**

Join from PC, Mac, Linux, iOS or Android: <https://meetings.ringcentral.com/j/1481512266> Or for browser connection visit <https://meetings.ringcentral.com/join> , enter meeting ID **148 151 2266**, Join Meeting

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**The Public can listen and participate via this Conference Call
Please observe decorum and instruction from Committee Chair**

FINANCE COMMITTEE MEETING AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MEETING MINUTES

Approve minutes from the October 9, 2020 Finance Committee Meeting.

4. DIRECTOR COMMENTS

Directors will give reports on any meetings that they attended on behalf of the Committee and/or choose to comment on various Committee activities.

5. PUBLIC COMMENTS

Members of the public may address the Committee on any items of interest within the subject matter and jurisdiction of the Committee but not on the agenda today (Government Code - 54954.3). Speakers are limited to 3 minutes. Due to the requirements of the Ralph M. Brown Act, the District cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

6. INTERIM GENERAL MANAGER REPORT

Interim General Manager Report on current assignments and general Committee business.

7. BUSINESS ITEMS

A. Review and recommend to full Board of Directors payment of invoices to the District.

1. 10-23-2020 MNS Invoice 76271 (Sept. Services) \$8,136.25
2. 11-2-2020 Aleshire & Wynder Invoice 59256 (Oct. Services) \$817.00
3. 10-1-2020 CSDA 2021 Dues
4. Consider Other Bills That may be received before the Committee Meeting

B. Review Budgets, Use of FIN System

C. Grant Process Review and cost tracking

8. Next Meeting:

Friday, December 4, 2020, 11:00 a.m. **VIA RING CENTRAL MEETING**

9. ADJOURNMENT The Los Olivos Community Services District is committed to ensuring equal access to meetings. In compliance with the American Disabilities Act, if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, please call 805.946.0431 or email to losolivoscscsd@gmail.com. Any public records, which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at a location to be determined in Los Olivos, California 93441.

Los Olivos Community Services District, P.O. Box 345, Los Olivos, CA 93441, (805) 500-4098
losolivoscscsd@gmail.com, www.losolivoscscsd.com

Tom Fayram, President
Lisa Palmer, Vice President
Julie Kennedy, Secretary
Mike Arme, Director
Brian O'Neill, Director



POSTED 10-05-2020

LOS OLIVOS COMMUNITY SERVICES DISTRICT

Finance Committee Meeting, October 9, 2020, 11:00 a.m.

VIA RING CENTRAL VIDEO CONFERENCE:

Join from PC, Mac, Linux, iOS or Android: : <https://meetings.ringcentral.com/j/1496752420> Or for browser connection visit <https://meetings.ringcentral.com/join> , enter meeting ID 149 675 2420, Join Meeting

Audio Can be via online connection or telephone - dial +1(623)404-9000 Meeting ID: 149 675 2420

The Public can listen and participate via this Conference Call
Please observe decorum and instruction from Committee Chair

FINANCE COMMITTEE MEETING MINUTES

1. CALL TO ORDER 11:09 a.m.
2. ROLL CALL: Directors Kennedy and Palmer Present, IGM Pike.(Director Palmer joined at 11:15 a.m.)
3. APPROVAL OF MEETING MINUTES: Motion to Approve: Director Kennedy, 2nd: IGM Pike. Approved 2-0
4. DIRECTOR COMMENTS: Director Palmer met with Lori Parker, member of the ID1 Board of Directors to discuss getting on an agenda in an ID1 Board meeting as a “meet and greet”, and bring up potential resources to share.
5. PUBLIC COMMENTS: None
6. INTERIM GENERAL MANAGER REPORT: None
7. BUSINESS ITEMS
 - A. Review and recommend to full Board of Directors payment of invoices to the District.
 1. 9-22-2020 MNS Invoice 76045 (August Services) \$7,507.50
 2. State Board of Equalization filing Fee (Effective on FY 2019/20) \$2,000
 3. Added: 2020-10-6 Ayleshire & Wynder Invoice 58817 (September Services) \$969.00Motion to Approve: Director Kennedy, 2nd: Director Kennedy. Approved 3-0
 - B. Review Budgets, Use of FIN System – Reviewed, no changes
 - C. Grant Process Review and cost tracking – Reviewed, no changes
8. Next Meeting: Friday, November 13, 2020, 10:00 a.m. VIA RING CENTRAL MEETING
9. ADJOURNMENT: 11:52 Motion to Approve: Director Palmer, 2nd: Director Kennedy. Approved 3-0



201 N. Calle Cesar Chavez, Suite 300
 Santa Barbara, CA 93103

ENGINEERING
 PLANNING
 SURVEYING
 CONSTRUCTION MANAGEMENT

October 23, 2020
 Project No: LOCSD.180392.00
 Invoice No: 76271

Los Olivos Community Services District
 P.O. Box 553
 Los Olivos, CA 93441

Principal Jeffrey Edwards
 Project Manager Douglas Pike
 Project LOCSD.180392.00 General Manager Services

This Invoice includes:

1. General District Management: \$3,040.00
2. WWTP Site Study and Selection: \$337.50
3. Design Contract: \$200.00
4. GSI Contract \$1,100.00
5. Grant Management: \$2,358.75
6. Jenzen Contract: \$300

Professional Services for the Period: September 1, 2020 to September 30, 2020

Level 2 TASK01 District Management

Professional Personnel

	Hours	Rate	Amount	
Project Management				
Project Coordinator	8.00	105.00	840.00	
District Manager	23.00	200.00	4,600.00	
Totals	31.00		5,440.00	
Total Labor				5,440.00
				Level 2 Subtotal
				\$5,440.00

Level 2 TASK02 Engineering Tasks

Professional Personnel

	Hours	Rate	Amount
Project Management			
Senior Project Engineer	1.00	180.00	180.00

Project	LOCS.D.180392.00	General Manager Services	Invoice	76271
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Fund Development/Grant Applications

Project Coordinator	20.75	105.00	2,178.75
Totals	21.75		2,358.75

Total Labor **2,358.75**

Level 2 Subtotal **\$2,358.75**

Level 2 TASK03 Survey Tasks

Professional Personnel

	Hours	Rate	Amount
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Associate Project Surveyor	2.50	135.00	337.50
Totals	2.50		337.50

Total Labor **337.50**

Level 2 Subtotal **\$337.50**

Current Invoice Amount **\$8,136.25**

Outstanding Invoices

Number	Date	Balance
76046	9/22/2020	7,507.50
Total		7,507.50

Billing Backup

Friday, October 23, 2020

MNS Engineers, Inc.

Invoice 76271 Dated 10/23/2020

5:23:19 PM

Project	LOCS.D.180392.00	General Manager Services
Level 2	TASK01	District Management

Professional Personnel

		Hours	Rate	Amount
Project Management				
Project Coordinator				
Zepeda, Mary	9/4/2020	2.50	105.00	262.50
Assist with the processing of Aleshire & Wynder, MNS, Wallace Group and Water Consultancy Inc Invoices, create backup documentation for FIN and update budget tracking log				
Zepeda, Mary	9/8/2020	.25	105.00	26.25
Check LOCS.D Gmail Account for emails from Community Members and forwarded email re Voice Message from County's Emergency Management as well as email re LAFCO Billing				
Zepeda, Mary	9/9/2020	.25	105.00	26.25
Followup with Streamline re Website Transparency Compliance; and with DP re Posting Meeting Minutes				
Zepeda, Mary	9/14/2020	.25	105.00	26.25
Check LOCS.D Gmail Account for emails from Community Members				
Zepeda, Mary	9/18/2020	2.00	105.00	210.00
Compile Finance, Regular Meeting Minutes for Signature				
Zepeda, Mary	9/21/2020	.25	105.00	26.25
Check LOCS.D Gmail Account for emails from Community Members				
Zepeda, Mary	9/22/2020	1.50	105.00	157.50
Assist with the processing of Aleshire & Wynder, MNS Invoices, create backup documentation for FIN and update budget tracking log; ; LOCS.D File Rename/Cleanup				
Zepeda, Mary	9/25/2020	1.00	105.00	105.00
Prepare Finance and Regular Meeting Minutes for Signatory Approval and Upload to LOCS.D Website				
District Manager				
Pike, Douglas	9/1/2020	1.00	200.00	200.00
Finance Committee Agenda				
Pike, Douglas	9/2/2020	2.00	200.00	400.00
Finance Committee Agenda Packet (1.5)				
Consultant Summary Matrix Creation (.5)				
Pike, Douglas	9/3/2020	1.00	200.00	200.00
Santa Barbara Local Agency Formation Commission Meeting (1)				
Pike, Douglas	9/4/2020	4.00	200.00	800.00
Regular Meeting Agenda (2.25)				
Geotech/Hydrogeologist selection (Ad Hoc Committee mtg) (.5)				
Design Task Order Onew review (Ad Hoc Tech Committee mtg) (.25)				
Finance Committee Meeting (1)				

Project	LOCSD.180392.00	General Manager Services			Invoice	76271
Pike, Douglas		9/7/2020	3.00	200.00	600.00	
		Geotech/Hydrogeologist selection (.5)				
		General Meeting Packet Preparation (2.5)				
Pike, Douglas		9/9/2020	2.00	200.00	400.00	
		Board Meeting and Prep				
Pike, Douglas		9/14/2020	1.50	200.00	300.00	
		Site topo retrieval from archive, Cloacina communication re site (1)				
		Communications with Jason Johnston (.5)				
Pike, Douglas		9/15/2020	2.50	200.00	500.00	
		Hydrogeologic Contract, and communications to both successful and unsuccessful firms. (1)				
		Site exhibit with 1990 Topo (.5)				
		Draft Letter to RWQCB (1)				
Pike, Douglas		9/16/2020	1.50	200.00	300.00	
		General Services Contract and Communications with GSI (1)				
		RWQCB Draft (.5)				
Pike, Douglas		9/21/2020	.50	200.00	100.00	
		Los Olivos CSD Supplemental LAMP Q@A				
Pike, Douglas		9/22/2020	1.00	200.00	200.00	
		NTP to Stantec (.5)				
		Misc. Correspondence Re GM Responsibilities (Invoices, Board Corresp., etc.) (.5)				
Pike, Douglas		9/23/2020	1.00	200.00	200.00	
		Los Olivos CSD Hydro-geologist General Services Contract For Signature & Task Order #1 to Tech Comm (.5)				
		Design Resources to Stantec (.5)				
Pike, Douglas		9/25/2020	1.00	200.00	200.00	
		Meeting bwith Paul Jenzen, Brian Oneil re LAMP				
Pike, Douglas		9/29/2020	1.00	200.00	200.00	
		Los Olivos CSD General Services Contract Hydro Geologist, and draft Task 1 with instructions to GSI				
		Totals	31.00		5,440.00	
		Total Labor				5,440.00
					Level 2 Subtotal	\$5,440.00

Level 2 TASK02 Engineering Tasks

Professional Personnel

			Hours	Rate	Amount
Project Management					
Senior Project Engineer					
Jaquez, Gregory		9/4/2020	1.00	180.00	180.00
		Review gap analysis organization.			

Fund Development/Grant Applications

Project Coordinator					
Palmquist, Linda	9/1/2020	1.00	105.00	105.00	
Review documents for gap analysis					
Palmquist, Linda	9/3/2020	2.00	105.00	210.00	
Review documents for gap analysis					
Palmquist, Linda	9/8/2020	1.50	105.00	157.50	
Review documents for gap analysis					
Palmquist, Linda	9/10/2020	2.50	105.00	262.50	
Review documents for gap analysis					
Palmquist, Linda	9/11/2020	1.00	105.00	105.00	
Review documents for gap analysis					
Palmquist, Linda	9/14/2020	2.50	105.00	262.50	
Review documents for gap analysis					
Palmquist, Linda	9/15/2020	3.75	105.00	393.75	
Review documents for gap analysis					
Palmquist, Linda	9/17/2020	1.00	105.00	105.00	
Review documents for gap analysis					
Palmquist, Linda	9/18/2020	1.50	105.00	157.50	
Review documents for gap analysis and meeting with GJ					
Palmquist, Linda	9/23/2020	1.00	105.00	105.00	
Review documents for gap analysis					
Palmquist, Linda	9/24/2020	1.00	105.00	105.00	
Review documents for gap analysis					
Palmquist, Linda	9/28/2020	1.00	105.00	105.00	
Review documents for gap analysis					
Palmquist, Linda	9/30/2020	1.00	105.00	105.00	
Review documents for gap analysis					
Totals		21.75		2,358.75	
Total Labor					2,358.75
				Level 2 Subtotal	\$2,358.75

Level 2 TASK03 Survey Tasks

Professional Personnel					
		Hours	Rate	Amount	
Associate Project Surveyor					
Sleeman, Richard	9/14/2020	1.00	135.00	135.00	
Provide existing topography for area in question to D. Pike.					
Sleeman, Richard	9/21/2020	1.00	135.00	135.00	
Place CAD reference with contour information per request by D. Pike.					
Sleeman, Richard	9/23/2020	.50	135.00	67.50	
Prepare exhibit per request of D. Pike.					
Totals		2.50		337.50	
Total Labor					337.50
				Level 2 Subtotal	\$337.50
				Project Total	\$8,136.25
				Total this Report	\$8,136.25



**California Special
Districts Association**
Districts Stronger Together

California Special Districts Association
1112 I Street, Suite 200
Sacramento, CA 95814
Phone: 877.924.2732 Fax: 916.520.2470
www.csdanet

2021 CSDA MEMBERSHIP RENEWAL

To:
Los Olivos Community Services District
PO Box 345
Los Olivos, CA 93441-0305

Membership ID: 62083
Issue Date: October 1, 2020
Due Date: December 31, 2020

RMS-Regular Member	\$1,050.00
<u>Optional Purchases</u>	
New Member Benefit! Participants receive CSDA Administrative Salary and Benefits Survey results FREE!	NOW FREE FOR CSDA MEMBERS!
\$225 CSDA Sample Policy Handbook	
Total	\$
PAYMENT	
Account Name:	Account Number:
Expiration Date	Auth Signature

Please return this form with payment to CSDA Member Services, 1112 I Street, Suite 200, Sacramento, CA 95814, fax: 916.520.2470. To pay by ACH, please contact membership@csda.net.

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Thank you for being a CSDA Member!



**ALESHIRE &
WYNDER** LLP
ATTORNEYS AT LAW

ORANGE COUNTY | LOS ANGELES | RIVERSIDE | CENTRAL VALLEY

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Irvine, CA 92612
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AWATTORNEYS.COM

November 3, 2020

VIA EMAIL ONLY: dpike@mnsengineers.com

Mr. Doug Pike, Interim General Manager
Los Olivos Community Services District
P.O. Box 345
Los Olivos, CA 93441

Re: **November 2020 Billing Statement (for services through 10/31/20);
Aleshire & Wynder, LLP**

Dear Doug:

Enclosed please find a billing statement for the month of November, which includes services rendered and costs incurred by Aleshire & Wynder, LLP, through October 31, 2020.

Should you have any questions or require additional information concerning the foregoing, please let me know.

Sincerely,

ALESHIRE & WYNDER, LLP

Eileen Lee for
G. Ross Trindle, III

Enclosure

LOS OLIVOS COMMUNITY SERVICES DISTRICT (01245)
MONTHLY BILLING SUMMARY

Billing Period: October 1 thru October 31, 2020

	Total Hours	Hourly Rate	Total Fees	Total Costs	Total Fees & Costs	Writeoff Value	Comments
0001 General (\$190 Blended: Atty / Paralegal / Law Clerk)	4.30	190	817.00	0.00	817.00	0.00	(Advisory/Transactional Svcs)
TOTALS:	4.30		817.00	0.00	817.00	0.00	



Los Olivos Community Services District
Attn: Mr. Doug Pike, Interim General Manager
2540 Alamo Pintado Avenue
Los Olivos, CA 93441

November 2, 2020
Bill No. 59256

For Legal Services Rendered Through 10/31/20

CLIENT: 01245 - Los Olivos Community Services District
MATTER: 0001 - General

PROFESSIONAL SERVICES

Date	Attorney	Description	Hours	Amount
10/12/20	GRT	(BOARD VACANCY) PHONE CONFERENCE WITH IGM RE PROCESS FOR FILLING BOARD VACANCY; CONDUCT FOLLOW UP LEGAL RESEARCH AND ANALYSIS RE VACANCY CREATED BY ABSENCE OF FILING OF DECLARATION OF QUALIFIED CANDIDATE FOR OFFICE AND APPLICATION OF ELECTIONS CODE SECTION 10554; PREPARE ANALYSIS MEMO TO IGM AND BOARD PRESIDENT RE ALL; UPDATE FILE	2.70	513.00
10/14/20	GRT	(REGULAR MEETING) COMPLETE PREPARATION FOR AND ATTEND REGULAR MEETING VIA RING CENTRAL	1.40	266.00
10/21/20	GRT	(BOARD VACANCY) REVIEW OF EMAIL EXCHANGES RE PROCESS FOR FILING BOARD VACANCY FOR OFFICE CURRENTLY HELD BY DIRECTOR KENNEDY	0.20	38.00
Total Professional Services			4.30	\$817.00

PROFESSIONAL SERVICES SUMMARY

Code	Name	Hours	Rate	Amount
GRT	George "Ross" Trindle	4.30	190.00	817.00
Total Professional Services		4.30		\$817.00

Client: 01245 - Los Olivos Community Services District
Matter: 0001 - General

November 2, 2020
Page 2

Receipts Since Last Bill

Prior Balance On This Matter -969.00

Date	Description	Total Applied to this Matter
10/26/20	COUNTY OF SANTA BARBARA	969.00
	Less Total Payments	<u>\$969.00</u>
	Current Matter Due Amount	<u>\$817.00</u>

CURRENT BILL TOTAL AMOUNT DUE **\$817.00**

Balance Forward: 969.00

Payments & Adjustments: -969.00

Total Due: **\$817.00**

Please return this page with remittance

to
Aleshire & Wynder, LLP

Bill Number: 59256
Bill Date: November 2, 2020
Client Code: 01245
Client Name: Los Olivos Community Services District
Matter Code: 0001
Matter Name: General

Total Professional Services	817.00
Total Disbursements	0.00
CURRENT BILL TOTAL AMOUNT DUE	<u>817.00</u>
Balance Forward:	969.00
Payments & Adjustments:	-969.00
Total Due:	<u>817.00</u>

Amount enclosed: _____

Thank You

Report : Financial Status (Real-Time)

Selection Criteria: Fund = 3490

Layout Options: Summarized By = Fund, LineltemAccount; Page Break At = Fund

Last Updated: 11/10/2020 5:12 PM

Accounting Period: OPEN

Fund 3490 -- Los Olivos CSD

Line Item Account	6/30/2021 Fiscal Year Adjusted Budget	11/10/2020 Year-To-Date Actual	6/30/2021 Fiscal Year Variance	6/30/2021 Fiscal Year Pct of Budget
Revenues				
Taxes				
3066 -- Special Tax Assessment	188,887.00	-271.75	0.00	-0.14%
Taxes	0.00	-271.75	0.00	0.00%
Use of Money and Property				
3380 -- Interest Income	0.00	339.47	339.47	--
3381 -- Unrealized Gain/Loss Invstmnts	-583.00	-582.03	0.97	99.83%
Use of Money and Property	-583.00	-242.56	340.44	41.61%
Intergovernmental Revenue-Other				
4840 -- Other Governmental Agencies	180,000.00	0.00	0.00	--
Intergovernmental Revenue-Other	0.00	0.00	0.00	--
Revenues	367,721.00	0.00	0.00	0.00
Expenditures				
Services and Supplies				
7090 -- Insurance	2,320.00	0.00	2,320.00	0.00%
7324 -- Audit and Accounting Fees	4,000.00	0.00	4,000.00	0.00%
7430 -- Memberships	1,200.00	0.00	1,200.00	0.00%
7450 -- Office Expense	2,000.00	0.00	2,000.00	0.00%
7460 -- Professional & Special Service (Consultant Exp)	193,500.00	5,135.00	188,365.00	2.65%
7508 -- Legal Fees	27,000.00	9,337.02	17,662.98	34.58% \$3238.02 from FY 19-20
7510 -- Contractual Services (IGM Contract)	80,400.00	29,773.75	50,626.25	37.03% \$13,333.75 from FY 19-20
7530 -- Publications & Legal Notices	1,000.00	0.00	1,000.00	0.00%
7732 -- Training	1,500.00	0.00	1,500.00	0.00%
Services and Supplies	309,920.00	44,245.77	268,674.23	14.28%
Other Charges				
7894 -- Communication Services	930.00	0.00	0.00	0.00%
Other Charges (County Election Fees)	8,000.00	0.00	0.00	0.00% \$2,000 Pending
Expenditures	318,850.00	44,245.77	268,674.23	13.88%

Cash Balance

Fund	Beginning Balance	Month-to-date cash receipts	Month-To-Date Treasury Credits (+)	Month-To-Date Treasury Debits (-)	Ending Balance
3490 -- Los Olivos CSD					
6/1/2019 - 6/30/2019 (FY 2018-19)	112,073.98	0.00	189,600.16	184,868.00	116,806.14
7/1/2019 - 7/31/2019 (FY 2019-20)	116,806.14	0.00	568.10	14,530.44	102,843.80
8/1/2019 - 8/31/2019 (FY 2019-20)	102,843.80	0.00	0.00	0.00	102,843.80
9/1/2019 - 9/30/2019 (FY 2019-20)	102,843.80	0.00	0.00	0.00	102,843.80
10/1/2019 - 10/31/2019 (FY 2019-20)	102,843.80	0.00	502.03	21,826.18	81,519.65
11/1/2019 - 11/30/2019 (FY 2019-20)	81,519.65	0.00	0.00	12,726.68	68,792.97
12/1/2019 - 12/31/2019 (FY 2019-20)	68,792.97	0.00	118,021.75	12,772.97	174,041.75
1/31/2019 - 1/30/2020 (FY 2019-20)	174,041.75	0.00	0.00	1,799.03	172,242.72
2/1/2020 - 2/29/2020 (FY 2019-2020)	172,671.12	0.00	257.75	11,695.00	161,233.87
3/1/2020 - 3/31/2020 (FY 2019-2020)	161,233.87	525.00	117,224.70	122,555.77	156,472.80
4/1/2020 - 4/30/2020 (FY 2019-2020)	156,427.80	0.00	72,396.85	6,402.60	222,422.05
5/1/2020 - 5/31/2020 (FY 2019-2020)	222,422.05	0.00	72,309.08	96,379.70	198,351.43
6/1/2020 - 6/30/2020 (FY 2019-2020)	198,351.43	0.00	7,231.00	11,696.49	193,885.94
7/1/2020 - 7/31/2020 (FY 2020-21)	193,885.94	0.00	608.94	6,190.00	188,304.88
8/1/2020 - 8/31/2020 (FY 2020-21)	188,304.88	0.00	0.00	3,883.02	184,421.86
9/1/2020 - 9/02/2020 (FY 2020-21)	184,421.86	0.00	0.00	25,696.25	158,453.86
10/1/2020 - 10/31/2020 (FY 2020-21)	158,453.86	0.00	339.47	8,476.50	150,316.83
11/1/2020 - 11/10/2020 (FY 2020-21)	150,316.83	0.00	0.00	0	150,316.83

Consultant Contract Cost Summary

STATUS DATE 11/10/2020

	Project	Consultant	Contract Value	FY 2019-20						FY 2019-20	FY 2020-21				FY 2020-21	TOTAL CONTRACT TO-DATE		
				Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	TOTAL FY 2019-20	Jul-20	Aug-20	Sep-20	Oct-20		TOTAL FY 2020-21	
1	Local LAMP Supplement	Paul Jenzen	\$19,200.00			\$1,960.00						\$1,960.00					\$0.00	\$1,960.00
	MNS Project Management				\$500.00	\$200.00	\$100.00	\$105.00				\$905.00			\$300.00		\$300.00	\$1,205.00
	A&W Contract Review/Support										\$0.00						\$0.00	\$0.00
2a	Grant Writing	Wallace Group	\$5,000.00			\$910.00	\$1,505.00	\$645.00		\$430.00		\$3,490.00					\$0.00	\$3,490.00
	MNS Project Management					\$200.00		\$100.00	\$50.00		\$350.00	\$200.00					\$200.00	\$550.00
	A&W Contract Review/Support										\$0.00						\$0.00	\$0.00
2b	Grant Writing	MNS Grant Writers	\$5,000.00									\$0.00	\$236.25	\$2,358.75			\$2,595.00	\$2,595.00
	MNS Project Management										\$0.00						\$0.00	\$0.00
	A&W Contract Review/Support										\$0.00						\$0.00	\$0.00
3	Assessment Engineer's Report	Water Consultancy	\$15,280.00		\$4,060.00	\$4,640.00	\$1,160.00					\$9,860.00					\$0.00	\$9,860.00
	MNS Project Management			\$600.00				\$100.00	\$155.00		\$855.00						\$0.00	\$855.00
	A&W Contract Review/Support										\$0.00						\$0.00	\$0.00
4	Preliminary Design Services	Stantec	\$20,000.00									\$0.00					\$0.00	\$0.00
	MNS Project Management							\$105.00		\$1,000.00	\$1,105.00	\$600.00	\$200.00				\$800.00	\$1,905.00
	A&W Contract Review/Support										\$0.00						\$0.00	\$0.00
5	Preliminary Hydrogeologic/ Geotechnical Services	GSI	\$85,000.00								\$0.00						\$0.00	\$0.00
	MNS Project Management							\$300.00	\$700.00		\$1,000.00	\$200.00	\$100.00	\$1,100.00			\$1,400.00	\$2,400.00
	A&W Contract Review/Support										\$0.00	\$38.00					\$38.00	\$38.00
6	Preliminary Environmental Services	TBD	\$45,000.00								\$0.00						\$0.00	\$0.00
	MNS Project Management										\$0.00						\$0.00	\$0.00
	A&W Contract Review/Support										\$0.00						\$0.00	\$0.00
7	Site Study and Selection	County of SB	\$5,000.00								\$0.00						\$0.00	\$0.00
	MNS Project Management/Engrg.					\$187.50	\$875.00	\$400.00	\$4,262.50		\$5,725.00	\$1,406.25	\$335.00	\$337.50			\$2,078.75	\$7,803.75
	MNS Survey		\$2,240.00								\$0.00		\$2,235.00				\$2,235.00	\$2,235.00
	A&W Contract Review/Support										\$0.00						\$0.00	\$0.00
	TOTAL Contract Costs		\$201,720.00								\$25,250.00						\$9,646.75	\$34,896.75
8	MNS IGM Dist. Mgmt.			\$4,634.30	\$2,888.75	\$6,031.25	\$6,440.00	\$4,770.00	\$5,285.00	\$1,181.25		\$7,126.25	\$4,237.50	\$3,040.00				
	TOTAL IGM Dist Mgmt. Costs		\$201,720.00								\$31,230.55						\$14,403.75	