

Tom Fayram, President  
Lisa Palmer, Vice President  
Julie Kennedy, Secretary  
Mike Arme, Director  
Brian O'Neill, Director



POSTED 7-10-2020

**LOS OLIVOS COMMUNITY SERVICES DISTRICT**  
**Board of Directors Meeting, July 15, 2020, 6:00 p.m.**

The Meeting will be held electronically via RingCentral Meetings. The public will be able to hear and participate.

1. **Join from PC, Mac, Linux, iOS or Android:** <https://meetings.ringcentral.com/j/1483742264> **Or iPhone one-tap : US: +1(623)4049000,,1483742264#**
2. **I suggest Telephone conference for audio: +1(623)4049000 Meeting ID: 148 374 2264**
3. **If you choose to access through your browser, visit <https://meetings.ringcentral.com> , enter meeting ID see above , Join Meeting**

**REGULAR MEETING AGENDA**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE**

**4. APPROVAL OF MEETING MINUTES**

- a. Minutes of 6-10-2020 Regular Meeting

**5. DIRECTOR COMMENTS**

Directors will give reports on any meetings that they attended on behalf of the District and/or choose to comment on various District activities.

**6. PUBLIC COMMENTS**

Members of the public may address the Board on any items of interest within the subject matter and jurisdiction of the Board but not on the agenda today (Government Code - 54954.3).

Speakers are limited to 3 minutes. Due to the requirements of the Ralph M. Brown Act, the District cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

**7. INTERIM GENERAL MANAGER REPORT**

Interim General Manager Report on current assignments and general District business.

**8. BUSINESS ITEMS**

**A. Election Process Review**

1. Key Dates:
  - i. Election Day -Tuesday, November 3, 2020
  - ii. **Candidate Filing Period (Declaration of Candidacy and Nomination Paper Period) July 13, 2020 – August 7, 2020**
  - iii. Write-in Candidate Filing Period - September 7, 2020 – October 20, 2020
  - iv. First Day Ballots will be Mailed - Monday, October 5, 2020
  - v. Close of Registration - Monday, October 19, 2020
  - vi. Conditional Voter Registration - October 20, 2020 – November 3, 2020
2. CSD Informational e-mail/mailings.
  - County Elections will prepare and mail a notice by July 17th to all registered voters of the district regarding The CSD consolidation request moving the board of directors elections to the general election in the even-numbered years, starting with this November.

- The CSD has requested a copy of this mailing list.
  - District will send Notice to update and inform District Residents of election and encourage participation. Consider Press Release on same. Post on Website.
3. Take actions as required by the SB County Elections office.(IGM Pike)

**B. WWTP Siting Options**

1. Update, discussion and action/assignments.
  - a. Draft Exhibit of County Road ROW Parcel
  - b. Next Steps
2. ID1 Well 5 site discussion and action/assignments.

**C. Consultant Progress Update:**

1. Water Consultancy – Assessment Engineers Report
  - a. On Temporary hold pending siting of WWTP
2. Wallace Group – Funding Application
  - a. Transition from Wallace Group to MNS grant writer
3. Paul Jenzen – Los Olivos CSD LAMP Ammendment
  - a. On Temporary hold.

**D. Funding and Grant Update**

1. Update on Funding and grants being persued, correlated to Work Plan

**E. RFQ/RFP Progress Report for:**

1. Project Design (Load Study) Consultant Selection
  - a. Consider Ad Hoc Technical Committee evaluation of proposals and consider entering into an agreement with Stantec for Engineering Services
  - b. Authorize Task 1. Wastewater Load Study.
  - c. SYRWCD has provided water use data to assist with Load Study
2. Groundwater Monitoring Plan Consultant Selection.
  - a. RFQ is out and pending responses
3. Preliminary Environmental Report Consultant Selection
  - a. RFQ in preparation

**F. Annual Budget Approval Hearing for FY 2020-21 Budget:**

1. Open Public Hearing
  - a. IGM Report on process and budget Status
  - b. The District published a notice for this Public Hearing in the SY Valley News (Proof of Publication attached) and on the website.
2. Public Input
3. Board to discuss, approve, or modify and approve FY 2020-21 Budget.

**G. County Assessment Authorization Resolution**

1. Through the Budget Review Process, the Board previously directed that the CPI Increase be applied to assessments for FY 2020-21. Exempt parcels remain exempt.
2. Consider and Pass, or modify and pass, RESOLUTION NO. 20-03  
 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LOS OLIVOS COMMUNITY SERVICES DISTRICT AUTHORIZING TAX LEVY WITH CPI INCREASE, AND PROVIDING FOR COLLECTION VIA DIRECT CHARGE BY THE SANTA BARBARA COUNTY AUDITOR-CONTROLLER VIA PLACEMENT ON THE SECURED TAX BILL OF ALL PARCELS IN THE DISTRICT, EXCLUDING EXEMPT OR PARTIALLY EXEMPT PARCELS PERSUANT TO PAST ACTION BY THE BOARD OF DIRECTORS

**H. Project Work Plan and Financial Plan Progress and Planning:**

1. Review Project Plan, Financial Plan, Project progress, discussion direct action.
2. Possible items of discussion/action (below):
  - All preliminary project tasks, and future project tasks including Environmental and planning tasks, funding tasks, project siting, phasing, analysis and design tasks. Proposition 218 related items.
  - Review and potential action regarding Mattei's Project Update and Cooperation with the District.
  - RWQCB and EHS Support.

- Project Funding
- LAFCO Status and Actions
- Open Consultant Contract discussion, comments direct action (Engineer's Report – Water Consultancy, Grant Writing Services – Wallace Group, Local LAMP – Paul Jenzen)
- Reports from Ad hoc Technical Committee – Report and Potential Action.
- Report from Individual Board Members Regarding Project Assignments and Actions– Report and Potential Action.
- 2020-21 Secured Property Tax Bill Process Review & action

**I. Finance Committee Business Summary and Report. Approved for recommendation for payment:**

1. 7-8-2020 Aleshire & Wynder Invoice 57491 (June Services) \$475.00
2. 4-7-20 Aleshire & Wynder Invoice 56201 (Mar Services) \$1,843.00
3. 6-19-2020 MNS Invoice 75419 (May Services) \$6,065.00
4. 6-5-2020 Wallace Group Invoice 50974 (April Services) \$645.00

**9. Next Regular Meeting:**

Wednesday, August 12, 2020, 6:00 p.m.

Via RingCentral Meeting Link to be posted in the agenda (at the Post Office Bulletin Board & CSD Website [www.losolivoscscsd.com](http://www.losolivoscscsd.com))

**10. ADJOURNMENT**

The Los Olivos Community Services District is committed to ensuring equal access to meetings. In compliance with the American Disabilities Act, if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, please call 805.946.0431 or email to [losolivoscscsd@gmail.com](mailto:losolivoscscsd@gmail.com). Any public records, which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at a location to be determined in Los Olivos, California 93441.