

Tom Fayram, President
Brad Ross, Vice-President
Julie Kennedy, Director
Lisa Palmer, Director
Greg Parks, Director



**LOS OLIVOS COMMUNITY SERVICES DISTRICT
REGULAR MEETING**

Posted: 2-9-2023

February 15, 2023, 6PM

**St Mark's in the Valley Episcopal Church, Stacy Hall
2901 Nojoqui Ave, Los Olivos CA 93441**

Please observe decorum and instructions from the President

This meeting will be held both in-person and electronically via Zoom meetings. In-person the meeting will be held at the following location:
St Mark's in the Valley Episcopal Church, Stacy Hall - 2901 Nojoqui Ave, Los Olivos CA 93441

The public will also be able to hear and participate electronically by using the following links:

On Zoom:

<https://us06web.zoom.us/j/82515801920?pwd=VHFQd1VDZUVucFZXZEVEEdVhZVjhhQT09>

By Phone:

Meeting ID: 825 1580 1920 Passcode: 378600

One tap mobile +16694449171,,82515801920#,,,,*378600# US

The Los Olivos Community Services District is committed to ensuring equal access to meetings. In compliance with the American Disabilities Act, if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, please call 805.500.4098 or email to losolivoscscd@gmail.com. Any public records, which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at a location to be determined in Los Olivos, California 93441.

MEETING AGENDA

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. PUBLIC COMMENTS

Members of the public may address the Committee on any items of interest within the subject matter and jurisdiction of the Committee but not on the agenda today (Gov. Code - 54954.3). The public may also request future agenda topics at this time. Speakers are limited to 3 minutes. Due to the requirements of the Ralph M. Brown Act, the District cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

5. ADMINISTRATIVE AGENDA

All matters listed hereunder constitute a consent agenda and will be acted upon by a single vote of the Board. Matters listed on the Administrative Agenda will be read only on the request of a member of the Board, in which event the matter may be removed from the Administrative Agenda and considered as a separate item.

A. APPROVAL OF MEETING MINUTES

Regular Meeting Minutes of January 11, 2023.

Special Meeting Minutes of January 11, 2023.

B. APPROVAL PAYMENT OF INVOICES RECEIVED BY FEBRUARY 2, 2023.

The invoices below have been reviewed by the Finance Committee and are recommended for approval.

No.	Invoice Date	Invoice #	Provider	Amount
1.	1/2/2023	1071	ConfluenceES – Effluent Study	\$ 9,871.20

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2.	9/13/2022	00876.001-18	GSI – Groundwater Monitoring Well (Aug)	\$ 510.00
3.	11/7/2022	00876.001-20	GSI – Groundwater Monitoring Well (Oct)	\$ 3,265.00
4.	1/12/2023	00876.001-22	GSI – Groundwater Monitoring Well (Dec)	\$ 1,931.25
5.	9/13/2022	00876.003-3	GSI – Effluent Study (Aug)	\$ 4,103.75
6.	11/7/2022	00876.003-5	GSI – Effluent Study (Oct)	\$ 1,918.75
7.	12/20/2022	73138	Aleshire & Wynder – Legal Services (y/e 2022)	\$ 3,628.48
8.	2/2/2023	73437	Aleshire & Wynder – Legal Services (Jan 2023)	\$ 2,464.00
9.	1/31/2023	20231	Savage – General Manager services	\$ 6,029.27

6. GROUNDWATER MONITORING WELL INSTALLATION AND TESTING REPORT – GSI WATER SOLUTIONS, INC.

The Board will receive and file a Technical Memorandum (TM) from its consultant, GSI Water Solutions, Inc.. The TM provides details related to the drilling, installation, and initial testing for the first two groundwater monitoring wells constructed as part of the new shallow groundwater monitoring network.

7. TECHNICAL OPINION ON COLLECTION, TREATMENT, AND DISPOSAL OPTIONS – REGEN

The Board will receive and file a Technical Memorandum (TM) and presentation from its consultant, REGEN. The TM outlines the consultant’s opinions related to the collection, treatment, and disposal of wastewater in the LOCSO.

8. USE OF TELECONFERENCING AND VIDEOCONFERENCING DURING BOARD OF DIRECTORS MEETINGS

The Board will consider the on-going use of teleconferencing and videoconferencing during meetings of the Board of Directors. In addition to general consideration of these technologies, the Board will specifically consider adoption/possible action on the attached proposed policy related to the implementation of Assembly Bill (“AB”) 2449, signed into law on September 13, 2022. AB 2449 amends Government Code section 54953 to provide authority and specific requirements for public agencies to allow individual board members to appear at meetings remotely.

Background: Prior to the COVID-19 pandemic, the Ralph M. Brown Act placed strict requirements for the legislative bodies of local agencies to meet by teleconference. Among other restrictions, all teleconference locations had to be identified in the notice and agenda of the meeting, and each teleconference location had to be accessible to the public. In addition, at least a quorum of the legislative body had to be present within the boundaries of the local agency. In March of 2020, the Governor of California issued an executive order temporarily waiving some of these restrictions and the State Legislature followed up the Governor’s executive order with AB 361, which provided a statutory exception, authorizing local agencies to use teleconferencing without complying with all of the Brown Act’s restrictions in specified circumstances related to public health and safety emergencies. AB 2449 does not extend AB 361, which still sunsets on January 1, 2024, (though if Governor Newsom rescinds the State of Emergency related to COVID-19, AB 361 will no longer be available). Instead, the bill implements another temporary exception authorizing agencies to meet by teleconference without strict compliance with the traditional notice and physical access requirements, but with more restrictions than what was permissible under SB 361.

9. SUBCOMMITTEE APPOINTMENTS

President Fayram will consider subcommittee appointments. Existing standing committees include the Finance Committee; existing ad-hoc committees include the Technical Committee and the Project Management Committee; a new Grants / Financing Committee will also be considered and discussed.

10. REPORTS

A. SUBCOMMITTEE REPORTS

B. GENERAL MANAGER AND DISTRICT ENGINEER COMMENTS

The GM and DE will give reports on any meetings that they attended on behalf of the District, report on various District-related activities and/or provide status on projects. The GM may also review Budget Reports. For the month of February 2023, the General Manager’s comments will include an overview of the District workshop held on January 24, 2023.

See packet for more details.

11. COMMENTS

The Directors will provide comments and report on activities related to District business. Comments are informational only, no action will be taken, and public comment not received.

A. DIRECTORS COMMENTS

Directors will give reports on any meetings that they attended on behalf of the Board and/or choose to comment on various District-related activities.

12. ADJOURNMENT

ITEM 5A - MINUTES TO APPROVE

MINUTES TO APPROVE

Tom Fayram, President
Brad Ross, Vice-President
Julie Kennedy, Director
Lisa Palmer, Director
Greg Parks, Director



LOS OLIVOS COMMUNITY SERVICES DISTRICT

Posted: 1-6-2023

WORKSHOP

January 11, 2023, 6:00 PM

St Mark's in the Valley Episcopal Church, Stacy Hall

2901 Nojoqui Ave, Los Olivos CA 93441

Please observe decorum and instructions from the President

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MEETING AGENDA

1. CALL TO ORDER

President Fayram calls the workshop to order at approximately 6:03 PM.

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT

Members of the public may address the Committee on any items of interest within the subject matter and jurisdiction of the Committee but not on the agenda today (Gov. Code - 54954.3). The public may also request future agenda topics at this time. Speakers are limited to 3 minutes. Due to the requirements of the Ralph M. Brown Act, the District cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

President Fayram opens the floor to public comment.

Tom Nelson, Kathryn Rohrer, Mark Herthel, Anna Marie Gott, and Paul Rohrer speak.

4. WORKSHOP

Representatives from the Central Coast Regional Water Quality Control Board (RWQCB) and County of Santa Barbara Environmental Health Services (EHS) will discuss their respective letters from 2022 (see attached) as well as other pertinent matters related to the LOCSO wastewater treatment and reclamation project. EHS discussion will include receiving input on the Local Agency Management Program (LAMP) as it relates to parcels within the LOCSO boundaries.

President Fayram starts the workshop. General Manager Savage provides an overview of the evenings events. He introduces the workshop's guest attendees/presenters:

- Jane Gray, Chair - Central Coast Regional Water Quality Control Board (Waterboard)
- Thea Tryon, Assistant Executive Officer - Central Coast Regional Water Quality Control Board

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- Lars Seifer, Director – County of Santa Barbara, Environmental Health Services (EHS)
- Jason Johnston, Supervising Environmental Health Specialist – EHS

Thea Tryon and Jason Johnston present.

Representatives of the Waterboard and EHS respond to questions directly asked by the Board of Directors and questions submitted by attendees at the workshop and read by General Manager Savage. Due to Zoom issues, President Fayram opens the floor to direct comment or questions from the public. Paul Rohrer, Anna Marie Gott, Kathryn Rohrer, and Mark Herthel ask questions and/or make statements.

5. ADJOURNMENT

President Fayram closes the workshop at 8:05 PM

NOTE THAT THIS WORKSHOP WILL BE FOLLOWED BY THE LOCSO BOARD OF DIRECTOR'S REGULAR MEETING FOR THE MONTH OF JANUARY 2023.

Respectfully submitted:



Guy W. Savage
General Manager – Los Olivos Community Services District

Approved:

Tom Fayram,
President

Tom Fayram, President
Brad Ross, Vice-President
Julie Kennedy, Director
Lisa Palmer, Director
Greg Parks, Director



LOS OLIVOS COMMUNITY SERVICES DISTRICT
REGULAR MEETING
January 11, 2023

Posted: 1-6-2023

NOTE THIS MEETING WILL START AFTER THE WORKSHOP, WHICH STARTS AT 6:00 PM

St Mark's in the Valley Episcopal Church, Stacy Hall
2901 Nojoqui Ave, Los Olivos CA 93441

Please observe decorum and instructions from the President

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MEETING AGENDA

1. CALL TO ORDER

President Fayram calls the meeting to order at 8:21 PM

2. ROLL CALL

President Fayram requests a roll call be taken.

PRESENT: President Fayram, Vice President Ross, Director Kennedy, Director Parks

ABSENT: Director Palmer

PLEDGE OF ALLEGIANCE (COMPLETED AS PART OF WORKSHOP)

3. PUBLIC COMMENTS

Members of the public may address the Committee on any items of interest within the subject matter and jurisdiction of the Committee but not on the agenda today (Gov. Code - 54954.3). The public may also request future agenda topics at this time. Speakers are limited to 3 minutes. Due to the requirements of the Ralph M. Brown Act, the District cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

Kathryn Rohrer speaks

4. ADMINISTRATIVE AGENDA

All matters listed hereunder constitute a consent agenda and will be acted upon by a single vote of the Board. Matters listed on the Administrative Agenda will be read only on the request of a member of the Board, in which event the matter may be removed from the Administrative Agenda and considered as a separate item.

A. APPROVAL OF MEETING MINUTES

Los Olivos Community Services District, P.O. Box 345, Los Olivos, CA 93441, (805) 500-4098

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Regular Meeting Minutes of December 14, 2022.
 Special Meeting Minutes of December 30, 2022.
 No discussion by the Board
 President Fayram opens the floor to public comment, no comments.

Motion to approve meeting minutes in item 4A.

Motion By: Director Kennedy, Second: Director Parks

AYES: President Fayram, Vice President Ross, Director Parks, Director Kennedy

NOES: None

ABSTAIN: None

B. REVIEW AND APPROVE PAYMENT OF INVOICES RECEIVED BY JANUARY 2, 2023.

The invoices below have been reviewed by the Finance Committee and are recommended for approval.

No.	Invoice Date	Invoice #	Provider	Amount
1.	9/9/2022	81166	MNS – Engineering and Support Services	\$ 3,485.00
2.	12/10/2022	876.003-6	GSI Water Solutions Inc – Effluent Disposal Study	\$ 3,987.50
3.	12/12/2022	1064	Confluence Engineering – Effluent Disposal Study	\$ 5,150.00
4.	12/12/2022	00876.001-21	GSI Water Solutions Inc – Groundwater Management	\$ 16,766.27
5.	12/20/2022	81982	MNS – Engineering and Support Services	\$ 5,875.00
6.	12/20/2022	306531	NV5 – Assessment Engineering Services – FINAL	\$ 1,186.84
7.	12/31/2022	221231	Savage – General Manager services	\$ 4,050.00

No discussion by the Board
 President Fayram opens the floor to public comment, no comments.

Motion to approve the invoices in item 4B.

Motion By: Vice President Ross, Second: Director Kennedy

AYES: President Fayram, Vice President Ross, Director Parks, Director Kennedy

NOES: None

ABSTAIN: None

5. GENERAL MANAGER AND DISTRICT ENGINEER REPORTS

The GM and DE will give reports on any meetings that they attended on behalf of the District, comment on various District-related activities and/or provide status on projects. The GM may also review Budget Reports (see packet). General Manager Savage provides a brief walkthrough of the attachments provided with the agenda packet. He adds that he will be meeting with representatives of the Groundwater Sustainability Agency (GSA). He notes that the REGEN contract is signed and that a deliverable is expected at the end of the month.

President Fayram opens the floor to public comment.
 Mark Herthel, Anna Marie Gott, and Paul Rohrer speak.

6. COMMENTS

The Directors will provide comments and report on activities related to District business. Comments are informational only, no action will be taken, and public comment not received.

A. DIRECTORS COMMENTS

Directors will give reports on any meetings that they attended on behalf of the Board and/or choose to comment on various District-related activities.

Director Kennedy – no comment.

Director Parks – no comment.

Vice President Ross comments in three areas:

- (1) He asks questions about the posted well sampling report. General Manager Savage responds that the report only reflects the test results from the samples taken and that a more robust report, including other findings such as water depth will be delivered by GSI in the coming weeks.
- (2) He raises his concerns about attendance at the January 24 workshop. He adds that the workshop is an opportunity for residents to bring up issues, not an event where the Board tells people what it has decided.
- (3) He comments on the Effluent Study and asks if drip dispersal was part of the contract.

President Fayram comments about the January 24 workshop noting that he wants to hear from the broader community. He adds that it is disappointing that more of the public was not in attendance at this evening's workshop. He notes that while much of what was said has been heard before, he learned some new information. Director Kennedy interjects, adding that she too has concerns about the upcoming workshops.

7. ADJOURNMENT

Motion to adjourn at 9:01 PM.

Motion By: Director Parks, Second: Director Kennedy

AYES: President Fayram, Vice President Ross, Director Parks, Director Kennedy

NOES: None

ABSTAIN: None

Respectfully submitted:



Guy W. Savage
General Manager – Los Olivos Community Services District

Approved:

Tom Fayram,
President

ITEM 5B - INVOICE PAYMENT

INVOICE PAYMENT

Confluence Engineering Solutions, Inc.

PO 7098
Los Osos, CA 93412
(805) 459-8498
danheimel@ConfluenceES.com



INVOICE

BILL TO
Los Olivos CSD

INVOICE 1071
DATE 01/02/2023
TERMS Net 60
DUE DATE 03/03/2023

PROJECT NAME
Effluent Disposal Study

INVOICE PERIOD
12/1/22 - 12/31/22

	DESCRIPTION	QTY	RATE	AMOUNT
Principal Engineer	Reviewed comments from RWQCB on Effluent Disposal Alternatives Evaluation TM.	0:30	200.00	100.00
Principal Engineer	Reviewed and addressed RWQCB comments on Admin Draft TM.	0:45	200.00	150.00
Principal Engineer	Prepared Los Olivos CSD Effluent Disposal Alternatives Evaluation TM.	3:30	200.00	700.00
Principal Engineer	Prepared presentation for Los Olivos CSD BOD Meeting.	0:30	200.00	100.00
Principal Engineer	Prepared presentation for 12/14/22 BOD Meeting.	1:45	200.00	350.00
Principal Engineer	Prepared and transmitted presentation for 12/14/22 BOD Meeting.	0:30	200.00	100.00
Principal Engineer	Prepared for and participated in Los Olivos CSD BOD Meeting to present the Draft Effluent Disposal Alternatives Evaluation Study.	6:00	200.00	1,200.00
Principal Engineer	Coordination w/ Program Team to debrief on BOD Presentation.	0:15	200.00	50.00
Principal Engineer	Meeting w/ Program Team to debrief on BOD Presentation.	1:00	200.00	200.00
	Effluent Disposal Evaluation Engineering Support (Fourcroy Engineering)			6,921.20

Thank you for working with Confluence Engineering Solutions, Inc.

BALANCE DUE

\$9,871.20



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 www.gsiws.com

Los Olivos Community Services District
 PO Box 345
 Los Olivos, CA 93441

September 13, 2022
 Invoice No: 00876.001 - 18

Project 00876.001 Groundwater Quality Management Services

Activities during this billing period include:

- Coordinate with LOCSD staff re monitoring well design and disposal of drill cuttings and produced water during installation and testing. Gather updated drilling quotes from contractor.
- Project Management

Professional Services from August 1, 2022 to August 31, 2022

Task	.003	Install Monitoring Well	-----		
Labor					
			Hours	Rate	Amount
Principal Consultant					
Thompson, Timothy			1.50	265.00	397.50
Consulting Geologist					
Lapostol, Andres			.50	135.00	67.50
Totals			2.00		465.00
Total Labor					465.00
				Total this Task	\$465.00

Task	.005	Project Management	-----		
Labor					
			Hours	Rate	Amount
Administration					
Steensma, Nancy			.50	90.00	45.00
Totals			.50		45.00
Total Labor					45.00
				Total this Task	\$45.00

Project Summary	Current Period	Prior Periods	Invoiced to Date
Total Billings	510.00	66,595.00	67,105.00
Authorized Budget			85,000.00
Budget Remaining			17,895.00
		Total this Invoice	<u><u>\$510.00</u></u>

Outstanding Invoices

Number	Date	Balance
17	8/8/2022	310.00
Total		310.00



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Los Olivos Community Services District
 PO Box 345
 Los Olivos, CA 93441

November 07, 2022
 Invoice No: 00876.001 - 20

Project 00876.001 Groundwater Quality Management Services

Activities during this billing period include:

- Coordinate with LOCSO staff re monitoring well design and disposal of drill cuttings and produced water during installation and testing. Gather updated drilling quotes from contractor.
- Project Management

Professional Services from October 1, 2022 to October 31, 2022

Task .003 Install Monitoring Well

Labor

	Hours	Rate	Amount	
Principal Consultant				
Thompson, Timothy	8.50	265.00	2,252.50	
Managing Hydrogeologist				
Franz, Brian	2.25	160.00	360.00	
Consulting Geologist				
Lapostol, Andres	4.50	135.00	607.50	
Totals	15.25		3,220.00	
Total Labor				3,220.00
				Total this Task
				\$3,220.00

Task .005 Project Management

Labor

	Hours	Rate	Amount	
Administration				
Steensma, Nancy	.50	90.00	45.00	
Totals	.50		45.00	
Total Labor				45.00
				Total this Task
				\$45.00

Project Summary

	Current Period	Prior Periods	Invoiced to Date	
Total Billings	3,265.00	68,118.75	71,383.75	
Authorized Budget			85,000.00	
Budget Remaining			13,616.25	
				Total this Invoice
				<u><u>\$3,265.00</u></u>

Outstanding Invoices

Number	Date	Balance
17	8/8/2022	310.00
18	9/13/2022	510.00
19	10/7/2022	1,013.75
Total		1,833.75



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 www.gsiws.com

Los Olivos Community Services District
 PO Box 345
 Los Olivos, CA 93441

January 12, 2023
 Invoice No: 00876.001 - 22

Project 00876.001 Groundwater Quality Management Services

Activities during this billing period include:

- Prepare technical memo for Monitoring Wells
- Review water quality results
- Project management

Professional Services from December 1, 2022 to December 31, 2022 -----

Task .004 Technical Memorandum and Submittals

Labor

	Hours	Rate	Amount	
Principal Consultant				
Thompson, Timothy	5.25	265.00	1,391.25	
Technical Editing				
Hoffman, Hilary	4.50	110.00	495.00	
Administration				
Steensma, Nancy	.50	90.00	45.00	
Totals	10.25		1,931.25	
Total Labor				1,931.25
				Total this Task
				\$1,931.25

Project Summary

	Current Period	Prior Periods	Invoiced to Date
Total Billings	1,931.25	88,150.02	90,081.27
Authorized Budget			95,900.00
Budget Remaining			5,818.73
			Total this Invoice
			<u><u>\$1,931.25</u></u>

Outstanding Invoices

Number	Date	Balance
18	9/13/2022	510.00
20	11/7/2022	3,265.00
21	12/12/2022	16,766.27
Total		20,541.27



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Guy Savage
 Los Olivos Community Services District
 PO Box 345
 Los Olivos, CA 93441

September 13, 2022
 Invoice No: 00876.003 - 3

Project 00876.003 Effluent Disposal Study – Los Olivos Wastewater Reclamation

Professional Services from August 1, 2022 to August 31, 2022

Task .001 Initial Data Review and Meeting

Labor

	Hours	Rate	Amount	
Consulting Geologist Lapostol, Andres	2.00	145.00	290.00	
Administration Steensma, Nancy	.50	90.00	45.00	
Totals	2.50		335.00	
Total Labor				335.00
				Total this Task
				\$335.00

Task .002 Alternatives Analysis and Technical Memorandum

Labor

	Hours	Rate	Amount	
Principal Consultant Thompson, Timothy	9.00	270.00	2,430.00	
Consulting Geologist Lapostol, Andres	4.75	145.00	688.75	
Staff Geologist Gauthier, John	5.00	130.00	650.00	
Totals	18.75		3,768.75	
Total Labor				3,768.75
				Total this Task
				\$3,768.75

Project Summary

	Current Period	Prior Periods	Invoiced to Date
Total Billings	4,103.75	4,573.75	8,677.50
Authorized Budget			19,500.00
Budget Remaining			10,822.50
			Total this Invoice
			<u>\$4,103.75</u>

Outstanding Invoices

Number	Date	Balance
2	8/8/2022	2,417.50
Total		2,417.50



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 www.gsiws.com

Guy Savage
 Los Olivos Community Services District
 PO Box 345
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November 07, 2022
 Invoice No: 00876.003 - 5

Project 00876.003 Effluent Disposal Study – Los Olivos Wastewater Reclamation

Professional Services from October 1, 2022 to October 31, 2022

Task .001 Initial Data Review and Meeting

Labor

	Hours	Rate	Amount	
Consulting Geologist				
Lapostol, Andres	.25	145.00	36.25	
Totals	.25		36.25	
Total Labor				36.25
				Total this Task
				\$36.25

Task .002 Alternatives Analysis and Technical Memorandum

Labor

	Hours	Rate	Amount	
Principal Consultant				
Thompson, Timothy	6.00	270.00	1,620.00	
Consulting Geologist				
Lapostol, Andres	1.50	145.00	217.50	
Administration				
Steensma, Nancy	.50	90.00	45.00	
Totals	8.00		1,882.50	
Total Labor				1,882.50
				Total this Task
				\$1,882.50

Project Summary

	Current Period	Prior Periods	Invoiced to Date
Total Billings	1,918.75	13,398.75	15,317.50
Authorized Budget			19,500.00
Budget Remaining			4,182.50
			Total this Invoice
			<u>\$1,918.75</u>

Outstanding Invoices

Number	Date	Balance
3	9/13/2022	4,103.75
4	10/7/2022	4,721.25
Total		8,825.00



January 20, 2023

VIA EMAIL ONLY: Guy Savage – GM.LOCSD@gmail.com

General Manager
Los Olivos Community Services District
P.O. Box 345
Los Olivos, CA 93441

Re: **January 2023 Billing Statement (for services through 12/31/22);
Aleshire & Wynder, LLP**

Dear General Manager:

Enclosed please find Aleshire & Wynder's billing statements for the month of January. Please note: For year-end purposes, last month's December bills covered a shortened service period (11/1/22 - 11/17/22). The enclosed January Bills include the remaining billed services from November 18, 2022, through December 31, 2022.

Should you have any questions or require additional information concerning the foregoing, please let me know.

Sincerely,

ALESHIRE & WYNDER, LLP

Haydee Sanchez *for*
G. Ross Trindle, III

Enclosure

cc: Mary Zepeda – mzepeda@mnsengineers.com

LOS OLIVOS COMMUNITY SERVICES DISTRICT (01245) MONTHLY BILLING SUMMARY

Billing Period: November 18 thru December 31, 2022

	Total Hours	Hourly Rate	Total Fees	Total Costs	Total Fees & Costs	Writeoff Value	Comments
0001 General (\$220 Blended: Atty / Paralegal / Law Clerk)	14.90	220	3,278.00	350.48	3,628.48	0.00	(Advisory/Transactional Svcs)
TOTALS:	14.90		3,278.00	350.48	3,628.48	0.00	



Los Olivos Community Services District
Attn: General Manager
PO Box 345
Los Olivos, CA 93441

January 20, 2023
Bill No. 73138

For Legal Services Rendered Through 12/31/22

CLIENT: 01245 - Los Olivos Community Services District
MATTER: 0001 - General

PROFESSIONAL SERVICES

Date	Attorney	Description	Hours	Amount
11/28/22	GRT	(COMMUNICATIONS) PHONE CONFERENCE WITH GENERAL MANAGER AND BOARD PRESIDENT	0.60	132.00
	GRT	(GENERAL MANAGER) REVIEW OF GENERAL MANAGER NOVEMBER UPDATE; BRIEF EMAIL EXCHANGE WITH GENERAL MANAGER RE SAME	0.40	88.00
12/05/22	GRT	(BROWN ACT) EMAIL EXCHANGE WITH GENERAL MANAGER RE BROWN ACT AND GENERAL MANAGER'S STATE OF THE DISTRICT PRESENTATION	0.20	44.00
12/09/22	GRT	(AGENDA) EMAIL EXCHANGES WITH GENERAL MANAGER RE AGENDA FORMAT	0.60	132.00
	GRT	(GOTT PRA) REVIEW OF PROPOSED PRODUCTION; EMAIL EXCHANGES WITH GENERAL MANAGER RE SAME	0.60	132.00
12/13/22	GRT	(REGULAR MEETING) INITIAL TRAVEL TIME FOR REGULAR MEETING [SPLIT WITH IVCS, SMVWCD]	1.30	286.00
12/14/22	GRT	(PRESENTATIONS) COMPLETE PREPARATION OF BROWN ACT PRESENTATION FOR BOARD MEETING	2.00	440.00

PROFESSIONAL SERVICES

Date	Attorney	Description	Hours	Amount
12/14/22	GRT	(REGULAR MEETING) COMPLETE PREPARATION FOR AND ATTEND REGULAR MEETING; FOLLOW UP MEETINGS WITH GENERAL MANAGER AND INDIVIDUAL DIRECTORS	3.90	858.00
12/15/22	GRT	(RESEARCH) LEGAL RESEARCH AND ANALYSIS RE WILL SERVE AUTHORIZATION	0.70	154.00
	GRT	(GENERAL MANAGER) EMAIL EXCHANGE WITH GENERAL MANAGER RE NEW DIRECTOR REQUIREMENTS AND AUDIT	0.30	66.00
12/16/22	GRT	(REGULAR MEETING) RETURN TRAVEL TIME FOR REGULAR MEETING	1.30	286.00
12/22/22	GRT	(DE WERD PRA) RECEIPT AND REVIEW OF LATEST PRA REQUEST FROM MRS. DE WERD; DIRECT FOLLOW UP RE FULFILLMENT OF DISTRICT'S RESPONSE	0.50	110.00
12/23/22	RKM	(DEWERD) RECEIVED AND REVIEWED EMAILS FROM GENERAL MANAGER REGARDING NEED TO PRODUCED ADDITIONAL DOCUMENTS FOR PUBLIC RECORDS REQUEST; REVIEWED AND PREPARED DOCUMENTS FOR PRODUCTION IN RESPONSE TO PUBLIC RECORDS ACT REQUEST	2.50	550.00
Total Professional Services			14.90	\$3,278.00

PROFESSIONAL SERVICES SUMMARY

Code	Name	Hours	Rate	Amount
RKM	Robyn K. Moore, Paralegal	2.50	220.00	550.00
GRT	George "Ross" Trindle	12.40	220.00	2,728.00
Total Professional Services		14.90		\$3,278.00

DISBURSEMENTS

Date	Description	Amount
12/01/22	MILEAGE TO/FROM 16Q6607-(TO LOCSD, BOARD MTNG, 11/09/22);Check#35957 - G. Ross Trindle, III	57.19

DISBURSEMENTS

Date	Description	Amount
12/01/22	MILEAGE TO/FROM 16Q6607-(LOCSD TO RIVERSIDE OFFICE, BOARD MTNG, 11/11/22);Check#35957 - G. Ross Trindle, III	57.19
12/01/22	TRAVEL EXPENSE 16Q6607-(HOTEL, LOCSD & SMVWCD BOARD MTNGS, 11/09 - 11/11/22);Check#35957 - G. Ross Trindle, III	236.10
Total Disbursements		<u>\$350.48</u>

Receipts Since Last Bill

Prior Balance On This Matter -9,525.88

Date	Description	Total Applied to this Matter
12/23/22	COUNTY OF SANTA BARBARA	9,525.88
	Less Total Payments	<u>\$9,525.88</u>
	Current Matter Due Amount	<u>\$3,628.48</u>

CURRENT BILL TOTAL AMOUNT DUE **\$3,628.48**

Balance Forward: 9,525.88

Payments & Adjustments: -9,525.88

Total Due: **\$3,628.48**

Please return this page with remittance

to
Aleshire & Wynder, LLP

Bill Number: 73138
Bill Date: January 20, 2023
Client Code: 01245
Client Name: Los Olivos Community Services District
Matter Code: 0001
Matter Name: General

Total Professional Services	3,278.00
Total Disbursements	350.48
CURRENT BILL TOTAL AMOUNT DUE	<u>\$3,628.48</u>
Balance Forward:	9,525.88
Payments & Adjustments:	-9,525.88
Total Due:	<u>\$3,628.48</u>

Amount enclosed: _____

Thank You



February 2, 2023

VIA EMAIL ONLY: Guy Savage – GM.LOCSD@gmail.com

General Manager
Los Olivos Community Services District
P.O. Box 345
Los Olivos, CA 93441

Re: **February 2023 Billing Statement (for services through 01/31/23);
Aleshire & Wynder, LLP**

Dear General Manager:

Enclosed, please find the billing statements for the month of February, which include services rendered and costs incurred by Aleshire & Wynder, LLP, through January 31, 2023.

Should you have any questions or require additional information concerning the foregoing, please let me know.

Sincerely,

ALESHIRE & WYNDER, LLP

Haydee Sanchez *for*
G. Ross Trindle, III

Enclosure

cc: Mary Zepeda – mzepeda@mnsengineers.com

LOS OLIVOS COMMUNITY SERVICES DISTRICT (01245) MONTHLY BILLING SUMMARY

Billing Period: January 1 thru January 31, 2023

	Total Hours	Hourly Rate	Total Fees	Total Costs	Total Fees & Costs	Writeoff Value	Comments
0001 General (\$220 Blended: Atty / Paralegal / Law Clerk)	11.20	220	2,464.00	0.00	2,464.00	0.00	(Advisory/Transactional Svcs)
TOTALS:	11.20		2,464.00	0.00	2,464.00	0.00	



Los Olivos Community Services District
Attn: General Manager
PO Box 345
Los Olivos, CA 93441

February 2, 2023
Bill No. 73437

For Legal Services Rendered Through 01/31/23

CLIENT: 01245 - Los Olivos Community Services District
MATTER: 0001 - General

PROFESSIONAL SERVICES

Date	Attorney	Description	Hours	Amount
01/02/23	GRT	(DE WERD PRA) BRIEF EMAIL EXCHANGE WITH GENERAL MANAGER RE INITIAL DETERMINATION TO LATEST PRA REQUEST FROM MS. DE WERD	0.20	44.00
01/03/23	GRT	(DE WERD PRA) COMPLETE LEGAL RESEARCH IN SUPPORT OF DRAFTING DETERMINATION RESPONSE TO LATEST PRA REQUEST FROM MS. DE WERD; DRAFT DETERMINATION RESPONSE; UPDATE FILE	0.90	198.00
01/06/23	GRT	(GENERAL MANAGER) EMAIL EXCHANGE WITH GENERAL MANAGER RE PRA RESPONSES	0.20	44.00
01/10/23	GRT	(REGEN PSA) EMAIL EXCHANGES WITH GENERAL MANAGER ON REVISIONS TO SCOPE OF WORK FOR PROFESSIONAL SERVICES AGREEMENT; REVIEW OF REVISIONS	0.30	66.00
01/11/23	GRT	(REGULAR MEETING) INITIAL TRAVEL TIME FOR REGULAR MEETING [SPLIT WITH SMVWCD]	1.50	330.00
	GRT	(REGULAR MEETING) COMPLETE PREPARATION FOR AND ATTEND WORKSHOP AND REGULAR MEETING	4.60	1,012.00

PROFESSIONAL SERVICES

Date	Attorney	Description	Hours	Amount
01/15/23	GRT	(REGULAR MEETING) RETURN TRAVEL TIME FOR REGULAR MEETING [SPLIT WITH SMVWCD]	1.50	330.00
01/18/23	SIL	(SB 2449 POLICY) BEGIN DRAFTING BOARD MEMBER TELECONFERENCING POLICY UNDER SB 2449 REQUIREMENTS	0.60	132.00
01/19/23	SIL	(SB 2449 POLICY) FINALIZE TELECONFERENCING POLICY; DRAFT TO ATTORNEY TRINDLE FOR REVIEW	0.60	132.00
	GRT	(GENERAL MANAGER) PHONE CONFERENCE WITH GENERAL MANAGER RE CONTRACT SCOPING AND AD HOC COMMITTEES	0.20	44.00
01/24/23	GRT	(SB 2449 POLICY) REVIEW AND REVISE SB 2449 TELECONFERENCING POLICY; DRAFT TRANSMITTAL TO GENERAL MANAGER AND PRESIDENT FAYRAM RE SAME	0.30	66.00
01/31/23	GRT	(GENERAL MANAGER) PHONE CONFERENCE WITH GENERAL MANAGER RE REPORT UPDATES AND AGENDA DESCRIPTIONS	0.30	66.00
Total Professional Services			11.20	\$2,464.00

PROFESSIONAL SERVICES SUMMARY

Code	Name	Hours	Rate	Amount
SIL	Sarah I. Locklin	1.20	220.00	264.00
GRT	George "Ross" Trindle	10.00	220.00	2,200.00
Total Professional Services		11.20		\$2,464.00

CURRENT BILL TOTAL AMOUNT DUE	\$2,464.00
Balance Forward:	3,628.48
Payments & Adjustments:	-0.00
Total Due:	\$6,092.48

Please return this page with remittance

to
Aleshire & Wynder, LLP

Bill Number: 73437
Bill Date: February 2, 2023
Client Code: 01245
Client Name: Los Olivos Community Services District
Matter Code: 0001
Matter Name: General

Total Professional Services	2,464.00
Total Disbursements	0.00
CURRENT BILL TOTAL AMOUNT DUE	<u>\$2,464.00</u>
Balance Forward:	3,628.48
Payments & Adjustments:	-0.00
Total Due:	<u>\$6,092.48</u>

Amount enclosed: _____

Thank You

INVOICE

FROM:

Guy W. Savage
PO Box 894
Los Olivos, Ca 93441

BILL TO:

Via electronic delivery
President Thomas Fayram
Los Olivos Community Services District
PO Box 345
Los Olivos, Ca 93441

Invoice # 20231
Invoice Date: 1/31/2023

Dear President Fayram,

Please see the below for professional services provided, plus any expenditures made on behalf of the District. The attached tally of hours (units) exceeds those being billed below. This is being done to track the hours for future reference. Per agreement, the hours will be capped at the number below or as authorized by the President.

Date	Description	Units	Rate	Amount
1/31/2023	General Manager Services - LOCSD (1/1/23-1/31/23) See Attached for Details	40	\$ 135.00	\$ 5,400.00
1/10/2023	USPS - Every Door Direct Mail (EDDM) - workshop mailers	1	\$ 142.31	\$ 142.31
1/11/2023	CVS - Mailing labels for workshop postcards	1	\$ 25.84	\$ 25.84
1/11/2023	Inklings - Workshop postcards	1	\$ 322.09	\$ 322.09
1/12/2023	USPS - Stamps	1	\$ 120.00	\$ 120.00
1/24/2023	OfficeDepot - Workshop materials	1	\$ 15.81	\$ 15.81
1/24/2023	RiteAid - Workshop materials	1	\$ 3.22	\$ 3.22
Total				\$ 6,029.27

Thank you for your continued support.



Date	Description	Hours	Rate	Amount
2-Jan	Fayram meeting, emails, website updates, election follow up	1.75	\$ 135.00	\$ 236.25
	December Special Meeting minutes and posting of video	0.5	\$ 135.00	\$ 67.50
	Finance Agenda	1.25	\$ 135.00	\$ 168.75
	REGEN contract	0.75	\$ 135.00	\$ 101.25
3-Jan	Jan 11 coordination	0.25	\$ 135.00	\$ 33.75
4-Jan	Jan 11 coordination, REGEN contract discussion	0.5	\$ 135.00	\$ 67.50
	Audit reports for MLH	0.75	\$ 135.00	\$ 101.25
	Workshop planning meeting (Geoff, Lisa, Brad) and followup email	1.25	\$ 135.00	\$ 168.75
5-Jan	Workshop mailer, planning meeting follow up	1.5	\$ 135.00	\$ 202.50
	Finance Committee	0.25	\$ 135.00	\$ 33.75
6-Jan	Finance Committee minutes	0.25	\$ 135.00	\$ 33.75
	Jan 11 agendas - workshop and regular	2.75	\$ 135.00	\$ 371.25
	RWQCB/EHS meeting in prep for 1/11 and follow up	1.5	\$ 135.00	\$ 202.50
7-Jan	January 24 mailer	0.25	\$ 135.00	\$ 33.75
10-Jan	REGEN discussion	1.25	\$ 135.00	\$ 168.75
11-Jan	Board meeting	4.5	\$ 135.00	\$ 607.50
	January 24 mailer	0.25	\$ 135.00	\$ 33.75
12-Jan	Jan 11 minutes	0.75	\$ 135.00	\$ 101.25
	Emails and website updates	0.5	\$ 135.00	\$ 67.50
	January 24 mailer	0.5	\$ 135.00	\$ 67.50
	REGEN Kickoff	1	\$ 135.00	\$ 135.00
	Fayram meeting	0.25	\$ 135.00	\$ 33.75
13-Jan	EHS Grant reconciliation, budget	4	\$ 135.00	\$ 540.00
14-Jan	January 24 prework	1.5	\$ 135.00	\$ 202.50
16-Jan	January 24 prework	2	\$ 135.00	\$ 270.00
	PM / Geoff meeting	1.5	\$ 135.00	\$ 202.50
17-Jan	Slides update	1.25	\$ 135.00	\$ 168.75
18-Jan	Koberg meeting	1	\$ 135.00	\$ 135.00
20-Jan	Agenda publish, email responses, reminder about workshop	0.75	\$ 135.00	\$ 101.25
22-Jan	Workshop input form	1	\$ 135.00	\$ 135.00
24-Jan	Workshop preparation	1.5	\$ 135.00	\$ 202.50
	Workshop	4	\$ 135.00	\$ 540.00
25-Jan	Minutes, tally handouts, transcribe white sheets	1.25	\$ 135.00	\$ 168.75
26-Jan	EMA GSA meeting	1.25	\$ 135.00	\$ 168.75
27-Jan	REGEN conference call	1.25	\$ 135.00	\$ 168.75
28-Jan	Email follow up	0.25	\$ 135.00	\$ 33.75
30-Jan	Fayram weekly	0.25	\$ 135.00	\$ 33.75
	Pike meeting	0.5	\$ 135.00	\$ 67.50
	Complete transcription of information from 1/24 workshop	1	\$ 135.00	\$ 135.00
	Groundwater monitor plan and audit follow-up	0.5	\$ 135.00	\$ 67.50
31-Jan	Email, Form 700, teleconferencing research	0.5	\$ 135.00	\$ 67.50
Totals		47.75	\$	6,446.25



Guy Savage <gm.locsd@gmail.com>

Re: Request to exceed 30 hours, January 2023

1 message

Thomas Fayram <tom.fayram.locsd@gmail.com>
To: General Manager - LOCSD <gm.locsd@gmail.com>

Wed, Jan 4, 2023 at 8:14 PM

Approved.

On Mon, Jan 2, 2023 at 3:21 PM General Manager - LOCSD <gm.locsd@gmail.com> wrote:

Tom,

With the three scheduled workshops this month, coordination with RWQCB/EHS and REGEN, plus work on the audits, I expect to need additional hours. Per my contract, I am requesting up to 10 additional paid hours this month. As always, I intend to "donate" several hours in addition to the proposed hours. My best guess is that this month will be close to 55 hours.

Guy

Guy Savage
General Manager
Los Olivos Community Services District
PO Box 345, Los Olivos, CA 93441
(805) 500-4098
www.LosOlivosCSD.com



Guy Savage <gm.locsd@gmail.com>

Every Door Direct Mail Retail Order Confirmation

1 message

auto-reply@usps.com <auto-reply@usps.com>
To: gm.locsd@gmail.com

Tue, Jan 10, 2023 at 1:28 PM

Order #: [8341781](#)

Hello Los Olivos,

Thank you for using USPS.com[®] to create and pay for your Every Door Direct Mail - Retail[®] (EDDM Retail[®]) order.

EDDM Retail Order Details

Name: Los Olivos

Order #: [8341781](#)

Placed on: January 10, 2023

Status: Order Placed

Bill to: Guy William Savage
PO BOX 894
LOS OLIVOS CA 934410894 United States
MasterCard: ending in 0584

Item

Every Door Direct Mail - Retail[®]

LOS OLIVOS POST OFFICE, 93441

Price: \$142.31

Qty: 1

Total: \$142.31

[Edit Order](#)

Subtotal: \$142.31

Total: \$142.31

Next Steps

1. Double-check your mailpieces.

- Use our Mailpiece Size Checker or read our [EDDM Quick Reference](#) guide to make sure your mailings meet size requirements.
- Include the approved EDDM Retail indicia (the postage payment mark that takes the place of a regular postage stamp or meter stamp). Get more information on [EDDM® Postage](#).
- Need help? Our third-party vendors can help you format, design, print, and prepare your mailing to meet Postal Service™ standards. [Find a local printer](#).

2. Prepare your mailing bundle(s).

Bundle your mailing in stacks of 50-100 mailpieces. Bundles may not be higher than 6”.

3. Print and fill out your processing forms.

The Mailing Statement and Facing Slip forms tell the Postal Service how to process and deliver your order.

Each bundle needs a Facing Slip on top.

*For example, for your order with **761 mailpieces:***

Bundles of 50 would require **16 Facing Slips**.

Bundles of 100 would require **8 Facing Slips**.

[Download Facing Slips \(PDF\)](#)

[Download Mailing Statement – USPS Form PS3587 \(PDF\)](#)

Fill out all Facing Slips with your mailing information.

- Write the number of mailpieces in each bundle on the Facing Slip.
- If you have multiple bundles, number each as “1 of X” (where X is the total number of bundles).
- If customers requested to be removed from your mailings, please include their addresses in the “Do Not Deliver Address” column on the Facing Slip.

Need Help?

- To see if this transaction is eligible for a refund, visit our [Refunds](#) page.
- If you need more help, please visit our [FAQs](#) section or [Contact Us](#) page.

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1982 OLD MISSION DRIVE
SOLVANG, CA 93463
805.686.4268

REG#17 TRN#7160 CSHR#0000097 STR#11295

1 AVERY INKJET LABEL 300S 11.99T
1 AVERY INKJET LABEL 300S 11.99T

2 ITEMS

Survey ID #

7909 9451 7298 002 77

SUBTOTAL 23.98
CA 7.75% TAX 1.86
TOTAL 25.84
CHARGE 25.84

*****0153 RF

VISA CREDIT *****0153

APPROVED# 18750G REF# 171606
TRAN TYPE: SALE AID: A0000000031010
TC: 193C07032610E0FC TERMINAL# 03323745
NO SIGNATURE REQUIRED CVM: 1F0000
TVR(95): 0000000000 TSI(9B): 0000

CHANGE .00



3511 2953 0117 1601 77

Returns with receipt, subject to
CVS Return Policy, thru 03/12/2023
Refund amount is based on price
after all coupons and discounts.

JANUARY 11, 2023 8:57 AM



GET YOUR CVS EXTRACARE CARD

We would love to hear your feedback
on your recent experience with us.
This survey will take only
1 minute to complete.

Share Your Feedback

www.CVSHealthSurvey.com

Hablamos español

THANK YOU. SHOP 24 HOURS AT CVS.COM

Inklings Printing Co.
 1693 Mission Drive,
 Suite C-101
 Solvang CA 93463

Invoice 86021

01/11/23

Guy Savage
Los Olivos Community Services Dist.

Ship To:
 Los Olivos Community Services Dist.

Pickup

Acct.No	Ordered By	Phone	Fax	P.O. No	Prepared By	Sales Rep
31	Guy Savage	805-500-4098			Heather	

Quantity	Description	Unit Price	Price
	We appreciate the opportunity to be of service to you!		
1000	Postcards Paper Index 110# Springhill White 5.5 x 8.5	0.3220/Ea	322.09

Received: _____ Date: ___/___/___

Terms	Subtotal	Shipping	Postage	Tax	Total	Paid	Balance
C.O.D.	322.09	0.00	0.00	24.96	347.05	-347.05	0.00

Pay from this invoice



Store #06185
616 ALAMO PINNACLO R
SOLVANG, CA 93463
(805) 586-0016

Register #5 Transaction #811925
Cashier #61854251 1/24/23 3:24PM

1 RA HOME NEON STKY 2X2 400 2.99 T

1 Items	Subtotal	\$2.99
	Tax	\$.23
	Total	\$3.22
* CASH PAYMENT *		\$10.00
	Tendered	\$10.00
	Cash Change	\$6.78

Welcome to Rite Aid Rewards!

Members, login or create your digital account at RiteAid.com/rewards to convert your points into Bonus Cash.

Not a Member? Sign up and create your digital account at RiteAid.com/rewards and start earning points!

THANK YOU FOR SHOPPING AT Rite Aid
You were served by RAYMOND today.



T - Taxable

We want to hear about your shopping experience.

Tell us by entering the code below.

wecare.riteaid.com

0124 1506 1850 5253

See reverse for details.

BonusCash is automatically deposited into a member's account for use in-store or at riteaid.com upon submission of a request to convert points, whether manually or by selection of automated conversion of points and expires 30 days from the date of deposit.



LOS OLIVOS
 2880 GRAND AVE STE B
 LOS OLIVOS, CA 93441-9997
 (800)275-8777

01/12/2023

09:06 AM

Product	Qty	Unit Price	Price
U.S. Flags Coil	2	\$60.00	\$120.00
Grand Total:			\$120.00

Credit Card Remit

Card Name: VISA
 Account #: XXXXXXXXXXXX0153
 Approval #: 94761G
 Transaction #: 695
 AID: A0000000031010 Contactless
 AL: VISA CREDIT

Preview your Mail
 Track your Packages
 Sign up for FREE @
<https://informedelivery.usps.com>

All sales final on stamps and postage.
 Refunds for guaranteed services only.
 Thank you for your business.

Tell us about your experience.
 Go to: <https://postalexperience.com/Pos>
 or scan this code with your mobile device.



or call 1-800-410-7420.

UFN: 054560-0441
 Receipt #: 840-59130124-1-3154217-1
 Clerk: 2

ITEM 6 – GROUNDWATER MONITORING WELL TM

GROUNDWATER MONITORING WELL TM



TECHNICAL MEMORANDUM

Monitoring Well Installation Report (MW-1 and MW-2) – Los Olivos Groundwater Quality Monitoring Network

To: Guy Savage, Los Olivos Community Services District
Doug Pike, Los Olivos Community Services District

From: Tim Thompson, GSI Water Solutions
Andy Lapostol, GSI Water Solutions

Attachments: Attachment A – Lithologic Logs
Attachment B – Chip Tray Photos
Attachment C – Final Laboratory Report

Date: January 31, 2023

Introduction

This memorandum details the drilling, installation, and initial testing results for the first two monitoring wells constructed as part of the new shallow groundwater monitoring network for the community of Los Olivos, California. This monitoring network is being built in alignment with the Los Olivos Groundwater Monitoring Plan (GSI, 2021), the purpose of which is to define baseline groundwater quality conditions and to monitor changes over time as the Los Olivos Community Services District's (District) Wastewater Reclamation Program is implemented.

The following sections describe the construction and installation, development, and preliminary water quality testing for the two new monitoring wells (MW-1 and MW-2). The locations of these wells are shown on Figure 1.

Well Construction and Installation

MW-1 and MW-2 were drilled and constructed by BC2 Environmental, under permits from the County of Santa Barbara Environmental Health Services Department. Drilling commenced at MW-1, located on Ballard Canyon Road (Figure 1), on November 14, 2022 and the well was completed on November 15, 2022. Drilling commenced at MW-2, adjacent to Grand Avenue (Figure 1) on November 15, 2022 and the well was completed on November 16, 2022.

Drilling was conducted using a CME 95 truck-mounted drill rig, with 8-inch diameter hollow stem augers. Soil samples were collected at 5-foot intervals using a split-spoon sampler. GSI personnel inspected cuttings and prepared a lithologic log of each borehole, in addition to chip trays of the cuttings. Copies of the lithologic logs are included in Attachment A and photos of the chip trays are included in Attachment B.

MW-1 and MW-2 were drilled to total depths of 120 and 90 feet below ground surface (bgs), respectively. The lithology in both boreholes consists of recent Alluvium overlying Paso Robles Formation. Both formations are generally composed of fines with interspersed lenses of coarse, gravelly sands. Alluvium and Paso Robles

Formation are very similar in lithology and are not clearly distinguishable in the cuttings. In MW-1 and MW-2, water was encountered at depths of approximately 75 and 55 feet bgs, respectively.

MW-1 was backfilled with bentonite chips to a depth of 85 feet bgs before the well was installed. Similarly, MW-2 was backfilled to 70 feet bgs prior to installing the well¹. Table 1 shows the completion details of each monitoring well.

Table 1. Monitoring Well Construction Details

Well ID	Total Depth (feet bgs)	Perforated Interval (feet bgs)
MW-1	85	55 - 80
MW-2	70	35 - 65

Both monitoring wells were constructed with 2-inch, schedule 40 PVC casing. The perforations have a slot size of 0.020-inches. The annular space of each boring was filled a Cemex No. 3 sand gravel pack from the bottom of the hole to approximately 2 feet above the top of screen. One foot of transition sand was added on top of the gravel pack, followed by one foot of bentonite chips, and then each monitoring well was sealed with a bentonite grout to slightly below ground surface. The wells were then completed with concrete and an above-ground monument casing with surrounding safety bollards.

Well Development

Following the installation of MW-1 and MW-2, BC2 Environmental mobilized a truck-mounted development rig to develop each well under supervision of GSI personnel. Each well was developed for one day, with MW-1 being completed on November 21, 2022, and MW-2 being completed on November 22, 2022. A combination of bailing, swabbing, and pumping was utilized at each well to remove excess sediment and improve the hydraulic connection between the well’s screened interval and the surrounding aquifer. Pumped water was discharged to the ground adjacent to the well.

Water Quality

After developing the monitoring wells, water quality samples were collected at MW-1 and MW-2 and sent to a certified laboratory for analysis. The selected analytes and results are shown in Table 2, and the final report from the laboratory is included in Attachment C.

Based upon review of the analytical results, there are a few key observations:

- Nitrate concentration from groundwater sample collected at MW-2 was 10 mg/L, which is same concentration of the MCL.
- Nitrate concentration from groundwater sample collected at MW-1 was 2.6 mg/L, which is considerably lower than the MCL.
- The groundwater sample from MW-1 had a much higher concentration of aluminum, iron and manganese. Meanwhile, MW-2 had a higher concentration of nitrate, sulfate, and total dissolved solids.
- Overall, the analytical results from the groundwater samples collected at the two new monitoring wells indicates markedly different water quality.

¹ The boreholes were advanced past the target depth for exploratory purposes.

Table 2. Water Quality Sampling Results

Analyte	Units	Maximum Contaminant Level ¹	Basin Water Quality Objective ²	MW-1 Result	MW-2 Result
Chloride	mg/L	500 ³	50	110	130
Nitrate as N	mg/L	10	1	2.6	10
Sulfate	mg/L	500 ³	10	40	120
Total Dissolved Solids	mg/L	1,000 ³	600	450	840
Aluminum	mg/L	-	-	11	1.1
Arsenic	mg/L	-	-	0.011	0.004
Boron	mg/L	-	0.5	0.078	0.29
Iron	mg/L	-	-	22	2
Manganese	mg/L	-	-	0.37	0.11

Notes:

1 – State and federal drinking water standards

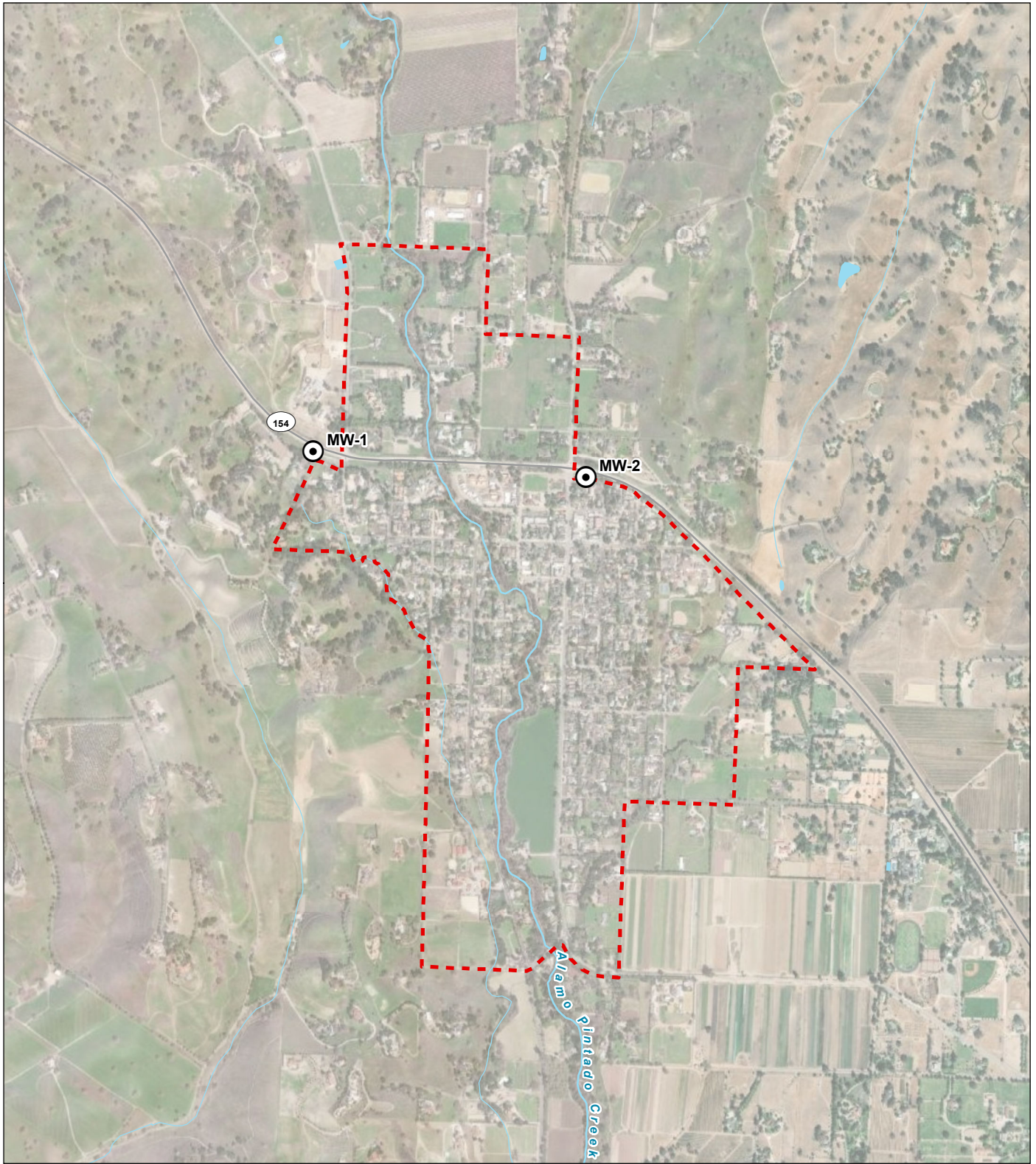
2 – Established in the Water Quality Control Plan for the Central Coast Basin (Regional Water Quality Control Board, 2019)

3 – Secondary maximum contaminant level

Bolded values are at or above the Maximum Contaminant Level

Next Steps and Recommendations

- The successful installation of these first 2 monitoring wells represents a significant step forward for the District, helping to support the understanding of the shallow sediments effected by the long history of septic systems.
- Installing additional monitoring wells in various locations across the LOCSD area will allow for more groundwater quality sampling which, in turn, will provide useful information on the character of the groundwater throughout the District.
- Figure 6 of the Los Olivos Groundwater Monitoring Plan (GSI, 2021) identifies several preferred locations for future monitoring wells.
- Conducting Quarterly sampling over the years to come (as recommended in the Monitoring Plan) will establish a time-series of water quality data which will be valuable in determining typical water quality for each well.



LEGEND






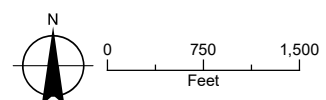
-  Monitoring Well
-  Los Olivos Special Problem Area
- All Other Features**
-  Major Road
-  Watercourse
-  Waterbody

FIGURE 1

Well Location Map

MW-1 and MW-2 Well Construction Report



Date: January 27, 2023
 Data Sources: BLM, ESRI, ODOT, USGS, Aerial Photo 2020

Document Path: Y:\0876_Los_Olivos_CSD\Source_Figures\001_GW_Quality_Mgmt_Svcs\Well_Construction_Report\Figure1_Well_Construction_Report.mxd, npalmer

Attachment A

Lithologic Logs



PROJECT NUMBER: 00876.001.003	BORING NUMBER M.W.-1 (Ballard Cyn)	SHEET 1 OF 3
SOIL BORING LOG		
11-14-22		

PROJECT :	LOCATION :
ELEVATION :	DRILLING CONTRACTOR : BC-2
DRILLING METHOD AND EQUIPMENT USED : HSA	
WATER LEVELS :	START : END : LOGGER : AL

DEPTH BELOW SURFACE (FT)	CONSTRUCTION		LITHOLOGIC LOG	CORE DESCRIPTION	COMMENTS
		# BLOWS			
5		17/20/26	SM - SW	5' - silty sand and gravel, (artificial fill?), dark brown, fg-cg. sub rounded to angular gravel	
10		18/25/36			
15		25/40/50	4"	15' - increase in fines. yellowish brown. some 2"+ cobbles	
20		12/14/21	CL	17' - silty clay, yellowish brown, trace fg-cg sand, some fine gravel	
25		11/14/19		25' - decrease silt content	
30		10/15/22	GC	30' - clayey gravel with sand, dark yellowish brown, fg-cg, sub rounded to angular	
35		14/21/30	SW	33' - Well graded sand + gravel with fines (~15% - 20%) fg-cg, sub angular - angular gravels. Moist	
40		15/17/25		- thin alternating lenses of finer/coarser material	
45		11/16/24	ML	40' increase in clay content	
50		11/15/19		(42?) - silt w/ clay y. brown, trace fg-mg sand thin lenses of gravelly sand	
				50' - increase clay content	



PROJECT NUMBER: 00876.001.003 BORING NUMBER MW-1 SHEET 2 OF 3

SOIL BORING LOG

11-14-22

PROJECT: LOCATION: ELEVATION: DRILLING CONTRACTOR: HSA BC-2 DRILLING METHOD AND EQUIPMENT USED: HSA WATER LEVELS: START: END: LOGGER: AL

DEPTH BELOW SURFACE (FT)	CONSTRUCTION		LITHOLOGIC LOG	CORE DESCRIPTION	COMMENTS
		# BLOWS			
55	▽	8/12/17		55' - same as 50'	
60		13/18/24	SC	58' - clayey sand and gravel, g. brown, fg-cg, subrounded - angular gravel. interspersed lenses of finer/coarser material. coarse material is moist	
65		11/14/21	ML	64' - very gravelly lenses, very moist	
70	▽	9/13/19	SW	65' - clayey silt, yellowish brn, trace fg sand	
75		10/15/26	CL	68' - well graded sand w/clay, light brn. to dark y. brn, fg-cg, fine to coarse gravels, subround-angular. v. moist	
80		8/12/16		74 - wet clay in shoe at 75'	
85		7/11/14		75(?) - silty clay, dark y. brn, trace fg sand. not saturated	
90		6/9/14		85' - darker brown, increased sand content	
95		7/10/15	ML	90' - thin gravelly lenses in same matrix	
100		7/10/14		93' - silt, dark y. brn, v. moist	
				98' - sparse, thin gravelly lenses, v. moist to wet	



PROJECT NUMBER:	BORING NUMBER MW-1	SHEET 3 OF 3
SOIL BORING LOG		
11-14-22		

PROJECT : _____ LOCATION : _____
 ELEVATION : _____ DRILLING CONTRACTOR : B2-2
 DRILLING METHOD AND EQUIPMENT USED : HSA
 WATER LEVELS : _____ START : _____ END : _____ LOGGER : AL

DEPTH BELOW SURFACE (FT)	CONSTRUCTION		LITHOLOGIC LOG	CORE DESCRIPTION	COMMENTS
		# BLOWS			
			ML		
105		9/11/16	CL	103' - grades to silty clay, d.y. brn. some thin lenses of fg-mg sand.	
110		6/8/13		110' - gravelly clay with sand, d.y. brn. fg-cg sand, fg-cg gravels in clayey matrix, wet	
115		25/33/53	SW	113' - well graded sand, d.y. brn, fg-cg, fine to coarse gravel, trace cobbles, wet	
120		11/23/40	CL	118' - clay with sand and gravel, yellowish brown, fg-cg sand, fine to coarse gravel, stiff	
				BORING TERMINATED AT 120'	



PROJECT NUMBER: 00876.001.003	BORING NUMBER MW-2
SHEET 1 OF 2	
SOIL BORING LOG	

PROJECT: _____ LOCATION: Alley E. of Grand Ave, N. of Jonata St.
 ELEVATION: _____ DRILLING CONTRACTOR: BC2
 DRILLING METHOD AND EQUIPMENT USED: HSA
 WATER LEVELS: _____ START: _____ END: _____ LOGGER: AL

DEPTH BELOW SURFACE (FT)	CONSTRUCTION		LITHOLOGIC LOG	CORE DESCRIPTION	COMMENTS
		# BLOWS			
5		11/17/24		0-5' - Artificial fill(?) - silty sand and gravel, d. brn, fg-cg	
10		16/20/25	SM	6' - silty sand, d. y. brn, fg-mg. some fine-coarse gravel	
15		7/14/19	SM - SW	12' - silty sand and gravel, d. y. brn, fg-cg, fine to coarse gravel. some cobbles. Alternating lenses of finer/coarser materials	
20		12/16/27	SW	20' - decrease in fines	
25		14/22/28			
30		16/25/38	SM	25' - silty sand, brn to reddish brn, fg-mg, some cg and fine-coarse gravel, dry	
35		11/15/17	GC/CL	28' - inc. sand and gravel content, subrounded - angular	
40		8/13/16	CL	34' - gravelly clay with sand, d. brn, fg-cg. 50% clay, ~30% gravel, subrounded - angular	
45		7/10/19		38' - silty clay, d. brn, trace fg-mg, sand and gravel, moist	
50		14/17/19		45' - 6" lense of gravel interbedded gravels cont. 48' - see next page	



PROJECT NUMBER: 00876.001.003	BORING NUMBER MW-2
SHEET 2 OF 2	
SOIL BORING LOG	

PROJECT: _____ LOCATION: **Alley E. of Grand Ave, N. of Jonata St.**
 ELEVATION: _____ DRILLING CONTRACTOR: **BC2**
 DRILLING METHOD AND EQUIPMENT USED: **HSA**
 WATER LEVELS: _____ START: _____ END: _____ LOGGER: **AL**

DEPTH BELOW SURFACE (FT)	CONSTRUCTION		LITHOLOGIC LOG	CORE DESCRIPTION	COMMENTS
		# BLOWS			
55		8/11/16	SW	48' - well graded sand and gravel with clay, d. brn, fg-cg, subrounded-angular, v. moist to wet	
60		11/16/23	CL	53' - clay with gravel, d.y. brn, some fg-mg sand, fine to med. gravel, moist thin lenses of coarse, wet, material	
65		12/15/24	SC	60' - inc. gravel cont. still a dense clay matrix 63' - clayey sand, d.y. brn, some fg-cg 60% sand + gravel, 40% clay	
70		15/19/20	CL	69' - sandy clay, d.y. brn, fg-mg some gravel	
75		10/14/20		75' - silty clay. Thin interspersed layers of coarser material	
80		16/24/32		80' - clay w/ gravel, d.y. brn. some fg-mg sand	
85		16/23/40		85' - inc. gravel cont.	
90		15/28/22		BORING TERMINATED AT 90'	

Attachment B

Chip Tray Photos

10	15	20			
25	30	35	<u>45</u>	50	<u>60</u>
65	70	74	80	<u>90</u>	95
100	110	115	115		



MW-1





MW-2

Attachment C

Final Laboratory Report



Date of Report: 01/03/2023

Andy Lapostol

GSI Water Solutions, Inc.
5855 Capistran Avenue, Suite C
Atascadero, CA 93422

Client Project: [none]
BCL Project: Los Olivos GW Monitoring
BCL Work Order: 2228010
Invoice ID: B466581

Enclosed are the results of analyses for samples received by the laboratory on 11/22/2022. If you have any questions concerning this report, please feel free to contact me.

Sincerely,

Contact Person: Ragen Schallock
Client Service Rep

Certifications: CA ELAP #1186; NV #CA00014; OR ELAP #4032-001; AK UST101

The results in this report apply to the samples analyzed in accordance with the chain of custody document. This analytical report must be reproduced in its entirety.
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ANALYTICAL SERVICES 4100 Atlas Ct. - Bakersfield, CA 93308 - 661.327.4911 - Fax: 661.327.1918 - www.pacelabs.com

DAB-03, 11/22, 3A,1
Chain of Custody Form

Page 1 of 1

Report To: Client: GSI Water Solutions, Inc.		Project #:		Analysis Requested				Comments:		
Attn: Tim Nicely, Andy Lapostol		Project Name: Los Olivos		Nitrate (EPA 300.0)	TDS (EPA 160.1)	Chloride (EPA 300.0)	Sulfate 9EPA 300.0)	Total Metals: Fe, Mn, B, Al, As	Sample Matrix: Soil _____ Sludge _____ Drinking Water _____ Ground Water _____ Waste Water _____ Other _____	Result Request **Surcharge X STD [5 Day] [4 Day] [3 Day] [2 Day] [1 Day] Rush requests must be approved
Street Address: 418 Chapala Sreet, Suite H		BID# 00126506								
City, State, Zip: Santa Barbara CA 93101		Sampler(s) Name Printed: John Gutierrez								
Phone: 805.979.3084 Fax:										
Email: alapostol@gsiws.com										
Work Order #: 22-78010										
Sample #	Description	Date Sampled	Time Sampled	Nitrate (EPA 300.0)	TDS (EPA 160.1)	Chloride (EPA 300.0)	Sulfate 9EPA 300.0)	Total Metals: Fe, Mn, B, Al, As	Sample Matrix	Result Request **Surcharge
-1	MW-1	11/22/22	1130	X	X	X	X		X	
-2	MW-2	11/22/22	1140	X	X	X	X		X	
<div style="border: 1px solid black; padding: 5px; display: inline-block;"> SHORT HOLDING TIME OP NO OP SS ED O₂ BOD MBAS COT </div>										
<div style="border: 1px solid black; padding: 5px; display: inline-block;"> CHK BY: [Signature] DISTRIBUTION SUB OUT <input type="checkbox"/> </div>										
Billing		<input type="checkbox"/> Same as above		EDF Required Geotracker <input type="checkbox"/> Yes <input type="checkbox"/> No		Global ID				
Client:		Address:		City: _____ State: _____ Zip: _____		Attn:		P.O. #:		
System # (Needed for CLP)		GISKey <input type="checkbox"/> Well Size <input type="checkbox"/>		1. Relinquished By: John Gutierrez Date: 11/22/22 Time: 1400		1. Received By: Daniel Regalla Date: 11/22/22 Time: 1400				
				2. Relinquished By: Daniel Regalla Date: 11/22/22 Time: 1800		2. Received By: [Signature] Date: 11/22/22 Time: 1800				
				3. Relinquished By: [Signature] Date: 11/22/22 Time: 2015		3. Received By: Isabel Olivero Date: 11/22/22 Time: 1453				

Pace Analytical Bakersfield does not accept samples containing radioactive material above background levels. Samples containing radioactive material must be disclosed prior to receipt. Any samples suspected of containing radioactive material above background levels will not be accepted and will be returned to client.

REV 12/2021

PACE ANALYTICAL		COOLER RECEIPT FORM		Page	Of					
Submission #: <u>22-28010</u>										
SHIPPING INFORMATION Fed Ex <input type="checkbox"/> UPS <input type="checkbox"/> GSO / GLS <input type="checkbox"/> Hand Delivery <input type="checkbox"/> Pace Lab Field Service <input checked="" type="checkbox"/> Other <input type="checkbox"/> (Specify) _____			SHIPPING CONTAINER Ice Chest <input checked="" type="checkbox"/> None <input type="checkbox"/> Box <input type="checkbox"/> Other <input type="checkbox"/> (Specify) _____		FREE LIQUID YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> W / S					
Refrigerant: Ice <input checked="" type="checkbox"/> Blue Ice <input type="checkbox"/> None <input type="checkbox"/> Other <input type="checkbox"/> Comments: _____										
Custody Seals: Ice Chest <input type="checkbox"/> Containers <input type="checkbox"/> None <input checked="" type="checkbox"/> Comments: _____ Intact? Yes <input type="checkbox"/> No <input type="checkbox"/> Intact? Yes <input type="checkbox"/> No <input type="checkbox"/>										
All samples received? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> All samples containers intact? Yes <input type="checkbox"/> No <input type="checkbox"/> Description(s) match COC? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>										
COC Received <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		Emissivity: <u>0.97</u> Container: <u>clear</u> Thermometer ID: <u>274</u> Temperature: (A) <u>0.8</u> °C / (C) <u>0.9</u> °C		Date/Time <u>11/22/22</u> Analyst Init <u>JG 21953</u>						
SAMPLE CONTAINERS	SAMPLE NUMBERS									
	1	2	3	4	5	6	7	8	9	10
QT PE UNPRES	A	A								
4oz / 8oz / 16oz PE UNPRES										
2oz Cr ⁶										
QT INORGANIC CHEMICAL METALS										
INORGANIC CHEMICAL METALS 4oz / 8oz / 16oz	B	B								
PT CYANIDE										
PT NITROGEN FORMS										
PT TOTAL SULFIDE										
2oz NITRATE / NITRITE										
PT TOTAL ORGANIC CARBON										
PT CHEMICAL OXYGEN DEMAND										
1% PHENOLICS										
40ml VOA VIAL TRAVEL BLANK										
40ml VOA VIAL										
QT EPA 1664B										
PT ODOR										
RADIOLOGICAL										
BACTERIOLOGICAL										
40 ml VOA VIAL- 504										
QT EPA 568/608, 3/8051A										
QT EPA 515.1/8151A										
QT EPA 525.2										
QT EPA 525.2 TRAVEL BLANK										
40ml EPA 547										
40ml EPA 531.1										
8oz EPA 548.1										
QT EPA 549.2										
QT EPA 8015M										
QT EPA 5270C										
8oz / 16oz / 32oz AMBER										
8oz / 16oz / 32oz JAR										
SOIL SLEEVE										
PCB VIAL										
PLASTIC BAG										
TEDLAR BAG										
FERROUS IRON										
ENCORE										
SMART KIT										
SUMMA CANISTER										

Comments: _____
 Sample Numbering Completed By: JG Date/Time: 11/23/22 0710 Rev 23 05/2012
 A = Actual / C = Corrected



GSI Water Solutions, Inc.
 5855 Capistran Avenue, Suite C
 Atascadero, CA 93422

Reported: 01/03/2023 11:52
 Project: Los Olivos GW Monitoring
 Project Number: [none]
 Project Manager: Andy Lapostol

Laboratory / Client Sample Cross Reference

Laboratory	Client Sample Information			
2228010-01	COC Number:	---	Receive Date:	11/22/2022 19:53
	Project Number:	---	Sampling Date:	11/22/2022 11:30
	Sampling Location:	---	Sample Depth:	---
	Sampling Point:	MW-1	Lab Matrix:	Water
	Sampled By:	John Gauthier	Sample Type:	Groundwater
	<hr/>			
2228010-02	COC Number:	---	Receive Date:	11/22/2022 19:53
	Project Number:	---	Sampling Date:	11/22/2022 11:40
	Sampling Location:	---	Sample Depth:	---
	Sampling Point:	MW-2	Lab Matrix:	Water
	Sampled By:	John Gauthier	Sample Type:	Groundwater
	<hr/>			

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GSI Water Solutions, Inc.
 5855 Capistran Avenue, Suite C
 Atascadero, CA 93422

Reported: 01/03/2023 11:52
 Project: Los Olivos GW Monitoring
 Project Number: [none]
 Project Manager: Andy Lapostol

Water Analysis (General Chemistry)

BCL Sample ID: 2228010-01	Client Sample Name: MW-1, 11/22/2022 11:30:00AM, John Gauthier								
Constituent	Result	Units	PQL	MDL	Method	MB Bias	Lab Quals	DCN	
Chloride	110	mg/L	0.50	0.13	EPA-300.0	0.21		1	
Nitrate as N	2.6	mg/L	0.10	0.024	EPA-300.0	ND		1	
Sulfate	40	mg/L	1.0	0.14	EPA-300.0	ND		1	
Total Dissolved Solids @ 180 C	450	mg/L	20	10	EPA-160.1	ND	A10	2	

DCN	Method	Prep Date	Run		Analyst	Instrument	Dilution	QC	
			Date/Time					Batch ID	Prep Method
1	EPA-300.0	11/23/22 09:00	11/23/22 16:06		RC1	IC2	1	B154472	No Prep
2	EPA-160.1	11/28/22 14:00	11/28/22 14:00		CAD	MANUAL	2	B154566	No Prep

DCN = Data Continuation Number

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GSI Water Solutions, Inc.
 5855 Capistran Avenue, Suite C
 Atascadero, CA 93422

Reported: 01/03/2023 11:52
 Project: Los Olivos GW Monitoring
 Project Number: [none]
 Project Manager: Andy Lapostol

Metals Analysis

BCL Sample ID: 2228010-01	Client Sample Name: MW-1, 11/22/2022 11:30:00AM, John Gauthier
---------------------------	--

Constituent	Result	Units	PQL	MDL	Method	MB Bias	Lab Quals	DCN
Total Recoverable Aluminum	11000	ug/L	20	14	EPA-200.8	ND		1
Total Recoverable Arsenic	11	ug/L	2.0	0.70	EPA-200.8	ND		1
Total Recoverable Boron	78	ug/L	20	1.7	EPA-200.8	ND		1
Total Recoverable Iron	22	mg/L	0.050	0.030	EPA-200.7	ND		2
Total Recoverable Manganese	370	ug/L	1.0	0.45	EPA-200.8	ND		1

DCN	Method	Prep Date	Run		Analyst	Instrument	Dilution	QC	
			Date/Time					Batch ID	Prep Method
1	EPA-200.8	12/06/22 09:50	12/14/22 10:04		KHS	PE-EL4	1	B155264	EPA 200.2
2	EPA-200.7	12/06/22 21:50	12/09/22 13:24		JRG	PE-OP4	1	B155345	EPA 200.2

DCN = Data Continuation Number

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GSI Water Solutions, Inc.
 5855 Capistran Avenue, Suite C
 Atascadero, CA 93422

Reported: 01/03/2023 11:52
 Project: Los Olivos GW Monitoring
 Project Number: [none]
 Project Manager: Andy Lapostol

Water Analysis (General Chemistry)

BCL Sample ID: 2228010-02	Client Sample Name: MW-2, 11/22/2022 11:40:00AM, John Gauthier								
Constituent	Result	Units	PQL	MDL	Method	MB Bias	Lab Quals	DCN	
Chloride	130	mg/L	0.50	0.13	EPA-300.0	0.28		1	
Nitrate as N	10	mg/L	0.10	0.024	EPA-300.0	ND		1	
Sulfate	120	mg/L	1.0	0.14	EPA-300.0	0.39		1	
Total Dissolved Solids @ 180 C	840	mg/L	50	25	EPA-160.1	ND	A10	2	

DCN	Method	Prep Date	Run		Analyst	Instrument	Dilution	QC	
			Date/Time					Batch ID	Prep Method
1	EPA-300.0	11/23/22 14:00	11/23/22	14:04	KSA	IC5	1	B154473	No Prep
2	EPA-160.1	11/28/22 14:00	11/28/22	14:00	CAD	MANUAL	5	B154566	No Prep

DCN = Data Continuation Number



GSI Water Solutions, Inc.
 5855 Capistran Avenue, Suite C
 Atascadero, CA 93422

Reported: 01/03/2023 11:52
Project: Los Olivos GW Monitoring
Project Number: [none]
Project Manager: Andy Lapostol

Metals Analysis

BCL Sample ID: 2228010-02	Client Sample Name: MW-2, 11/22/2022 11:40:00AM, John Gauthier							
Constituent	Result	Units	PQL	MDL	Method	MB Bias	Lab Quals	DCN
Total Recoverable Aluminum	1100	ug/L	20	14	EPA-200.8	ND		1
Total Recoverable Arsenic	3.8	ug/L	2.0	0.70	EPA-200.8	ND		1
Total Recoverable Boron	290	ug/L	20	1.7	EPA-200.8	ND		1
Total Recoverable Iron	2.0	mg/L	0.050	0.030	EPA-200.7	ND		2
Total Recoverable Manganese	110	ug/L	1.0	0.45	EPA-200.8	ND		1

DCN	Method	Prep Date	Run		Analyst	Instrument	Dilution	QC	
			Date/Time					Batch ID	Prep Method
1	EPA-200.8	12/06/22 09:50	12/14/22 10:06		KHS	PE-EL4	1	B155264	EPA 200.2
2	EPA-200.7	12/06/22 21:50	12/09/22 13:27		JRG	PE-OP4	1	B155345	EPA 200.2

DCN = Data Continuation Number



GSI Water Solutions, Inc.
 5855 Capistran Avenue, Suite C
 Atascadero, CA 93422

Reported: 01/03/2023 11:52
 Project: Los Olivos GW Monitoring
 Project Number: [none]
 Project Manager: Andy Lapostol

Water Analysis (General Chemistry)

Quality Control Report - Method Blank Analysis

Constituent	QC Sample ID	MB Result	Units	PQL	MDL	Lab Quals	Run #
QC Batch ID: B154472							
Chloride	B154472-BLK1	0.21200	mg/L	0.50	0.13	J	1
Nitrate as N	B154472-BLK1	ND	mg/L	0.10	0.024		1
Sulfate	B154472-BLK1	ND	mg/L	1.0	0.14		1
QC Batch ID: B154473							
Chloride	B154473-BLK1	0.27600	mg/L	0.50	0.13	J,M02	2
Nitrate as N	B154473-BLK1	ND	mg/L	0.10	0.024		2
Sulfate	B154473-BLK1	0.38600	mg/L	1.0	0.14	J	2
QC Batch ID: B154566							
Total Dissolved Solids @ 180 C	B154566-BLK1	ND	mg/L	6.7	3.3		3

Run #	QC Sample ID	QC Type	Method	Prep Date	Run Date Time	Analyst	Instrument	Dilution
1	B154472-BLK1	PB	EPA-300.0	11/23/22	11/23/22 10:15	SAV	IC2	1
1	B154472-BLK1	PB	EPA-300.0	11/23/22	11/23/22 10:15	SAV	IC2	1
2	B154473-BLK1	PB	EPA-300.0	11/23/22	11/23/22 10:12	SAV	IC5	1
2	B154473-BLK1	PB	EPA-300.0	11/23/22	11/23/22 10:12	SAV	IC5	1
3	B154566-BLK1	PB	EPA-160.1	11/28/22	11/28/22 14:00	CAD	MANUAL	0.667

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GSI Water Solutions, Inc.
 5855 Capistran Avenue, Suite C
 Atascadero, CA 93422

Reported: 01/03/2023 11:52
 Project: Los Olivos GW Monitoring
 Project Number: [none]
 Project Manager: Andy Lapostol

Water Analysis (General Chemistry)

Quality Control Report - Laboratory Control Sample

Constituent	QC Sample ID	Type	Result	Spike Level	Units	Percent Recovery	RPD	Control Limits		Lab	Run #
								Percent Recovery	RPD		
QC Batch ID: B154472											
Chloride	B154472-BS1	LCS	48.186	50.000	mg/L	96.4		90 - 110			1
Nitrate as N	B154472-BS1	LCS	4.7370	5.0000	mg/L	94.7		90 - 110			1
Sulfate	B154472-BS1	LCS	96.932	100.00	mg/L	96.9		90 - 110			1
QC Batch ID: B154473											
Chloride	B154473-BS1	LCS	49.341	50.000	mg/L	98.7		90 - 110			2
Nitrate as N	B154473-BS1	LCS	4.8420	5.0000	mg/L	96.8		90 - 110			2
Sulfate	B154473-BS1	LCS	98.538	100.00	mg/L	98.5		90 - 110			2
QC Batch ID: B154566											
Total Dissolved Solids @ 180 C	B154566-BS1	LCS	585.00	586.00	mg/L	99.8		90 - 110			3

Run #	QC Sample ID	QC Type	Method	Prep Date	Run		Analyst	Instrument	Dilution
					Date	Time			
1	B154472-BS1	LCS	EPA-300.0	11/23/22	11/23/22	10:36	SAV	IC2	1
1	B154472-BS1	LCS	EPA-300.0	11/23/22	11/23/22	10:36	SAV	IC2	1
2	B154473-BS1	LCS	EPA-300.0	11/23/22	11/23/22	10:29	SAV	IC5	1
2	B154473-BS1	LCS	EPA-300.0	11/23/22	11/23/22	10:29	SAV	IC5	1
3	B154566-BS1	LCS	EPA-160.1	11/28/22	11/28/22	14:00	CAD	MANUAL	5

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 Atascadero, CA 93422

Reported: 01/03/2023 11:52
 Project: Los Olivos GW Monitoring
 Project Number: [none]
 Project Manager: Andy Lapostol

Water Analysis (General Chemistry)

Quality Control Report - Precision & Accuracy

Constituent	Type	Source Sample ID	Source Result	Result	Spike Added	Units	RPD	Percent Recovery	Control Limits		Lab	R#
									RPD	Percent Recovery		
QC Batch ID: B154472		Used client sample: N										
Chloride	DUP	2228007-02	152.41	152.80		mg/L	0.3		10			1
	MS	2228007-02	152.41	202.08	50.505	mg/L		98.4		80 - 120		2
	MSD	2228007-02	152.41	202.00	50.505	mg/L	0.0	98.2	10	80 - 120		3
Nitrate as N	DUP	2228007-02	6.8600	6.8510		mg/L	0.1		10			1
	MS	2228007-02	6.8600	11.820	5.0505	mg/L		98.2		80 - 120		2
	MSD	2228007-02	6.8600	11.830	5.0505	mg/L	0.1	98.4	10	80 - 120		3
Sulfate	DUP	2228007-02	42.030	42.105		mg/L	0.2		10			1
	MS	2228007-02	42.030	147.32	101.01	mg/L		104		80 - 120		2
	MSD	2228007-02	42.030	147.40	101.01	mg/L	0.1	104	10	80 - 120		3
QC Batch ID: B154473		Used client sample: N										
Chloride	DUP	2227969-01	51.686	51.574		mg/L	0.2		10			4
	MS	2227969-01	51.686	105.93	50.505	mg/L		107		80 - 120		5
	MSD	2227969-01	51.686	105.85	50.505	mg/L	0.1	107	10	80 - 120		6
Nitrate as N	DUP	2227969-01	2.5930	2.5950		mg/L	0.1		10			4
	MS	2227969-01	2.5930	7.5394	5.0505	mg/L		97.9		80 - 120		5
	MSD	2227969-01	2.5930	7.5364	5.0505	mg/L	0.0	97.9	10	80 - 120		6
Sulfate	DUP	2227969-01	165.40	164.94		mg/L	0.3		10			4
	MS	2227969-01	165.40	269.72	101.01	mg/L		103		80 - 120		5
	MSD	2227969-01	165.40	269.60	101.01	mg/L	0.0	103	10	80 - 120		6
QC Batch ID: B154566		Used client sample: Y - Description: MW-2, 11/22/2022 11:40										
Total Dissolved Solids @ 180 C	DUP	2228010-02	845.00	835.00		mg/L	1.2		10			7

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GSI Water Solutions, Inc.
 5855 Capistran Avenue, Suite C
 Atascadero, CA 93422

Reported: 01/03/2023 11:52
 Project: Los Olivos GW Monitoring
 Project Number: [none]
 Project Manager: Andy Lapostol

Water Analysis (General Chemistry)

Quality Control Report - Precision & Accuracy

Run #	QC Sample ID	QC Type	Method	Prep Date	Run Date Time	Analyst	Instrument	Dilution
1	B154472-DUP1	DUP	EPA-300.0	11/23/22	11/23/22 11:17	KSA	IC2	1
1	B154472-DUP1	DUP	EPA-300.0	11/23/22	11/23/22 11:17	KSA	IC2	1
2	B154472-MS1	MS	EPA-300.0	11/23/22	11/23/22 11:38	KSA	IC2	1.010
2	B154472-MS1	MS	EPA-300.0	11/23/22	11/23/22 11:38	KSA	IC2	1.010
3	B154472-MSD1	MSD	EPA-300.0	11/23/22	11/23/22 11:58	KSA	IC2	1.010
3	B154472-MSD1	MSD	EPA-300.0	11/23/22	11/23/22 11:58	KSA	IC2	1.010
4	B154473-DUP1	DUP	EPA-300.0	11/23/22	11/23/22 11:05	KSA	IC5	1
4	B154473-DUP1	DUP	EPA-300.0	11/23/22	11/23/22 11:05	KSA	IC5	1
5	B154473-MS1	MS	EPA-300.0	11/23/22	11/23/22 11:23	KSA	IC5	1.010
5	B154473-MS1	MS	EPA-300.0	11/23/22	11/23/22 11:23	KSA	IC5	1.010
6	B154473-MSD1	MSD	EPA-300.0	11/23/22	11/23/22 11:41	KSA	IC5	1.010
6	B154473-MSD1	MSD	EPA-300.0	11/23/22	11/23/22 11:41	KSA	IC5	1.010
7	B154566-DUP1	DUP	EPA-160.1	11/28/22	11/28/22 14:00	CAD	MANUAL	5

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 Atascadero, CA 93422

Reported: 01/03/2023 11:52
 Project: Los Olivos GW Monitoring
 Project Number: [none]
 Project Manager: Andy Lapostol

Metals Analysis

Quality Control Report - Method Blank Analysis

Constituent	QC Sample ID	MB Result	Units	PQL	MDL	Lab Quals	Run #
QC Batch ID: B155264							
Total Recoverable Aluminum	B155264-BLK1	ND	ug/L	20	14		1
Total Recoverable Arsenic	B155264-BLK1	ND	ug/L	2.0	0.70		1
Total Recoverable Boron	B155264-BLK2	ND	ug/L	20	1.7		2
Total Recoverable Manganese	B155264-BLK1	ND	ug/L	1.0	0.45		1

QC Batch ID: B155345							
Total Recoverable Iron	B155345-BLK1	ND	mg/L	0.050	0.030		3

Run #	QC Sample ID	QC Type	Method	Prep Date	Run Date Time	Analyst	Instrument	Dilution
1	B155264-BLK1	PB	EPA-200.8	12/06/22	12/14/22 09:08	KHS	PE-EL4	1
2	B155264-BLK2	PB	EPA-200.8	12/06/22	12/14/22 09:08	KHS	PE-EL4	1
3	B155345-BLK1	PB	EPA-200.7	12/06/22	12/09/22 13:00	JRG	PE-OP4	1

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 Atascadero, CA 93422

Reported: 01/03/2023 11:52
 Project: Los Olivos GW Monitoring
 Project Number: [none]
 Project Manager: Andy Lapostol

Metals Analysis

Quality Control Report - Laboratory Control Sample

Constituent	QC Sample ID	Type	Result	Spike Level	Units	Percent Recovery	RPD	Control Limits		Lab	Run #
								Percent Recovery	RPD		
QC Batch ID: B155264											
Total Recoverable Aluminum	B155264-BS1	LCS	317.73	300.00	ug/L	106		85 - 115			1
Total Recoverable Arsenic	B155264-BS1	LCS	99.998	100.00	ug/L	100		85 - 115			1
Total Recoverable Boron	B155264-BS2	LCS	418.93	400.00	ug/L	105		85 - 115			2
Total Recoverable Manganese	B155264-BS1	LCS	109.17	100.00	ug/L	109		85 - 115			1
QC Batch ID: B155345											
Total Recoverable Iron	B155345-BS1	LCS	1.0099	1.0000	mg/L	101		85 - 115			3

Run #	QC Sample ID	QC Type	Method	Prep Date	Run		Analyst	Instrument	Dilution
					Date	Time			
1	B155264-BS1	LCS	EPA-200.8	12/06/22	12/14/22	09:15	KHS	PE-EL4	1
2	B155264-BS2	LCS	EPA-200.8	12/06/22	12/14/22	13:08	KHS	PE-EL4	1
3	B155345-BS1	LCS	EPA-200.7	12/06/22	12/09/22	13:02	JRG	PE-OP4	1

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Reported: 01/03/2023 11:52
 Project: Los Olivos GW Monitoring
 Project Number: [none]
 Project Manager: Andy Lapostol

Metals Analysis

Quality Control Report - Precision & Accuracy

Constituent	Type	Source Sample ID	Source Result	Result	Spike Added	Units	RPD	Percent Recovery	Control Limits		Lab	R#
									RPD	Percent Recovery		
QC Batch ID: B155264		Used client sample: N										
Total Recoverable Aluminum	DUP	2228467-01	ND	ND		ug/L			20			1
	MS	2228467-01	ND	329.46	300.00	ug/L		110		70 - 130		2
	MSD	2228467-01	ND	338.71	300.00	ug/L	2.8	113	20	70 - 130		3
Total Recoverable Arsenic	DUP	2228467-01	79.043	80.002		ug/L	1.2		20			1
	MS	2228467-01	79.043	194.95	100.00	ug/L		116		70 - 130		2
	MSD	2228467-01	79.043	195.67	100.00	ug/L	0.4	117	20	70 - 130		3
Total Recoverable Boron	DUP	2228467-01	191.98	204.91		ug/L	6.5		20			4
	MS	2228467-01	191.98	644.48	400.00	ug/L		113		70 - 130		5
	MSD	2228467-01	191.98	721.96	400.00	ug/L	11.3	132	20	70 - 130	Q03	6
Total Recoverable Manganese	DUP	2228467-01	1.4080	1.2010		ug/L	15.9		20			1
	MS	2228467-01	1.4080	108.25	100.00	ug/L		107		70 - 130		2
	MSD	2228467-01	1.4080	115.81	100.00	ug/L	6.7	114	20	70 - 130		3

QC Batch ID: B155345		Used client sample: N										
Total Recoverable Iron	DUP	2228212-01	ND	ND		mg/L			20			7
	MS	2228212-01	ND	0.98376	1.0000	mg/L		98.4		75 - 125		8
	MSD	2228212-01	ND	1.0077	1.0000	mg/L	2.4	101	20	75 - 125		9

Run #	QC Sample ID	QC Type	Method	Prep Date	Run Date Time	Analyst	Instrument	Dilution
1	B155264-DUP1	DUP	EPA-200.8	12/06/22	12/14/22 09:12	KHS	PE-EL4	1
2	B155264-MS1	MS	EPA-200.8	12/06/22	12/14/22 09:17	KHS	PE-EL4	1
3	B155264-MSD1	MSD	EPA-200.8	12/06/22	12/14/22 09:19	KHS	PE-EL4	1
4	B155264-DUP2	DUP	EPA-200.8	12/06/22	12/14/22 09:12	KHS	PE-EL4	1
5	B155264-MS2	MS	EPA-200.8	12/06/22	12/14/22 09:17	KHS	PE-EL4	1
6	B155264-MSD2	MSD	EPA-200.8	12/06/22	12/14/22 09:19	KHS	PE-EL4	1
7	B155345-DUP1	DUP	EPA-200.7	12/06/22	12/09/22 13:07	JRG	PE-OP4	1
8	B155345-MS1	MS	EPA-200.7	12/06/22	12/09/22 13:11	JRG	PE-OP4	1
9	B155345-MSD1	MSD	EPA-200.7	12/06/22	12/09/22 13:14	JRG	PE-OP4	1

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Reported: 01/03/2023 11:52
Project: Los Olivos GW Monitoring
Project Number: [none]
Project Manager: Andy Lapostol

Notes And Definitions

J Estimated Value (CLP Flag)
MDL Method Detection Limit
ND Analyte Not Detected
PQL Practical Quantitation Limit
A10 Detection and quantitation limits were raised due to matrix interference.
M02 Analyte detected in the Method Blank at a level between the PQL and > 1/2 the PQL.
Q03 Matrix spike recovery(s) was(were) not within the control limits.

Item to be removed from agenda
and rescheduled for future date

ITEM 8 – TELECONFERENCING AND VIDEOCONFERENCING POLICY

TELECONFERENCING AND VIDEOCONFERENCING POLICY

**LOS OLIVOS COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS TELECONFERENCING POLICY**

I. Policy

The foregoing policy (“Policy”) shall govern the Los Olivos Community Services District’s use of teleconferencing for the attendance at Board of Directors meetings by Directors. The Global Teleconference Policies (Article III) and Standard Teleconferencing Procedures (Article IV) shall apply in all instances, except when (1) a Director has either “just cause” or an “emergency circumstance” so as to permit the use the Expedited Teleconferencing Procedures (Article V) or (2) a State of Emergency issued by the California Governor is in effect sufficient to trigger the use of the Emergency Teleconferencing Procedures (Article VI).

II. Definitions

Unless otherwise defined herein, the following definitions shall apply to this policy:

Agency – shall refer to Los Olivos Community Services District, or “District.”

Brown Act / Ralph M. Brown Act – shall reference to Chapter 9 (commencing with Section 54950) of Part 1 of Division 2 of Title 5 of the California Government Code, known as the “Ralph M. Brown Act” pursuant to Government Code section 54950.5, as such shall be amended from time to time.

Legislative Body – shall have the same meaning as provided by Government Code section 54952, including the Agency’s governing board (the Board of Directors).

Director– shall have the same meaning as “member” as provided by Government Code section 54952.1, and refers to a Director of the Los Olivos Community Services District.

Member– shall have the same meaning as “member” as provided by Government Code section 54952.1, and is inclusive of, but not limited to, Directors of the Los Olivos Community Services District.

Meeting— shall have the same meaning as provided by Government Code section 54952.2.

State – shall mean the State of California.

State of Emergency – shall mean a state of emergency proclaimed by the California Governor or such others as may be empowered pursuant to Section 8625 of the California Emergency Services Act, as set forth in Article 1 (commencing with Section 8550) of Chapter 7 of Division 1 of Title 2 of the California Government Code.

Teleconferencing – attendance from different locations, other than the physical location of a meeting, by way of an audio device, whether it be telephone, audio-only internet connection, or otherwise.

Videoconferencing – attendance from different locations, other than the physical location of a meeting, by way of a dual audio and visual device, whereby participants can be both seen and heard. For purposes of this policy, videoconferencing may include attendance by way of a single device or software package, or attendance via an audio-device with synced camera or webcasting.

III. Global Teleconferencing Policies

At the discretion of the Board of Directors and/or the Board President, any employee, consultant, vendor, or individual presenting or attending a Board of Directors meeting or other meeting, other than a Director of the Board of Directors, shall be permitted to attend via teleconference or videoconference without compliance with the rules or conditions set forth herein. Members of the Los Olivos Community Services District, inclusive of the Directors and governing board members of other committees or bodies required to comply with the Brown Act, may only participate via teleconference or videoconference as permitted by the foregoing policies.

To the extent a Director desires to attend a Board meeting via teleconference or videoconference, the Director shall generally be required to comply with the foregoing “Standard Teleconferencing Procedures” (Article IV) unless the circumstances exist to justify the use of the “Expanded Teleconferencing Procedures” (Article V) or “Emergency Teleconferencing Procedures” (Article VI).

A Director not in compliance with any such procedures, as applicable, shall not be permitted to attend a Board of Directors meeting via Teleconference or Videoconference for any purpose, whether to participate in or listen to such meeting. In all instances in which a Director is attending a Board of Directors meeting via teleconference or videoconference, teleconferencing or videoconferencing, the Board of Directors shall:

1. Take all votes by roll-call;
2. Conduct the meeting in a manner that protects the statutory and constitutional rights of the parties and public appearing before the Board of Directors;
3. Provide notice and post agendas as otherwise required by the Brown Act; and
4. Permit members of the public access to the meeting and an opportunity to address the Board of Directors as required by the Brown Act.

IV. Standard Teleconferencing Procedures

A Director may attend a Board of Directors meeting via teleconference or videoconference if the following conditions are satisfied:

1. At least a quorum of the Directors participate in the meeting from locations within the boundaries of the agency;

2. The agenda posted for the Board of Directors meeting is posted at all teleconference locations, each of which are identified in the notice and the agenda for the meeting; and
3. Each teleconference location is accessible to the public, and the public is permitted to comment at each teleconference location.

V. Expanded Teleconferencing Procedures (Effective Through January 1, 2026)

Notwithstanding the Standard Teleconferencing Procedures, a Director may attend a Board of Directors meeting via videoconference only (teleconference will not be permitted under these procedures), if the following conditions are satisfied:

1. At least a quorum of the Directors participate in-person from a single physical location accessible to the public, which is within the boundaries of the agency and clearly identified in the posted agenda;
2. The public is permitted to attend the meeting either by teleconference or videoconference in a manner such that the public can remotely attend and offer real-time comment during the meeting;
3. Notice of the means by which the public can remotely attend the meeting via teleconference or videoconference and offer comment during the meeting is included within the posted agenda;
4. The Director(s) attending remotely have either “just cause” or an “emergency circumstance” that justifies their attendance via videoconference.
 - a. A Director shall only have “just cause” for remote attendance if the absence is for one of the following reasons:
 - i. Absence is to provide childcare or caregiving need to a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner, with such terms having the same meaning as those terms are defined in Government Code section 12945.2;
 - ii. A contagious illness that prevents the Director from attending in-person;
 - iii. A need related to a physical or mental disability as defined in Government Code sections 12926 and 12926.1 not otherwise accommodated; and
 - iv. Travel while on official business of the Board of Directors or another state or local agency.

- b. A Director shall have an “emergency circumstance” if the absence is due to a physical or family medical emergency that prevents the Director from attending in person.
5. The Director(s) have not attended a meeting remotely on the basis of “just cause” for more than two meetings in the current calendar year; and
6. The Director(s) have not attended a meeting remotely on the basis of “just cause” or “emergency circumstance” for more than three consecutive months or more than [20% of the regular meetings of an agency in a calendar year, rounded down to nearest whole number] in a calendar year.
7. The Board of Directors has, and has implemented, a procedure for receiving and swiftly resolving requests for reasonable accommodation for individuals with disabilities, consistent with the federal Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and resolving any doubt in favor of accessibility. In each instance in which notice of the time of the meeting is otherwise given or the agenda for the meeting is otherwise posted, the Board of Directors shall also give notice of the procedure for receiving and resolving requests for accommodation.

In order to utilize the Expanded Teleconference Procedures, a Director shall:

1. For a “just cause” circumstance, notify the Board of Directors at the earliest opportunity, including at the start of a regular meeting, of their need to participate remotely for just cause, including a general description of the circumstance relating to their need to appear remotely at the given meeting;
2. For an “emergency circumstance,” request to participate at a meeting due to an “emergency circumstance” as soon as possible, preferably before the posting of the agenda but up to the start of the meeting, with such request including a general description of the circumstances relating to their need to appear remotely at the given meeting, though any description for emergency circumstances need not exceed 20 words and need not include any medical diagnosis or disability or personal medical information exempt from disclosure by law;
3. The Director shall publicly disclose at the meeting before any action is taken whether any other individuals 18 years of age or older are present in the room at the remote location with the Director, and the general nature of the Director’s relationship with such individuals; and
4. Participate through videoconferencing, with both audio and visual technology.

Upon receipt of a request from a Director to utilize the Expanded Teleconference Procedures, the Board of Directors shall:

1. Take action by majority vote on a request to participate remotely due to an “emergency circumstance” at its earliest opportunity, which may be taken as a noticed agenda item or as an added item if sufficient time was not provided to place the proposed action on the agenda;
2. In the event of a disruption that prevents the broadcast of the meeting to members of the public, or in the event of a disruption within the District’s control that prevents members of the public from offering public comment using the teleconferencing or videoconferencing options, take no further action during a meeting until such access is restored.

VI. Emergency Teleconferencing Procedures (Effective Through January 1, 2024)

Notwithstanding the Standard Teleconferencing Procedures, the Board of Directors may elect to use these “Emergency Teleconferencing Procedures” to allow teleconferencing if any of the following circumstances apply:

1. The Board of Directors holds a meeting during a proclaimed State of Emergency and state or local officials have imposed or recommended measures to promote social distancing;
2. The Board of Directors holds a meeting during a proclaimed State of Emergency for the purpose of determining, by a majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; or
3. The Board of Directors holds a meeting during a proclaimed State of Emergency and the Board of Directors has determined, by majority vote, that as a result of the emergency, meeting in person would present imminent risks to the health and safety of attendees.

If utilizing the Emergency Teleconferencing Procedures, the Board of Directors shall:

1. Give notice in the agenda for such Board of Directors meeting of the means by which members of the public may access the meeting and offer public comment via a teleconferencing or videoconferencing option, which shall include an opportunity for public comment in real-time.
2. In the event of a disruption that prevents the broadcast of the meeting to members of the public, or in the event of a disruption within the District’s control that prevents members of the public from offering public comment using the teleconferencing or videoconferencing options, take no further action during a meeting until such access is restored.
3. Shall not close the public comment period, or the opportunity to register to comment, until the timed general public comment period has elapsed.

The Board of Directors may continue use of the Emergency Teleconferencing Procedures for as long as the State of Emergency remains active, or state or local officials have imposed or

recommended measures to promote social distancing, provided that, not later than 30 days after teleconferencing for the first time, and every 30 days thereafter, the Board of Directors finds by majority vote that:

1. The Board of Directors has reconsidered the circumstance of the State of Emergency; and
2. Any of the following circumstances exist:
 - a. The State of Emergency continues to directly impact the ability of the Directors to meet safely in person; or
 - b. State or local officials continue to impose or recommend measures to promote social distancing.

In the event of the use of these Emergency Teleconferencing Procedures, it shall not be necessary for the District to provide a physical location from which the public may attend or comment.

VII. Miscellaneous Provisions

With respect to the Standard Teleconferencing Procedures, Expanded Teleconferencing Procedures, and Emergency Teleconferencing Procedures set forth herein, such are intended to comply with Government Code sections 54953(b), (f), and (e), respectively, and, as such, in the event of a conflict between this Policy and such statutory provisions, the statutory provisions shall control and be implemented as if set forth in full in this Policy.

**ITEM 10B – GENERAL MANAGER COMMENTS AND
BUDGET REPORTS**

GENERAL MANAGER COMMENTS AND BUDGET REPORTS

Summary Project Status Report

Groundwater Monitoring Wells (MW-1 and MW-2)	Budget: 	Schedule:
GSI technical memo expected for February Regular meeting.		

Effluent Study (GSI/Confluence ES)	Budget: 	Schedule:
Draft study presented in December. Remaining invoices still being received. Expect a final draft of the study in March.		

Audit (Moss, Levy & Hartzheim)	Budget: 	Schedule:
First year audit is complete – no findings. Several financial system reports shared with ML&H. Expecting effort to wrap up effort in February, early March.		

REGEN independent consultant recommendation	Budget: 	Schedule:
Recommendation technical memo expected for February Regular meeting.		

Other:

Report : Financial Status (Real-Time)

Selection Criteria: Fund = 3490

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

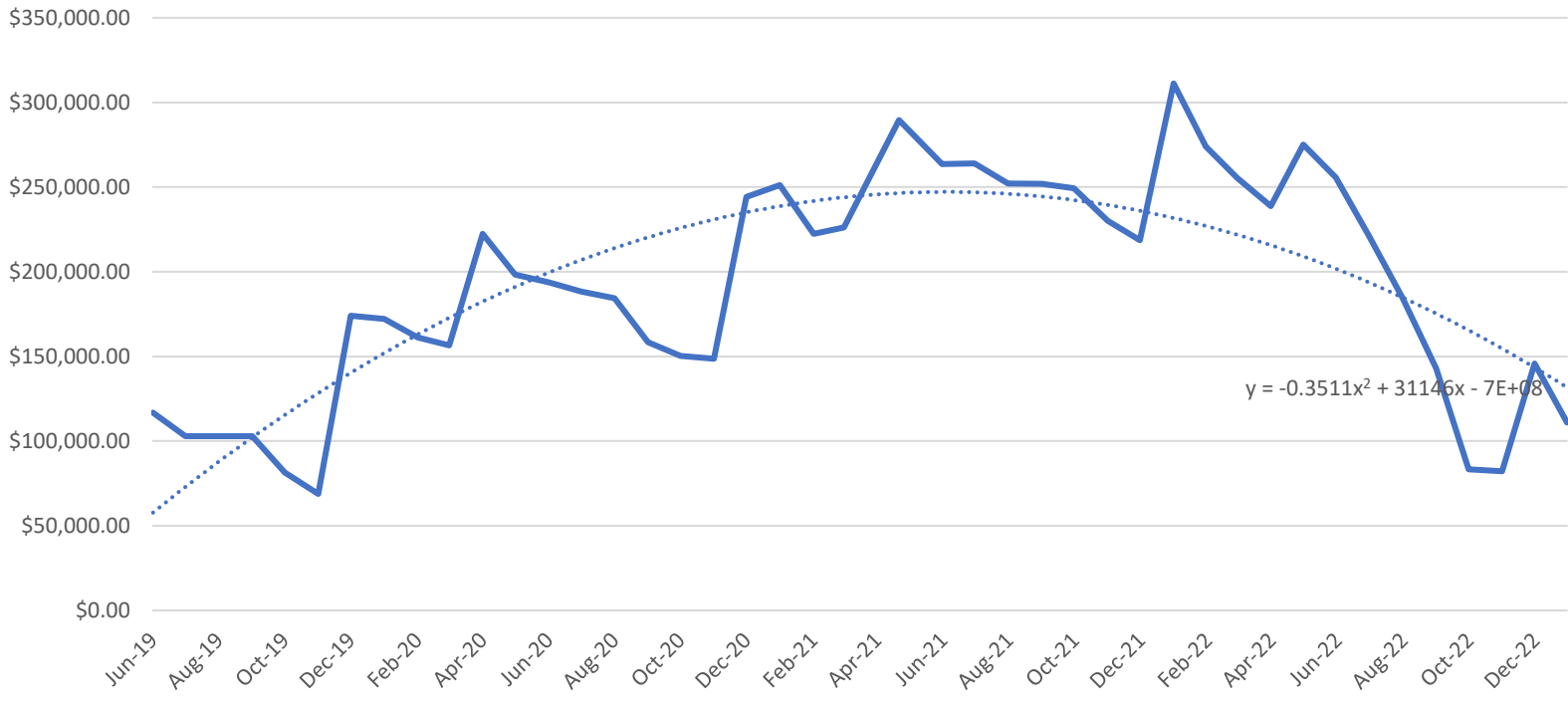
Last Updated: 2/3/2023 1:34 AM

As of: 1/31/2023

Fund 3490 -- Los Olivos CSD

Line Item Account	6/30/2023 Fiscal Year Adjusted Budget	1/31/2023 Year-To-Date Actual	6/30/2023 Fiscal Year Variance	6/30/2023 Fiscal Year Pct of Budget
Revenues				
Taxes				
3066 -- Special Tax Assessment	136,475.00	138,629.85	2,154.85	101.58%
Taxes	136,475.00	138,629.85	2,154.85	0.00%
Use of Money and Property				
3380 -- Interest Income	724.00	709.03	-14.97	--
3381 -- Unrealized Gain/Loss Invstmnts	0.00	0.00	0.00	#DIV/0!
Use of Money and Property	0.00	709.03	-14.97	#DIV/0!
Intergovernmental Revenue-Other				
4840 -- Other Governmental Agencies	169,804.00	5,662.50	-164,141.50	3.33%
Intergovernmental Revenue-Other	274,000.00	5,662.50	-268,337.50	2.07%
Revenues	306,279.00	145,001.38	-162,001.62	47.34%
Expenditures				
Services and Supplies				
7090 -- Insurance	2,500.00	2,799.92	299.92	112.00%
7324 -- Audit and Accounting Fees	4,000.00	0.00	-4,000.00	0.00%
7430 -- Memberships	1,200.00	1,287.00	87.00	107.25%
7450 -- Office Expense	2,000.00	0.00	-2,000.00	0.00%
7460 -- Professional & Special Service (Project, Planning & Studies)	189,908.00	176,162.90	-13,745.10	92.76%
7508 -- Legal Fees	30,000.00	22,599.93	-7,400.07	75.33%
7510 -- Contractual Services (IGM Contract, Engineer)	49,000.00	52,100.60	3,100.60	106.33%
7530 -- Publications & Legal Notices	1,000.00	0.00	-1,000.00	0.00%
7671 -- Special Projects	175,000.00	0.00	-175,000.00	0.00%
7732 -- Training	1,500.00	0.00	-1,500.00	0.00%
Services and Supplies	456,108.00	254,950.35	201,157.65	55.90%
Expenditures	456,108.00	254,950.35	201,157.65	55.90%

Los Olivos CSD Cash Balance History



January Workshop Results Summary

DRAFT

Other Issues To Be Considered in the Preferences Rankins	
	Timeline
	Deadline to implement
	Distruption
	Is a phased approach possible / how?
	Noise from the plant
	Environmental impacts - possible cause for litigation
	Funding opporutnities based on chosen system
	Water Quality

January Workshop Results Summary

DRAFT

Total "votes"	28
Comments	
	How will it be attributed and dispersed?
	Low Cost (5)
	Cost to individual Homeowner + Bix Owners (many on fixed incomes)
	Reasonable cost spread out over time
	Do it right the first time
	Retired on fixed income so initial and ongoing cost is very important
	Get the gout to step up and take responsibility for problem that should have been fixed long ago
	If the cost is too high many will be forced to move - impact on property values is a concern
	Minimize building cost to property owner, minimize operating costs - efficiency
	Cost - What is annual cost to residential homeowners, How many years is the cost amortized over? Is there any data reflecting value that switching from septic to sewer has on property value
	More cost, more local control
	With most outside funding and grants available
	Meet criteria for funding better explanation of how owners will be charged
	Grants to reduce cost must be decided and calculated BEFORE a vote on which type of system is chosen
	Include grants and subsidies - net cost
	No unnecessary cost, but smart spending that considers grant availability , environmental, maintenance, etc.
	Keep cost to taxpayers as low as possible. But not at cost of odor aesthetics and disruptions

January Workshop Results Summary

DRAFT

Total "votes"	18
Comments	
	Yes, costs #1
	Reasonable
	Should be penciled out with construction costs as an annual projection rather figured as a separate cost from construction
	I want manageable ongoing maintenance and operation. I don't want huge on-going costs
	Over time cost? Assessment cost
	Keep ongoing costs low
	Consider group negotiation for any on property maintenance versus individual
	Keep all costs reasonable - go for the best band for the buck
	Fixed income people cannot afford \$ unreasonable as opposed to businesses
	Just as hotels pay a bed tax - so visitors help foot the bill - local businesses could have a tax imposed per customer - to help foot the cost of sewer\
	Ongoing costs / keep it low!
	Keep low and spread out

January Workshop Results Summary

DRAFT

Total "votes"	15
Comments	
	If a large plant ends up being built, neighboring property owners should be compensated for the negative impact on their property values (2)
	Need system prior to location determination
	Underground, buffer zone
	What parcel?
	Strategic location least environmentally visual and odorific impact
	We would like a map to be shown to us showing where each of the SY River District wells (in Los Olivos) are. Proposed locations should be as far away as possible
	Location will likely take care of many other items on "what is important: size, smell, footprint, etc."
	Look at a centralized location for a smaller system (w/in or near commercial district)
	How graphically how different systems meet req'd EH criteria and environmental impacts, this will determine location

January Workshop Results Summary

DRAFT

Total "votes"	11
Comments	
	Minimal responsibility
	Should be considered and projected with construction and maintenance rather than 3 different cost buckets
	District employees to service - like our Tesla rented solar panels
	Retired so ownership and/or maintenance responsibility is not a problem (to control cost)
	Again involves cost and ownership versus easement - easement not good
	I want a centralized system, not one I have to maintain - aka "plug play"

January Workshop Results Summary

DRAFT

Total "votes"	7
Comments	
	Slow growth
	Impacts of forecasted ADU buildout, relationship with general plan
	Keep the entire system big enough to service Los Olivos, but not so big it invites others to want to attach to it. Be an example as to how they can do their own
	I do not support a lot of growth in LO. However, recognize the need for a solution
	No growth
	Not a concern. There are other mechanism to control

January Workshop Results Summary

DRAFT

Total "votes"	5
Comments	
	Does not have be one site. There can be several small treatment sites of different methods
	We can look to neighboring towns for examples

January Workshop Results Summary

DRAFT

Total "votes"	11
Comments	
	Zero ideal
	Depends on how close one may live to odor source - NIMBY
	Minimal odors (2)
	Zero odors (2)
	Matteis Tavern a good example - only if we use the same system
	For those options that emit odors, is there a solution (even if more costly) to mask/eliminate those odors and if so, what is the cost
	An MBR does not smell

January Workshop Results Summary

DRAFT

Total "votes"	2
Comments	
	Not important
	Locatiion and viewshed impacts should be linked together

January Workshop Results Summary

DRAFT

Total "votes"	5
Comments	
	Small
	Think / look outside the box
	Good for environment but reliable / proven
	Want engineer w/CV/experience on newer systems

January Workshop Results Summary

DRAFT

Total "votes"	8
Comments	
	Disruption to business
	Loss of income
	What will sewers to property value?
	How will disposal plant create a more business friendly environment
	Funding and low cost loans. I want the County and State to help with this issue they have clearly kicked down the road for 50 years.
	Drought / water reclamation
	Effluent water quality => water reclamation =>grant funding
	Timeline - can we impose an internal timeline (with room for extension if needed) so that we are working to a date? Out septic systems aren't getting any younger and replacement costs are high