

Lisa Palmer, President
Tom Fayram, Vice President
Mike Arme, Director
Brian O'Neill, Director
Brad Ross, Director



POSTED 4-9-2021

LOS OLIVOS COMMUNITY SERVICES DISTRICT
Board of Directors Regular Board Meeting, April 14, 2021, 6:00 p.m.

The Meeting will be held electronically via RingCentral Meetings. The public will be able to hear and participate.

1. Join from PC, Mac, or Android: <https://meetings.ringcentral.com/j/1440730976>
2. Via telephone: +1(623)404-9000 Meeting ID: 144 073 0976
3. If you choose to access through your browser, visit <https://meetings.ringcentral.com/join> enter Meeting ID: 144 073 0976, Join Meeting

REGULAR MEETING AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. DIRECTOR COMMENTS

Directors will give reports on any meetings that they attended on behalf of the District and/or choose to comment on various District activities.

5. PUBLIC COMMENTS

Members of the public may address the Board on any items of interest within the subject matter and jurisdiction of the Board but not on the agenda today (Government Code - 54954.3). *Speakers are limited to 3 minutes. Due to the requirements of the Ralph M. Brown Act, the District cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.*

6. ADMINISTRATIVE AGENDA

All matters listed hereunder constitute a consent agenda, and will be acted upon by a single roll call vote of the Board. Matters listed on the Administrative Agenda will be read only on the request of a member of the Board or the public, in which event the matter shall be removed from the Administrative Agenda and considered as a separate item.

A. MEETING MINUTES

1. Approve Minutes of 3-10-2021 Regular Meeting

B. INVOICE PAYMENT

Approve Payment of the following Invoices as reviewed and recommended for approval by the Finance Committee:

1. 3-17-2021 MNS Invoice 77440 (February Services) \$7,865.00 (Reserved for Full Board Action by Fin. Cmte.)
2. SDRMA Insurance Invoice 2021-22 FY \$2,483.46
3. 3-31-2021 Streamline Website Invoice \$600
4. 3-5-2121 GSI Invoice 0876.001 - 2 (January Services) \$7,142.50
5. 4-1-2021 Stantec Invoice 1772297 (Services through 2-28-21) \$4,944.00
6. 4-5-2021 Aleshire & Wynder Invoice 61425 (March Services) \$1,120
7. 4-5-2021 GSI Invoice 0876.001 - 3 (Feb-Mar Services) \$3,867.50

7. INTERIM GENERAL MANAGER REPORT

Interim General Manager Report on current assignments, action items, and general District business.

8. BUSINESS ITEMS: Discussion and Action on the following:

A. District Organizational Meeting

1. It is proposed that the Board of Directors direct every April Meeting be the annual organizational meeting. Board directive or vote.
2. Board Officer Positions.
 - i. Accept Nominations For President, Vice President, and Secretary.
 - ii. Hold Vote for all new officers.
3. Committee Positions.
 - i. Finance Committee
 1. Accept nominations for Finance Committee. (Two Board Members + IGM)
 2. Affirm existing or install new members by vote.
 - ii. Ad Hoc Technical Committee
 1. Determine if an Ad-hoc Technical committee is still desired, or if a standing Committee is preferred. If a Standing Technical Committee is desired, it must be formed by vote.
 2. Accept nominations for this Committee. (Two Board Members + IGM)
 3. Affirm existing or install new members by vote.
 - iii. Need for Additional Committees.
 1. Consider Project Management Ad Hoc Committee or Other ad Hoc or Standing Committee
 2. If desired, accept nominations for new Committee. (Two Board Members + IGM)
 3. Install new members by vote.

B. WWTP Siting Feasibility Study

1. Review of Analysis Spreadsheet and Map Prepared by UPC (One Mile criteria).
2. The Board may choose to:
 - a. further investigate sites that rank well,
 - b. eliminate sites from future consideration,
 - c. Select a preferred site or sites for the Phase I WWTP and direct IGM pursue concept design for the preferred site.

C. WRF 50% Planning (Preliminary Design) Grant Update

1. IGM Pike to provide report on Grant timing and proposed schedule & Commitment Dates
2. Board may choose to direct final consumation of application process and authorize Board President to execute State agreement to receive the grant.
3. Authorization to IGM & Director Palmer to advance agreement

D. General Manager Services RFP

1. Update and possible action (Director Palmer)

E. INFORMATION ITEMS

F. CLOSED SESSION District Counsel Performance and Contract Review pursuant to Government Code section 54957(b)(1)

1. IGM Pike will explain Ring Central Closed Session Virtual Meeting Room Logistics
2. Reconvene to open session and action report out

G. Call for Agenda Items

9. Next Regular Meeting:

Wednesday, May 12, 2021, 6:00 p.m.

Via RingCentral Meeting Link to be posted in the agenda (at the Post Office Bulletin Board & CSD Website www.losolivoscsd.com)

10. ADJOURNMENT

The Los Olivos Community Services District is committed to ensuring equal access to meetings. In compliance with the American Disabilities Act, if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, please call 805.946.0431 or email to losolivoscsd@gmail.com. Any public records, which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at a location to be determined in Los Olivos, California 93441.