

Tom Fayram, President
Lisa Palmer, Vice President
Julie Kennedy, Secretary
Mike Arme, Director
Brian O'Neill, Director



LOS OLIVOS COMMUNITY SERVICES DISTRICT
Board of Directors Meeting, February 13, 2019, 6:00 p.m.
Los Olivos School, Room 602
2540 Alamo Pintado Avenue, Los Olivos, CA 93441

REGULAR MEETING AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF MEETING MINUTES

1-9-2019 Regular Meeting Minutes

5. DIRECTOR COMMENTS

Directors will give reports on any meetings that they attended on behalf of the District and/or choose to comment on various District activities.

6. PUBLIC COMMENTS

Members of the public may address the Board on any items of interest within the subject matter and jurisdiction of the Board but not on the agenda today (Government Code - 54954.3).

Speakers are limited to 3 minutes. Due to the requirements of the Ralph M. Brown Act, the District cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

7. INTERIM GENERAL MANAGER REPORT

Interim General Manager Report on current assignments and general District business.

8. BUSINESS ITEMS

- A. **1. Approve a District Conflict of Interest Policy.** Discuss and approve, or modify and approve a Conflict of Interest Policy. The Political Reform Act (California Government Code §81000 et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. This policy addresses filing of Statements of Economic Interest, and conflict of interest in governmental decisions.
- 2. Adopt RESOLUTION NO. 19-1 RESOLUTION OF THE BOARD OF DIRECTORS OF THE LOS OLIVOS COMMUNITY SERVICES DISTRICT ADOPTING A CONFLICT OF INTEREST POLICY.**
- B. **Presentation from the Technical Ad Hoc Committee on a General Strategy for Determination of a Technical Solution to the Wastewater Treatment and Ground Water Quality Responsibilities of the District.** The Ad Hoc Committee has outlined an approach for project selection, and general strategy for cooperative coordination with the Regional Water Quality Control Board and County Environmental Health Services.
 - 1. Powerpoint Presentation.
 - 2. Approve or modify and approve strategy and direct the Ad-Hoc Technical Committee to move forward on "Next Steps", coordinating with the Board as outlined in the presentation.

- B. Special Board of Directors Meetings – Approve Protocol for the IGM or Committees to request a Special Board of Directors Meeting.** A simple, suggested protocol:
1. Existing Standing or Ad Hoc Committees or the IGM/GM can request a Special Board of Directors Meeting to facilitate the Board's mission progress in moving forward to a wastewater technical solution, or to conduct important or essential business for the District.
 2. IGM/GM shall determine availability of Board members to attend proposed dates and times, and shall provide sufficient advance notice to legally post the Agenda.
 3. It shall be required that a majority of Board Directors be available to attend and all Board Directors in agreement to hold the meeting.
- C. Discussion and Action in Development of a Draft Work Plan.** Discussion on draft outline of the "Master Implementation Plan." The attached version Adds additional work effort ID'd by the Ad Hoc Technical Committee.
- D. Nominations for one Regular and one Alternate Special District Member to Santa Barbara LAFCO District Board to consider if they would like to submit nomination(s).** As a result of the November 6, 2018 General Election, there are two Special District vacancies on the LAFCO Commission. The Special District Selection Committee, comprised of the presiding officers, or designee, of the 38 independent special districts in Santa Barbara County, needs to elect one Regular and one Alternate LAFCO Special District member. The nomination period will end on February 28, 2019. The Presiding Officer of each Independent Special District is authorized to nominate a Regular Special District Member and Alternate Special District Member. The legislative body of the district shall authorize the presiding officer to sign the nomination form.
- E. Finance Committee Business Summary and Action.** Act on Finance Subcommittee recommendation to pay the following Invoices:
- a. 2018-19 Streamline Website (12-month Invoice) - \$600
 - b. 1-14-2019 MNS Invoice (IGM November 2018 Services) - \$5905
 - c. 2-7-2019 Aleshire & Wynder. LLP Invoice (Legal Counsel Services trough 1-31-2019) - \$3040

9. Next Meeting:

Wednesday, March 12, 2019, 6:00 p.m.
Los Olivos School, Room 602
2540 Alamo Pintado Avenue, Los Olivos, CA 93441

10. ADJOURNMENT

The Los Olivos Community Services District is committed to ensuring equal access to meetings. In compliance with the American Disabilities Act, if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, please call 805.946.0431 or email to losolivoscscsd@gmail.com. Any public records, which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at a location to be determined in Los Olivos, California 93441.