

Tom Fayram, President  
Julie Kennedy, Vice President  
Lisa Palmer, Director  
Greg Parks, Director  
Nina Stormo, Director



**LOS OLIVOS COMMUNITY SERVICES DISTRICT  
PROJECT MANAGEMENT SUBCOMMITTEE MEETING**

**Posted: 11-5-2023**

**November 9, 2023 – 9:00 AM**

**St Mark's in the Valley Episcopal Church  
2901 Nojoqui Ave, Los Olivos CA 93441**

**Please observe decorum and instructions from the Subcommittee Chair**

**Subcommittee Members: Director Palmer (Chair), Director Stormo, and General Manager Guy Savage**

This meeting will be held both in-person and electronically via Zoom Meetings. In-person the meeting will be held at the following locations:  
St Mark's in the Valley Episcopal Church, 2901 Nojoqui Ave, Los Olivos CA 93441

The public will also be able to hear and participate electronically via Zoom by using the following links:

Zoom: <https://us06web.zoom.us/j/81937722522?pwd=SWpSU0RYZFliZTBiNGphZG41TGs4dz09>  
By Phone: +1 669 900 6833 US (San Jose) Meeting ID: 819 3772 2522 Passcode: 914085  
One tap mobile: +14086380968,,81937722522#,,,,\*914085# US (San Jose)

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## MEETING AGENDA

### 1. CALL TO ORDER

**Director (Chair) Palmer calls the meeting to order at 9:04 AM.**

At the start of the meeting (until approximately 9:06 AM) the Los Olivos area was experiencing a power outage.

### 2. ROLL CALL

**Present:** Directors Palmer and Stormo, GM Savage

**Absent:** None

### 3. PUBLIC COMMENTS

Members of the public may address the Subcommittee on any items of interest within the subject matter and jurisdiction of the Subcommittee but not on the agenda today (Gov. Code - 54954.3). The public may also request future agenda topics at this time. Speakers are limited to 3 minutes. Due to the requirements of the Ralph M. Brown Act, the District cannot take action today on any matter not on the agenda, but a matter raised during Public Comments may be referred to District staff for discussion and possible action at a future meeting.

Power is restored in the Los Olivos area. Chair Palmer briefly pauses the meeting while GM Savage establishes the Zoom meeting connection.

**Chair Palmer opens the floor to public comment.**

Public Comment: None.

### ADMINISTRATIVE ITEMS:

All matters listed hereunder constitute an administrative / consent agenda and will be acted upon by a single vote of the Subcommittee. Matters listed on the Administrative Agenda will be read only on the request of a member of the Subcommittee, in which event the matter may be removed from the Administrative Agenda and considered as a separate item. A single public comment period will be heard for all the matters on the Administrative Agenda.

**Los Olivos Community Services District, P.O. Box 345, Los Olivos, CA 93441, (805) 500-4098**

[losolivoscscsd@gmail.com](mailto:losolivoscscsd@gmail.com), [www.losolivoscscsd.com](http://www.losolivoscscsd.com)

#### 4. MINUTES APPROVAL

Approval of the minutes from July 24, 2023.

**Chair Palmer opens the floor to public comment.**

Public Comment: None.

**Motion to approve minutes of July 24, 2023.**

**Motion by: Director Stormo, second: GM Savage**

**Voice vote: 3-0**

#### BUSINESS ITEMS:

All matters listed hereunder will be acted upon separately and public comment will be held for each item.

#### 5. DISCUSSION OF PROJECT SCHEDULE

The Subcommittee will discuss the most recent project schedule.

GM Savage introduces the item. He walks through the attached project schedule line-by-line and/or section-by-section. Subcommittee members offer various commentary on items, ordering of items, items that should be added and so on. GM Savage takes the input and says he will update the schedule accordingly, as well as produce the additional views of the data for the next full Board meeting.

**Chair Palmer opens the floor to public comment.**

Public Comment: None.

#### 6. DISCUSSION OF SBLAFCO / COMMUNITY UPDATE

The Subcommittee will discuss the November 2023 update to the Santa Barbara County Local Agency Formation Commission (SBLAFCO). The last update was sent to SBLAFCO in July 2023 and GM Savage provided a presentation to the Commission on October 5, 2023. Note that the update is also emailed to the community.

GM Savage introduces the item. He describes the timing of the quarterly update and how he presented an updated version of the July update to SBLAFCO in October. Director Stormo notes that she would like to see the update go out via USPS. GM Savage responds that he will add the possibility to agenda for full Board to get authority to send something out, if agreed by the Board. Chair Palmer notes that there may be less expensive ways to publish the update via USPS and that she will send GM Savage the related information.

Chair Palmer comments that bullet points and action headlines would be more helpful. She notes that all of the information needed is in the update, it is more related to presentation of the information. She adds that it is a balance between education versus written update.

**Chair Palmer opens the floor to public comment.**

Public Comment: None.

#### INFORMATIONAL ITEMS:

All matters listed hereunder are informational only, no action will be taken, and public comment not received.

#### 7. SUBCOMMITTEE MEMBER COMMENTS

Subcommittee members will give reports on any meetings that they attended on behalf of the Subcommittee and/or choose to comment on various Subcommittee activities. Subcommittee member requests for future agenda items may also be made at this time.

Director Stormo - None

GM Savage - None

Chair Palmer – Looking to GM Savage to help drive when the subcommittee meets. She notes that there is a lot coming up on the District's agendas and that more PM meetings may be in order.

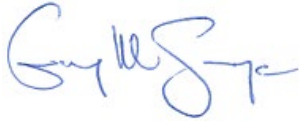
#### 8. ADJOURNMENT

**Motion to adjourn at 9:43 AM.**

**Motion by: GM Savage, Second: Director Stormo**

**Voice vote 3-0**

Respectfully submitted:



Guy W. Savage  
General Manager – Los Olivos Community Services District

Approved:

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Chair Lisa Palmer