

Tom Fayram, President
Brad Ross, Vice-President
Julie Kennedy, Director
Lisa Palmer, Director
Greg Parks, Director



LOS OLIVOS COMMUNITY SERVICES DISTRICT
FINANCE COMMITTEE MEETING

Posted: 3-6-2023

CHANGED TO March 9, 2023 - Noon

March 10, 2023 – 9:00 AM

**St Mark's in the Valley Episcopal Church
2901 Nojoqui Ave, Los Olivos CA 93441**

Please observe decorum and instructions from the Committee Chair

Finance Committee: Director Julie Kennedy, Director Lisa Palmer, and General Manager Guy Savage

This meeting will be held both in-person and electronically via Zoom Meetings. In-person the meeting will be held at the following locations:
St Mark's in the Valley Episcopal Church, 2901 Nojoqui Ave, Los Olivos CA 93441

The public will also be able to hear and participate electronically via Zoom by using the following links:

Zoom: <https://us06web.zoom.us/j/84446258300?pwd=dkxCZXZvREJTSWxDTklwVDVmQllrZz09>
By Phone: +1 669 900 6833 US (San Jose) Meeting ID: 844 4625 8300 Passcode: 825604
One tap mobile: +16699006833,,84446258300#,,,,*825604# US (San Jose)

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MEETING AGENDA

1. CALL TO ORDER

The meeting was called to order at: 12:01 PM.

2. ROLL CALL

Attending: Director Kennedy, Director Palmer, General Manager Savage

Absent: None

3. DIRECTOR COMMENTS

Directors will give reports on any meetings that they attended on behalf of the Committee and/or choose to comment on various Committee activities.

No comments.

4. PUBLIC COMMENTS

Members of the public may address the Committee on any items of interest within the subject matter and jurisdiction of the Committee but not on the agenda today (Gov. Code - 54954.3). The public may also request future agenda topics at this time. Speakers are limited to 3 minutes. Due to the requirements of the Ralph M. Brown Act, the District cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

No comments.

5. ADMINISTRATIVE AGENDA

A. APPROVAL OF MEETING MINUTES

Los Olivos Community Services District, P.O. Box 345, Los Olivos, CA 93441, (805) 500-4098
losolivoscsd@gmail.com, www.losolivoscsd.com

Finance Committee Meeting Minutes of February 7, 2023.

Motion to approve the Meeting Minutes of February 7, 2023.

Motion by: GM Savage, Second: Director Palmer. Voice vote: (3-0) All in favor.

6. BUSINESS ITEMS

A. Review and recommend to full Board of Directors' payment of invoices received by March 3, 2023.

No.	Invoice Date	Invoice #	Provider	Amount
1.	1/18/2023	82187	MNS Invoice – Engineering and Support Services	\$ 2,302.50
2.	2/21/2023	82448	MNS Invoice – Engineering and Support Services	\$ 2,716.50
3.	2/9/2023	00876.001-23	GSI – Groundwater Monitoring Well	\$ 4,206.25
4.	2/17/2023	1228	Regen – Engineering Services	\$ 9,220.00
5.	3/1/2023	20232	Savage – General Manager services	\$ 3,847.50

Project	Vendor	To Date (inc. above)	Remaining Authorization
Effluent Study	GSI	\$ 15,317.50	\$ 4,182.50
Effluent Study	ConfluenceES	\$ 19,421.20	\$ 1,578.80
Groundwater Monitoring	GSI	\$ 94,287.52	\$ 1,612.48
Audit	Moss, Levy & Hartzheim, LLP	\$ 0	\$ 7,775.00
Technical Recommendation	REGEN	\$ 9,220.00	\$ 1,680.00

Director Kennedy asks about any outstanding invoices for MNS. GM Savage clarifies that they are being paid as they are received. Director Palmer asks about RF Grant Draft Report Update versus State Recycled Water Feasibility Report on page 14. Discussion about how much budget is left and the differences between the Grants/Finance committee versus the Finance Committee.

Motion to approve invoices as presented in item 6A.

Motion by: Director Kennedy, Second: Director Palmer. Voice vote: (3-0) All in favor.

B. Review Budget Reports (See Packet)

Director Kennedy asks about funds on hand and the difference between various items on the Budget Worksheet. GM Savage responds stating that the attached Budget Worksheet is a budget-to-actuals view of the budget, not a daily cash balance. He adds that the cash balance is best seen in the graph, which shows that the District has roughly \$70,000 on hand. GM Savage adds that he attended a recent meeting of the County of Santa Barbara who will be moving from the current FIN system to Workday, a cloud-based ERP/financials system.

C. Independent Auditor's Report FY 2018-19

GM Savage notes that we are now into the tax season, so the remaining two years are likely going to be delayed.

7. ADJOURNMENT

Motion to adjourn at 12:26 PM.

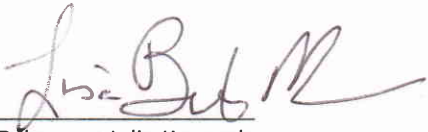
Motion by: GM Savage, Second: Director Palmer. Voice vote: (3-0) All in favor.

Respectfully submitted:



Guy W. Savage
General Manager – Los Olivos Community Services District

Approved:



Lisa Palmer or Julie Kennedy
Director – Los Olivos Community Services District