

Tom Fayram, President
Lisa Palmer, Vice President
Julie Kennedy, Secretary
Mike Arme, Director
Brian O'Neill, Director



POSTED 7-6-2020

**LOS OLIVOS COMMUNITY SERVICES DISTRICT
Finance Committee Meeting, July 10, 2020, 9:00 a.m.
VIA RING CENTRAL VIDEO CONFERENCE:**

Join from PC, Mac, Linux, iOS or Android: <https://meetings.ringcentral.com/j/1492407972>

Or for browser connection visit <https://meetings.ringcentral.com>, enter meeting ID **149 240 7972**, Join Meeting

Audio Can be via online connection or telephone - dial +1(623)404-9000 Meeting ID: **149 240 7972**

**The Public can listen and participate via this Conference Call
Please observe decorum and instruction from Committee Chair**

FINANCE COMMITTEE MEETING AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MEETING MINUTES

Approve minutes from the June 1, 2020 Finance Committee Meeting.

4. DIRECTOR COMMENTS

Directors will give reports on any meetings that they attended on behalf of the Committee and/or choose to comment on various Committee activities.

5. PUBLIC COMMENTS

Members of the public may address the Committee on any items of interest within the subject matter and jurisdiction of the Committee but not on the agenda today (Government Code - 54954.3). Speakers are limited to 3 minutes. Due to the requirements of the Ralph M. Brown Act, the District cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

6. INTERIM GENERAL MANAGER REPORT

Interim General Manager Report on current assignments and general Committee business.

7. BUSINESS ITEMS

A. Review and recommend to full Board of Directors payment of invoices to the District.

1. 6-3-2020 Aleshire & Wynder Invoice 57081 (May Services) \$722.00
2. 6-19-2020 MNS Invoice 75419 (May Services) \$6,065.00
3. 6-5-2020 Wallace Group Invoice 50974 (April Services) \$645
4. Consider Other Bills That may be received before the Committee Meeting

Add 7-8-2020 Aleshire & Wynder
Invoice 57491 (June Services) \$475.00

B. Review Budget, Budget Approval Process

C. Grant Process Review

8. Next Meeting:

Friday, August 7, 2020, 11:00 a.m. **VIA RING CENTRAL MEETING**

9. ADJOURNMENT The Los Olivos Community Services District is committed to ensuring equal access to meetings. In compliance with the American Disabilities Act, if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, please call 805.946.0431 or email to losolivoscscsd@gmail.com. Any public records, which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at a location to be determined in Los Olivos, California 93441.

Los Olivos Community Services District, P.O. Box 345, Los Olivos, CA 93441, (805) 500-4098
losolivoscscsd@gmail.com, www.losolivoscscsd.com

Tom Fayram, President
Lisa Palmer, Vice President
Julie Kennedy, Secretary
Mike Arme, Director
Brian O'Neill, Director



POSTED 6-1-2020

LOS OLIVOS COMMUNITY SERVICES DISTRICT

Finance Committee Meeting, June 5, 2020, 11:00 a.m.

VIA RING CENTRAL VIDEO CONFERENCE:

Join from PC, Mac, Linux, iOS or Android: <https://meetings.ringcentral.com/j/1492710233>

Or for browser connection visit <https://meetings.ringcentral.com>, enter meeting ID 149 271 0233, Join Meeting

Audio Can be via online connection or telephone - dial +1(623)404-9000 Meeting ID: 149 271 0233

The Public can listen and participate via this Conference Call

Please observe decorum and instruction from Committee Chair

FINANCE COMMITTEE MEETING MINUTES

1. CALL TO ORDER: 11:00 am
2. ROLL CALL: Doug Pike, IGM and Director Lisa Palmer present.
3. APPROVAL OF MEETING MINUTES
Approved minutes from the May 8, 2020 Finance Committee Meeting. Motion: Doug Pike, IGM 2nd: Director Palmer. Approved 2-0, Director Kennedy Absent.
4. DIRECTOR COMMENTS: None
5. PUBLIC COMMENTS: None
6. INTERIM GENERAL MANAGER REPORT: None
7. BUSINESS ITEMS
 - A. Reviewed and recommended to full Board of Directors payment of invoices to the District.
 1. 5-12-2020 Aleshire & Wynder Invoice 56676 (April Services) \$494.00
 2. 5-22-2020 MNS Invoice 75271 (April Services) \$6,055.00
 3. SDRMA Special Certificate Fee (Add additional insured/EHS Funding Agreement) \$2,925.49
 4. FIN Journal Entry 2nd 3rd & 4th Quarter FIN Billing for FY 19-20 (JE-0203013) \$3,000 (\$1,000 previously approved in March in anticipation of this journal entry but unpaid)
 5. Other Bills received before the Committee Meeting: 6-1-2020 Aleshire & Wynder Invoice 57021 (May Services) \$722.00Motion to recommend approval: Director Palmer 2nd: Doug Pike, IGM. Approved 2-0, Director Kennedy Absent.
 - B. Review Budget, Recommended budget for next FY. Comments, Director Palmer requested that IGM track election costs. Motion to recommend approval: Director Palmer 2nd: Doug Pike, IGM. Approved 2-0, Director Kennedy Absent.
 - C. Grant Process Review: Discussed replacement of Wallace group with MNS, at least for an interim basis.
8. Next Meeting: Friday, July 10, 2020, 9:00 a.m. VIA RING CENTRAL MEETING
9. ADJOURNMENT Motion to close at 11:26: Director Palmer 2nd: Doug Pike, IGM. Approved 2-0, Director Kennedy Absent.

Los Olivos Community Services District, P.O. Box 345, Los Olivos, CA 93441, (805) 500-4098
losolivoscscd@gmail.com, www.losolivoscscd.com



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ORANGE COUNTY | LOS ANGELES | RIVERSIDE | CENTRAL VALLEY

AWATTORNEYS.COM

June 3, 2020

VIA EMAIL ONLY: dpike@mnsengineers.com

Mr. Doug Pike, Interim General Manager
Los Olivos Community Services District
P.O. Box 345
Los Olivos, CA 93441

Re: **June 2020 Billing Statement (for services through 05/31/20);
Aleshire & Wynder, LLP**

Dear Doug:

Enclosed please find a billing statement for the month of June, which includes services rendered and costs incurred by Aleshire & Wynder, LLP, through May 31, 2020.

Should you have any questions or require additional information concerning the foregoing, please let me know.

Sincerely,

ALESHIRE & WYNDER, LLP

Eileen Lee for
G. Ross Trindle, III

Enclosure

LOS OLIVOS COMMUNITY SERVICES DISTRICT (01245)
MONTHLY BILLING SUMMARY

Billing Period: May 1 thru May 31, 2020

	Total Hours	Hourly Rate	Total Fees	Total Costs	Total Fees & Costs	Writeoff Value	Comments
0001 General (\$190 Blended: Atty / Paralegal / Law Clerk)	3.80	190	722.00	0.00	722.00	0.00	(Advisory/Transactional Svcs)
TOTALS:	3.80		722.00	0.00	722.00	0.00	



**ALESHIRE &
WYNDER** LLP
ATTORNEYS AT LAW

Orange County
18881 Von Karman Ave., Suite 1700
Irvine, CA 92612
P 949.223.1170 • F 949.223.1180
awattorneys.com

Federal Tax ID: 55-0814676

Los Olivos Community Services District
Attn: Mr. Doug Pike, Interim General Manager
2540 Alamo Pintado Avenue
Los Olivos, CA 93441

June 1, 2020
Bill No. 57081

For Legal Services Rendered Through 05/31/20

CLIENT: 01245 - Los Olivos Community Services District
MATTER: 0001 - General

PROFESSIONAL SERVICES

Date	Attorney	Description	Hours	Amount
05/01/20	GRT	(BUDGET PROCESS) BRIEF PHONE CONFERENCE WITH INTERIM GENERAL MANAGER RE BUDGET PROCESS REQUIREMENTS	0.20	38.00
05/04/20	GRT	(BUDGET PROCESS) PREPARE ANALYSIS AND GUIDANCE EMAIL TO INTERIM GENERAL MANAGER RE BUDGET PROCESS REQUIREMENTS	0.60	114.00
05/08/20	GRT	(RESOLUTION 20-01) PHONE CONFERENCE WITH INTERIM GENERAL MANAGER RE ELECTION CONSOLIDATION; COMMENCE DRAFTING RESOLUTION 20-01 CALLING FOR ELECTION FOR OFFICES CURRENTLY HELD BY DIRECTOR KENNEDY AND DIRECTOR FAYRAM AND FOR CONSOLIDATING ELECTION WITH STATEWIDE GENERAL ELECTION; DRAFT TRANSMITTAL TO INTERIM GENERAL MANAGER RE TITLE OF RESOLUTION FOR AGENDA NOTICING	0.80	152.00
05/11/20	GRT	(RESOLUTION 20-01) COMPLETE LEGAL RESEARCH AND DRAFTING OF RESOLUTION 20-01 CALLING FOR ELECTION FOR OFFICES CURRENTLY HELD BY DIRECTOR KENNEDY AND DIRECTOR FAYRAM AND FOR CONSOLIDATING ELECTION WITH STATEWIDE GENERAL ELECTION; DRAFT TRANSMITTAL TO INTERIM GENERAL MANAGER RE SAME	2.20	418.00

Client: 01245 - Los Olivos Community Services District
Matter: 0001 - General

June 1, 2020
Page 2

PROFESSIONAL SERVICES

Date	Attorney	Description	Hours	Amount
		Total Professional Services	<u>3.80</u>	<u>\$722.00</u>

PROFESSIONAL SERVICES SUMMARY

Code	Name	Hours	Rate	Amount
GRT	George "Ross" Trindle	3.80	190.00	722.00
	Total Professional Services	<u>3.80</u>		<u>\$722.00</u>

CURRENT BILL TOTAL AMOUNT DUE \$722.00

Balance Forward: 3,257.52

Payments & Adjustments: -0.00

Total Due: \$3,979.52

Please return this page with remittance

to
Aleshire & Wynder, LLP

Bill Number: 57081
Bill Date: June 1, 2020
Client Code: 01245
Client Name: Los Olivos Community Services District
Matter Code: 0001
Matter Name: General

Total Professional Services	722.00
Total Disbursements	0.00
CURRENT BILL TOTAL AMOUNT DUE	<u>722.00</u>
Balance Forward:	3,257.52
Payments & Adjustments:	-0.00
Total Due:	<u><u>\$3,979.52</u></u>

Amount enclosed: _____

Thank You



201 N. Calle Cesar Chavez, Suite 300
 Santa Barbara, CA 93103

ENGINEERING
 PLANNING
 SURVEYING
 CONSTRUCTION MANAGEMENT

June 19, 2020

Project No: LOCS.D.180392.00

Invoice No: 75419

Los Olivos Community Services District
 P.O. Box 553
 Los Olivos, CA 93441

Principal Jeffrey Edwards
 Project Manager Douglas Pike
 Project LOCS.D.180392.00 General Manager Services

Professional Services for the Period: May 1, 2020 to May 31, 2020

Level 2 TASK01 District Management

Professional Personnel

	Hours	Rate	Amount	
Project Management				
Project Coordinator	13.00	105.00	1,365.00	
District Manager	23.50	200.00	4,700.00	
Totals	36.50		6,065.00	
Total Labor				6,065.00
				Level 2 Subtotal
				\$6,065.00

Level 2 TASK02 Engineering Tasks

Professional Personnel

	Hours	Rate	Amount	
General Consulting/Requested				
Assistant Engineer	1.00	125.00	125.00	
Totals	1.00		125.00	
Total Labor				125.00
				Level 2 Subtotal
				\$125.00
				Current Invoice Amount
				\$6,190.00

Outstanding Invoices

Number	Date	Balance
75271-R1	5/22/2020	6,055.00
Total		6,055.00

Billing Backup

Friday, June 19, 2020

MNS Engineers, Inc.

Invoice 75419 Dated 6/19/2020

12:06:52 PM

Project	LOCS.D.180392.00	General Manager Services
Level 2	TASK01	District Management

Professional Personnel

		Hours	Rate	Amount
Project Management				
Project Coordinator				
Zepeda, Mary	5/4/2020	2.00	105.00	210.00
Review County of Santa Barbara's Vendor Maintenance Guide's Before Creating a Ven Section and the "Substitute W9 and Vendor Information Form" Packet. Forward Packet to Water Consultancy to review, complete and resubmit for processing the New Vendor E-Form.				
Zepeda, Mary	5/5/2020	3.50	105.00	367.50
Complete Review County of Santa Barbara's Vendor Maintenance Guide for Completing The Ven Section and how to upload supporting documents for Water Consultancy Inc.; Submit New Vendor E-Form for Water Consultancy Inc.				
Zepeda, Mary	5/8/2020	2.00	105.00	210.00
Create LOCS.D Task Reminders; Coordinate Paul Jenzen Address Change via FIN				
Zepeda, Mary	5/12/2020	1.00	105.00	105.00
Create New Vendor E-Form for Paul Jenzen to modify mailing address (with supporting documentation) for payment of invoice; Process Water Consultancy New E-Form and Payment Claim for Resubmission				
Zepeda, Mary	5/18/2020	1.50	105.00	157.50
Assist with the processing of MNS, Wallace Group, Water Consultancy and SDRMA Invoices; and create backup documentation for FIN				
Zepeda, Mary	5/19/2020	3.00	105.00	315.00
Create FIN E-Form Claim for Payment of MNS, Wallace Group, Water Consultancy and SDRMA Invoices; and upload documentation (including invoice approval)				
District Manager				
Pike, Douglas	5/1/2020	.50	200.00	100.00
LAFCO Election Ballots to Tom for signature, transmit to LAFCO				
Pike, Douglas	5/4/2020	1.50	200.00	300.00
Finance Committee Agenda, preliminary Packet and Post, coordinate minutes, webmeeting invite				
Pike, Douglas	5/5/2020	2.50	200.00	500.00
Draft Regular Meeting agenda (.5)				
Design RFQ to Wallace and Stantec (1)				
Funding Request from Los Olivos CSD (1)				

Project	LOCSD.180392.00	General Manager Services			Invoice	75419
Pike, Douglas		5/6/2020	1.50	200.00	300.00	
		Design RFQ to Tetrattech (.25)				
		Earth Systems discussion on Geotech RFQ development for percolation.injection/monitoring well, and tructural & trench recommendations (.75)				
		Draft Agenda (.5)				
Pike, Douglas		5/7/2020	2.00	200.00	400.00	
		Draft Regular Agenda, Budget Process, elections				
Pike, Douglas		5/8/2020	6.00	200.00	1,200.00	
		Finance Committee (2)				
		Regular Meeting Agenda (4)				
Pike, Douglas		5/11/2020	2.00	200.00	400.00	
		Board Meeting Packet				
Pike, Douglas		5/13/2020	2.00	200.00	400.00	
		Board Meeting				
Pike, Douglas		5/18/2020	.50	200.00	100.00	
		LO Parcel Search				
Pike, Douglas		5/26/2020	3.00	200.00	600.00	
		Paeter Garcia Communication re: Los Olivos CSD Progress & Need for Water Consumption Data, Exhibit Packet for Tomorrow's meeting with Supervisor Hartmann				
Pike, Douglas		5/27/2020	1.50	200.00	300.00	
		Two Site meetings: one o St. Mark's Parking lot w.Sup. Hartmenn, One on Matteis with Mr. Voikan. JASON/Signed PO				
Pike, Douglas		5/28/2020	.50	200.00	100.00	
		Matteis/Surveyor Correspondence				
		Totals	36.50		6,065.00	
		Total Labor				6,065.00
					Level 2 Subtotal	\$6,065.00

Level 2	TASK02	Engineering Tasks				
Professional Personnel						
			Hours	Rate	Amount	
General Consulting/Requested						
Assistant Engineer						
Madrigal, Josh		5/1/2020	1.00	125.00	125.00	
		Edited powerpoint presentation exhibits showing bike path, bridge replacement, and area of treatment plant.				
		Totals	1.00		125.00	
		Total Labor				125.00
					Level 2 Subtotal	\$125.00
					Project Total	\$6,190.00
					Total this Report	\$6,190.00



Wallace Group
A California Corporation
612 Clarion Court
San Luis Obispo, CA 93401
Phone: 805-544-4011 Fax: 805-544-4294

Los Olivos Community Services District
 PO Box 345
 Los Olivos, CA 93441

June 5, 2020
 Project No: 1565-0001-00
 Invoice No: 50974
Invoice Total \$645.00

Project 1565-0001-00 Los Olivos Community Services District, SRF Loan Application Assistance

Professional services rendered through April 30, 2020

Phase 00001 LOCS D Grant

Labor

	Hours	Rate	Amount	
Principal Engineer	3.00	215.00	645.00	
Totals	3.00		645.00	
Total Labor				645.00
				Total this Phase \$645.00

Budget	Current	Prior	To-Date	
Total Billings	645.00	2,415.00	3,060.00	
Limit			5,000.00	
Remaining			1,940.00	
				Total this Invoice \$645.00

Billing Backup

Friday, June 5, 2020

Wallace Group

Invoice 50974 Dated 6/5/2020

3:59:14 PM

Project	1565-0001-00	Los Olivos Community Services District, SRF Loan Application Assistance
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Phase	00001	LOCSD Grant
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Labor

			Hours	Rate	Amount	
Principal Engineer						
Tanaka, Steven	4/7/2020		.50	215.00	107.50	
CWSRF Application						
Tanaka, Steven	4/8/2020		1.25	215.00	268.75	
CWSRF Application and Summary to Client						
Tanaka, Steven	4/13/2020		.25	215.00	53.75	
Task Coordination						
Tanaka, Steven	4/14/2020		.50	215.00	107.50	
Conference Call w/Los Olivos Doug Pike						
Tanaka, Steven	4/16/2020		.50	215.00	107.50	
Teleconference w/Howard Kolb RWQCB						
Totals			3.00		645.00	
Total Labor						645.00
					Total this Phase	\$645.00
					Total this Project	\$645.00
					Total this Report	\$645.00



**ALESHIRE &
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ORANGE COUNTY | LOS ANGELES | RIVERSIDE | CENTRAL VALLEY

AWATTORNEYS.COM

July 7, 2020

VIA EMAIL ONLY: dpike@mnsengineers.com

Mr. Doug Pike, Interim General Manager
Los Olivos Community Services District
P.O. Box 345
Los Olivos, CA 93441

Re: **July 2020 Billing Statement (for services through 6/30/20);
Aleshire & Wynder, LLP**

Dear Doug:

Enclosed please find a billing statement for the month of July, which includes services rendered and costs incurred by Aleshire & Wynder, LLP, through June 30, 2020.

Should you have any questions or require additional information concerning the foregoing, please let me know.

Sincerely,

ALESHIRE & WYNDER, LLP

Eileen-Lee for
G. Ross Trindle, III

Enclosure

LOS OLIVOS COMMUNITY SERVICES DISTRICT (01245) MONTHLY BILLING SUMMARY

Billing Period: June 1 thru June 30, 2020

	Total Hours	Hourly Rate	Total Fees	Total Costs	Total Fees & Costs	Writeoff Value	Comments
0001 General (\$190 Blended: Atty / Paralegal / Law Clerk)	2.50	190	475.00	0.00	475.00	0.00	(Advisory/Transactional Svcs)
TOTALS:	2.50		475.00	0.00	475.00	0.00	



Los Olivos Community Services District
Attn: Mr. Doug Pike, Interim General Manager
2540 Alamo Pintado Avenue
Los Olivos, CA 93441

July 8, 2020
Bill No. 57491

For Legal Services Rendered Through 06/30/20

CLIENT: 01245 - Los Olivos Community Services District
MATTER: 0001 - General

PROFESSIONAL SERVICES

Date	Attorney	Description	Hours	Amount
06/10/20	GRT	(PUBLIC RECORDS ACT) REVIEW OF INQUIRY FROM HEAL THE OCEAN RE REQUEST FOR COPY OF CURRENT LAMP DRAFT; REVIEW OF RESPONSES AND OPINIONS OF BOARD PRESIDENT AND VICE PRESIDENT AND GENERAL MANAGER; PROVIDE LEGAL ANALYSIS RE APPLICABILITY OF PUBLIC RECORDS ACT EXEMPTION AND DELIBERATIVE PROCESS PRIVILEGE	0.40	76.00
	GRT	(REGULAR MEETING) COMPLETE PREPARATION FOR AND ATTEND REGULAR MEETING VIA RING CENTRAL	2.10	399.00
Total Professional Services			2.50	\$475.00

PROFESSIONAL SERVICES SUMMARY

Code	Name	Hours	Rate	Amount
GRT	George "Ross" Trindle	2.50	190.00	475.00
Total Professional Services		2.50		\$475.00

Receipts Since Last Bill

Prior Balance On This Matter -1,216.00

Date	Description	Total Applied to this Matter
06/25/20	SANTA BARBARA COUNTY - EFT	494.00

Client: 01245 - Los Olivos Community Services District
Matter: 0001 - General

July 8, 2020
Page 2

Receipts Since Last Bill

Prior Balance On This Matter -1,216.00

Date	Description	Total Applied to this Matter
06/24/20	SANTA BARBARA COUNTY - EFT	<u>722.00</u>
	Less Total Payments	<u>\$1,216.00</u>
	Current Matter Due Amount	<u>\$3,238.52</u>

CURRENT BILL TOTAL AMOUNT DUE \$475.00

Balance Forward: 3,979.52

Payments & Adjustments: -1,216.00

Total Due: \$3,238.52

Please return this page with remittance

to
Aleshire & Wynder, LLP

Bill Number: 57491
Bill Date: July 8, 2020
Client Code: 01245
Client Name: Los Olivos Community Services District
Matter Code: 0001
Matter Name: General

Total Professional Services	475.00
Total Disbursements	0.00
CURRENT BILL TOTAL AMOUNT DUE	<u>\$475.00</u>
Balance Forward:	3,979.52
Payments & Adjustments:	-1,216.00
Total Due:	<u>\$3,238.52</u>

Amount enclosed: _____

Thank You

FY 2020/21 Budget Process Review:

	STEP	DUE	COMPLETE
1	GM prepares recommended Draft Budget for Finance Committee review	5/1/2020	5/1/2020
1	Finance Committee prepares and approves recommended Draft Budget to present to Board	6/5/2020	6/5/2020
2	Board Approves a preliminary budget at a Regular Meeting and determines a Hearing Date	6/10/2020	6/10/2020
3	The District will publish a notice stating that the GM has prepared a proposed final budget which is available for inspection on the website; and include the date, time, and place when the Board will meet to adopt the final budget and that any person may appear and be heard regarding any item in the budget or regarding the addition of other items. Publication must be at least 2 weeks before 7/14/2020 meeting in at least one newspaper of general circulation in the district. NOTE: The notice must be PUBLISHED at least two weeks before the hearing, (SY Valley News). It only needs to be published one time. Post Draft Budget on Website.	Publication must be at least 2 weeks before 7/14/2020 meeting	Submitted to SYV News 6/22/2020 Published 6/25/2020
4	Final budget will be adopted at the Regular Meeting on July 15, 2020.	7/14/2020	
5	Post Final Budget on Website	7/15/2020	

*** Proof of Publication ***

PROOF OF PUBLICATION
(2015.5 C.C.P.)

STATE OF CALIFORNIA.

SANTA YNEZ VALLEY NEWS

LOS OLIVOS COMMUNITY SERVICES DISTRICT
JULIE KENNEDY
PO BOX 345
LOS OLIVOS CA 93441

ORDER NUMBER 159152

I AM THE PRINCIPAL CLERK OF THE PRINTER OF THE SANTA YNEZ VALLEY NEWS, NEWSPAPER OF GENERAL CIRCULATION, PRINTED AND PUBLISHED IN THE CITY OF SOLVANG, COUNTY OF SANTA BARBARA, AND WHICH NEWSPAPER HAS BEEN ADJUDGED A NEWSPAPER OF GENERAL CIRCULATION BY THE SUPERIOR COURT OF THE COUNTY OF SANTA BARBARA, STATE OF CALIFORNIA, ADJUDICATION #47216.

THAT THE NOTICE OF WHICH THE ANNEXED IS A PRINTED COPY (SET IN TYPE NOT SMALLER THAN NONPAREIL), HAS BEEN PUBLISHED IN EACH REGULAR AND ENTIRE ISSUE OF SAID NEWSPAPER AND NOT IN ANY SUPPLEMENT THEREOF ON THE FOLLOWING DATES, TO-WIT:

I CERTIFY (OR DECLARE) UNDER PENALTY OF PERJURE THAT THE FOREGOING IS TRUE AND CORRECT.

Section: Announcements

Category: 986 Legals

PUBLISHED ON: 06/25/2020

TOTAL AD COST: 52.94

FILED ON: 6/25/2020

The Interim General Manager of the Los Olivos Community Services District, County of Santa Barbara, State of California has prepared a Preliminary Budget for the Fiscal Year 2020-21, copies of which will be available online at <https://www.losolivoscsd.com/> for inspection by interested taxpayers. The Board of Directors has set 6:00pm, July 15, 2020 for the Board of Directors to meet via remote access as authorized by Governor Newsom's COVID-19 Guidelines for the purpose of approving a 2020-21 Final Budget. Information on how to access/join the meeting via teleconferencing will be provided on the meeting agenda and on the LOCSD website. Meetings will be held remotely until the LOCSD resumes normal business hours and operations. Any taxpayer may appear at the above specific time and be heard regarding the increase, decrease or omission of any item of the budget or for the inclusion of additional items.

Legal #159152
Pub date: June 25, 2020

DATED AT SANTA MARIA, CA THIS 25th DAY OF June, 2020

Jeresa Ramirez

SIGNATURE

Los Olivos Community Services District		
2020-21 Budget		
Line Item Account	PROPOSED 2020-21 FY	NOTES & ASSUMPTIONS
Beginning Balance	\$ 222,989.00	This will be adjusted by this years final
Revenues		
3066 - Special Tax Assessment	\$ 188,887.00	Assume 1.9% CPI Increase. \$525.29 per parcel, up from \$515.5
Other Revenue	\$ 30,000.00	EHS Funds
Total Cash & Revenues	\$ 441,876.00	
Expenses		
Salaries and Benefits		
6100 - Regular Salaries	\$ -	None
Services and Supplies		
7090 - Insurance	\$ 2,320.00	Estimates a 5% max increase
7324 - Audit and Accounting Fees	\$ 4,000.00	FIN Expenses (Checking on Audit Requirement)
7430 - Memberships	\$ 1,200.00	SDRMA, CSDA
7450 - Office Expense	\$ 2,000.00	Office Expense - postage, printing, supplies
*7460 - Professional and Special Service	\$ 193,500	*Change to <u>Consultant Expenses</u> (\$180k+ \$13,500)
7508 - Legal Fees	\$ 27,000.00	
*7510 - Contractual Services	\$ 80,400.00	*Change to <u>IGM Contract.</u>
7530 - Publications and Legal Notices	\$ 1,000.00	Anticipates additional noticing for Prop. 218
7732 - Training	\$ 1,500.00	Based on anticipated activity
7894 - Communication Services	\$ 930.00	Website Hosting, Ring Central
*OTHER - County Election Fee	\$ 8,000.00	*Add new category <u>County Election Fee. Estimated</u>
Total Expenses	\$ 321,850.00	
Ending Balance	\$ 120,026.00	