

Tom Fayram, President  
Brad Ross, Vice-President  
Mike Arme, Director  
Tom Nelson, Director  
Lisa Palmer, Director



Revised Zoom  
Information  
10/11/2022

**LOS OLIVOS COMMUNITY SERVICES DISTRICT**

**Posted: 10-7-2022**

**REGULAR MEETING**

**October 12, 2022, 6:00 PM**

**St Mark's in the Valley Episcopal Church, Stacy Hall**

**2901 Nojoqui Ave, Los Olivos CA 93441**

**Please observe decorum and instructions from the President**

This meeting will be held both in-person and electronically via Zoom meetings. In-person the meeting will be held at the following location:

St Mark's in the Valley Episcopal Church, Stacy Hall - 2901 Nojoqui Ave, Los Olivos CA 93441

The public will also be able to hear and participate electronically by using the following links:

On Zoom:

<https://us06web.zoom.us/j/82515801920?pwd=VHFQd1VDZUVucFZXZEVEVhZVjhhkQT09>

By Phone:

Meeting ID: 825 1580 1920 Passcode: 378600

One tap mobile +16694449171,,82515801920#,,,,\*378600# US

The Los Olivos Community Services District is committed to ensuring equal access to meetings. In compliance with the American Disabilities Act, if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, please call 805.500.4098 or email to [losolivoscscd@gmail.com](mailto:losolivoscscd@gmail.com). Any public records, which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at a location to be determined in Los Olivos, California 93441.

**MEETING AGENDA**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE**

**4. PUBLIC COMMENTS**

Members of the public may address the Committee on any items of interest within the subject matter and jurisdiction of the Committee but not on the agenda today (Gov. Code - 54954.3). Speakers are limited to 3 minutes. Due to the requirements of the Ralph M. Brown Act, the District cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

**5. COMMENTS**

The Directors, General Manager, and District Engineer will provide comments and report on activities related to District business. Comments are informational only, no action will be taken, and public comment not received.

**A. DIRECTORS COMMENTS**

Directors will give reports on any meetings that they attended on behalf of the Board and/or choose to comment on various District-related activities.

**B. GENERAL MANAGER AND DISTRICT ENGINEER COMMENTS**

The GM and DE will give reports on any meetings that they attended on behalf of the District, comment on various District-related activities and/or provide status on projects. The GM may also review Budget Reports (see packet).

**Los Olivos Community Services District, P.O. Box 345, Los Olivos, CA 93441, (805) 500-4098**

[losolivoscscd@gmail.com](mailto:losolivoscscd@gmail.com), [www.losolivoscscd.com](http://www.losolivoscscd.com)

**6. ADMINISTRATIVE AGENDA**

All matters listed hereunder constitute a consent agenda and will be acted upon by a single vote of the Board. Matters listed on the Administrative Agenda will be read only on the request of a member of the Board, in which event the matter may be removed from the Administrative Agenda and considered as a separate item.

**A. APPROVAL OF MEETING MINUTES**

Regular Meeting Minutes of September 14, 2022.

**B. REVIEW AND APPROVE PAYMENT OF INVOICES RECEIVED BY SEPTEMBER 30, 2022.**

Note that invoices are usually reviewed by the Finance Committee prior to being placed on the agenda.

However, given the timing of the Finance Committee and Regular Board meetings in October, the invoices are included in the agenda, but not yet recommended for approval by the Finance Committee.

No.	Invoice Date	Invoice #	Provider	Amount
1.	September 9, 2022	815121	Aleshire & Wynder – Legal Services August	\$ 860.00
2.	September 23, 2022	1981736	Stantec – 30% Design / Loading Study	\$ 5,948.00
3.	September 29, 2022	292283	NV5 – Assessment Engineering Services	\$ 12,225.00
4.	September 30, 2022	220930	Savage – GM Services	\$ 4050.00

**7. BUSINESS ITEMS**

**A. CONSIDERATION OF A CONTRACT WITH PADRE ASSOCIATES, INC. FOR ENVIRONMENTAL SERVICES**

Proposals from Stantec, Rincon, and Padre were reviewed by an ad hoc committee appointed by President Fayram in May 2022. The ad hoc committee consisted of President Fayram, Vice-President Ross, and General Manager Savage. Following review of the proposals a decision was made to recommend Padre Associates, Inc. as the District’s Environmental Services Consultant to the full Board. Padre Associates, Inc. estimates the Environmental Impact Review process to cost \$109,880 (2021 billing schedule). The actual costs will be based on tasks assigned by the General Manager following direction from your Board. The District’s FY 2022-23 budget contains \$50,000 for Environmental Services. Authority is being sought for the President and/or General Manager to sign a District Counsel approved contract with Padre Associates, Inc. for Environmental Services in an amount not-to-exceed \$109,880.

**B. CONSIDERATION OF A CONTRACT WITH BC2 FOR GROUNDWATER MONITORING WELL DRILLING SERVICES**

The District’s hydrogeological consultant GSI, recommends that the District directly contract with BC2 for groundwater monitoring well drillings services. GSI will still oversee the installation of the well. The General Manager sought bids from two other drilling firms. The BC2 quote is consistent with the other bids provided. The District’s FY 2022-23 budget contains \$50,000 for groundwater well drilling and monitoring activities. Authority is being sought for the President and/or General Manager to sign a District Counsel approved contract with BC2 for well drilling services in an amount not-to-exceed \$23,715.

**C. GENERAL MANAGER’S SIX-MONTH REPORT**

The General Manager, Guy Savage, was hired effective April 1, 2022. As he has now been supporting the District for six months, he will provide an overview and recommendations on items he has noticed while serving in his role.

**8. ADJOURNMENT**