



POSTED 6-8-2019

Tom Fayram, President  
Lisa Palmer, Vice President  
Julie Kennedy, Secretary  
Mike Arme, Director  
Brian O'Neill, Director

**LOS OLIVOS COMMUNITY SERVICES DISTRICT**  
Board of Directors Meeting, June 12, 2019, 6:00 p.m.  
Los Olivos School, Room 602  
2540 Alamo Pintado Avenue, Los Olivos, CA 93441

### REGULAR MEETING AGENDA

#### 1. CALL TO ORDER

#### 2. ROLL CALL

#### 3. PLEDGE OF ALLEGIANCE

#### 4. APPROVAL OF MEETING MINUTES

5-8-2019 Regular Meeting Minutes

5-29-2019 Special Meeting Minutes

5-30-2019 Special Meeting/Workshop Meeting Minutes

#### 5. DIRECTOR COMMENTS

Directors will give reports on any meetings that they attended on behalf of the District and/or choose to comment on various District activities.

#### 6. PUBLIC COMMENTS

Members of the public may address the Board on any items of interest within the subject matter and jurisdiction of the Board but not on the agenda today (Government Code - 54954.3).

Speakers are limited to 3 minutes. Due to the requirements of the Ralph M. Brown Act, the District cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

#### 7. INTERIM GENERAL MANAGER REPORT

Interim General Manager Report on current assignments and general District business.

#### 8. BUSINESS ITEMS

##### A. LAFCO Runoff Vote:

Consider nomination and Board Endorsement for LAFCO Board Candidate Jay Freeman, Isla Vista CSD.

##### B. Determine if Los Olivos CSD Desires to Participate in the a Citizen Advisory Group (CAG):

The Groundwater Sustainability Agency for the Eastern Management Area (EMA GSA) of the Santa Ynez River Groundwater Basin, is forming a Citizen Advisory Group (CAG) to solicit input on its Groundwater Sustainability Plan (GSP) from various users of Groundwater within the EMA GSA boundaries . Interested parties shall apply for consideration by the EMA GSA Committee. Guidelines and Application are attached. The Applications must be received no later than June 21, 2019 and should be submitted to Bill Buelow at: [bbuelow@SYRWCD.com](mailto:bbuelow@SYRWCD.com), Or by mail (postmarked no later than June 21, 2019) to P.O. Box 719, Santa Ynez, CA 93460.

Los Olivos Community Services District, P.O. Box 345, Los Olivos, CA 93441, (805) 946-0431  
[losolivoscscd@gmail.com](mailto:losolivoscscd@gmail.com), [www.losolivoscscd.com](http://www.losolivoscscd.com)

**C. Review and potentially Act Upon Public Comments Received at the 1st Public Workshop Held May 30, 2019.**

**D. Project Work Plan Progress and Planning:**

- a. Discuss and approve, or modify and approve a 3-Month Work Plan Schedule, public meetings to select and define "The Project". Permit Agency Coordination, Public Workshops and schedules, development of preliminary estimates, define potentially needed work products for the various options and prepare study exhibits.
- b. Report from Ad hoc Technical Committee – Receive report and Direct the ad hoc Technical Committee and IGM to continue data gathering and preparation of draft presentation materials in preparation for public Meetings. EHS/RWCQB discussion re: funding request status and next steps.
- c. Report from Individual Board Members – Receive report and Direct individual Board Members and IGM to continue data gathering and preparation of draft presentation materials in preparation for public Meetings

**E. Approve Draft Budget for FY 2019-20:**

Finance Committee has prepared for Board review a Draft Budget for FY 2019-20. Approve or Modify and approve draft budget and direct notification be published and a Public Hearing held at the District's regularly scheduled Board Meeting of July 12, 2019, to be held at the Los Olivos School, Room 602 at 6:00 PM.

**F. Finance Committee Business Summary and Action.** Act on Finance Subcommittee recommendation to pay the following Invoices:

**A. Approve Finance Committee recommendation for payment of invoices to the District.**

1. 4-25-2019 MNS CORRECTED Invoice 72810 (IGM March Services) - \$6727.50 (Was \$6707.50 on previous agenda, hours corrected)
2. 6-4-2019 MNS Invoice 72810 (IGM April Services) - \$6101.12 (Includes \$298.80 for May workshop mailing)
3. 5-3-2019 Aleshire & Wynder Invoice 51242 (April Legal Services) - \$1701.82

**B. County FIN Billing.** Authorization to pay a journal entry for the 4th quarter of Fiscal Year 2018-19. The total of the journal entry will be \$500 (amount for each quarter). From Andrea D. Johnson, Department Administrator, County of Santa Barbara, Office of the Auditor-Controller.

**9. Next Regular Meeting:**

Wednesday, July 10, 2019, 6:00 p.m.  
Los Olivos School, Room 602  
2540 Alamo Pintado Avenue, Los Olivos, CA 93441

**10. ADJOURNMENT**

*The Los Olivos Community Services District is committed to ensuring equal access to meetings. In compliance with the American Disabilities Act, if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, please call 805.946.0431 or email to [losolivoscscsd@gmail.com](mailto:losolivoscscsd@gmail.com). Any public records, which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at a location to be determined in Los Olivos, California 93441.*



POSTED 5-3-2019

**Tom Fayram, President**  
**Lisa Palmer, Vice President**  
**Julie Kennedy, Secretary**  
**Mike Arme, Director**  
**Brian O'Neill, Director**

**LOS OLIVOS COMMUNITY SERVICES DISTRICT**  
**Board of Directors Meeting, May 8, 2019, 6:00 p.m.**  
**Los Olivos School, Room 602**  
**2540 Alamo Pintado Avenue, Los Olivos, CA 93441**

**REGULAR MEETING MINUTES**

**1. CALL TO ORDER**

Meeting called to order at 6:00pm

**2. ROLL CALL**

Directors Fayram, Kennedy, Arme and O'Neill were present. Director Palmer was absent. Also present were IGM Doug Pike and Legal Counsel Ross Trindle.

**3. PLEDGE OF ALLEGIANCE**

**4. APPROVAL OF MEETING MINUTES**

4-10-2019 Regular Meeting Minutes

4-11-2019 Special Meeting Minutes

**Action:** Approve 4-10-2019 and 4-11-2019 Meeting Minutes.

**Motion:** . Director Kennedy **Second:** Director Arme

**Vote:** Motion passed 4-0 with Director Palmer absent.

**5. DIRECTOR COMMENTS**

Directors will give reports on any meetings that they attended on behalf of the District and/or choose to comment on various District activities.

Director O'Neill – met with Cloacina, along with IGM Pike, to discuss package plant options. Noted LAFCO meeting went well. Also met with County Engineer overseeing the work in Los Olivos regarding the excavation and access to any geological data. Director O'Neill spoke to Andy at City of Solvang regarding the recent article in the April 23<sup>rd</sup> edition of the Santa Ynez newspaper about Solvang's purchase of a \$15.3M Membrane Reactor. Andy estimated the cost for Los Olivos were to "tap in" to the system to be around \$45M.

Director Fayram – met with Planning and Development regarding Homestay Permits and septic loading issues. P&D agreed EHS should have been consulted and should be part of the permitting process. Also noted the general success of the LAFCO presentation. Director Fayram also met with Hillary Hauser of Heal the Ocean to exchange information and ideas. Director Fayram is planning to attend the June 7 Cloacina Open House.

Director Kennedy – gave an update of the California Financing Coordinating Committee's presentation of the various funding options to assist with the planning, development and construction of a wastewater solution. Director Kennedy is also planning to attend the Cloacina Open House along with Director Palmer.

**6. PUBLIC COMMENTS**

**Los Olivos Community Services District, P.O. Box 345, Los Olivos, CA 93441, (805) 946-0431**  
[losolivoscscd@gmail.com](mailto:losolivoscscd@gmail.com), [www.losolivoscscd.com](http://www.losolivoscscd.com)

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Resident Kelly Gray inquired as to how the Board will address households which have installed an advanced OWTS, the number of such households, and how the Board is tracking households who may be either in the process of installing such a system and/or potential candidates.

## 7. INTERIM GENERAL MANAGER REPORT

Interim General Manager Report on current assignments and general District business.

Legal Counsel Ross Trindle updated the board on the following:

- The discussion with the County revealed Planning and Development did not consider the Special Problems designation, which preempts the Homestay Permit process. Suggested appropriate Board members reach out the County to implement this consideration into their review process
- Budget process and timeline needs to allow enough time for the development, noticing, consideration and adoption of the 2019-20 budget. Mr. Trindle will work with IGM Pike to ensure proper procedures and deadlines are met.

IGM Pike reported on the following:

- Suggested the Board may want to recommend to the Finance Committee to research and pursue additional funding options as we move through the public workshops.
- Reported the LAFCO meeting went well.
- Researching the pursuit of the GM Leadership training provided by the CSDA with the sponsorship of MNS.

## 8. BUSINESS ITEMS

- A. **LAFCO Vote** – Consider nomination and Board Endorsement for LAFCO Board Candidate Jay Freeman, Isla Vista CSD.

**Action:** Authorize Director Fayram to vote for Jay Freeman as the LAFCO Representative.

**Motion:** . Director Kennedy **Second:** Director Arme

**Vote:** Motion passed 4-0 with Director Palmer absent.

**Discussion:** Mr. Freeman was in attendance and gave an overview of his skills and interest in the position.

B. **3-Month Work Plan – May 1, 2019 – July 30, 2019**

- a. Discuss and approve, or modify and approve a 3-Month Work Plan Schedule with the goal to prepare for public meetings to select and define “The Project“. Direct Permit Agency Coordination, Public Workshops and schedules, develop preliminary estimates, define potentially needed work products for the various options and prepare study exhibits. **Set workshop meeting dates (two)**

**Discussion:** Board agreed to schedule a Special Meeting on May 15 to prepare, and 3 Public Workshops to inform, educate and solicit community feedback on May 29, June 26 and July 31 (no motion or vote required).

- b. Report from Ad hoc Technical Committee – Receive report and direct the ad hoc Technical Committee and IGM to continue data gathering and preparation of draft presentation materials in preparation for public Meetings. EHS/RWCQB discussion re: funding request status and next steps.

**Discussion:** Board determined a Load Study is needed to understand the quantity of effluence. A meeting with EHS and RWQCB for a Ground Water Quality Study is needed (IGM Pike noted Paul (last name), who recently retired from EHS and is available on a consulting basis could help with this). Other discussion items:

- Director O’Neill noted EHS and RWQCB would match funds if we can secure a grant. He suggested we review grant opportunities and cull to prioritize from a technical perspective.
- IGM Pike will coordinate with both the Technical Working Group and the ad-hoc Grant Committee (Directors Fayram and Kennedy) on grant opportunities.

- Director O'Neill referred to the LAFCO meeting and public comment regarding a regional solution and will develop a preliminary cost estimate and invite any interest and information, and participation.
- Director Fayam opened the discussion to public comment – resident Kelly Gray asked the Board to create a postcard and mail it to the residents well in advance of the public workshops.
- c. Report from Individual Board Members – Receive report and Direct individual Board Members and IGM to continue data gathering and preparation of draft presentation materials in preparation for public Meetings

**C. Finance Committee Business Summary and Action.** Act on Finance Subcommittee recommendation to pay the following Invoices:

1. 4-4-2019 MNS Invoice (IGM February Services) - \$3725.00
2. 4-25-2019 MNS Invoice (IGM March Services) - \$6707.50
3. 4-3-2019 A & W Invoice (Legal Counsel March Services) - \$2128,71
4. **County FIN Billing.** Authorization to pay a journal entry for the first 3 quarters of Fiscal Year 2018-19. The total of the journal entry will be \$1,500.00 (\$500 for each quarter). From Andrea D. Johnson, Department Administrator, County of Santa Barbara, Office of the Auditor-Controller

**Action:** Pay invoice(s) as approved by Finance Committee

**Motion:** . Director O'Neill **Second:** Director O'Arme

**Vote:** Motion passed 4-0 with Director Palmer absent.

**D. Review Financial Status of Current Budget & Direct Finance Committee to Draft Next FY Budget**

**Discussion:** In preparation of the 2019-20 Budget, the Board asked the Finance Committee to consider additional costs associated with the Prop. 218 process. IGM Pike noted the Board may want to consider directing the Finance Committee to research and pursue additional funding options as we move through the public workshops.

**9. Next Regular Meeting:**

Wednesday, June 12, 2019, 6:00 p.m.

Los Olivos School, Room 602

2540 Alamo Pintado Avenue, Los Olivos, CA 93441

**10. ADJOURNMENT**

**Action:** Adjourn meeting at 7:20pm

**Motion:** . Director Kennedy **Second:** Director Arme

**Vote:** Motion passed 4-0 with Director Palmer absent.

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APPROVED

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Tom Fayram, President

ATTEST

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Julie Kennedy, Secretary



POSTED 5-24-2019

**Tom Fayram, President**  
**Lisa Palmer, Vice President**  
**Julie Kennedy, Secretary**  
**Mike Arme, Director**  
**Brian O'Neill, Director**

**LOS OLIVOS COMMUNITY SERVICES DISTRICT**  
**Board of Directors Meeting, May 29, 2019, 6:00 p.m.**  
**Los Olivos School, Room 602**  
**2540 Alamo Pintado Avenue, Los Olivos, CA 93441**

**SPECIAL MEETING MINUTES**

**1. CALL TO ORDER**

Meeting called to order at 6:04 pm

**2. ROLL CALL**

Directors Fayram, Kennedy and Palmer were present. Directors O'Neill and Arme were absent. IGM Doug Pike also present.

**3. PLEDGE OF ALLEGIANCE**

**4. APPROVAL OF MEETING MINUTES - No Minutes to Approve**

**5. DIRECTOR COMMENTS**

Directors will give reports on any meetings that they attended on behalf of the District and/or choose to comment on various District activities.

Director Palmer – reached out to Supervisor Hartmann's office with an invite to the May 30 workshop. She also asked Supervisor Hartmann to look at the Mattei's plan and progress. Director Palmer exchanged emails with the Strange family about having a conversation to update each other with CSD and Mattei's progress.

Director Kennedy – emailed district boundary map to CA Water Resources Board for assistance with MHI calculation.

**6. PUBLIC COMMENTS**

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No Public Comments

**7. INTERIM GENERAL MANAGER REPORT**

Interim General Manager Report on current assignments and general District business.

IGM Pike reported on the following:

- Suggested the Finance Committee may need to schedule an additional meeting or two to address the budget development and funding options.
- Invited Howard Kolb with RWQCB and Larry Faye with EHS. Noted Paul Jensen will attend.

**8. BUSINESS ITEMS**

**Los Olivos Community Services District, P.O. Box 345, Los Olivos, CA 93441, (805) 946-0431**  
[losolivoscscd@gmail.com](mailto:losolivoscscd@gmail.com), [www.losolivoscscd.com](http://www.losolivoscscd.com)

**A. 3-Month Work Plan – May 1, 2019 – July 30, 2019**

- a. Discuss and approve, or modify and approve a 3-Month Work Plan Schedule with the goal to prepare for public meetings to select and define “The Project“. Direct Permit Agency Coordination, Public Workshops and schedules, develop preliminary estimates, define potentially needed work products for the various options and prepare study exhibits. **Confirm Public workshop meeting dates (three)**  
Discussion: Board offered minor edits. No action taken.
- b. Report from Ad hoc Technical Committee – Receive report and direct the ad hoc Technical Committee and IGM to continue data gathering and preparation of draft presentation materials in preparation for public Meetings. EHS/RWCQB discussion re: funding request status and next steps.  
No action taken.
- c. Report from Individual Board Members – Receive report and Direct individual Board Members and IGM to continue data gathering and preparation of draft presentation materials in preparation for public Meetings  
No action taken.
- d. Review draft material for public workshop presentation. Make individual and committee assignments to complete.  
Discussion: Board reviewed presentation for edits in preparation for May 30 workshop. No action taken. IBM Pike noted a recent discussion with Howard Kolb of RWQCB, who emphasized they were hopefully the Board was considering the time factor; RWQCB is looking for a solution with a 3-5 year timeline, not 5-10 years.
- e. Determine appropriate public outreach, assign action to implement.  
Discussion: Director Palmer requested IGM Pike to ensure foundation documents referenced in the presentation were available for public access on the website. IGM Pike will ask legal counsel, Ross Trindle, about contracting codes exemption, prevailing wage and possible other relief efforts. Director Palmer will ask Supervisor Hartmann’s office to look at the Mattei’s plan and progress. No action taken.

**9. Next Regular Meeting:**

Wednesday, June 12, 2019, 6:00 p.m.  
Los Olivos School, Room 602  
2540 Alamo Pintado Avenue, Los Olivos, CA 93441

**10. ADJOURNMENT**

- Action:** Adjourn meeting at 7:33pm
- Motion:** . Director Palmer   **Second:** Director Kennedy
- Vote:** Motion passed 3-0 with Directors O’Neill and Arme absent.

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APPROVED

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Tom Fayram, President

ATTEST

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Julie Kennedy, Secretary



POSTED 5-24-2019

**Tom Fayram, President**  
**Lisa Palmer, Vice President**  
**Julie Kennedy, Secretary**  
**Mike Arme, Director**  
**Brian O'Neill, Director**

**LOS OLIVOS COMMUNITY SERVICES DISTRICT**  
**Board of Directors Meeting, May 30, 2019, 6:30 p.m.**  
**Los Olivos School, Room 602 (or as Posted at School)**  
**2540 Alamo Pintado Avenue, Los Olivos, CA 93441**

**SPECIAL MEETING/WORKSOP MINUTES**

**1. CALL TO ORDER**

Meeting called to order at 6:34pm

**2. ROLL CALL (Introductions of Board Members and Staff)**

Directors Fayram, Kennedy and O'Neill present. Directors Palmer and Arme absent. IGM Doug Pike also present.

**3. PLEDGE OF ALLEGIANCE**

**4. DIRECTOR COMMENTS**

Directors will give reports on any meetings that they attended on behalf of the District and/or choose to comment on various District activities.

No Director Comments.

**5. PUBLIC COMMENTS**

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Resident Kelly Gray expressed concern not enough time was given to inform the public of the workshop schedule.

**6. BUSINESS ITEM – PUBLIC WORKSHOP**

**AGENDA**

**1. Welcome: Tom Fayram, Board President, Tom Fayram**

- a. Welcome and recognize Local Government and Regulatory Agency Officials**
- b. Residents and property owners of District**
- c. Friends and visitors**

Joan Hartmann, Third District Supervisor, Santa Barbara County Board of Supervisors, was given an opportunity to address the Board and the audience. She thanked the CSD Board for their efforts and hard work, and applauded the community for their participation. Supervisor Hartman noted the County's concerns and that land use and policy should drive infrastructure and the County's desire for a timely, cost-effective, community-based plan over a regional solution which would invite additional development not consistent with the Santa Ynez Valley Plan. She added the County has found the small package plant concept to be highly effective in terms of cost, operation and maintenance in places such as Montecito and other rural areas. Supervisor Hartmann also affirmed her on-going commitment to ensuring the preservation of the rural character of the Valley.

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## 2. Presentation and Participation:

- a. **Comment/Speaker Slips Available here and on Website. Can leave for Board to consider at June Regular Meeting**
- b. **Presentation by Brian O’Neill, Board Director (Approx. 20 Minutes)**
- c. **Public questions and comment at meeting. Please provide Speaker Slip to IGM Doug Pike. (1 hour).**
- d. **Public comments to be submitted in writing for the Board to consider and address subsequent to meeting. Please leave Public Comment Form or submit email (form not required) at anytime to:**  
***Doug Pike, Interim General Manager***  
***201 Industrial Way***  
***Buellton, CA***  
***E-mail [dpike@mnsengineers.com](mailto:dpike@mnsengineers.com)***

Director O’Neill followed Director Fayram’s introductions with the details of the presentation. At the conclusion, Director Fayram invited public comments:

Jay Richolson, resident – asked if the regional option would include Ballard. He also asked the Board to include the costs for a regional solution for the public’s consideration as the upfront costs may be higher, but the long-term costs may be lower versus the local option. He also asked if property owners not in the first phase of implementation would be expected to pay the same rate as those properties within the first phase.

Randall Day, resident – expressed support for the local option. He added the package plant concept is appealing based on cost, ease of expansion and the ability to incur costs more gradually. Mr. Day also noted the regional option would require the a policy change to the SY Valley Plan, which would take considerable time and allow more development.

Matt Loudon, resident – asked Director O’Neill if there was any updated water data information available. Sam Marmorstein, resident – expressed support for the local option and asked if any sites have been identified for possible package plant. He also encouraged the Board to consider recycling the treated water and advocated for the installation of a purple pipe.

Kelly Gray, resident – expressed concern the business district’s needs were being considered over those of the residents and the approach would likely result in higher costs for the residents.

Matt Vanderlinden, City of Solvang – clarified the City of Solvang did not ask Los Olivos to send its waste water to Solvang, but extended an offer to the CSD as Solvang upgrades it system as a neighborly gesture. He noted a local solution is better and added “more complexity means significantly more risk” which in his experience as well as others working in this field know that increases costs and time.

Bonita Sargeant, resident – asked for clarification as to whether or not the public gets to vote on the solution.

Karen Jones, President, Santa Ynez CSD – advised the public to go with the local option. She shared that as the SY CSD is working with Solvang during the upgrade process, they are already experiencing increased costs as well as anticipating additional unknown costs.

Vivi Zigler, resident – asked for clarification on the local option with phased implementation.

## 7. Next Regular Meeting:

Wednesday, June 12, 2019, 6:00 p.m.

Los Olivos School, Room 602

2540 Alamo Pintado Avenue, Los Olivos, CA 93441

## 8. ADJOURNMENT

**Action:** Adjourn meeting at 7:39pm

**Motion:** . Director Kennedy   **Second:** Director O’Neill

**Vote:** Motion passed 3-0 with Directors Palmer and Arme absent.

*The Los Olivos Community Services District is committed to ensuring equal access to meetings.*

**Los Olivos Community Services District, P.O. Box 345, Los Olivos, CA 93441, (805) 946-0431**

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APPROVED

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Tom Fayram, President

ATTEST

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Julie Kennedy, Secretary

Tom Fayram, President  
Lisa Palmer, Vice President  
Julie Kennedy, Secretary  
Mike Arme, Director  
Brian O'Neill, Director



## **6-12-2019 IGM Notes**

### **Report on Finance Committee (Directors Kennedy and Arme)**

A meeting of the Finance committee was held on 5-3-2019. Invoices and payments are recommended for action on the 5-8-2019 Regular Board Meeting Agenda. Budget status reviewed.

### **Correspondence**

1. **IGM working with District Legal Counsel to develop Procurement & Contracting Policy.** Will bring to July 10<sup>th</sup> Meeting.
2. **Meeting Schedule Review:** Add Prep. Meetings? Vacation Absentees?
  - 6-26-2019 - Workshop No 2
  - 7-10- 2019 - Regular Meeting
  - 7-31-2019 - Workshop No 3
  - 8-14-2019 - Regular Meeting

### **2019 CSDA Events Calendar**

1. **June 11 - Closest CFCC scheduled Funding Fair** Joseph Centeno Betteravia, Administration Building, 511 Lakeside Parkway, Santa Maria, CA 93455
2. **June 23 to 25 - General Manager Leadership Summit**, Newport Beach
3. **July 11, 2019 - CA Public Records Act & Electronic Document Retention**, Sacramento Metropolitan Fire District, 10545 Armstrong Avenue, Suite 200, Mather 95655
4. **September 25, 2019 Special District Leadership Academy Governance Foundations - Module 1**, Anaheim Marriot
5. **September 25 to 28 - CSDA Annual Conference and Exhibitor Showcase**, Anaheim Marriott
6. **October 16, 2019 - "Essential Communications for Every Special District"** how to interview with the press, present public events, and develop your story for your audience, fundamentals for every district to successfully engage with its local legislators and the State legislative process. Monterey Regional Waste Management Authority, 14201 Del Monte Blvd, Marina 93933
7. **November 12 to 14 - Board Secretary/Clerk Conference and Certificate Program:** Monterey

Professional Development Catalogue available at:

<https://higherlogicdownload.s3.amazonaws.com/CSDA/b24702e8-8a42-4614-8c45-bc3cba37ea2c/UploadedImages/PDFs/2019 Pro Dev Catalog Web Version.pdf>

### **Other Training**

1. **BPELS Survey Monument Preservation Workshop. Statutory responsibilities of the public agencies regarding survey monument preservation.** Dallas asked us to invite all public agencies, special districts that permit, perform construction or maintenance in public right of way, and land surveyors within Santa Barbara County,
  - South County workshop June 26, 2-4 pm in County Administration Building, Board Hearing Room, 105 East Anapamu Street 4th Floor, Santa Barbara. (<https://goo.gl/maps/y4UQVqsq4gMPXtbE6>)
  - North County workshop June 27, 8:30-10-30 am in Joseph Centeno Betteravia Government Administration Building, Board Hearing Room, 511 East Parkway, Santa Maria. (<https://goo.gl/maps/5U1bk8okf3QzFcbj6>)

INDEPENDENT SPECIAL DISTRICTS SELECTION COMMITTEE  
Submit No Later than 5:00 pm, August 5, 2019

**OFFICIAL BALLOT**

Runoff Election for Regular Special District Member on Santa Barbara LAFCO

Vote for one of the following **Regular Special District Member** candidates:

<input type="checkbox"/>	Jay Freeman – Isla Vista Community Services District
<input type="checkbox"/>	Judith Ishkanian – Montecito Fire Protection District

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**Name of Independent Special District**

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**Signature**

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**Print Name of Voting Delegate**

**Title (please check one)**

- Chair of the Special District Board
- Board member, designated by Special District Board to vote in this election. (Gov. Code sec. 56332(a).)

**Date:** \_\_\_\_\_

The voting member should submit his or her ballot directly to LAFCO by hand or U.S. mail to Jacquelyne Alexander, SANTA BARBARA LAFCO, 105 East Anapamu Street, Room 407, Santa Barbara CA 93101, via email to [lafco@sblafco.org](mailto:lafco@sblafco.org), or Fax (805) 568-2249

# LAFCO

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## Santa Barbara Local Agency Formation Commission

105 East Anapamu Street ♦ Santa Barbara CA 93101

805/568-3391 ♦ FAX 805/568-2249

www.sblafco.org ♦ lafco@sblafco.org

June 3, 2019

TO: Santa Barbara County Independent Special Districts

Subject: Notice of Runoff Election for the Regular Special District Member to  
LAFCO – **Ballots are due no later than 5:00 pm, August 5, 2019.**

Attached please find a ballot for the Special District Selection Committee election for one of the two Regular Special District members on LAFCO. This is a runoff election between the two candidates receiving the highest number of votes in the mailed ballot election that ended on May 10, 2019.

For an election to be valid, at least a quorum of the special districts must submit valid ballots. A quorum is 20 or more of the 38 independent special districts.

There were 30 votes cast for the Regular Special District member in the last election. Jay Freeman received 13 votes (43.3%) and Judith Ishkanian received 11 votes (36.7%). Pursuant to Section 9(c) of the Special District Selection Committee Bylaws, a winning candidate must receive a majority of the votes cast. Where no candidate receives a majority, the election must go to a runoff between the two candidates receiving the highest number of votes.

**Voting Period** Attached you will find a ballot for the Regular Special District member, containing the names of two nominees receiving the highest number of votes. **The voting period will be 60-days and will end on August 5, 2019 at 5:00 pm.**

**Voting Process:** The Presiding Officer of each Independent Special District is authorized to vote. If the presiding officer is unable to participate in the election of the Special District Selection Committee, the legislative body of the district may appoint one of its members as an alternate to participate in the selection committee in the presiding officer's place.

Voting members should submit ballots directly to LAFCO, attention Jacquelyne Alexander. Ballots may be mailed, hand delivered, faxed or emailed to LAFCO at the contact information

Local Agency Formation Commission  
June 3, 2019  
Page two

shown below. Ballots must be **received by the deadline**; ballots postmarked on or before August 5 but received after the deadline are not sufficient.

**Santa Barbara Local Agency Formation Commission**  
**Attn: Jacquelyne Alexander, Clerk**  
105 East Anapamu Street, Rm 407, Santa Barbara CA 93101  
FAX 805/568-2249  
Email Address: [lafoo@sblafco.org](mailto:lafoo@sblafco.org)

Please contact the LAFCO office if you have any questions.

Sincerely,



PAUL HOOD  
Executive Officer



## **Santa Ynez River Valley Groundwater Basin**

### **Eastern Management Area Groundwater Sustainability Agency**

#### **Citizen Advisory Group Guidelines**

The Eastern Management Area (EMA) Groundwater Sustainability Agency (GSA) Committee, comprised of officials appointed from the member agencies of the EMA GSA (Santa Ynez River Water Conservation District; Santa Ynez River Water Conservation District, Improvement District No.1; City of Solvang; and Santa Barbara County Water Agency) is responsible for implementing the requirements of the Sustainable Groundwater Management Act (SGMA) in the EMA of the Santa Ynez River Valley Groundwater Basin (Basin) and for coordinating its activities with other agencies and GSAs in the Basin. Among other comprehensive efforts, the EMA GSA Committee (Committee) is overseeing the preparation of a Groundwater Sustainability Plan (GSP) for the EMA. Members of the public are strongly encouraged by the Committee to attend all meetings of the EMA GSA and to provide input and information to the Committee throughout the GSP development process. Additionally, the Committee is forming a Citizens Advisory Group (CAG) to provide an additional level of public input to the Committee on various issues related to the preparation of the GSP. The Western Management Area (WMA) GSA and the Central Management Area (CMA) GSA are also considering the designation of a CAG or similar group for their respective portions of the Basin.

#### **Purpose of the Citizens Advisory Group**

SGMA requires the Committee to consider the interests of diverse social, cultural, and economic elements of the population within the EMA during development of the GSP, including the interests of all beneficial uses and users of groundwater. Collaborative and inclusive processes will assist in making the GSP more resilient by increasing public buy-in, promoting compliance, and enhancing the quality of information on which the GSP is based. The Committee has established an open and ongoing list of interested persons to whom notices are and will be sent regarding meetings of the EMA GSA, GSP development, and other SGMA-related activities. The purpose of a CAG is to provide an additional level of public input to the Committee in a way that represents different categories of groundwater uses and users in the EMA as set forth by SGMA. At various points during development of the GSP, the CAG may be asked to provide its perspective on elements or sections of the GSP and on the final draft of the GSP that will be submitted to the California Department of Water Resources (DWR).

To ensure an efficient and collaborative process, the Committee will appoint members to the CAG that reflect a diversity of interests and different types of groundwater uses and users in the EMA. As requested by the Committee, the CAG will provide input to the Committee relating to various elements or sections of the GSP, including but not limited to those pertaining to stakeholder engagement, data management, the hydrogeologic conceptual model and numeric groundwater model, water budgets, sustainability goals, monitoring programs, and projects and management actions.

## **Roles and Responsibilities**

The Committee is solely responsible for all matters relating to the CAG, including but not limited to the formation, membership, function, organization, operation, management, and dissolution of the CAG. The Committee may request staff from the member agencies of the EMA GSA to help administer the CAG process.

**Staff Role.** Responsibility for carrying out administrative aspects of the CAG process may be delegated to staff from the member agencies of the EMA GSA. At the request of the Committee, staff will schedule CAG meetings, prepare and circulate agendas, distribute materials to the CAG members for review, facilitate the meetings, prepare meeting minutes, and undertake other related tasks.

**CAG Member Role.** At times determined by the Committee, CAG members will be asked to provide input or recommendations on various elements or sections of the GSP and related topics. In addition to providing their individual perspectives, CAG members serve in respective capacities that represent different categories of groundwater uses and users in the EMA. All CAG members are expected to work collaboratively with each other, with other stakeholders and members of the public, with the Committee, with staff of the member agencies of the EMA GSA, and with the other GSAs, related agencies, and agency staff members throughout the Basin. CAG members may be asked to develop consensus opinions, comments, and input on the topics they are asked to address, recognizing however that consensus among the CAG members may not always be practicable and may not occur for a given topic. Input received from the CAG will be considered by the Committee in the process of developing the EMA GSP and in coordinating those efforts with the WMA GSA and the CMA GSA in the development of their respective GSPs. Member of the CAG serve on a strictly voluntary basis and, subject to being dismissed from the CAG at the discretion of the Committee, all CAG members are expected to be available and commit their time and efforts for the entire GSP process through at least January 2022.

**Governance.** All matters relating to the CAG, including but not limited to the formation, membership, function, organization, operation, management, and dissolution of the CAG shall remain within the sole discretion of the Committee. Certain procedural items relating to the CAG are set forth below.

**Applications and CAG Selection.** In order to be considered for selection as a member of the CAG, individuals must complete and submit an Application to the Committee. The Application form, included with these Guidelines as Attachment A, solicits specific information about the applicant, including the applicant's interest in serving on the CAG and the applicant's background and related qualifications. The Committee, and/or ad hoc subcommittee thereof, and/or staff of the member agencies of the EMA GSA, will review and evaluate the applications received. Applicant interviews may be conducted, and all selections to the CAG shall be made by and within the sole discretion of the Committee. The CAG applications will be screened by an ad-hoc committee consisting of one or more EMA GSA Committee members with the assistance of staff from the EMA member agencies. Applications are due June 21, 2019 by 5 PM.

Please send them to: Bill Buelow at [bbuelow@SYRWCD.com](mailto:bbuelow@SYRWCD.com), or by mail P.O. 719, Santa Ynez, CA 93460.

**Composition of the CAG.** The Committee shall determine how many members will serve on the CAG, where initially it is anticipated that the CAG will have a total of seven (7) members. Depending on applications received and other factors, and at any time, the Committee may decide to change the size of the CAG, tailor its representative composition, or determine not to form or to dissolve the CAG.

**Term of the CAG.** Initially it is expected that the CAG will be in place at least through the submittal of the GSP to DWR in January of 2022.

**Dismissal of CAG Members.** CAG members serve at-will and at the pleasure of the Committee. In its sole discretion, the Committee may dismiss any member or all members of the CAG at any time with or without cause.

**Filling a Vacancy on the CAG.** In the event a vacancy occurs on the CAG, the Committee may appoint a new member to fill the vacancy without conducting a new application process, or may re-open the application process to fill the vacancy.

**Meetings.** The need for and frequency of CAG meetings shall be determined by the Committee, where initially it is anticipated that regular CAG meetings will be scheduled approximately two weeks after each regular quarterly meeting of the EMA GSA, provided that the Committee may call for fewer or additional CAG meetings on an as-needed basis.

# ATTACHMENT A

## **Santa Ynez River Valley Groundwater Basin**

### **Eastern Management Area Groundwater Sustainability Agency**

#### **Citizen Advisory Group Application**

If you are interested in serving on the Citizen Advisory Group (CAG) for the Santa Ynez River Valley Groundwater Basin Eastern Management Area (EMA) Groundwater Sustainability Agency (GSA), please complete and return the following Application to Bill Buelow (bbuelow@syrwcd.com) by June 21, 2019.

The Eastern Management Area (EMA) Groundwater Sustainability Agency (GSA) Committee, comprised of officials appointed from the member agencies of the EMA GSA (Santa Ynez River Water Conservation District; Santa Ynez River Water Conservation District, Improvement District No.1; City of Solvang; and Santa Barbara County Water Agency) is responsible for implementing the requirements of the Sustainable Groundwater Management Act (SGMA) in the EMA of the Santa Ynez River Valley Groundwater Basin (Basin) and for coordinating its activities with other agencies and GSAs in the Basin. Among other comprehensive efforts, the EMA GSA Committee (Committee) is overseeing the preparation of a Groundwater Sustainability Plan (GSP) for the EMA. Members of the public are strongly encouraged by the Committee to attend all meetings of the EMA GSA and to provide input and information to the Committee throughout the GSP development process. The Committee is forming the CAG to provide an additional level of public input to the Committee on various issues related to the preparation of the GSP. The Western Management Area (WMA) GSA and the Central Management Area (CMA) GSA are also considering the designation of a CAG or similar group for their respective portions of the Basin.

SGMA requires the Committee to consider the interests of diverse social, cultural, and economic elements of the population within the EMA during development of the GSP, including the interests of all beneficial uses and users of groundwater. Collaborative and inclusive processes will assist in making the GSP more resilient by increasing public buy-in, promoting compliance, and enhancing the quality of information on which the GSP is based. The Committee has established an open and ongoing list of interested persons to whom notices are and will be sent regarding meetings of the EMA GSA, GSP development, and other SGMA-related activities. The purpose of a CAG is to provide an additional level of public input to the Committee in a way that represents different categories of groundwater uses and users in the EMA as set forth by SGMA. At various points during development of the GSP, the CAG may be asked to provide its perspective on elements or sections of the GSP and on the final draft of the GSP that will be submitted to the California Department of Water Resources (DWR).

As set forth in the CAG Guidelines, members of the CAG are selected by the Committee and serve at the discretion of the Committee for a process that is expected to last at least through completion of the GSP in January 2022. Replacements on the CAG, if needed, would be made by the Committee.

ATTACHMENT A

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Daytime Phone Number: \_\_\_\_\_

**What is your relationship to the Eastern Management Area of the Santa Ynez River Valley Groundwater Basin? (See Attached Map)**

**Please check all that apply:**

- |  |   |
|--|---|
| <input type="checkbox"/> Resident                      | <input type="checkbox"/> NGO Representative               |
| <input type="checkbox"/> Domestic Well Owner/Producer  | <input type="checkbox"/> Agricultural Well Owner/Producer |
| <input type="checkbox"/> Public Agency Representative  | <input type="checkbox"/> California Native American Tribe |
| <input type="checkbox"/> Landowner                     | <input type="checkbox"/> Business Owner                   |
| <input type="checkbox"/> Representative of a landowner | <input type="checkbox"/> Other: _____                     |

**Why are you interested in serving on the CAG? (Please use additional page if more space is needed.)**

**What type or category of groundwater uses or users in the Eastern Management Area do you propose to represent?**

**What unique experience or expertise will you contribute if selected to the CAG? Please explain any technical knowledge you have regarding water resource issues in the EMA. (Please use additional page if more space is needed.)**

## ATTACHMENT A

**Are you committed to fully participate in the CAG process through completion of the GSP in January 2022? Do you have particular time or timing limitations that may impact your ability to serve as a member of the CAG?**

**Please provide the names and contact information for three personal and/or professional references.**

**1.**

**Name:** \_\_\_\_\_

**Affiliation/Relationship:** \_\_\_\_\_

**Daytime Phone Number:** \_\_\_\_\_

**2.**

**Name:** \_\_\_\_\_

**Affiliation/Relationship:** \_\_\_\_\_

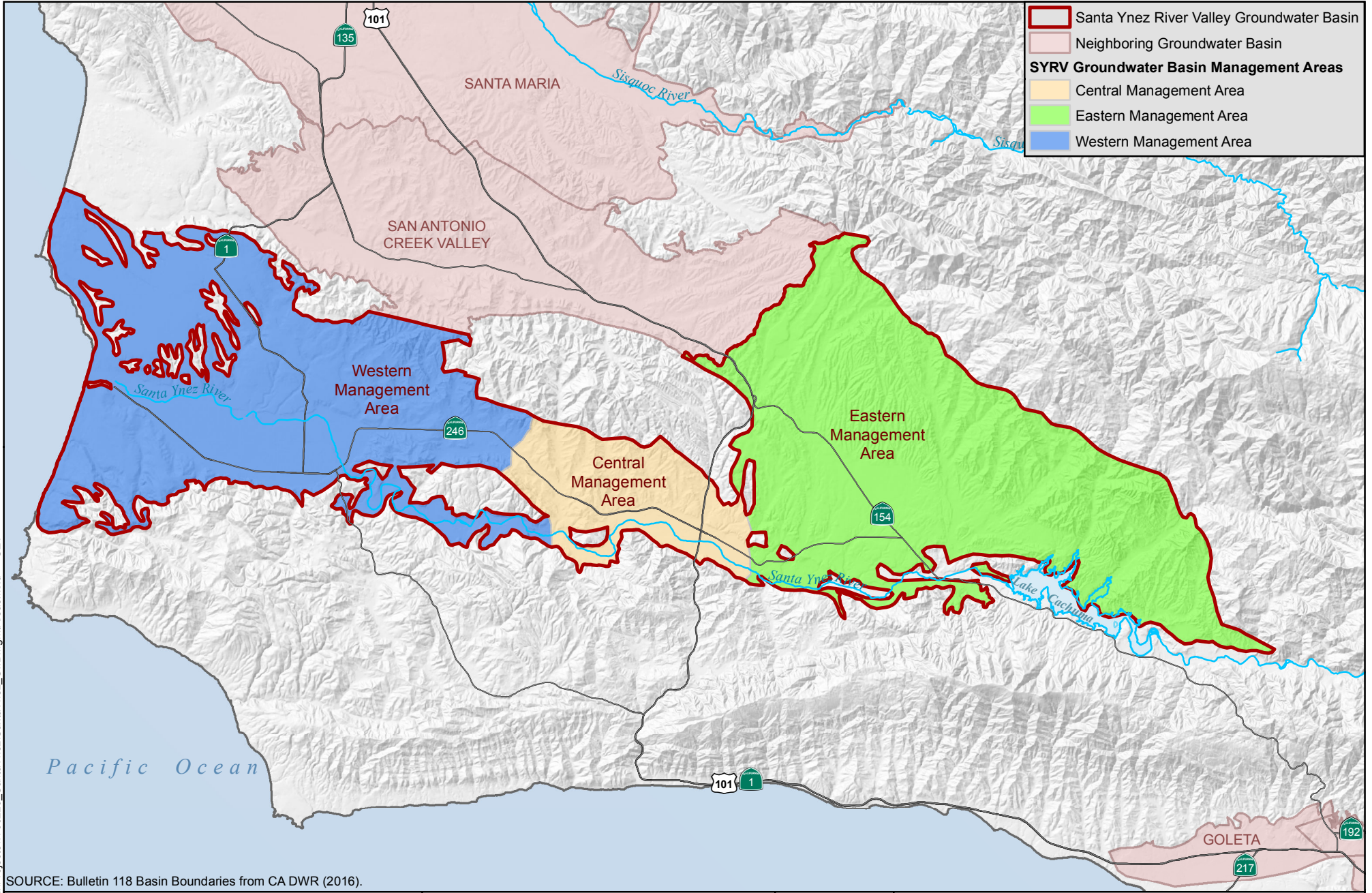
**Daytime Phone Number:** \_\_\_\_\_

**3.**

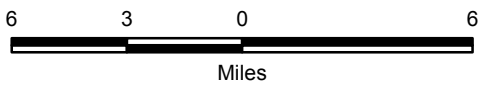
**Name:** \_\_\_\_\_

**Affiliation/Relationship:** \_\_\_\_\_

**Daytime Phone Number:** \_\_\_\_\_



SOURCE: Bulletin 118 Basin Boundaries from CA DWR (2016).



Santa Ynez River Valley  
Groundwater Basin GSA Formation  
Santa Barbara County, California

**SANTA YNEZ RIVER VALLEY GROUNDWATER  
BASIN MANAGEMENT AREAS**

APRIL 2019

FIGURE 1

25.Jan.2017 Z:\Projects\1700220\_Santa Ynez\Santa Ynez\_GwBgmt\Areas.mxd SET

**Los Olivos CSD  
Public Workshops  
Summary of Comments Received As-of 6-10-2019**

**From The 5-30-2019 Workshop:**

1. Resident Kelly Gray expressed concern not enough time was given to inform the public of the workshop schedule.
2. Joan Hartmann, Third District Supervisor, Santa Barbara County Board of Supervisors, was given an opportunity to address the Board and the audience. She thanked the CSD Board for their efforts and hard work, and applauded the community for their participation. Supervisor Hartman noted the County's concerns and that land use and policy should drive infrastructure and the County's desire for a timely, cost-effective, community-based plan over a regional solution which would invite additional development not consistent with the Santa Ynez Valley Plan. She added the County has found the small package plant concept to be highly effective in terms of cost, operation and maintenance in places such as Montecito and other rural areas. Supervisor Hartmann also affirmed her on-going commitment to ensuring the preservation of the rural character of the Valley.
3. Jay Richolson, resident – asked if the regional option would include Ballard. He also asked the Board to include the costs for a regional solution for the public's consideration as the upfront costs may be higher, but the long-term costs may be lower versus the local option. He also asked if property owners not in the first phase of implementation would be expected to pay the same rate as those properties within the first phase.
4. Randall Day, resident – expressed support for the local option. He added the package plant concept is appealing based on cost, ease of expansion and the ability to incur costs more gradually. Mr. Day also noted the regional option would require the a policy change to the SY Valley Plan, which would take considerable time and allow more development.
5. Matt Loudon, resident – asked Director O'Neill if there was any updated water data information available.
6. Sam Marmorstein, resident – expressed support for the local option and asked if any sites have been identified for possible package plant. He also encouraged the Board to consider recycling the treated water and advocated for the installation of a purple pipe.
7. Kelly Gray, resident – expressed concern the business district's needs were being considered over those of the residents and the approach would likely result in higher costs for the residents.
8. Matt Vanderlinden, City of Solvang – clarified the City of Solvang did not ask Los Olivos to send its waste water to Solvang, but extended an offer to the CSD as Solvang upgrades it system as a neighborly gesture. He noted a local solution is better and



added "more complexity means significantly more risk" which in his experience as well as others working in this field know that increases costs and time.

9. Bonita Sargeant, resident – asked for clarification as to whether or not the public gets to vote on the solution.
10. Karen Jones, President, Santa Ynez CSD – advised the public to go with the local option. She shared that as the SY CSD is working with Solvang during the upgrade process, they are already experiencing increased costs as well as anticipating additional unknown costs.
11. Vivi Zigler, resident – asked for clarification on the local option with phased implementation.

**Via E-mail:**

1. Susan Whitmore, resident - Thank you all for your efforts and for the well-executed and informative presentations by Tom and Brian. It is always refreshing to attend a meeting that is handled well, stays on task and addresses what we came to hear.  
As I have been considering the information we received I am strongly leaning toward the phased option for all the reasons that were presented and especially the one about concern for out of control costs that this approach would be more able to avoid. It was great to have our friend from Solvang board there to attest to the validity of that claim. I look forward to hearing about the latest soils analysis and how that will impact us and do appreciate Brian addressing the questionable decision that was apparently made years ago after only one study. A concern that I did not hear voiced regarding the phased approach came to mind today: I believe we should pursue an agreement with the County allowing those who happened to be outside of the initial area where the project would service allowing them to obtain a permit to repair leach lines that had failed. I say this because a neighbor last year was denied such a permit from the county and therefore was forced to construct their own private sewage treatment system at great cost. I would not want anyone else to have to spend thousands of dollars in order to stay in their home.
2. Kelly Gray, resident - I am curious - has the Board communicated with any distributors of Advantex systems such as Orenco?. I would like to know (A) if they would offer a "groupon" type pricing for the systems that would be needed for the residential community and (B) whether there are systems that could service multiple homes. The reason I ask is that there are 8 homes on lower Stow...and I would be willing to have a system installed in my front yard which could service all 8 homes. Keeping the cost down is of great concern to my neighbors as 5 homes, including mine, are owned by people who are retired. Thank you in advance for your response!

# COMMUNITY MEETING

**May 30, 2019**

**Workshop No. 1**

**Technical Solution Options for Los  
Olivos Wastewater Collection and  
Reclamation**



***Advisory:** This presentation is for discussion purposes only. The District is in the process of exploring several potential wastewater solutions. A preferred solution, final costs/fees, or assessments to District residents or property has **not** been determined.*

# COMMUNITY MEETING

## AGENDA

Introductions

Background

Option Development Process

Options Presentation

Question & Comments



# COMMUNITY MEETING

## **INTRODUCTIONS**

Agency Representatives  
Government Representatives

## **PROCEEDINGS**

Comment Forms & Speaker Slips  
Website, Email, Mail Submittal

## **FUTURE WORKSHOPS**

June 26 – Project Option Refinement  
July 31 – Preferred Option Presentation



# COMMUNITY MEETING

## WORKSHOP OBJECTIVES

Receive community input on options

Determine the most economically viable, environmentally sound & permissible option

Develop a Project Description



# BACKGROUND

## Basis for Options Presented

- Coordination with:
  - California Regional Water Quality Control Board
  - Santa Barbara County Environmental Health Services
  - City of Solvang Public Works
  - County Planning and Development
  - 3rd District County Supervisor's Office
- Review and collection of Los Olivos specific data and wastewater system options
- Community & individual costs, benefit derived, feasibility and fairness
- Research of grant options and loan resources



# BACKGROUND

- ✦ 1977 Special Problems District Designation
- ✦ Documented Septic Failures
- ✦ Pending RWQCB 2019 Study Release



# WASTEWATER OPTIONS DEVELOPMENT

## BASIS OF OPTIONS

**2003**  
**County Systems Report**  
(Questa Engineering, Corp.)

**2010**  
**Los Olivos Wastewater Management Plan**  
(MNS Engineering)

**2013**  
**Los Olivos Wastewater System Prelim Engineering Report**  
(AECOM)

**2016 Update**  
**Los Olivos Wastewater System Prelim Engineering Report**  
(AECOM)

**2009**  
**Santa Ynez Valley Community Plan**  
(Santa Barbara County)

**2014**  
**Local Agency Management Program**  
(Santa Barbara County)

**2018-19**  
Meetings and Correspondence  
**Santa Barbara County Environmental Health Services**  
**California Regional Water Quality Control Board**  
**City of Solvang**

**2018-2019**  
**Los Olivos Community Service District**  
Ad Hoc Technical Committee

## OPTIONS

- 1. No Project**
- 2. Regional Solution**
  - 2a Solvang
  - 2b Santa Ynez
- 3. Local Solution**
  - 3a District-wide Collection
  - 3b Phased Collection



# WASTEWATER OPTIONS

## 1. No Project Option

- ✦ Do Nothing - Remain Special Problems District
- ✦ Water Board determines Los Olivos groundwater is “impaired” due to septic use
- ✦ State mandated solution and price tag (i.e. Los Osos)
- ✦ Loss of local control (solution and cost)
- ✦ Loss of access to grants & other funding
- ✦ Inability to obtain building permits

# WASTEWATER OPTIONS

## 2. Regional Option

- a. **Connect to Solvang w/Collection System and Interconnection**
- b. Connect to SYCSD w/Collection System and Interconnection

### **Solvang Plant Upgrade**

- ✦ Upgrade and Expand Solvang Wastewater Treatment Plant
- ✦ Pay Los Olivos portion of Solvang Plant Upgrade

### **Solvang Plant to Los Olivos**

- ✦ Site, Design, Permit and Construct
  - Metering Station - Sunny Fields
  - 4-Mile Forced Main - Alamo Pintado Corridor
  - Right of Way/Purchase/Lease/Utilities
- ✦ Upgrades
  - Interconnection Point – Sunny Fields
  - Pipeline – Sunny Fields to SR 246
- ✦ Permit 2 Alamo Pintado Creek Crossings

### **Los Olivos Collection System/Facility**

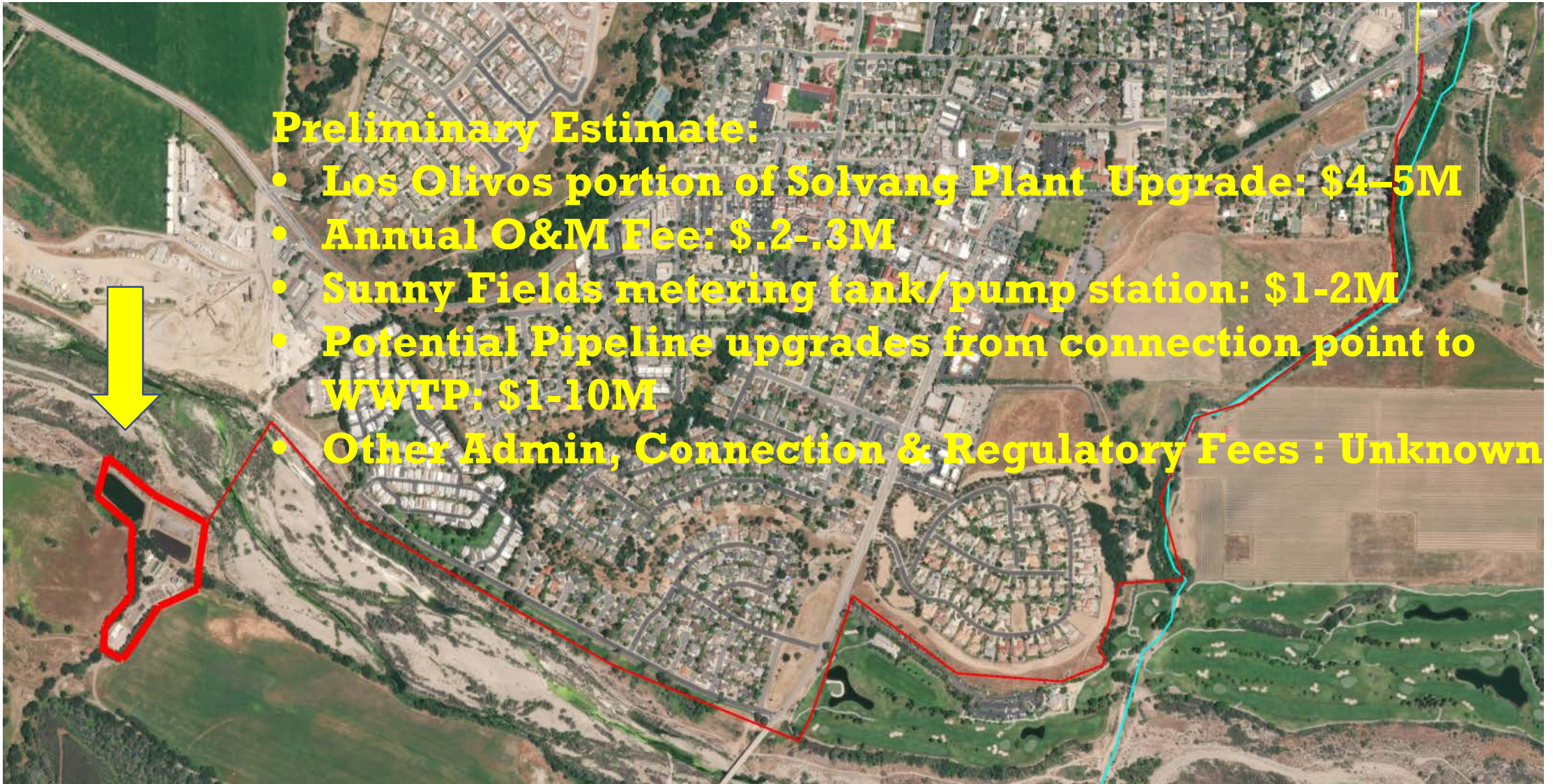
- ✦ Site, Design, Permit and Construct
  - Facility
  - District Lift Stations
  - Commercial Collection System
    - Connection/Equipment
  - Residential Collection System
    - Connection/Equipment
- ✦ Permit 2 Alamo Pintado Creek Crossings

### **Policy & Permitting**

- ✦ SYV Community Plan Modification/Public Process
- ✦ Environmental Impact Report (EIR)
- ✦ Consultants: Engineering/Env./Survey/ROW Work

# WASTEWATER OPTIONS – TO SOLVANG

## Upgrade Solvang Wastewater Treatment Plant (WWTP)

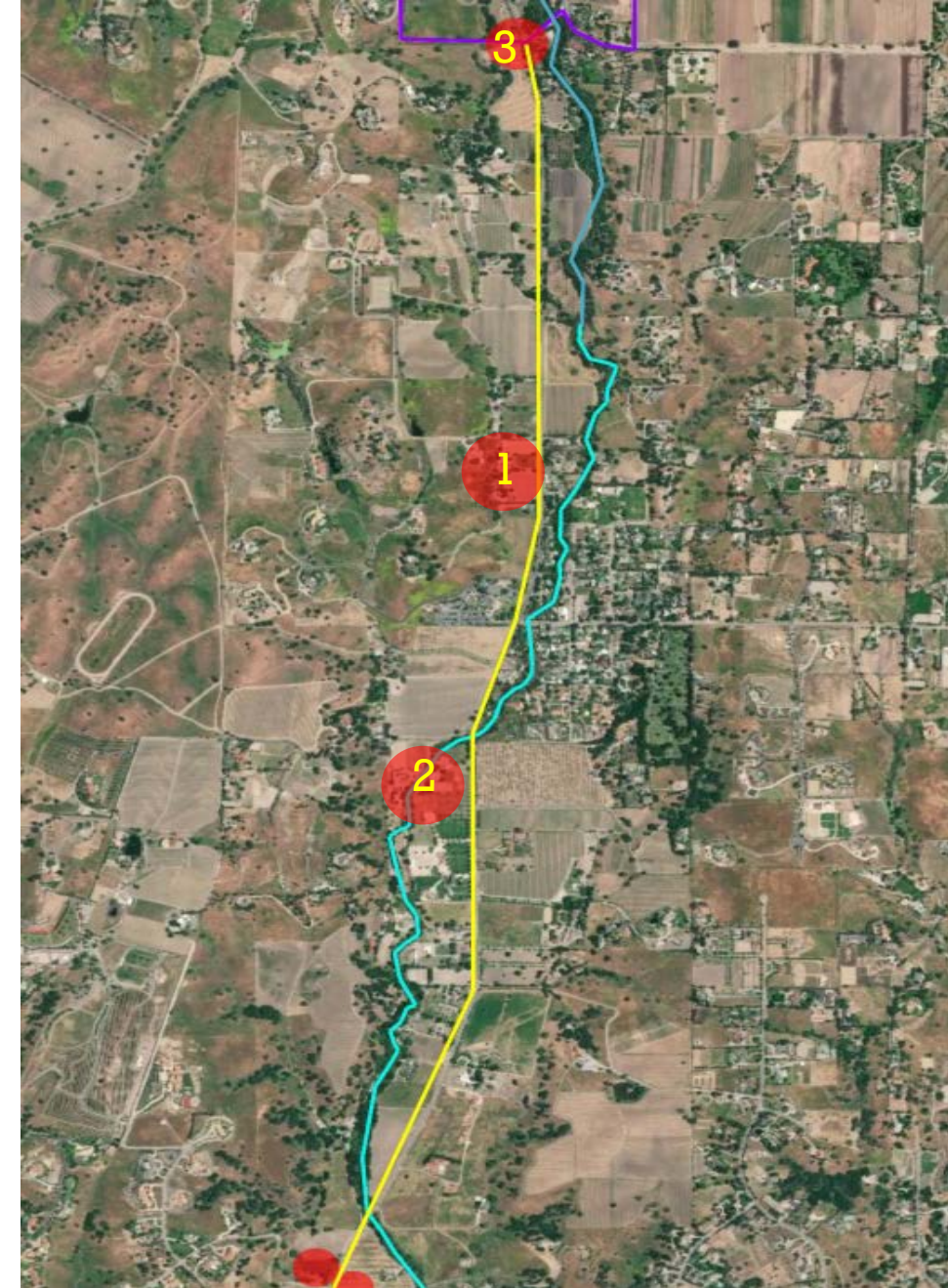


### Preliminary Estimate:

- Los Olivos portion of Solvang Plant Upgrade: \$4–5M
- Annual O&M Fee: \$.2–.3M
- Sunny Fields metering tank/pump station: \$1-2M
- Potential Pipeline upgrades from connection point to WWTP: \$1-10M
- Other Admin, Connection & Regulatory Fees : Unknown

# WASTEWATER OPTIONS - TO SOLVANG

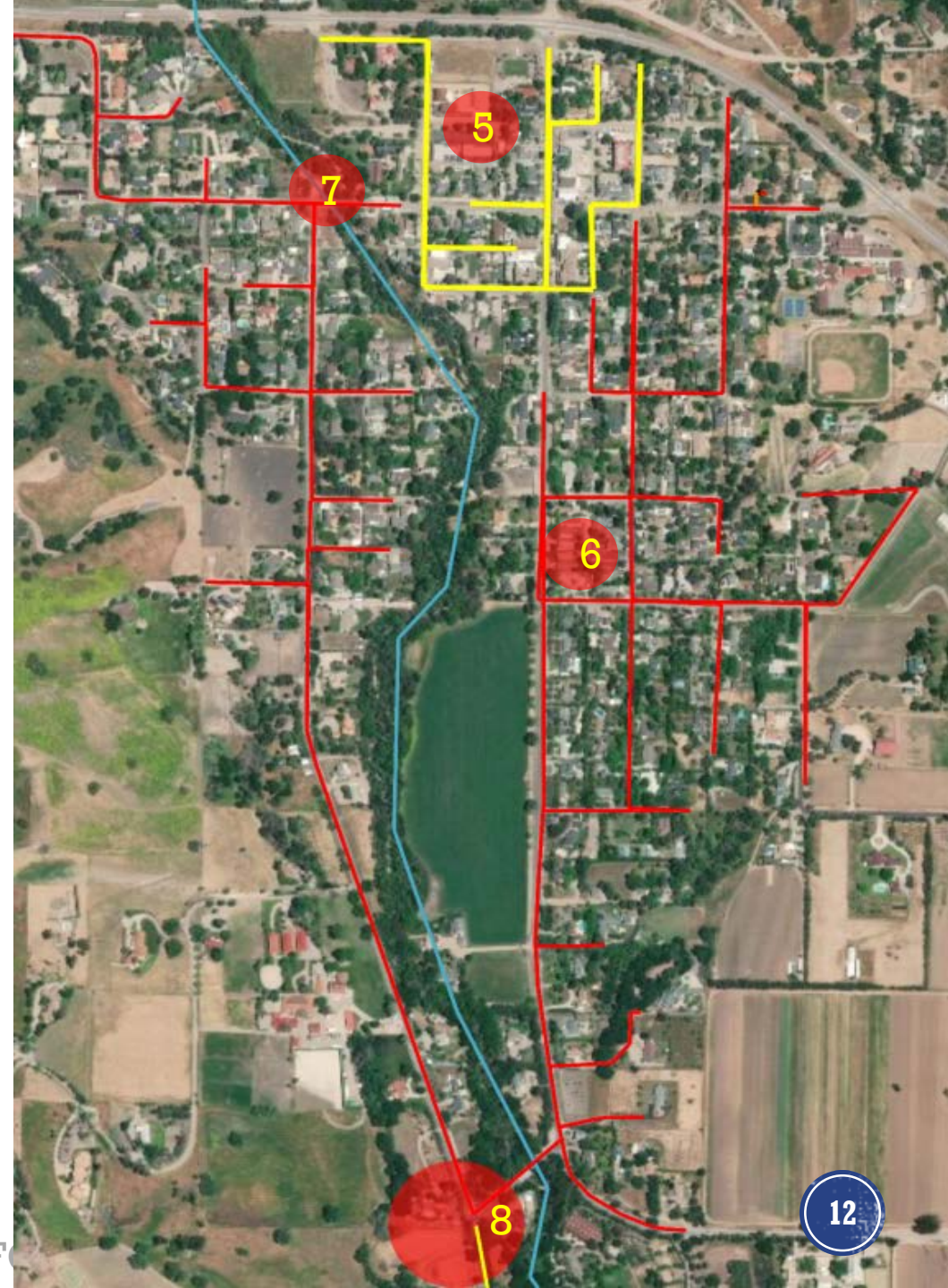
- 1 - Design & Construct 4 Miles of Sewer Main: \$8-13M
- 2 - Design & Construct 2X Creek Crossing – Alamo Pintado Crk: \$1-2M
- 3 - Site, Design and Construct Pretreatment Facility in Los Olivos: \$3-5M
- 4 - EIR and Regulatory/Planning Permissions: \$2-4M



5

# WASTEWATER OPTIONS—REGIONAL OR LOCAL

- 5 - Design & Construct -Business Area Collection System
- 6 - Design & Construct - Residential Collection System
- 7 - Design/Permit/Const. Permit 2X Creek Crossing – Los Olivos
- 8 - Design & Construct – Lift Stations



# REGIONAL VS COMMUNITY COMPARISON

	COMPONENT	REGIONAL	LOCAL
REGIONAL	<b>Solvang Plant Upgrade</b>		
	Upgrade & Expand Solvang Wastewater Treatment Plant (WWTP)	+	
	Pay for Los Olivos portion of Solvang Plant Upgrade	+	
	<b>Solvang Plant to Los Olivos Collection Facility</b>		
	Site, Design, Permit and Construct:	+	
	○ Metering Station - Sunny Fields	+	
	○ 4-Mile Forced Main - Alamo Pintado Corridor	+	
	○ Right of Way/Purchase/Lease/Utilities	+	
	Upgrades		
	○ Interconnection Point – Sunny Fields	+	
	○ Pipeline - Sunny Fields to SR 246	+	
	○ Permit 2X Creek Crossing – Alamo Pintado	+	
	REGIONAL & LOCAL EQUIVALENT	<b>Los Olivos Collection Facility</b>	
Site, Design, Permit and Construct:		=	=
○ Pretreatment Facility		=	=
○ District Lift Stations		=	=
○ Commercial Collection System / Connection & Equipment		=	=
○ Residential Collection System / Connection & Equipment		=	=
○ Permit 2 Alamo Pintado Creek Crossings		=	=
REGIONAL & LOCAL DIFFERENT	<b>Policy &amp; Permitting</b>		
	SYV Community Plan Modification/Public Process	+	
	Enviro. Impact Report (EIR) vs. Mitigated Negative Declaration (MND)	+	-
	Consultants: Engineering/Env./Survey/Others	+	-

**Magnitude Comparison (Regional vs Local) Initial Estimate\***

**Regional Schedule 3 Times Longer**

**Regional Cost 5 Times More**

\*Based on Independent Engineering Estimate

# **WASTEWATER SOLUTION OPTIONS SUMMARY**

## **1. No Project**

## **2. Regional Solution**

2a Solvang

2b Santa Ynez

## **3. Local Solution**

3a District-wide Collection

3b Phased Collection

# PHASED COLLECTION OPTION

- ✦ 1977 Special Problems District Designation
- ✦ Documented Septic Failures
- ✦ Pending RWQCB determination of “Impaired” groundwater
  - Los Olivos priority based on findings
  - Results in Regulatory Oversight and Action





# PHASED COLLECTION OPTION

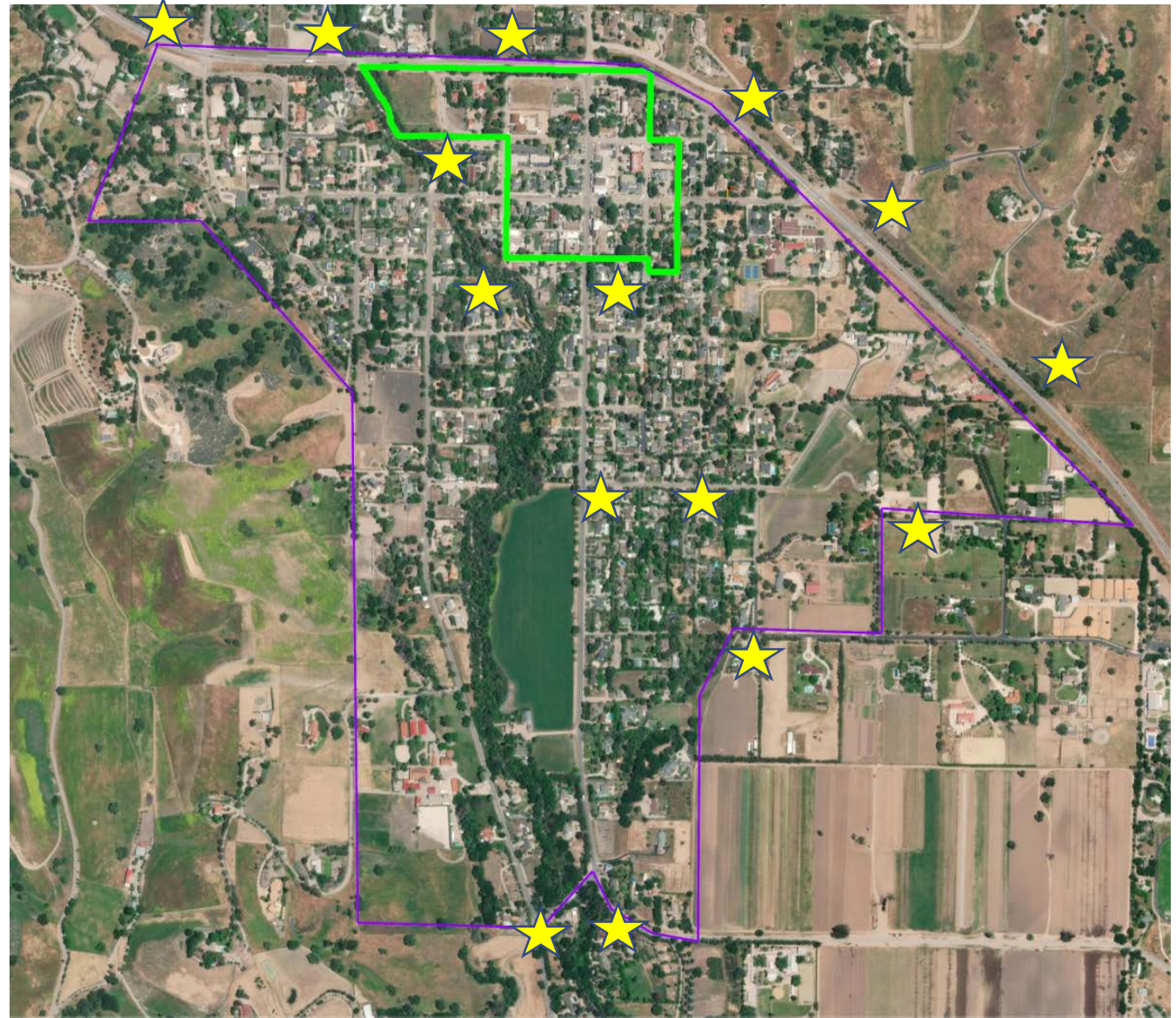
## Phased & Targeted Strategy

### Phase I

- ✦ Design and Install Core Collection & Reclamation System (with expansion capabilities)
  - May include adjacent residential lots
- ✦ Establish Onsite Residential Compliance Standards
- ✦ Create & Implement County Ground Water Monitoring Program
  - ✦ Conduct Ongoing Ground Water Sampling

### Phase II

- ✦ Based on Groundwater Study Results (+/-5 Years):
  - Design and Install System Expansion
  - Systematic Residential Connection to Core System **AND/OR** pursue Residential Advanced Onsite Alternatives

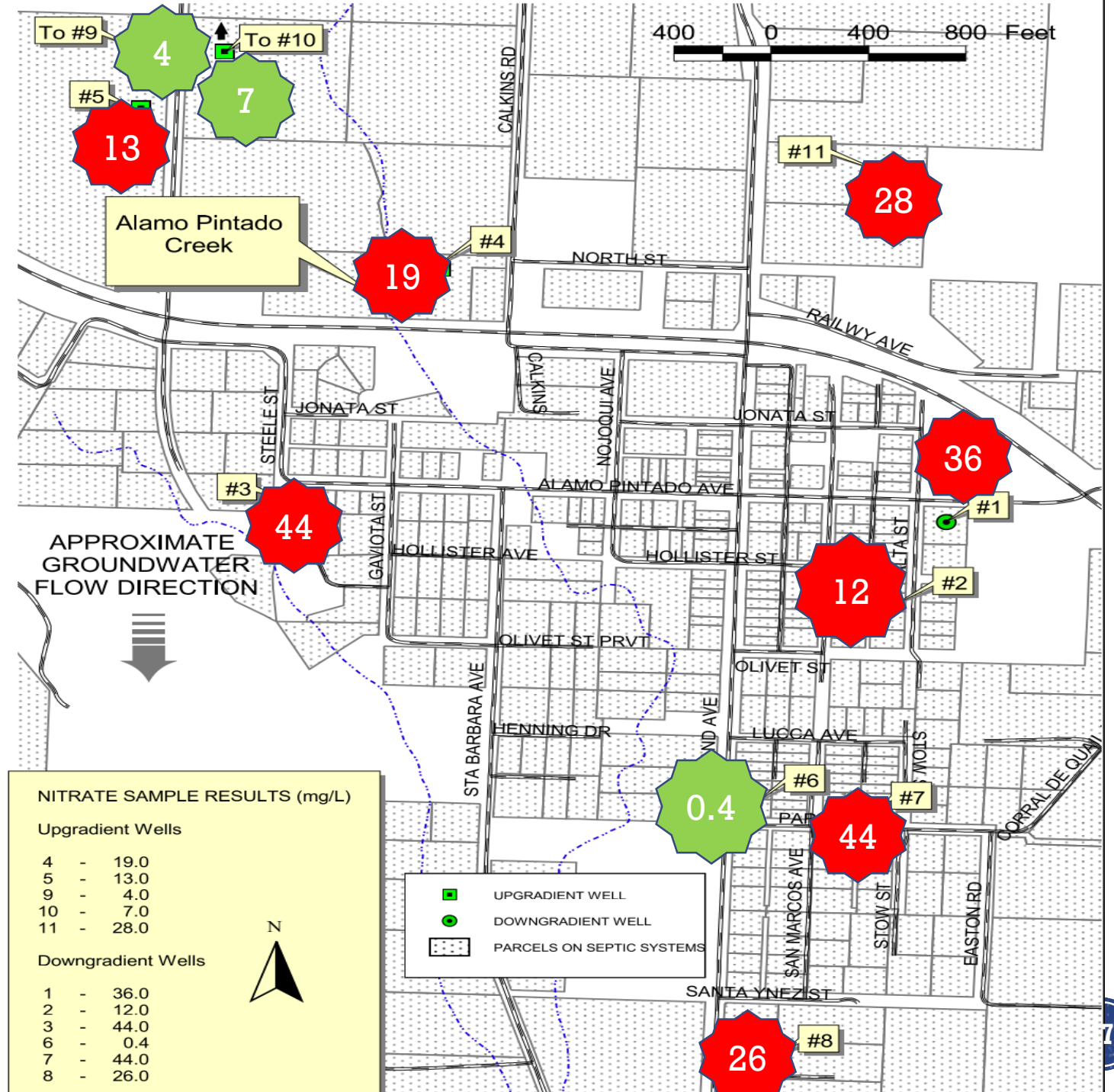


**ONLY GROUNDWATER DATA  
AVAILABLE:  
1977 SAMPLING RESULTS**

**10mg/liter = allowable limit**

1977 Special Problems District  
Determination

2019 Additional Ground Water  
Sampling Data Needed



# DISTRICT WIDE VS PHASED (1<sup>ST</sup> PHASE) IMPLEMENTATION

COMPONENT	DISTRICT WIDE	PHASED
Site, Design, Permit and Construct <b>RECLAMATION</b> Facility in Los Olivos	+	-
Design & Construct - Commercial Area Collection System	=	=
Design & Construct - Residential Collection System	+	-
Permit 2 Alamo Pintado Creek Crossings	+	-
Design & Construct – District Lift Stations	+	-
Commercial Parcel – Connection/Equipment	=	=
Residential Parcel – Connection/Equipment	+	-
Existing System Demolition/Closure	+	-
Operations & Maintenance (O&M)	+	-
Siting/ROW/Purchase/Lease/Utilities	+	-
Consultants: Engineering/Env./Survey/ROW Work	+	-
Mitigated Negative Declaration (MND)	=	=
Groundwater Monitoring	=	=

## Phased (1<sup>st</sup> Phase) Implementation

- Schedule: 2X Faster
- Applicable Costs Borne by Users

# RESIDENTIAL COLLECTION VS ADVANCED ONSITE

COMPONENT	RESIDENTIAL	ADVANCED ONSITE
Site, Design and Construct <b>TREATMENT</b> Facility in Los Olivos	+	-
Design & Construct – <b>Residential Collection System</b>	+	-
Permit 2 Alamo Pintado Creek Crossings	+	-
Design & Construct – District Lift Stations	+	-
Residential Parcel – Connection/Equipment	+	-
Advanced Onsite Upgrades – When Required	-	+
Monthly Usage Fees	+	-
Existing System Demolition/Closure	+	-
Operations & Maintenance (O&M)	+	-
Siting/ROW/Purchase/Lease/Utilities	+	-
Consultants: Engineering/Env./Survey/ROW Work	+	-
Mitigated Negative Declaration (MND)	+	-
Groundwater Monitoring	=	=

# OPTION COMPARISON

OPTION	COMPLEXITY	SCHEDULE	COST	OVERALL
No Project				
Regional	+	+	+	+
Local	-	-	-	-

LOCAL OPTION	COMPLEXITY	SCHEDULE	COST	OVERALL
District-wide	+	+	+	+
Phased	-	-	-	-

# COMMENTS / QUESTIONS

## Agency & Public Comment

- No Project Option
- Regional Solution
  - Solvang
  - Santa Ynez
- Local Option
  - District wide Collection
  - Phased Collection
- Options Not Considered?

## Next Steps

- June 12** Regular Board Meeting
- June 26** Workshop 2: Project Options Refinement
- July 10** Regular Board Meeting
- July 31** Workshop 3 Preferred Option Presentation
- Aug 14** Regular Board Meeting



### REMINDER:

- This briefing is for discussion purposes only.
- The District is in the process of exploring several potential solutions.
- A preferred solution, final costs/fees, or assessments has not been determined.

PROPOSED BUDGET WORKSHEET

Los Olivos Community Services District					
2019-20 Budget Planning Spreadsheet					
Line Item Account	2018-19 FY Budget (Adjusted)	Actual YTD 6/7/2019	Projected Final	PROPOSED 2019-20 FY	NOTES & ASSUMPTIONS
<b>Beginning Balance</b>	\$ -	\$ -	\$ -	\$ 82,609.99	
<b>Revenues</b>					
3066 - Special Tax Assessment	\$ 189,400.00	\$ 184,386.00	\$ 184,386.00	\$ 184,386.00	No increase anticipated
<b>Total Cash &amp; Revenues</b>	<b>\$ 189,400.00</b>	<b>\$ 184,386.00</b>	<b>\$ 184,386.00</b>	<b>\$ 266,995.99</b>	
<b>Expenses</b>					
<b>Salaries and Benefits</b>					
6100 - Regular Salaries	\$ -	\$ -	\$ -	\$ -	
<b>Services and Supplies</b>					
7090 - Insurance	\$ 3,500.00	\$ 1,783.79	\$ 1,783.79	\$ 1,850.00	Estimates a 5% max increase
7324 - Audit and Accounting Fees	\$ 10,000.00	\$ -	\$ 2,000.00	\$ 10,000.00	An audit will be required in 2019-20
7430 - Memberships	\$ 3,000.00	\$ 1,196.00	\$ 1,196.00	\$ 3,000.00	SDRMA, CSDA, IRWMP
7450 - Office Expense	\$ 3,000.00	\$ 70.00	\$ 120.00	\$ 2,000.00	Ring Central, Google Suite
7460 - Professional and Special Service	\$ 4,000.00	\$ 35.00	\$ 35.00	\$ 65,000.00	Groundwater Management Report, Geo Technical Eng. Report
7508 - Legal Fees	\$ 20,000.00	\$ 18,609.38	\$ 26,039.20	\$ 26,500.00	Based on previous year's activity and anticipated activity for 2019-20
7510 - Contractual Services	\$ 74,000.00	\$ 59,362.33	\$ 69,362.33	\$ 72,000.00	Based on previous year's activity and anticipated activity for 2019-20
7530 - Publications and Legal Notices	\$ 300.00	\$ 40.89	\$ 340.89	\$ 1,000.00	Anticipates additional noticing for Prop. 218
7732 - Training	\$ 6,000.00	\$ -	\$ -	\$ 5,000.00	Based on anticipated activity
7894 - Communication Services	\$ 3,000.00	\$ 898.80	\$ 898.80	\$ 1,500.00	Based on previous year's activity and anticipated activity for 2019-20
OTHER - County Election Fee		\$ 18,576.26			Budgeted in 7510 - Contractual Services
New Suggested					
New Suggested					
New Suggested					
<b>Total Expenses</b>	<b>\$ 126,800.00</b>	<b>\$ 100,572.45</b>	<b>\$ 101,776.01</b>	<b>\$ 187,850.00</b>	
<b>Ending Balance</b>	<b>\$ 62,600.00</b>	<b>\$ 83,813.55</b>	<b>\$ 82,609.99</b>	<b>\$ 79,145.99</b>	



201 N. Calle Cesar Chavez, Suite 300  
 Santa Barbara, CA 93103

ENGINEERING  
 PLANNING  
 SURVEYING  
 CONSTRUCTION MANAGEMENT

June 4, 2019  
 Project No: LOCSD.180392.00  
 Invoice No: 72601-R1

Los Olivos Community Services District  
 P.O. Box 553  
 Los Olivos, CA 93441

Principal Jeffrey Edwards  
 Project Manager Douglas Pike  
 Project LOCSD.180392.00 General Manager Services

**Professional Services for the Period: March 1, 2019 to March 31, 2019**

Level 2 TASK01 District Management

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Project Management				
Project Coordinator	16.00	120.00	1,920.00	
District Manager	17.50	200.00	3,500.00	
General Consulting/Requested				
Assistant Engineer	5.50	125.00	687.50	
Totals	39.00		6,107.50	
<b>Total Labor</b>				<b>6,107.50</b>
				<b>Level 2 Subtotal</b>
				<b>\$6,107.50</b>

Level 2 TASK03 Survey Tasks

Level 3 02 Office

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Project Management				
Principal Surveyor	1.50	220.00	330.00	
Research				
Senior Land Title Analyst	2.00	145.00	290.00	
Totals	3.50		620.00	
<b>Total Labor</b>				<b>620.00</b>
				<b>Level 3 Subtotal</b>
				<b>\$620.00</b>
				<b>Level 2 Subtotal</b>
				<b>\$620.00</b>
				<b>Current Invoice Amount</b>
				<b>\$6,727.50</b>



# Billing Backup

Tuesday, June 4, 2019

MNS Engineers, Inc.

Invoice 72601-R1 Dated 6/4/2019

5:24:24 PM

Project	LOCS.D.180392.00	General Manager Services
Level 2	TASK01	District Management

## Professional Personnel

		Hours	Rate	Amount
Project Management				
Project Coordinator				
Zepeda, Mary	3/4/2019	2.00	120.00	240.00
Met with Doug Pike and Lisa Palmer re website redevelopment; Post Finance Committee Meeting Agenda and Pickup Mail at Los Olivos Post Office				
Zepeda, Mary	3/8/2019	1.00	120.00	120.00
Post Board Meeting Agenda and Pickup Mail at Los Olivos Post Office				
Zepeda, Mary	3/25/2019	5.00	120.00	600.00
Modified LOCS.D Website and provided list of changes to LP and DP on 3/25/19				
Zepeda, Mary	3/26/2019	4.00	120.00	480.00
Modified LOCS.D Website and created tracking log for website changes; Research 218				
Zepeda, Mary	3/27/2019	4.00	120.00	480.00
Modified LOCS.D Website and updated tracking log for website changes; Research 218 via Google, LAFCO and LAO				
District Manager				
Pike, Douglas	3/4/2019	1.50	200.00	300.00
Finance Committee Agenda				
Pike, Douglas	3/5/2019	1.50	200.00	300.00
Pay Invoices				
Pike, Douglas	3/6/2019	2.00	200.00	400.00
Draft Agenda				
Pike, Douglas	3/8/2019	1.00	200.00	200.00
Finance Committee Meeting (1), Committee makeup and who can vote? coordinated with Ross Trindle.				
Pike, Douglas	3/11/2019	3.00	200.00	600.00
Finalize Agenda and Packet				
Pike, Douglas	3/12/2019	4.00	200.00	800.00
3-Month Work Plan Development				
Pike, Douglas	3/13/2019	2.00	200.00	400.00
Board Meeting Preparation and Attendance				
Pike, Douglas	3/30/2019	2.50	200.00	500.00
3-month workplan and Tech. Ad-hoc Committee Meeting				
General Consulting/Requested				
Assistant Engineer				
Madrigal, Josh	3/11/2019	2.50	125.00	312.50
Scanning and filing documents (1 hour). Working on Exhibit of downtown los olivos parcel (1.5 hour).				
Madrigal, Josh	3/12/2019	1.50	125.00	187.50
Exhibit for Los Olivos Wastewater Treatment Plant				
Madrigal, Josh	3/13/2019	1.50	125.00	187.50

Finished Exhibit for wastewater treatment plant

Totals	39.00	6,107.50	
<b>Total Labor</b>			<b>6,107.50</b>

**Level 2 Subtotal \$6,107.50**

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Level 2            TASK03            Survey Tasks  
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Level 3            02            Office

**Professional Personnel**

		Hours	Rate	Amount	
Project Management					
Principal Surveyor					
Reinhardt, Mark	3/29/2019	1.50	220.00	330.00	
	Review questions. Set up Masa to research. Review with Masa and write brief report on findings for questions about Mattei's Tavern and vacated streets, and ownership questions. Send report to Doug.				
Research					
Senior Land Title Analyst					
Ueoka, Masayuki	3/29/2019	2.00	145.00	290.00	
	research for Los Olivos Service District				
Totals		3.50		620.00	
<b>Total Labor</b>					<b>620.00</b>
					<b>Level 3 Subtotal \$620.00</b>
					<b>Level 2 Subtotal \$620.00</b>
					<b>Project Total \$6,727.50</b>
					<b>Total this Report \$6,727.50</b>



201 N. Calle Cesar Chavez, Suite 300  
 Santa Barbara, CA 93103

ENGINEERING  
 PLANNING  
 SURVEYING  
 CONSTRUCTION MANAGEMENT

June 4, 2019  
 Project No: LOCSD.180392.00  
 Invoice No: 72810

Los Olivos Community Services District  
 P.O. Box 553  
 Los Olivos, CA 93441

Principal Jeffrey Edwards  
 Project Manager Douglas Pike  
 Project LOCSD.180392.00 General Manager Services

**Professional Services for the Period: April 1, 2019 to April 30, 2019**

Level 2 TASK01 District Management

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Project Management				
Project Coordinator	9.50	120.00	1,140.00	
District Manager	22.00	200.00	4,400.00	
Totals	31.50		5,540.00	
<b>Total Labor</b>				<b>5,540.00</b>
				<b>Level 2 Subtotal</b>
				<b>\$5,540.00</b>

Level 2 TASK02 Engineering Tasks

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Research				
Senior Land Title Analyst	1.50	145.00	217.50	
Totals	1.50		217.50	
<b>Total Labor</b>				<b>217.50</b>

**Reimbursable Expenses**

GraphicInk				
5/22/2019	GraphicInk	GraphicInk Inv1905-5186	298.80	
	<b>Total Reimbursables</b>	<b>1.15 times</b>	<b>298.80</b>	<b>343.62</b>
				<b>Level 2 Subtotal</b>
				<b>\$561.12</b>

**Current Invoice Amount           \$6,101.12**

**Outstanding Invoices**

<b>Number</b>	<b>Date</b>	<b>Balance</b>
72601	4/25/2019	7,327.50
<b>Total</b>		<b>7,327.50</b>

# Billing Backup

Tuesday, June 4, 2019

MNS Engineers, Inc.

Invoice 72810 Dated 6/4/2019

12:15:04 PM

Project	LOCD.180392.00	General Manager Services
Level 2	TASK01	District Management

## Professional Personnel

		Hours	Rate	Amount
Project Management				
Project Coordinator				
Zepeda, Mary	4/3/2019	1.00	120.00	120.00
Posted Finance Committee Meeting Agenda on LOCD Website and Post Agenda within LO's PO				
Zepeda, Mary	4/4/2019	2.00	120.00	240.00
Modified LOCD Website and updated tracking log for website changes; Begin Proposition 218 Flowchart Development				
Zepeda, Mary	4/5/2019	3.50	120.00	420.00
Begin Proposition 218 Flowchart Development; Posted Regular Board Meeting and Special Meeting on LOCD Website for 4/10/19 and 4/11/19 Meetings; Post Agenda's within LO PO				
Zepeda, Mary	4/9/2019	1.50	120.00	180.00
Prepared Binders for Regular Meeting 4/10/19 and Special Meeting 4/11/19				
Zepeda, Mary	4/26/2019	1.00	120.00	120.00
Create and Run the LOCD Financial Status and Vendor Disbursement Report FY 2018-2019				
Zepeda, Mary	4/30/2019	.50	120.00	60.00
Post Finance Committee Agenda and Agenda Packet for 5/3/19 Meeting				
District Manager				
Pike, Douglas	4/3/2019	2.50	200.00	500.00
Agenda Prep				
Pike, Douglas	4/8/2019	2.00	200.00	400.00
Invoicing for District and Finance Committee Meeting				
Pike, Douglas	4/9/2019	2.00	200.00	400.00
RWQCB Meeting in SLO				
Pike, Douglas	4/10/2019	5.00	200.00	1,000.00
Special District Regular Meeting Prep and meeting				
Pike, Douglas	4/11/2019	3.00	200.00	600.00
District Special Meeting				
Pike, Douglas	4/15/2019	2.00	200.00	400.00
Meeting with Cloacina & Brian O'neill				
Pike, Douglas	4/19/2019	1.00	200.00	200.00
Los Olivos CSD Update Letter				
Pike, Douglas	4/26/2019	1.00	200.00	200.00
Options Narrative				
Pike, Douglas	4/29/2019	1.50	200.00	300.00
Finance Committee Agenda				
Pike, Douglas	4/30/2019	2.00	200.00	400.00
Finance Committee Packet				
Totals		31.50		5,540.00
<b>Total Labor</b>				<b>5,540.00</b>
<b>Level 2 Subtotal</b>				<b>\$5,540.00</b>

Level 2	TASK02	Engineering Tasks
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**Professional Personnel**

		<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Research					
Senior Land Title Analyst					
Ueoka, Masayuki	4/24/2019	1.50	145.00	217.50	
research vesting owner for APN 135-064-004					
Totals		1.50		217.50	
<b>Total Labor</b>					<b>217.50</b>

**Level 2 Subtotal** **\$561.12**

**Project Total** **\$6,101.12**

**Total this Report** **\$6,101.12**

GraphicInk  
132 ROBIN HILL RD  
GOLETA, CA 93117



**BILL TO**  
Mary Zepeda  
MNS Engineers, Inc.  
201 Industrial Way, Ste A  
Buellton, CA 93427

**SHIP TO**  
Mary Zepeda  
MNS Engineers, Inc.  
201 Industrial Way, Ste A  
Buellton, CA 93427

Invoice 1905-5186

DATE 05/21/2019 TERMS Net 15

DUE DATE 06/05/2019

**SHIP DATE**  
05/22/2019

**SHIP VIA**  
USPS Bulk Mail

**JOB DESCRIPTION**  
PC Mailing

ACTIVITY	QTY	RATE	AMOUNT
<b>Mailing Services:Data Services</b> CASS/Address Standardize + De-dup + Presort	1	55.00	55.00
<b>Mailing Services:National Change of Address</b> Update Client Provided Mailing List	1	35.00	35.00
<b>Postcards:4.25x6", 4/4, 16pt Cover</b> Qty-349 Variable Data, Qty-50 extra	399	0.295	117.71T
<b>Mailing Services:Postage</b> Qty-349 addresses, Payable to USPS	1	81.97	81.97

SUBTOTAL 289.68  
TAX (7.75%) 9.12  
TOTAL 298.80

**TOTAL DUE \$298.80**



**ALESHIRE &  
WYNDER** LLP  
ATTORNEYS AT LAW

ORANGE COUNTY | LOS ANGELES | RIVERSIDE | CENTRAL VALLEY

Eileen Lee  
[eelee@awattorneys.com](mailto:eelee@awattorneys.com)

18881 Von Karman Avenue,  
Suite 1700  
Irvine, CA 92612  
P (949) 223.1170  
F (949) 223.1180

[AWATTORNEYS.COM](http://AWATTORNEYS.COM)

May 3, 2019

**VIA EMAIL ONLY** to [dpik@mnseengineers.com](mailto:dpik@mnseengineers.com)

Mr. Doug Pike, Interim General Manager  
Los Olivos Community Services District  
P.O. Box 345  
Los Olivos, CA 93441

Re: **May 2019 Billing Statement (for services through 4/30/19);  
Aleshire & Wynder, LLP**

Dear Doug:

Enclosed please find a billing statement for the month of May, which includes services rendered and costs incurred by Aleshire & Wynder, LLP, through April 30, 2019.

Should you have any questions or require additional information concerning the foregoing, please let me know.

Sincerely,

ALESHIRE & WYNDER, LLP

Eileen Lee for  
G. Ross Trindle, III

Enclosure

**LOS OLIVOS COMMUNITY SERVICES DISTRICT (01245)**  
**MONTHLY BILLING SUMMARY**

Billing Period: April 1 thru April 30, 2019

	Total Hours	Hourly Rate	Total Fees	Total Costs	Total Fees & Costs	Writeoff Value	Comments
<b>0001 General</b> (\$190 Blended: Atty / Paralegal / Law Clerk)	7.10	190	1,349.00	352.82	1,701.82	0.00	(Advisory/Transactional Svcs)
<b>TOTALS:</b>	7.10		1,349.00	352.82	1,701.82	0.00	





**ALESHIRE &  
WYNDER** LLP  
ATTORNEYS AT LAW

Orange County  
18881 Von Karman Ave., Suite 1700  
Irvine, CA 92612  
P 949.223.1170 • F 949.223.1180  
awattorneys.com

Federal Tax ID: 55-0814676

Los Olivos Community Services District  
Attn: Mr. Doug Pike, Interim General Manager  
2540 Alamo Pintado Avenue  
Los Olivos, CA 93441

May 3, 2019  
Bill No. 51242

For Legal Services Rendered Through 04/30/19

CLIENT: 01245 - Los Olivos Community Services District  
MATTER: 0001 - General

**PROFESSIONAL SERVICES**

Date	Attorney	Description	Hours	Amount
04/09/19	GRT	(REGULAR BOARD MEETING) INITIAL TRAVEL FOR REGULAR BOARD MEETING [SPLIT WITH IVCSO]	2.10	399.00
04/10/19	GRT	(REGULAR BOARD MEETING) COMPLETE PREPARATION FOR AND ATTEND REGULAR BOARD MEETING	2.70	513.00
04/11/19	GRT	(REGULAR MEETING) RETURN TRAVEL FROM REGULAR MEETING [SPLIT WITH LOSO]	2.20	418.00
04/19/19	GRT	(CONFLICTS OF INTEREST) PRELIMINARY EMAIL EXCHANGE WITH DIRECTOR PALMER RE CONFLICT OF INTEREST INQUIRY	0.10	19.00
<b>Total Professional Services</b>			<b>7.10</b>	<b>\$1,349.00</b>

**PROFESSIONAL SERVICES SUMMARY**

Code	Name	Hours	Rate	Amount
GRT	George "Ross" Trindle	7.10	190.00	1,349.00
<b>Total Professional Services</b>		<b>7.10</b>		<b>\$1,349.00</b>

**DISBURSEMENTS**

Date	Description	Amount
------	-------------	--------

**DISBURSEMENTS**

<b>Date</b>	<b>Description</b>	<b>Amount</b>
04/30/19	MILEAGE TO/FROM 1482486-(TO 970 EMBARCADERO DEL MAR, GOLETA, CA 93117 FOR REGULAR BOARD MEETING, 04/09/19);Check#29765 - G. Ross Trindle, III	88.29
04/30/19	MILEAGE TO/FROM 1482486-(TRAVEL FROM IVCSO TO LOCSO FOR REGULAR BOARD MEETING, 04/09/19);Check#29765 - G. Ross Trindle, III	21.22
04/30/19	MILEAGE TO/FROM 1482486-(FROM LOCSO TO IVCSO, 03/14/19);Check#29765 - G. Ross Trindle, III	21.22
04/30/19	MILEAGE TO/FROM 1482486-(FROM GOLETA, TO RIV, 03/14/19);Check#29765 - G. Ross Trindle, III	46.98
04/30/19	MILEAGE TO/FROM 1482486-(TRAVEL FROM IVCSO TO RIV RETURN FROM REGULAR BOARD MEETING (2nd HALF OF TRIP), 04/11/19);Check#29765 - G. Ross Trindle, III	46.98
04/30/19	MILEAGE TO/FROM 1482486-(TO LOCSO, 03/12/19);Check#29765 - G. Ross Trindle, III	88.29
04/30/19	MILEAGE TO/FROM 1482486-(FROM GOLETA, TO LOCSO, 03/12/19);Check#29765 - G. Ross Trindle, III	21.22
04/30/19	MEALS / ENTERTAINMENT 1482486-(MEALS, 04/10/19);Check#29765 - G. Ross Trindle, III	18.62
<b>Total Disbursements</b>		<b>\$352.82</b>

**Receipts Since Last Bill**

Prior Balance On This Matter -5,843.27

Date	Description	Total Applied to this Matter
04/12/19	SANTA BARBARA COUNTY (EFT)	5,843.27
Less Total Payments		\$5,843.27
Current Matter Due Amount		\$3,831.03

<b>CURRENT BILL TOTAL AMOUNT DUE</b>	<b>\$1,701.82</b>
Balance Forward:	7,972.48
Payments & Adjustments:	-5,843.27
<b>Total Due:</b>	<b>\$3,831.03</b>

# Please return this page with remittance

to  
Aleshire & Wynder, LLP

**Bill Number:** 51242  
**Bill Date:** May 3, 2019  
**Client Code:** 01245  
**Client Name:** Los Olivos Community Services District  
**Matter Code:** 0001  
**Matter Name:** General

Total Professional Services	1,349.00
Total Disbursements	352.82
<b>CURRENT BILL TOTAL AMOUNT DUE</b>	<b><u>\$1,701.82</u></b>
Balance Forward:	7,972.48
Payments & Adjustments:	-5,843.27
<b>Total Due:</b>	<b><u>\$3,831.03</u></b>

Amount enclosed: \_\_\_\_\_

Thank You

<b>Los Olivos Community Services District</b>		
PO Box 395, Los Olivos, CA 93441		
www.losolivoscsd.com Phone: (805) 946-0431		
Contact: Julie Kennedy, Board Secretary, (805) 245-1111		
<b>Fiscal Year 2018-19 Budget</b>		
<b>Source of Funds</b>		<b>FY 2018-19 Budget</b>
Intergovernmental Revenue		195,500.00
Miscellaneous Revenue		0.00
<b>Total Source of Funds</b>		<b>195,500.00</b>
<b>Use of Funds</b>		
<b>Salaries &amp; Employee Benefits</b>		
Regular Salaries		0.00
<b>Total Salaries &amp; Benefits</b>		<b>0.00</b>
<b>Services &amp; Supplies</b>		
Audit & Accounting Fees		10,000.00
Memberships		3,000.00
Office Expense		3,000.00
Professional & Special Services		4,000.00
Legal Fees		20,000.00
Contractual Services		74,000.00
Publications & Legal Notices		300.00
Board Training		6,000.00
<b>Total Services &amp; Supplies</b>		<b>120,300.00</b>
<b>Other Charges</b>		
Rent & Leases		0.00
Communication Services		3,000.00
Insurance		3,500.00
<b>Total Other Charges</b>		<b>6,500.00</b>
<b>Total Use of Funds</b>		<b>126,800.00</b>
Beginning Fund Balance		0.00
Changes in Fund Balance		68,700.00
<b>Ending Fund Balance</b>		<b>68,700.00</b>
<b>NOTES</b>		
Intergovernmental Revenues - Property Tax Assessment of \$500 per parcel		
Miscellaneous Revenue - contributions of money and/or in-kind		
Regular Salaries - General Manager .5 FTE		
Audit & Accounting Fees - biennial audit for first two years and services contracted with County		
Memberships - CDSA		
Office Expense - postage, printing, supplies		
Professional & Special Services - other outsourced services		
Legal Fees - provides for 110 hours of services		
Contractual Services - fees imposed by County (elections, tax collection, etc.) and State		
Publications & Legal Notices - required filings		
Board Training - required by State law		
Rents & Leases - no expense for first year		
Communication Services - website hosting, e-mail list		
Insurance - Liability insurance		
Amended Change January 2019 - Moved \$50,000 under Salaries to Contractual Services		
		(Increased from \$24,000 to \$74,000)