



Lisa Palmer, President
Tom Fayram, Vice President
Mike Arme, Director
Brian O'Neill, Director
Brad Ross, Director

Posted: 5-6-2022

**LOS OLIVOS COMMUNITY SERVICES DISTRICT
Board of Directors Regular Meeting - May 11, 2022, 6:00 PM**

REGULAR MEETING MINUTES

**St. Mark's in the Valley Episcopal Church, Stacy Hall
2901 Nojoqui, Ave., Los Olivos, CA 93441**

This meeting will be held both in-person and electronically via Zoom Meetings.

In-person, the meeting will be held at 2901 Nojoqui Avenue, Los Olivos, CA. The public will also be able to hear and participate electronically via Zoom by using the following links:

Online (Zoom):

<https://us06web.zoom.us/j/83039949547?pwd=bTNpRjJlQ05XQU9UUnhJc0txMTZDZz09>

Meeting ID: 830 3994 9547

Passcode: 957615

By Phone:

+1 669 900 6833 US (San Jose)

Meeting ID: 830 3994 9547

Passcode: 957615

Remote participants will be given the same opportunities to speak as in-person attendees. The Los Olivos Community Services District reserves the right to mute remote participants at any time.

1. CALL TO ORDER

President Palmer called the meeting to order at: 6:02 PM

2. ROLL CALL

PRESENT: President Palmer, Vice-President Fayram, and Director Ross

ABSENT: Directors: O'Neill and Arme

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance is led by President Palmer.

4. PUBLIC COMMENTS

Members of the public may address the Board on any subject within the jurisdiction of the Board and which is not on the agenda for Regular Meetings or that is on the agenda for Special Meetings. The public is encouraged to work through District staff to place items on the agenda for Board consideration. No action can be taken on matters not listed on the agenda. Comments are limited to three (3) minutes per person.

President Palmer opens the floor to public comment.

Gloria Van Hirtum, Anna Marie Gott, and Letty Obledo speak.

5. DIRECTOR COMMENTS

Directors will give reports on any meetings that they attended on behalf of the District and/or choose to comment on various District activities.

Los Olivos Community Services District, P.O. Box 345, Los Olivos, CA 93441, (805) 500-4098

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Vice-President Fayram describes a meeting with EHS and RWQCB he attended with GM Savage and DE Pike. He also describes a need for more information and a need for more involvement from the regulatory agencies. Director Ross notes that we are still in the information gathering stage. Notes that we may need to increase contractor scope to get more information and make good decisions. He notes that he is supportive of considering expanding Stantec’s contract to explore commercial only or smaller lots in conjunction with commercial lots.

President Palmer echoes the need to have information to help all residents make an informed decision, including looking at the whole district as well as the individual zones, and all possible effluent disposal approaches. Notes that she is not presupposing any outcomes.

6. GENERAL MANAGER AND DISTRICT ENGINEER’S REPORTS

The General Manager and District Engineer will provide the Board and Public an update on current assignments, action items, and general District business.

GM Savage notes that he queried the Board for upcoming dates they will be out of town and unavailable to attend meetings. He talks about Advanced Onsite options, recommends that a Workshop be held on June 8, after the regular meeting. He comments that a more general workshop may also be needed in the future to provide a history and background of past and current activities and how they fit into the overall picture.

Director Ross asks about the draft 30% design report from Stantec. GM Savage and DE Pike respond that the draft should be available in three to four weeks.

GM Savage walks through the budget summary and cash balance history.

Director Ross inquires about monitoring/sample well and its progress. GM Savage describes the challenges that GSI is having given current difficulties in finding a driller. The originally planned driller has gone out of business, an alternative has been identified out of Orange County – which notably increases the costs. Vice-President Fayram suggests that local drillers should be available.

President Palmer asks about Assessment Manager selection and when products will be available.

7. ADMINISTRATIVE AGENDA

All matters listed hereunder constitute a consent agenda and will be acted upon by a single roll call vote of the Board. Matters listed on the Administrative Agenda will be read-only on the request of a member of the Board or the public, in which event the matter shall be removed from the Administrative Agenda and considered as a separate item.

a. MEETING MINUTES

- i. Approve December 8, 2021 minutes

Motion to approve 7.a.i.

Motion By: Vice- President Fayram **Second:** Director Ross

AYES: Vice President Fayram, Director Ross, President Palmer

NOES: None

ABSTAIN: None

- ii. Approve February 2, 2022 minutes

Motion to approve 7.a.ii.

Motion By: Vice President Fayram **Second:** Director Ross

AYES: Vice-President Fayram, Director Ross, President Palmer

NOES: None

ABSTAIN: None

- iii. Approve March 15, 2022 minutes

Motion to approve 7.a.ii.

Motion By: Director Ross **Second:** Vice-President Fayram

AYES: Vice President Fayram, Director Ross, President Palmer

NOES: None
ABSTAIN: None

- iv. Approve April 13, 2022 minutes (table and bring back)

b. INVOICE PAYMENTS

No.	Invoice Date	Invoice #	Provider	Amount
1	April 11, 2022	00876.001-13	GSI Water Solutions, Inc. – Groundwater Quality Management Services	\$3,135.00
2	April 9, 2022	80252	MNS Engineering Services – Support Services	\$8,753.75
3	April 21, 2022	1913866	Stantec – Loading Study	\$16,954.50
4	April 30, 2022	22430	Savage – GM Services	\$4,199.90

President Palmer opens the floor to public comment on items 7a and 7b.
No commenters.

Motion to approve 7b.

Motion By: Vice-President Fayram **Second:** Director Ross
AYES: Vice President Fayram, Director Ross, President Palmer
NOES: None
ABSTAIN: None

8. BUSINESS ITEMS DISCUSSION AND ACTION ON THE FOLLOWING

- a. **Officer Elections.** The Board will elect a President and Vice-President. Both newly elected officers will be seated immediately.

President Palmer introduces the item noting that the elected officers serve 2-year terms.
President Palmer nominates Vice President Fayram as President

Motion for Vice President Fayram as President

Motion By: President Palmer **Second:** Director Ross
AYES: President Palmer, Director Ross, Vice President Fayram
NOES: None
ABSTAIN: None

Motion for Director Ross as Vice-President

Motion By: President Fayram **Second:** Director Palmer
AYES: President Fayram, Director Palmer, Director Ross
NOES: None
ABSTAIN: None

Director Palmer opens the floor to public comment.
Kathryn Rohrer speaks.

Newly elected President Fayram begins presiding over the meeting.

- b. **Effluent Disposal Study.** Recommendation to review, discuss and take action on effluent disposal study contracts with GSI Water Solutions in the amount of \$19,500 and Confluence Engineering Solutions in the amount of \$21,000.

GM Savage provides introductory commentary, noting that both potential consultants are available to answer questions.

President Fayram speaks to the information that will be provided. Director Palmer asks questions about details of the contracts, and related costs. GM Savage and DE Pike respond. Vice-President Ross asks about coordination between the Effluent Disposal, Stantec and Assessment Engineer (NV5) efforts. Tim Thompson, GSI, responds that meetings are part of the plan.

President Fayram opens the floor to public comment.

Paul Rohrer speaks.

President Fayram and Vice-President Ross speak to the information that will be provided.

Motion to approve item 8b.

Motion By: Director Palmer **Second:** Vice-President Ross

AYES: Director Palmer, Vice-President Ross, President Fayram

NOES: None

ABSTAIN: None

- c. **Assessment Engineering:** Recommendation to review, discuss and take action on an assessment engineering services contract with NV5, Inc. in an amount not to exceed \$20,000.

Palmer asks a question about assumptions of the contract. GM Savage and DE Pike respond that the costs to be used in the model will be provided by District staff (estimates originally provided by Stantec as part of the design effort). NV5's Jeff Cooper notes that they can assist, but did not want to do any duplicative work.

President Fayram opens the floor to public comment.

No comments on this item.

Motion to approve item 8c.

Motion By: Vice-President **Second:** Director Palmer

AYES: Vice-President Ross, Director Palmer, President Fayram.

NOES: None

ABSTAIN: None

- d. **Grant Update.** Receive an update on grant activities from MNS Engineering Services, and provide direction as needed.

Greg Jaquez, MNS Engineering provides an update.

Vice-President Ross requests that "costs to apply" for grants and "probability of success" be included in future updates.

Director Palmer notes that there was an estimated cost to the district to pursue the funds in a prior iteration. She adds a question about Clean Water State Revolving Fund and intended use plans and what the District needs to be included. Mr. Jaquez responds that the milestone for application is the 30% design.

She asks if Small Community Drought Relief is only for disadvantaged communities. Mr. Jaquez clarifies eligibility.

President Fayram asks if Mr. Jaquez has ever heard of grants to individuals for system such as Advanced On-Site systems being discussed in the community. Mr. Jaquez says he has not heard of anything, particularly for systems on private property. He doesn't fully discount it as a possibility, but restates that he has never heard of such a thing.

President Fayram opens the floor to public comment.

No comment.

No motion required, receive and file.

9. CALL FOR AGENDA ITEMS

NEXT REGULAR MEETING: June 8, 2022 OR June 15, 2022, St Mark’s Episcopal Church, Stacy Hall, 6:00 PM
GM Savage describes his desire for the June 8 meeting – both a regular meeting and workshop on Advanced On-Site system.

President Fayram opens the floor to public comment.

Kathryn Rohrer speaks.

10. ADJOURNMENT

It is the Board intention to adjourn the Regular Meeting and immediately begin a Budget Workshop (see separately posted Agenda).

Motion to adjourn.

Motion By: Director Palmer **Second:** Vice-President Ross


AYES: President Fayram, Vice-President Ross, Director Palmer

NOES: None

ABSTAIN: None

Meeting adjourned at: 7:23 PM

Respectfully submitted:



Guy W. Savage
General Manager – Los Olivos Community Services District

Minutes Approved:

President Fayram