

Julie Kennedy, President
Lisa Palmer, Vice President
Tom Fayram, Director
Greg Parks, Director
Nina Stormo, Director



**LOS OLIVOS COMMUNITY SERVICES DISTRICT
REGULAR MEETING**

Posted: 4-5-2024

April 10, 2024, 6PM (PST)

Los Olivos Grange Hall

2374 Alamo Pintado Ave, Los Olivos CA 93441

Please observe decorum and instructions from the President

This meeting will be held both in-person and electronically via Zoom meetings. In-person the meeting will be held at the following location:
St Mark's in the Valley Episcopal Church, Stacy Hall - 2901 Nojoqui Ave, Los Olivos CA 93441

The public will also be able to hear and participate electronically by using the following links:

On Zoom:

<https://us06web.zoom.us/j/86135156557?pwd=4sl90bmVH88b51RlbLhlyUaGD52CFF.1>

By Phone:

Meeting ID: 861 3515 6557 Passcode: 157483

One tap mobile: +16699006833,,86135156557#,,,,*157483# US (San Jose)

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MEETING AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

Members of the public may address the Board of Directors on any items of interest within the subject matter and jurisdiction of the Board but not on the agenda today (Gov. Code - 54954.3). The public may also request future agenda topics at this time. Speakers are limited to a maximum of 3 minutes. Due to the requirements of the Ralph M. Brown Act, the Board of Directors cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

INFORMATIONAL ITEM:

Per public request, a brief report from the General Manager that conveys District status and updates is being added at the beginning of the agenda. This status report may touch on key items in the project plan or schedule. The General Manager will leave other detailed reporting, including budgetary reporting until the end of the meeting. This item is informational only, no action will be taken, and no public comment will be received.

5. GENERAL MANAGER'S DISTRICT STATUS REPORT

ADMINISTRATIVE ACTION ITEMS:

All matters listed hereunder constitute an administrative / consent agenda and will be acted upon by a single vote of

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the Board. Matters listed on the Consent Agenda will be read only on the request of a member of the Board, in which event the matter may be removed from the Consent Agenda and considered as a separate item. Public may comment on any of the items prior to the vote being taken by the Board.

6. CONSENT AGENDA

A. APPROVAL OF MEETING MINUTES

Meeting minutes of March 13, 2024.

B. APPROVAL PAYMENT OF INVOICES RECEIVED ON OR BEFORE APRIL 1, 2024.

The invoices below have been reviewed by the Finance Subcommittee and are recommended for approval.

No.	Invoice Date	Invoice #	Provider	Amount
1	3/4/2024	1301	REGEN – 30% Engineering – Hybrid Models	\$ 22,000.00
2	3/7/2024	84901	Aleshire & Wynder – Legal Services	\$ 1,596.00
3	3/8/2024	876.004-2	GSI – Groundwater Monitoring Wells (Grant Reimbursable)	\$ 12,040.55
4	3/25/2024	85897	MNS Engineering – Engineering and Support Svcs.	\$ 1,162.50
5	3/31/2024	20243	Savage – General Manager Services (Portions Grant Reimbursable)	\$ 5,199.19
6	4/1/2024	326BDB28-0005	Streamline – Website software	\$ 756.00

Project	Vendor	To Date (inc. above)	Remaining Authorization
Audit (Pre 2023)	Moss, Levy & Hartzheim, LLP	\$ 2,780.00	\$ 4,995.00
Audit (2023)	Moss, Levy & Hartzheim, LLP	\$ 0.00	\$ 2,900.00
30% Hybrid Design	REGEN, LLC.	\$ 47,306.59	\$ 27,693.41
Groundwater Wells	Various	\$ 85,855.57	\$ 35,589.60

BUSINESS ITEMS:

7. CONSIDERATION OF AN ENGINEERING ESTIMATE IN THE AMOUNT OF \$40,240 FROM COROLLO ENGINEERING REGARDING CONNECTING THE LOCS D TO THE CITY OF SOLVANG’S WASTEWATER TREATMENT INFRASTRUCTURE

Corollo Engineering, the City of Solvang’s selected wastewater treatment plant engineering firm, has provided an estimate to evaluate the impact of LOCS D flows on the City’s wastewater treatment plant (WWTP). The evaluation laid out in the scope and budget considers impacts of additional flows on the WWTP capacity as well as water quality of the effluent. The effort is estimated by Corollo is \$40,240. The work is estimated to take four months.

8. GENERAL MANAGER’S ANNUAL RETROSPECTIVE

The General Manager will present his view of the past year and make recommendations for the Board’s discussion and consideration. This item would normally be held until later in the meeting, but as it could impact the strategic and fiscal year budget planning, is being held first.

9. STRATEGIC AND FISCAL YEAR 2024-25 BUDGET PLANNING

The Board will discuss the upcoming fiscal year (July 1, 2024 through June 30, 2025) from a strategic goals and budgetary perspective.

10. CONSIDERATION OF RESOLUTION 24-03 - DONATIONS

The Board will consider adoption of draft Resolution 24-03 which delegates authority to the General Manager to accept or reject donations in amounts up to and including \$1,000.00 (one thousand dollars). The Resolution was reviewed by the Financed Subcommittee and is recommended for approval.

11. UPDATE AND DISCUSSION ON GROUNDWATER MONITORING WELLS

The LOCS D successfully installed three new groundwater monitoring wells and tested all five wells earlier this year. Discussion continues about need for additional testing and test wells. Staff and Director Fayram are scheduled to meet with the Central Coast Regional Water Quality Control Board (CCRWQCB) and County of Santa Barbara Environmental Health Services (EHS) on April 8 to discuss wells (after posting of this agenda). Attendees will summarize the meeting and its outcomes.

Information on the District wells and related testing can be found on-line at:

<https://www.losolivoscscsd.com/district-drills-three-additional-groundwater-monitoring-wells-6ee4aedd-e69b-4137-afc1-bc072cbcb7d0>

INFORMATIONAL ITEMS:

These items are informational only, no action will be taken, and no public comment will be received.

12. REPORTS

A. SUBCOMMITTEE REPORTS

Finance Subcommittee (President Kennedy Chair)

Grants Subcommittee (President Kennedy Chair)

Project Management Subcommittee (Director Palmer Chair)

Technical Subcommittee (Director Fayram Chair)

B. GENERAL MANAGER AND DISTRICT ENGINEER COMMENTS

The GM and DE will give reports on any meetings that they attended on behalf of the District, report on various District-related activities and/or provide status on projects. The GM may also review Budget Reports. See the packet for more details.

Notable upcoming meeting items:

May – REGEN 30% deliverable final presentation (REGEN in attendance)

May – FY 2024-25 Preliminary Budget

June – FY 2024-25 Budget Hearing, Gann Limit, Tax Assessment Authorization

13. DIRECTORS COMMENTS

Directors will give reports on any meetings that they attended on behalf of the Board and/or choose to comment on various District-related activities. Directors may also request future agenda topics at this time.

14. ADJOURNMENT