

Tom Fayram, President
Brad Ross, Vice-President
Julie Kennedy, Director
Lisa Palmer, Director
Greg Parks, Director



LOS OLIVOS COMMUNITY SERVICES DISTRICT

Posted: 3-10-2023

REGULAR MEETING

March 15, 2023, 6PM

St Mark's in the Valley Episcopal Church, Stacy Hall

2901 Nojoqui Ave, Los Olivos CA 93441

Please observe decorum and instructions from the President

This meeting will be held both in-person and electronically via Zoom meetings. In-person the meeting will be held at the following location:
St Mark's in the Valley Episcopal Church, Stacy Hall - 2901 Nojoqui Ave, Los Olivos CA 93441

The public will also be able to hear and participate electronically by using the following links:

On Zoom:

<https://us06web.zoom.us/j/82515801920?pwd=VFhQd1VDZUVucFZXZEVEEdVhZVjhhOT09>

By Phone:

Meeting ID: 825 1580 1920 Passcode: 378600

One tap mobile +16694449171,,82515801920#,,,,*378600# US

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MEETING AGENDA

1. CALL TO ORDER

President Fayram called the meeting to order at 6:01 PM.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

President Fayram requests a roll call be taken.

PRESENT AT BEGINNING OF MEETING: President Fayram, Director Kennedy, Director Palmer, Director Parks

ABSENT: Vice President Ross (arrived at 6:20 PM)

PUBLIC COMMENTS

Members of the public may address the Committee on any items of interest within the subject matter and jurisdiction of the Committee but not on the agenda today (Gov. Code - 54954.3). The public may also request future agenda topics at this time. Speakers are limited to 3 minutes. Due to the requirements of the Ralph M. Brown Act, the District cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

President Fayram opens the floor for public comment.

Tom Nelson and Anna Marie Gott speak.

4. ADMINISTRATIVE AGENDA

All matters listed hereunder constitute a consent agenda and will be acted upon by a single vote of the Board. Matters listed on the Administrative Agenda will be read only on the request of a member of the Board, in which event the matter may be removed from the Administrative Agenda and considered as a separate item.

A. APPROVAL OF MEETING MINUTES

Los Olivos Community Services District, P.O. Box 345, Los Olivos, CA 93441, (805) 500-4098

losolivoscscd@gmail.com, www.losolivoscscd.com

Regular Meeting Minutes of February 15, 2023.

President Fayram opens the floor for public comment.

No commenters.

Motion to approve item 5A, meeting minutes from February 15, 2023.

Motion by: Director Kennedy Second: Director Parks

Voice vote: 4-0, VP Ross absent

B. APPROVAL PAYMENT OF INVOICES RECEIVED BY MARCH 3, 2023.

The invoices below have been reviewed by the Finance Committee and are recommended for approval.

No.	Invoice Date	Invoice #	Provider	Amount
1.	1/18/2023	82187	MNS Invoice – Engineering and Support Services	\$ 2,302.50
2.	2/21/2023	82448	MNS Invoice – Engineering and Support Services	\$ 2,716.50
3.	2/9/2023	00876.001-23	GSI – Groundwater Monitoring Well	\$ 4,206.25
4.	2/17/2023	1228	Regen – Engineering Services	\$ 9,220.00
5.	3/1/2023	20232	Savage – General Manager services	\$ 3,847.50

President Fayram opens the floor for public comment.

No commenters.

Motion to approve item 5B.

Motion by: Director Kennedy Second: Director Palmer

Voice vote: 4-0, VP Ross absent

5. FISCAL YEAR (FY) 2018-19 AUDIT – INDEPENDENT AUDITOR’S REPORT

The Board will receive and file a Fiscal Year 2018-19 report from its independent auditor, Moss, Levy & Hartzheim, LLP. The report is the first of three FY audit reports that the independent auditor is working on for the District.

President Fayram opens the floor for public comment.

Kathryn Rohrer speaks.

6. TECHNICAL OPINION ON COLLECTION, TREATMENT, AND DISPOSAL OPTIONS – REGEN

The Board will receive and file a Technical Memorandum (TM) and presentation from its consultant, REGEN. The TM outlines the consultant’s opinions related to the collection, treatment, and disposal of wastewater in the LOCSO.

Vice President Ross arrives during this item, at approximately 6:20 pm.

Mr. Tristian Bounds (REGEN) provides an overview of the TM, using the attached and posted PowerPoint presentation.

As part of his commentary Mr. Bounds clarifies what is meant by Primary, Secondary, and Tertiary treatment steps. He describes Primary as being the removal of solids and grit; Secondary being an aerobic process in which microbes are grown to reduce organic matter, convert ammonia to nitrates, then a separate process, without oxygen, converts nitrates to nitrogen gas; and, Tertiary being a final process in which membranes or other media sources are used to polish wastewater for reuse. He adds that Tertiary processes often include disinfection. Mr. Bounds notes that an MBR is the combination of a Secondary and Tertiary processes in a single system. Because of the way the MBR processes are designed they can be a very effective environment for nitrate reduction. However, a membrane is not required to reach the required nitrate reductions. Upon questioning from Director Palmer, Mr. Bounds describes Centralized Secondary Treatment to Percolation Chambers. He expresses that there is an array of different processes, by different manufacturers, that can be considered Centralized Secondary Treatment. He notes that some Secondary Treatment systems can be used instead of membranes to reduce nitrogen, including: activated sludge, sequencing batch reactor processes, and packed-bed filter systems. Upon questioning from Vice President Ross, Mr. Bounds clarifies what is meant by “passive treatment,” explaining that by his experience the term means treatment without applying energy. Mr. Bounds notes that his report indicates that this is not a viable treatment system as it will not remove nitrates. If the term is intended by others to include the application of energy to grow beneficial bacteria, or otherwise remove nitrates, then these types of solutions would be classified as a secondary treatment process. The discussion moved to commentary about effluent disposal and reuse. President Fayram notes that in his experience, Indirect Reuse could include Percolation Chambers and that Direct Reuse is achieved through approaches such as purple pipe recycled water. Mr. Bounds in his commentary adds that some Direct Reuse systems use the recycled water for flushing toilets. Mr. Bounds also acknowledges that tertiary treatment (specifically MBR) was lower scoring on the rubric mostly because of cost, and indicates that if

the strategy to produce and distribute some recycled water could attract significant grant funds, then MBR-type options would move up in score.

President Fayram opens the floor for public comment.

Anna Marie Gott and Tom Nelson speak.

7. SANTA BARBARA COUNTY LOCAL AGENCY FORMATION COMMISSION (LAFCO) EXTENSION REQUEST

The Board will consider the attached letter of request for extension for the District. The District is scheduled to appear before LAFCO on April 6, 2023.

GM Savage introduces the item and provides a brief overview of the attached draft letter.

President Fayram opens the floor for public comment.

Paul Rohrer speaks.

Motion to authorize President Fayram and General Manager Savage to make minor changes to the attached draft letter, specifically to include commentary made by other Board members, and send it to LAFCO.

Motion by: Vice President Ross, Second: Director Kennedy

Voice vote 5-0

8. REPORTS

A. SUBCOMMITTEE REPORTS

Brief reports from each of the following subcommittees is heard.

Finance – Director Kennedy notes that the Finance Committee met last week and discussed the upcoming budget, audit report, and invoices. **Grants** – Director Kennedy notes that the subcommittee did not meet, but that she has completed some individual outreach to better understand our community’s Median Household Income (MHI). Director Parks comments that he reached out to a vendor about Grants, adding that the vendor doesn’t charge a fee unless a grant is received. **Technical** – President Fayram comments that the Technical subcommittee met to review the REGEN TM. **Project Management** – The Project Management subcommittee did not meet.

President Fayram opens the floor for public comment.

Anna Marie Gott speaks.

B. GENERAL MANAGER AND DISTRICT ENGINEER COMMENTS

The GM and DE will give reports on any meetings that they attended on behalf of the District, report on various District-related activities and/or provide status on projects. The GM may also review Budget Reports. See packet for more details.

General Manager Savage walks through the attachments, noting that the District currently has approximately \$77,000 in its “checking” account. He adds that County EHS was sent a final request for grant reimbursement, noting that some \$75,000 of the grant will not be able to be pursued by the District because the grant period has ended and the District did not complete the required efforts. GM Savage adds that in addition to another round of property tax receivables, the first half of State WFRP grant funds should be received at some point in time.

District Engineer Pike comments on the WFRP grant and the efforts undertaken by MNS related to grants. He notes that MNS is constantly searching for grants on behalf of all of its clients and that he and Mr. Greg Jaquez (MNS employee) were recently on a call with State Water Board officials regarding grants.

9. COMMENTS

The Directors will provide comments and report on activities related to District business. Comments are informational only, no action will be taken, and public comment not received.

A. DIRECTORS COMMENTS

Directors will give reports on any meetings that they attended on behalf of the Board and/or choose to comment on various District-related activities.

Director Palmer comments about the need for more community input. She states her opinion that we need to reach constituents where they are. She adds that she has been looking at parcel sizes, and believes we should start doing direct outreach. President Fayram notes that he talks to anyone who contacts him to better educate people.

Director Ross makes no comments.

Director Kennedy adds to Director Palmer’s comments, saying that given recent home sales and turn-over, there are many more absentee owners (people who live full-time in other communities) in Los Olivos.

Direct Parks thanks Tristian Bounds, Regen, for his efforts and hopes he can continue to be engaged. President Fayram comments on his efforts to follow up with the County regarding how the District would be involved in future County Planning approvals that result in intensified property uses.

10. ADJOURNMENT

Motion to adjourn at: 7:25 PM.

Motion By: Vice President Ross, Second: Director Palmer

Voice Vote: 5-0

Respectfully submitted:



Guy W. Savage

General Manager – Los Olivos Community Services District

Approved:

Tom Fayram

President – Los Olivos Community Services District

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