

Tom Fayram, President
Brad Ross, Vice-President
Julie Kennedy, Director
Lisa Palmer, Director
Greg Parks, Director



LOS OLIVOS COMMUNITY SERVICES DISTRICT
BUDGET WORKSHOP
May 10, 2023

Posted: 5-7-2023

**This workshop will commence at the later of 6:15 PM or
the conclusion of the Los Olivos Community Services District Regular Meeting
which begins at 6:00 PM**

**St Mark's in the Valley Episcopal Church, Stacy Hall
2901 Nojoqui Ave, Los Olivos CA 93441
Please observe decorum and instructions from the President**

This meeting will be held both in-person and electronically via Zoom meetings. In-person the meeting will be held at the following location:
St Mark's in the Valley Episcopal Church, Stacy Hall - 2901 Nojoqui Ave, Los Olivos CA 93441
The public will also be able to hear and participate electronically by using the following links:

On Zoom:

<https://us06web.zoom.us/j/82515801920?pwd=VHFQd1VDZUVucFZXZEVEVhZVjkhQT09>

By Phone:

Meeting ID: 825 1580 1920 Passcode: 378600

One tap mobile +16694449171,,82515801920#,,,,*378600# US

The Los Olivos Community Services District is committed to ensuring equal access to meetings. In compliance with the American Disabilities Act, if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, please call 805.500.4098 or email to losolivoscsd@gmail.com. Any public records, which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at a location to be determined in Los Olivos, California 93441.

MEETING AGENDA

1. CALL TO ORDER

2. PUBLIC COMMENTS

Members of the public may address the Board of Directors on any items of interest within the subject matter and jurisdiction of the Board but not on the agenda today (Gov. Code - 54954.3). The public may also request future agenda topics at this time. Speakers are limited to a maximum of 3 minutes. Due to the requirements of the Ralph M. Brown Act, the District cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

3. BUDGET WORKSHOP

The Board will review and discuss the budget for the upcoming fiscal year (FY 2023-24). The Board may provide direction to the General Manager and others; but no action will be taken.

4. ADJOURNMENT

Los Olivos Community Services District						
FY 2023-24 Budget (DRAFT)						
Line Item Account	FY 2020-21 Budget	FY 2021-22 Budget	FY 2022-23 Approved Budget	FY 2022-23 YTD Actuals+ Commitments (as of 4/30/23)	BASE PROPOSED FY 2023-24	PROPOSED FY 2023-24
Beginning Balance	\$ 193,885	\$ 213,370	\$ 136,475	\$ 136,475	\$ 49,293	\$ 49,293
Revenues						
Taxes						
3066 -- Special Tax Assessment	\$ 188,887	\$ 200,931	\$ 203,121	\$ 227,650	\$ 211,246	\$ 211,246
Taxes	\$ 188,887	\$ 200,931	\$ 203,121	\$ 227,650	\$ 211,246	\$ 211,246
Use of Money and Property						
3380 -- Interest Income		\$ 764	\$ 724	\$ 1,191	\$ 744	\$ 744
3381 -- Unrealized Gain/Loss Invstmnts		\$ (6,602)		\$ -		
Use of Money and Property		\$ (5,838)	\$ 724	\$ 1,191	\$ 744	\$ 744
Intergovernmental Revenue-Other	\$ -					
4840 -- Other Governmental Agencies	\$ 180,000	\$ 43,386	\$ 169,804	\$ 30,131	\$ -	\$ -
Intergovernmental Revenue-Other	\$ 180,000	\$ 43,386	\$ 169,804	\$ 30,131	\$ -	\$ -
Total Cash & Revenues	\$ 562,772	\$ 451,849	\$ 510,124	\$ 395,447	\$ 261,283	\$ 261,283
Expenditures						
Services and Supplies						
7090 -- Insurance	\$ 2,320	\$ 162	\$ 2,500	\$ 2,800	\$ 2,934	\$ 2,934
7324 -- Audit and Accounting Fees	\$ 4,000	\$ 178	\$ 4,000	\$ 7,775	\$ 2,500	\$ 2,500
7325 -- Other Professional Services (Grant Assistance)		\$ -		\$ -		
7430 -- Memberships	\$ 1,200	\$ 1,102	\$ 1,200	\$ 1,287	\$ 1,300	\$ 1,300
7450 -- Office Expense	\$ 2,000	\$ 600	\$ 2,000	\$ -		
7460 -- Professional & Special Service (Project, Planning & Studies)	\$ 193,500	\$ 156,283	\$ 189,908	\$ 219,384		\$ 590,000
7508 -- Legal Fees	\$ 27,000	\$ 27,165	\$ 30,000	\$ 36,481	\$ 45,529	\$ 45,529
7510 -- Contractual Services (IGM Contract, Engineer)	\$ 80,400	\$ 103,038	\$ 49,000	\$ 79,041	\$ 98,643	\$ 98,643
7530 -- Publications & Legal Notices	\$ 1,000	\$ -	\$ 5,000	\$ -	\$ 1,750	\$ 1,750
7671 -- Special Projects	\$ 8,000	\$ -	\$ 175,000	\$ -		\$ -
7732 -- Training	\$ 1,500	\$ -	\$ 1,500	\$ -		\$ -
Services and Supplies	\$ 320,920	\$ 288,527	\$ 460,108	\$ 346,769	\$ 152,656	\$ 742,656
Other Charges		\$ -	\$ -	\$ -	\$ -	\$ -
7894 - Communication Services	\$ 930	\$ -	\$ -	\$ -	\$ -	\$ -
Other Charges	\$ 930	\$ -	\$ -	\$ -	\$ -	\$ -
Reserves					\$ 42,249	\$ 42,249
Reserves		\$ -	\$ -	\$ -	\$ 42,249	\$ 42,249
Total Expenditures	\$ 321,850	\$ 288,527	\$ 460,108	\$ 346,769	\$ 194,905	\$ 784,905
Ending Balance	\$ 240,922	\$ 163,321	\$ 49,293	\$ 48,678	\$ 66,377	\$ (523,623)

LOCSO - Septic to Sewer / Water Reclamation Roadmap - WORKING DRAFT

Task	2023			2024				2025	Est. Cost	
	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1		
Board and Public Education										
Public workshops and outreach										
Engineering / Design										
Technical Review										
Additional Technical Study / Design									\$90k+	90
Final Project Description										
60% Design									\$300k+	300
Assessment Engineer Report including benefit factors/rates									\$50k+	50
Finalize siting options										
Environmental Review										
Environmental study, assessment and report (incl. public review)									\$150k+	150
Grants and Financing										
MHI study									\$50k+	50
Develop financing plan										
Seek grants and financing										
Prop 218 - Property Owner vote on proposed project										
Polling for election feasibility									\$25k	25
Conduct Prop 218 workshops with public										
Voting process									\$125K	125
Monitoring Well(s)										
Find funding for well monitoring program										
Drill three additional monitoring wells									\$150k	150
										940

Report : Financial Status (Real-Time)

Selection Criteria: Fund = 3490

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Last Updated: 4/4/2023 1:37 AM

As of: 4/30/2023 (84% Elapsed)

Fund 3490 -- Los Olivos CSD

Line Item Account	6/30/2023 Fiscal Year Adjusted Budget	4/30/2023 Year-To-Date Actual	6/30/2023 Fiscal Year Variance	6/30/2023 Fiscal Year Pct of Budget
Revenues				
Taxes				
3066 -- Special Tax Assessment	203,121.00	227,649.65	227,649.65	112.08%
Taxes	203,121.00	227,649.65	227,649.65	0.00%
Use of Money and Property				
3380 -- Interest Income	724.00	1,190.55	466.55	--
3381 -- Unrealized Gain/Loss Invstmnts	0.00	0.00	0.00	#DIV/0!
Use of Money and Property	0.00	1,190.55	466.55	#DIV/0!
Intergovernmental Revenue-Other				
4840 -- Other Governmental Agencies	169,804.00	30,131.27	-139,672.73	17.74%
Intergovernmental Revenue-Other	274,000.00	30,131.27	-243,868.73	11.00%
Revenues	372,925.00	258,971.47	88,443.47	69.44%
Expenditures				
Services and Supplies				
7090 -- Insurance	2,500.00	2,799.92	299.92	112.00%
7324 -- Audit and Accounting Fees	4,000.00	2,500.00	-1,500.00	62.50%
7430 -- Memberships	1,200.00	1,287.00	87.00	107.25%
7450 -- Office Expense	2,000.00	0.00	-2,000.00	0.00%
7460 -- Professional & Special Service (Project, Planning & Studies)	189,908.00	214,651.58	24,743.58	113.03%
7508 -- Legal Fees	30,000.00	32,168.41	2,168.41	107.23%
7510 -- Contractual Services (IGM Contract, Engineer)	49,000.00	72,977.37	23,977.37	148.93%
7530 -- Publications & Legal Notices	1,000.00	0.00	-1,000.00	0.00%
7671 -- Special Projects	175,000.00	0.00	-175,000.00	0.00%
7732 -- Training	1,500.00	0.00	-1,500.00	0.00%
Services and Supplies	456,108.00	326,384.28	129,723.72	71.56%
Expenditures	456,108.00	326,384.28	129,723.72	71.56%

Los Olivos CSD Cash Balance History

