

Julie Kennedy, President
Lisa Palmer, Vice President
Tom Fayram, Director
Greg Parks, Director
Tom Nelson, Director



**LOS OLIVOS COMMUNITY SERVICES DISTRICT
PROJECT MANAGEMENT SUBCOMMITTEE MEETING**

Posted: 2-14-2024

February 21, 2025 – 9:00 AM

St. Mark's In The Valley

2901 Nojoqui Avenue, Los Olivos, California 93441

Please observe decorum and instructions from the Subcommittee Chair

Subcommittee Members: Vice President Palmer (Chair) and Director Nelson

This meeting will be held both in-person and electronically via Zoom Meetings. In-person the meeting will be held at the following locations:
St Mark's in the Valley Episcopal Church, 2901 Nojoqui Ave, Los Olivos CA 93441

The public will also be able to hear and participate electronically via Zoom by using the following links:

Zoom: <https://us06web.zoom.us/j/84350602040?pwd=2VNVNnaY2fzB7MI6OML33oz2sND8RU.1>
By Phone: +1 669 900 6833 US (San Jose) Meeting ID: 843 5060 2040 Passcode: 909261
One tap mobile: +16694449171,,84350602040#,,,,*909261# US

The Los Olivos Community Services District is committed to ensuring equal access to meetings. In compliance with the American Disabilities Act, if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, please call 805.500.4098 or email to losolivoscscsd@gmail.com. Any public records, which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at a location to be determined in Los Olivos, California 93441.

MEETING AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENTS

Members of the public may address the Board of Directors on any items of interest within the subject matter and jurisdiction of the Board but not on the agenda today (Gov. Code - 54954.3). The public may also request future agenda topics at this time. Speakers are limited to a maximum of 3 minutes. Due to the requirements of the Ralph M. Brown Act, the Board of Directors cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

ADMINISTRATIVE ITEMS:

All matters listed hereunder constitute an administrative / consent agenda and will be acted upon by a single vote of the Board. Matters listed on the Consent Agenda will be read only on the request of a member of the Subcommittee, in which event the matter may be removed from the Consent Agenda and considered as a separate item. The Public may comment on any of the items prior to the vote being taken by the Subcommittee.

4. CONSENT AGENDA

A. MINUTES APPROVAL

Approval of the minutes from January 3, 2025.

BUSINESS ITEMS:

All matters listed hereunder will be acted upon separately and public comment will be held for each item. As a Subcommittee of the full Board of Directors, Business Items may include one or more recommendations for further

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discussion or action at a full Board of Directors meeting.

5. DISCUSSION OF UPCOMING ACTIVITIES AND SCHEDULE

The Subcommittee will discuss the most recent schedule, with the intent of potentially making recommendations to the full Board of Directors at its Regular meeting. The Subcommittee will focus on early construction of a schedule to be presented to the Local Agency Formation Commission (LAFCO) in April 2025.

6. DISCUSSION RELATED DECISION MAKING MATRIX

The PM Subcommittee will further review the spreadsheet that GM Savage has been developing. It is a combination of a decision matrix type spreadsheet he worked on nearly two years ago, coupled with input from the full Board of Directors' conversation on 2/12/2025.

INFORMATIONAL ITEMS:

All matters listed hereunder are informational only, no action will be taken, and public comment not received.

7. SUBCOMMITTEE MEMBER COMMENTS

Subcommittee members will give reports on any meetings that they attended on behalf of the Subcommittee and/or choose to comment on various Subcommittee activities. Subcommittee member requests for future agenda items may also be made at this time.

8. ADJOURNMENT

ITEM 4A – MINUTES

MINUTES

Julie Kennedy, President
Lisa Palmer, Vice President
Tom Fayram, Director
Greg Parks, Director
Tom Nelson, Director



**LOS OLIVOS COMMUNITY SERVICES DISTRICT
PROJECT MANAGEMENT SUBCOMMITTEE MEETING**

Posted: 12-30-2024

January 3, 2025 – 9:00 AM

St. Mark's In The Valley

2901 Nojoqui Avenue, Los Olivos, California 93441

Please observe decorum and instructions from the Subcommittee Chair

Subcommittee Members: Vice President Palmer (Chair) and Director Nelson

This meeting will be held both in-person and electronically via Zoom Meetings. In-person the meeting will be held at the following locations:
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MEETING AGENDA

1. CALL TO ORDER

Vice President (Chair) Lisa Palmer calls the meeting to order at: 9:01 AM

2. ROLL CALL

Present: Chair Palmer and Director Nelson

Absent: None

3. PUBLIC COMMENTS

Members of the public may address the Board of Directors on any items of interest within the subject matter and jurisdiction of the Board but not on the agenda today (Gov. Code - 54954.3). The public may also request future agenda topics at this time. Speakers are limited to a maximum of 3 minutes. Due to the requirements of the Ralph M. Brown Act, the Board of Directors cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

Chair Palmer opens the floor to public comment.

No requests to speak.

ADMINISTRATIVE ITEMS:

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4. CONSENT AGENDA

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Agenda Packet
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A. MINUTES APPROVAL

Approval of the minutes from November 8, 2024.

Chair Palmer opens the floor to public comment.

No requests to speak.

Motion to approve minutes from November 8, 2024, as submitted.

Motion by: Director Nelson, Second: Chair Palmer

Voice vote: 2-0

BUSINESS ITEMS:

All matters listed hereunder will be acted upon separately and public comment will be held for each item. As a Subcommittee of the full Board of Directors, Business Items may include one or more recommendations for further discussion or action at a full Board of Directors meeting.

5. DISCUSSION OF UPCOMING ACTIVITIES AND SCHEDULE

The Subcommittee will discuss the most recent schedule, with the intent of potentially making recommendations to the full Board of Directors at its Regular meeting.

GM Savage introduces the item, noting that until the Stantec report is received, there is not a lot on the upcoming again.

Chair Palmer talks about a “draft letter of request” essentially saying here are our goals, what we think we would like to do. She contemplates what the “ask” would be of the City of Solvang City Council. Director Nelson echoes her comments. Perhaps having President Kennedy meet with the Mayor to discuss.

There is then discussion about meeting with outside entities such as We Watch. Chair Palmer asks if there is a subcommittee that has this responsibility. She suggests that perhaps the GM draft a plan. She wants to be sure we have the technical and political issues all covered. Director Nelson echoes her comments and talks about how to avoid growth in the valley. Director Nelson comments that he has heard from community members about their concerns around growth.

GM Savage notes that he and President Kennedy are scheduled to attend the Los Olivos School Board meeting on January 13. He then adds that he and President Kennedy will be going to LAFCO later this year

Chair Palmer asks about what else could be done to address siting within the District, if that is the path taken. She comments that she would like to see more done to “fully bake” the in District solution. For example, deciding if Dunn is truly a possibility, or not. GM Savage comments that O&M costs are also necessary.

GM Savage comments on the O&M models associated with the City of Solvang. Director Nelson comments on Effluent versus Gravity Fed collection and what gets sent to the City from a loads and flows perspective.

Director Palmer wonders aloud about the Water Board’s involvement in a City of Solvang solution for the LOCS D. A discussion follows around regional solutions as opposed separate systems. She comments on other stakeholders and their involvement. VP Palmer suggests that having Water Board and/or Supv. Hartmann’s office attending meetings with community groups could be helpful. She then comments about perhaps this is a call with the Supervisor’s office and Water Board.

Discussion then shifts to the EIR by Padre, what the District can self-fund, and what total costs for an EIR will ultimately be. The discussion then shifts to project descriptions and whether a “formal” request needs to be sent to Dun and/or the Los Olivos School District. Director Nelson then comments that if solutions such as Dunn are truly viable, the District needs to know.

Chair Palmer then talks about in district versus City of Solvang solutions and giving people an opportunity to weigh in and participate, perhaps a survey. Discussion then shifts to what the City of Solvang might want from a modeling perspective.

Chair Palmer opens the floor to public comment.

No requests to speak.

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Director Palmer suggests that the PM Subcommittee could review a plan prior to it going to the full board.

6. DISCUSSION RELATED TO SOCIAL MEDIA POSTINGS PLAN

In September the Subcommittee, and subsequently the full Board of Directors, discussed the Social Media Strategic Plan developed by Valerie Cantella Consulting, LLC (VCC). Part of the planned implementation was to develop a "Posting Plan" that would provide input to the General Manager on what postings to make to social media (Facebook and NextDoor) and the timing of such postings. The Subcommittee will discuss potential postings and their timing.

GM Savage introduces the item, noting that when the Social Media Plan was adopted by the Board, that the expectation was that the PM Subcommittee would help come up with content ideas for regular postings. He then notes that he has done a few postings, but not on a very regular schedule.

Director Plamer comments that the plan talked about in the prior item will be helpful. She then comments that if EHS or the Water Board has content that can be reused. She would like to see more posting of agendas and agenda planning; perhaps post the whole schedule for the year; perhaps some follow up with links to videos from prior meetings. She also thinks the State of the District could be helpful for the "casual" follower of the District's activities; she suggests a "see slides x-y" for more on a given topic; perhaps find articles that are pertinent to our situation. She also suggests setting alerts for Water Board and EHS. Add more regarding Regular meetings, LAFCO updates, and State of the District. She adds that it might be time to reengage with the Chamber and Realtor's associations. Chair Palmer wonders if the County would be willing to stuff a note in the Property Tax bill.

Directors comment that there are those that just want to know "when is going to happen" and "what is it going to cost me?" GM Savage comments that he has not done a letter to the editor. Chair Palmer comments that the State of the District may be an opportunity to engage the public. She comments that a letter to the editor might be better from Supv. Hartmann.

**Chair Palmer opens the floor to public comment.
No requests to speak.**

INFORMATIONAL ITEMS:

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7. SUBCOMMITTEE MEMBER COMMENTS

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Chair Palmer – Welcomes Director Nelson.

Director Nelson – His first meeting, he is still getting his feet under him and getting going.

8. ADJOURNMENT

Motion to adjourn at 9:57 am

Motion by: Director Nelson, Second: Chair Palmer

Voice vote: 2-0

Respectfully submitted:



Guy W. Savage
General Manager – Los Olivos Community Services District

Approved:

Chair Lisa Palmer