

Lisa Palmer, President  
Tom Fayram, Vice President  
Julie Kennedy, Director  
Mike Arme, Director  
Brian O'Neill, Director



POSTED 11-13-2020

**LOS OLIVOS COMMUNITY SERVICES DISTRICT**  
**Board of Directors Meeting, November 18, 2020, 6:00 p.m.**

The Meeting will be held electronically via RingCentral Meetings. The public will be able to hear and participate.

1. Join from PC, Mac, Linux, iOS or Android: <https://meetings.ringcentral.com/j/1481709820>  
Or iPhone one-tap : +1(623)4049000,,1483608617#
2. Via telephone: +1(623)404-9000 **Meeting ID: 148 170 9820**
3. If you choose to access through your browser, visit <https://meetings.ringcentral.com/join>, enter meeting ID above , Join Meeting

**REGULAR MEETING AGENDA**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE**

**4. APPROVAL OF MEETING MINUTES**

- a. Minutes of 10-14-2020 Regular Meeting

**5. DIRECTOR COMMENTS**

Directors will give reports on any meetings that they attended on behalf of the District and/or choose to comment on various District activities.

**6. PUBLIC COMMENTS**

Members of the public may address the Board on any items of interest within the subject matter and jurisdiction of the Board but not on the agenda today (Government Code - 54954.3).

Speakers are limited to 3 minutes. Due to the requirements of the Ralph M. Brown Act, the District cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

**7. INTERIM GENERAL MANAGER REPORT**

Interim General Manager Report on current assignments and general District business.

**8. BUSINESS ITEMS**

**A. WWTP Siting Options**

- a. Update, discussion and action/assignments.
  - a. County Communications, Easement description progress and estimate to complete. County Road Parcel Status discussion and action/assignments.
  - b. ID1 Well 5 site discussion and action/assignments. ID1 discussions.

**B. Consultant Progress Update: EHS Funded Projects**

1. Design – Stantec Load Study and Preliminary Design progress and estimate to complete.
2. Groundwater Monitoring Plan Consultant -GSI
  - a. GSI Task Order No. 1 proposal preparation progress.
  - b. Board Consider and Approve Task Order No. 1. As reviewed and recommended by the Technical Ad-Hoc Committee.

- c. **Environment Consultant Selection:** RFP Schedule to go out to three Environmental/Planning firms by December 1, 2020.

**C. Funding and Grant Update**

1. Update on Funding and grants
  - a. Greg Jaquez, PE (MNS) presentation.
  - b. Discuss GSA engagement and participation. (IGM Presentation)

**D. LAMP Q & A Document (Paul Jenzen contract)** Update of progress and estimate to complete.

**E. District Election and Appointment Status Update**

**F. Action Item List Review and Update Assignments**

**G. Project Work Plan and Financial Plan Progress and Planning:**

1. Review Project Planning Tools as desired: Financial Plan, Project Schedule, Project progress, discussion & direct action.
2. Possible items of discussion/action (below):
  - All preliminary project tasks, and future project tasks including Environmental and planning tasks, funding tasks, project siting, phasing, analysis and design tasks. Proposition 218 related items.
  - Review and potential action regarding Mattei's Project Update and Cooperation with the District.
  - RWQCB and EHS Support.
  - LAFCO Status and Actions
  - Open Consultant Contract scope, project discussion, comments direct action

**H. Finance Committee Business Summary and Report & Budget Review. Approved for recommendation for payment:**

1. 10-23-2020 MNS Invoice 76271 (Sept. Services) \$8,136.25
  2. 11-2-2020 Aleshire & Wynder Invoice 59256 (Oct. Services) \$817.00
  3. 10-1-2020 CSDA 2021 Dues \$1050.00
  4. 11-11-2020 Stantec Invoice 1722550 (Services Ending October 16) \$1760
- Budget Review, See Attached budget Status Report and Consultant Status Report

**9. Next Regular Meeting:**

Wednesday, December 9, 2020, 6:00 p.m.

Via RingCentral Meeting Link to be posted in the agenda (at the Post Office Bulletin Board & CSD Website [www.losolivoscsd.com](http://www.losolivoscsd.com))

**10. ADJOURNMENT**

The Los Olivos Community Services District is committed to ensuring equal access to meetings. In compliance with the American Disabilities Act, if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, please call 805.946.0431 or email to [losolivoscsd@gmail.com](mailto:losolivoscsd@gmail.com). Any public records, which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at a location to be determined in Los Olivos, California 93441.