



POSTED 9-6-2019

Tom Fayram, President  
Lisa Palmer, Vice President  
Julie Kennedy, Secretary  
Mike Arme, Director  
Brian O'Neill, Director

**LOS OLIVOS COMMUNITY SERVICES DISTRICT**  
Board of Directors Meeting, September 11, 2019, 6:00 p.m.  
Los Olivos School, Room 602  
2540 Alamo Pintado Avenue, Los Olivos, CA 93441

### REGULAR MEETING AGENDA

#### 1. CALL TO ORDER

#### 2. ROLL CALL

Present: Director's Palmer, Arme and O'Neill  
Absent: Directors Fayram, Kennedy

#### 3. PLEDGE OF ALLEGIANCE

#### 4. APPROVAL OF MEETING MINUTES

*Minutes of 8-14-2019 Regular Meeting Deferred*

#### 5. DIRECTOR COMMENTS

Directors will give reports on any meetings that they attended on behalf of the District and/or choose to comment on various District activities.

*Directors Palmer and Fayram reported on Visit with Supervisor Hartmann. Referral to continue working with EHS.*

#### 6. PUBLIC COMMENTS

Members of the public may address the Board on any items of interest within the subject matter and jurisdiction of the Board but not on the agenda today (Government Code - 54954.3).

Speakers are limited to 3 minutes. Due to the requirements of the Ralph M. Brown Act, the District cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

*Brad Ross addressed the Board. He indicated he had his septic tank pumped and learned that residents need more info and guidance on septic system maintenance. Director Palmer shared that County EHS website link on our website may help, as well as a link to the County LAMP Tiered system section.*

#### 7. INTERIM GENERAL MANAGER REPORT

Interim General Manager Report on current assignments and general District business.

*Request to set up a Joint County EHS/RWQCB Meeting, Request for Prop 218 calendar reflecting a possible vote in March 2020. Comments on DRAFT Project Budget: add emergency generator, GWMP Implementation (\$500k), Note Source of Funds (District RWQCB, EHS), Flow Study \$5k. Flow study results review.*

#### 8. BUSINESS ITEMS

##### A. Approve Resolution 19-05 Adopting a Gaan Limit.

*Presentation of proposed Resolution made by District Legal Counsel, G. Ross Trindle, III. Motion to approve Resolution 19-05 Adopting a Gaan Limit Approved made by Director O'Neill, 2nd by Director Arme. Approved:*

Los Olivos Community Services District, P.O. Box 345, Los Olivos, CA 93441, (805) 946-0431  
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Aye: Directors Palmer, Arme and O'Neill  
Absent: Directors Fayram, Kennedy  
Passed 3-0

**B. Approve Resolution 19-06 Adopting a District Purchasing Policy.**

*Presentation of proposed Resolution by District Legal Counsel, G. Ross Trindle, III. Board requested item to return with sample language for Purchase Order, Agreements and Contracts.*

**C. Project Work Plan and Financial Plan Progress and Planning:**

1. Review Plan.
2. Comments & discussion.
3. Take Action and direct next steps (see recommendations in Work Plan).
4. Possible items of discussion/action (below):
  - Note we have a Proposal from Paul Jenzen's to Develop A Local Agency Management Program for the Los Olivos Community Services District. (Attached), Rough Budgetary Cloacina Draft Proposal Based on 2016 AECOM Report. (Attached)
  - Review and potential action regarding Matteis Project Update and Plans.
  - RWQCB Presentation on Santa Barbara County Groundwater Characterization Project: Santa Ynez River Valley Groundwater Basin.
  - Report on Visit with Supervisor Hartmann
  - Report from Ad hoc Technical Committee – Report and Potential Action.
  - Report from Individual Board Members Regarding Project Assignments and Actions– Report and Potential Action.

*Revised Schedule and Workplan Reviewed. Revisions to Work Plan Suggested, to be incorporated by next month's meeting. (Combine items cd,f&g, add teaming meeting input on technical items. Include items h&l as action items on MSA List.*

**D. Finance Committee Business Summary and Report. No New invoices this Cycle:**

**9. Next Regular Meeting:**

Wednesday, October 11, 2019, 6:00 p.m.  
Los Olivos School, Room 602  
2540 Alamo Pintado Avenue, Los Olivos, CA 93441

**10. ADJOURNMENT**


*Motion to adjourn at 7:47 PM made by Director O'Neill, 2nd by Director Arme  
Aye: Directors Palmer, Arme and O'Neill  
Absent: Directors Fayram, Kennedy  
Passed 3-0*

APPROVED



Tom Fayram, President

ATTEST

  
Julie Kennedy, Secretary