

**Julie Kennedy, President**  
**Lisa Palmer, Vice President**  
**Tom Fayram, Director**  
**Greg Parks, Director**  
**Nina Stormo, Director**



**LOS OLIVOS COMMUNITY SERVICES DISTRICT  
REGULAR MEETING**

**Posted: 6-7-2024**

**June 12, 2024, 6PM (Pacific)**

**Los Olivos Grange Hall**

**2374 Alamo Pintado Ave, Los Olivos CA 93441**

**Please observe decorum and instructions from the President**

This meeting will be held both in-person and electronically via Zoom meetings. In-person the meeting will be held at the following location:  
St Mark's in the Valley Episcopal Church, Stacy Hall - 2901 Nojoqui Ave, Los Olivos CA 93441

The public will also be able to hear and participate electronically by using the following links:

On Zoom:

<https://us06web.zoom.us/j/86135156557?pwd=4sl90bmVH88b51RlbLhlyUaGD52CFf.1>

By Phone:

Meeting ID: 861 3515 6557      Passcode: 157483

One tap mobile: +16699006833,,86135156557#,,,,\*157483# US (San Jose)

The Los Olivos Community Services District (LOCS D) is committed to ensuring equal access to meetings. In compliance with the American Disabilities Act (ADA), if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, please call 805.500.4098 or email to [losolivoscscsd@gmail.com](mailto:losolivoscscsd@gmail.com). Agendas and meeting packets are generally available to the public at the Los Olivos Post Office - 2880 Grand Avenue. Any public records, which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at a location to be determined in Los Olivos, California 93441.

**MEETING AGENDA**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE**

**4. PUBLIC COMMENT**

Members of the public may address the Board of Directors on any items of interest within the subject matter and jurisdiction of the Board but not on the agenda today (Gov. Code - 54954.3). The public may also request future agenda topics at this time. Speakers are limited to a maximum of 3 minutes. Due to the requirements of the Ralph M. Brown Act, the Board of Directors cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

**5. PUBLIC HEARING: CONSIDERATION OF THE PROPOSED FISCAL YEAR 2024-25 BUDGET**

In keeping with Board Direction, the General Manager has developed a proposed budget for Board's consideration. The District's fiscal year run from July 1, 2024 through June 30, 2025. The budget for Fiscal Year 2024-25 (FY 2024-25) can be found online at:

<https://www.losolivoscscsd.com/district-budgets>

The Board will:

- Receive the report of the General Manager
- Open Public Hearing to receive Public Comment
- Close the Public Hearing

**Los Olivos Community Services District, P.O. Box 345, Los Olivos, CA 93441, (805) 500-4098**

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- Deliberate on the General Manager’s Proposed Budget Recommendation
- Adopt a Budget for Fiscal Year 2024-25

**INFORMATIONAL ITEM:**

Per public request, a brief report from the General Manager that conveys District status and updates is being added at the beginning of the agenda. This status report may touch on key items in the project plan or schedule. The General Manager will leave other detailed reporting, including budgetary reporting until the end of the meeting.

This item is informational only, no action will be taken, and no public comment will be received.

**6. GENERAL MANAGER’S BRIEF DISTRICT STATUS REPORT**

**ADMINISTRATIVE ACTION ITEMS:**

All matters listed hereunder constitute an administrative / consent agenda and will be acted upon by a single vote of the Board. Matters listed on the Consent Agenda will be read only at the request of a member of the Board, in which event the matter may be removed from the Consent Agenda and considered as a separate item. The public may comment on any of the items prior to the vote being taken by the Board.

**7. CONSENT AGENDA**

**A. APPROVAL OF MEETING MINUTES**

Meeting minutes of May 15, 2024.

**B. APPROVAL PAYMENT OF INVOICES RECEIVED ON OR BEFORE JUNE 2, 2024.**

The invoices below have been reviewed by the Finance Subcommittee and are recommended for approval.

| No. | Invoice Date | Invoice # | Provider   | Amount       |
|-----|--------------|-----------|--|--------------|
| 1   | 5/1/2024     | 1321      | REGEN – 30% Engineering – Hybrid Models            | \$ 11,250.00 |
| 2   | 5/6/2024     | 86513     | Aleshire & Wynder – Legal Services                 | \$ 752.40    |
| 3   | 6/1/2024     | 20245     | Savage – GM Services (Portions Grant Reimbursable) | \$ 7,523.64  |

| Project           | Vendor                      | To Date (inc. above) | Remaining Authorization |
|-------------------|-----------------------------|----------------------|-------------------------|
| Audit (Pre 2023)  | Moss, Levy & Hartzheim, LLP | \$ 2,780.00          | \$ 4,995.00             |
| Audit (2023)      | Moss, Levy & Hartzheim, LLP | \$ 0.00              | \$ 2,900.00             |
| 30% Hybrid Design | REGEN, LLC.                 | \$ 71,856.59         | \$ 3,143.41             |
| Groundwater Wells | Various                     | \$ 97,335.36         | \$ 24,109.64            |

**BUSINESS ITEMS:**

**8. CONSIDERATION OF POTENTIAL UPCOMING PUBLIC WORKSHOPS**

The Board of Directors will discuss potential public workshops. As part of its deliberations, the Board will consider the information and actions necessary to host successful workshops, order and topics of workshops, and direct staff accordingly. Possible workshop topics may include, but not be limited to: Collection Systems, Treatment Approaches, Disposal Approaches, Financing, Proposition 2018 (Property Owner Vote), Assessments, and Environmental Impact Reports (EIR). The Board of Directors will consider information necessary to host successful workshops. The Board may choose to add additional workshops or combine topics.

**9. UPDATE AND DISCUSSION ON GROUNDWATER MONITORING WELLS**

The LOCS D successfully installed three new groundwater monitoring wells and tested all five wells earlier this year. Discussion continues about need for additional testing and test wells.

Information on the District wells and related testing can be found on-line at:

<https://www.losolivoscsd.com/district-drills-three-additional-groundwater-monitoring-wells-6ee4aedd-e69b-4137-afc1-bc072c7d0>

**10. CONSIDERATION OF RESOLUTIONS 24-04 AND 24-05 REGARDING LOCS D BOARD OF DIRECTOR ELECTIONS ON NOVEMBER 5, 2024**

The Board will consider two resolutions required to properly engage the County of Santa Barbara for election services for the upcoming General (Presidential) Election to be held on November 5, 2024. Resolution 24-04 ensures that the District pursue a consolidate election process with the County of Santa Barbara. Consolidation essentially allows the County to perform all work on behalf of the District, thereby significantly lowering the cost for the election. Resolution

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24-05 is required by the County and addresses Candidate Qualifications and places the cost burden of any statement of qualifications of filing on candidates for LOCS D Board of Directors openings.

**INFORMATIONAL ITEMS:**

These items are informational only, no action will be taken, and no public comment will be received.

**11. REPORTS**

**A. SUBCOMMITTEE REPORTS**

- Finance Subcommittee (President Kennedy Chair)
- Grants Subcommittee (President Kennedy Chair)
- Project Management Subcommittee (Director Palmer Chair)
- Technical Subcommittee (Director Fayram Chair)

**B. GENERAL MANAGER AND DISTRICT ENGINEER COMMENTS**

The GM and DE will give reports on any meetings that they attended on behalf of the District, report on various District-related activities and/or provide status on projects. The GM may also review Budget Reports. See the packet for more details.

Notable upcoming meeting items:

July – Gann Limit, Tax Assessment Authorization

**12. DIRECTORS COMMENTS**

Directors will give reports on any meetings that they attended on behalf of the Board and/or choose to comment on various District-related activities. Directors may also request future agenda topics at this time.

**13. CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL: GOV'T CODE SECTION 54957 PERFORMANCE REVIEW – GENERAL MANAGER**

The above item will be heard by the Board of Directors during Closed Session. The public will be invited to provide comment prior to the item being heard. Following public comment, the room will be cleared of all non-required attendees, leaving only the Board of Directors, General Manager, and District Counsel in attendance. The Zoom connection will also be halted or terminated. Following Closed Session, the public will be invited back into the meeting room and a report of actions, if any, will be provided.

**14. ADJOURNMENT**