

Tom Fayram, President  
Lisa Palmer, Vice President  
Julie Kennedy, Secretary  
Mike Arme, Director  
Brian O'Neill, Director



**LOS OLIVOS COMMUNITY SERVICES DISTRICT**  
**Board of Directors Meeting, December 12, 2018, 6:00 p.m.**  
**Los Olivos School, Room 602**  
**2540 Alamo Pintado Avenue, Los Olivos, CA 93441**

**REGULAR MEETING AGENDA**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE**

**4. APPROVAL OF MEETING MINUTES**  
11-14-2018 Regular Meeting Minutes

**5. DIRECTOR COMMENTS**

Directors will give reports on any meetings that they attended on behalf of the District and/or choose to comment on various District activities.

**6. PUBLIC COMMENTS**

Members of the public may address the Board on any items of interest within the subject matter and jurisdiction of the Board but not on the agenda today (Government Code - 54954.3).

Speakers are limited to 3 minutes. Due to the requirements of the Ralph M. Brown Act, the District cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

**7. INTERIM GENERAL MANAGER REPORT**

Interim General Manager Report on current assignments and general District business.

**8. BUSINESS ITEMS**

- A.** Discuss and approve a policy outlining Board options and actions regarding requests for exemption or reduction of the Special Tax Assessment. Several requests have been submitted which fall into several categories:
  - a.** Request to reduce or exempt parcels that have installed LAMP compliant advanced septic systems and leach field
  - b.** Request to reduce or exempt parcels that are unbuildable, that will not generate wastewater.
  - c.** Request to reduce or exempt parcels due to hardship.
- B.** **Discuss and Approve, or modify and approve, or continue to develop and bring back in January to the Board, RESOLUTION NO. 18-08 RESOLUTION OF THE BOARD OF DIRECTORS OF THE LOS OLIVOS COMMUNITY SERVICES DISTRICT ADOPTING A POLICY TO EXEMPT OR REDUCE CERTAIN PROPERTIES FROM THE DISTRICT'S SPECIAL TAX.**
- C.** **Discussion and Action in Development of a Draft Work Plan.** Discussion on draft outline of the "Master Implementation Plan" with focus on a "First year Plan". Review of Milestones.

- D. **Discussion and Action on Draft Financial Plan.** Discuss progress on Development of funding options and strategy. Board Direction to continue funding options research and begin preparation of funding applications.
- a. Board request to County Environmental Health for funding for an updated cost study on the 2013 report that includes the collection systems, and per parcel on-site advanced treatment.
- E. **Committee Business Summary and Action.** Act on Finance Subcommittee recommendation to pay the following Invoices:
- a. Aleshire & Wynder, LLP Invoice 49140 dated 12/5/2018 in the amount of \$1944.00
  - b. MNS Engineers, Inc. IGM Services Invoice 71470 dated 9/30/2018 in the amount of \$4262.50

**9. Next Meeting:**

Wednesday, January 12, 2019, 6:00 p.m.  
Los Olivos School, Room 602  
2540 Alamo Pintado Avenue, Los Olivos, CA 93441

**10. ADJOURNMENT**

*The Los Olivos Community Services District is committed to ensuring equal access to meetings. In compliance with the American Disabilities Act, if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, please call 805.946.0431 or email to [losolivoscscsd@gmail.com](mailto:losolivoscscsd@gmail.com). Any public records, which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at a location to be determined in Los Olivos, California 93441.*