

Julie Kennedy, President
Lisa Palmer, Vice President
Tom Fayram, Director
Greg Parks, Director
Nina Stormo, Director



**LOS OLIVOS COMMUNITY SERVICES DISTRICT
FINANCE SUBCOMMITTEE MEETING**

Posted: 12/2/2024

December 6, 2024 – 8:30 AM

Los Olivos Grange Hall

2374 Alamo Pintado Ave, Los Olivos CA 93441

Please observe decorum and instructions from the Subcommittee Chair

Finance Committee: President Julie Kennedy (Chair), Vice President Lisa Palmer and General Manager Guy Savage

This meeting will be held both in-person and electronically via Zoom Meetings. In-person the meeting will be held at the above locations.

The public will also be able to hear and participate electronically via Zoom by using the following links:

Zoom: <https://us06web.zoom.us/j/81937722522?pwd=SWpSU0RYZFJlZTBkNGphZG41TGs4dz09>
By Phone: +1 669 900 6833 US (San Jose) Meeting ID: 819 3772 2522 Passcode: 914085
One tap mobile: +14086380968,,81937722522#,,,,*914085# US (San Jose)

The Los Olivos Community Services District is committed to ensuring equal access to meetings. In compliance with the American Disabilities Act, if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, please call 805.500.4098 or email to losolivoscscsd@gmail.com. Any public records, which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at a location to be determined in Los Olivos, California 93441.

MEETING AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENTS

Members of the public may address the Board of Directors on any items of interest within the subject matter and jurisdiction of the Board but not on the agenda today (Gov. Code - 54954.3). The public may also request future agenda topics at this time. Speakers are limited to a maximum of 3 minutes. Due to the requirements of the Ralph M. Brown Act, the Board of Directors cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

ADMINISTRATIVE ITEMS:

All matters listed hereunder constitute an administrative / consent agenda and will be acted upon by a single vote of the Board. Matters listed on the Consent Agenda will be read only on the request of a member of the Subcommittee, in which event the matter may be removed from the Consent Agenda and considered as a separate item. Public may comment on any of the items prior to the vote being taken by the Subcommittee.

4. CONSENT AGENDA

A. MINUTES APPROVAL

Approval of the minutes from November 8, 2024.

BUSINESS ITEMS:

All matters listed hereunder will be acted upon separately and public comment will be held for each item.

5. INVOICE REVIEW AND RECOMMENDATION

The Subcommittee will review and recommend to the full Board of Directors, payment of those unpaid invoices that were received on or before December 2, 2024.

Los Olivos Community Services District, P.O. Box 345, Los Olivos, CA 93441, (805) 500-4098

losolivoscscsd@gmail.com, www.losolivoscscsd.com

Agenda Packet

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No.	Invoice Date	Invoice #	Provider	Amount
1	10/31/2024	10180	WSC – City of Solvang Connection Engineering	\$ 2,473.25
2	11/14/2024	91108	A&W – Legal Services	\$ 1,641.60
3	11/11/2024	FB58364	Carollo – City of Solvang WWTP Engineering	\$ 6,252.50
4	12/2/2024	202411	Savage – General Manager Services	\$ 4,350.00

Project	Vendor	To Date (inc. above)	Total Authorization
City of Solvang Connection	WSC – Treatment Infrastructure (pumps, pipes)	\$ 17,032.50	\$ 18,787.00
City of Solvang Connection	Carollo – Treatment Plant Impacts	\$ 11,450.00	\$ 40,240.00
FY 2023-24 Audit	MLH		\$ 3,250.00

6. BUDGET REPORTS

The General Manager will review the most recent budget reports (attached) and comment on changes to financial systems.

INFORMATIONAL ITEMS:

All matters listed hereunder are informational only, no action will be taken, and public comment not received.

7. SUBCOMMITTEE MEMBER COMMENTS

Subcommittee members will give reports on any meetings that they attended on behalf of the Subcommittee and/or choose to comment on various Subcommittee activities. Subcommittee member requests for future agenda items may also be made at this time.

8. ADJOURNMENT

ITEM 4A – MINUTES

MINUTES

Julie Kennedy, President
Lisa Palmer, Vice President
Tom Fayram, Director
Greg Parks, Director
Nina Stormo, Director



**LOS OLIVOS COMMUNITY SERVICES DISTRICT
FINANCE SUBCOMMITTEE MEETING
November 8, 2024 – 8:30 AM**

Posted: 11/4/2024

**St Mark's in the Valley Episcopal Church
2901 Nojoqui Ave, Los Olivos CA 93441**

Please observe decorum and instructions from the Subcommittee Chair

Finance Committee: President Julie Kennedy (Chair), Vice President Lisa Palmer and General Manager Guy Savage

This meeting will be held both in-person and electronically via Zoom Meetings. In-person the meeting will be held at the above locations.

The public will also be able to hear and participate electronically via Zoom by using the following links:

Zoom: <https://us06web.zoom.us/j/81937722522?pwd=SWpSU0RYZFljZTBkNGphZG41TGs4dz09>
By Phone: +1 669 900 6833 US (San Jose) Meeting ID: 819 3772 2522 Passcode: 914085
One tap mobile: +14086380968,,81937722522#,,,,*914085# US (San Jose)

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MEETING AGENDA

1. CALL TO ORDER

President (Chair) Kennedy called the meeting to order at: 8:34 AM

2. ROLL CALL

Present: President Kennedy, General Manager Savage

Absent: Vice President Palmer

3. PUBLIC COMMENTS

Members of the public may address the Board of Directors on any items of interest within the subject matter and jurisdiction of the Board but not on the agenda today (Gov. Code - 54954.3). The public may also request future agenda topics at this time. Speakers are limited to a maximum of 3 minutes. Due to the requirements of the Ralph M. Brown Act, the Board of Directors cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

The Chair opened the floor to public comment.

No requests to speak.

ADMINISTRATIVE ITEMS:

All matters listed hereunder constitute an administrative / consent agenda and will be acted upon by a single vote of the Board. Matters listed on the Consent Agenda will be read only on the request of a member of the Subcommittee, in which event the matter may be removed from the Consent Agenda and considered as a separate item. Public may comment on any of the items prior to the vote being taken by the Subcommittee.

4. CONSENT AGENDA

A. MINUTES APPROVAL

Approval of the minutes from October 4, 2024.

The Chair opened the floor to public comment.

No requests to speak.

Los Olivos Community Services District, P.O. Box 345, Los Olivos, CA 93441, (805) 500-4098

losolivoscscsd@gmail.com, www.losolivoscscsd.com

Agenda Packet

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Motion to approve the Consent Agenda.
Motion by: President Kennedy, Second: GM Savage
Voice vote: 2-0

BUSINESS ITEMS:

All matters listed hereunder will be acted upon separately and public comment will be held for each item.

5. INVOICE REVIEW AND RECOMMENDATION

The Subcommittee will review and recommend to the full Board of Directors, payment of those unpaid invoices that were received on or before November 4, 2024.

No.	Invoice Date	Invoice #	Provider	Amount
1	9/30/24	10070	WSC – City of Solvang Connection Engineering	\$ 6,149.50
2	10/8/2024	90356	A&W – Legal Services	\$ 2,029.20
3	10/10/2024	FB57281	Carollo – City of Solvang WWTP Engineering	\$ 5,197.50
4	10/18/2024	87780	MNS – Engineering and Support Services	\$ 842.50
5	11/4/2024	202410	Savage – General Manager Services	\$ 6,437.00

Project	Vendor	To Date (inc. above)	Total Authorization
City of Solvang Connection	WSC – Treatment Infrastructure (pumps, pipes)	\$ 14,559.25	\$ 18,787.00
City of Solvang Connection	Carollo – Treatment Plant Impacts	\$ 5,197.50	\$ 40,240.00

The Chair opened the floor to public comment.

No requests to speak.

President Kennedy asks if the WSC and Carollo contracts are complete. GM Savage responds that both are expected to attend the meeting next week. President Kennedy comments on the MNS invoices, noting that the payable invoices effort seems like a lot of money. GM Savage responds that it does seem like a lot of time.

Motion to recommend for payment the invoices as outlined in item 5, to the full Board of Directors.

Motion by: President Kennedy, Second: GM Savage

Voice vote: 2-0

6. BUDGET REPORTS

The General Manager will review the most recent budget reports (attached) and comment on changes to financial systems.

GM Savage briefly walks through the attached budget reports, pointing out that the District has approximately \$301,000 in its account.

President Kennedy asks if the work for 30% Design work related to connecting to the City of Solvang. GM Savage responds the two contracts shown earlier, plus the Stantec contract can be managed within the existing budget.

The Chair opened the floor to public comment.

No requests to speak.

INFORMATIONAL ITEMS:

All matters listed hereunder are informational only, no action will be taken, and public comment not received.

7. SUBCOMMITTEE MEMBER COMMENTS

Subcommittee members will give reports on any meetings that they attended on behalf of the Subcommittee and/or choose to comment on various Subcommittee activities. Subcommittee member requests for future agenda items may also be made at this time.

President Kennedy – notes that the Grant Subcommittee will hopefully be meeting soon. She adds that she will be attending the Funding Fair next week.

GM Savage – notes that he attended the funding fair zoom meeting, yesterday. He adds that he has not heard from MLH yet on the audit for FY 2023-24.


8. ADJOURNMENT

Motion to adjourn at: 8:43 AM

Motion by: President Kennedy, Second: GM Savage

Voice vote: 2-0

Respectfully submitted:



Guy W. Savage

General Manager – Los Olivos Community Services District

Approved:

Vice President (Chair) Lisa Palmer

ITEM 5 - INVOICES

INVOICES



Water Systems Consulting, Inc.

P.O. Box 4255
 San Luis Obispo, CA 93403
 805-457-8833

Los Olivos Community Services District
 Guy Savage
 PO Box 345
 Los Olivos, CA 93441

Invoice number 10180
 Date 10/31/2024

Project **2582-11920 Solvang Wastewater Treatment Infrastructure and Plant**

For Services Rendered From 10/1/24 through 10/31/24

Invoice Summary

Description	Contract Amount	Previously Billed	Current Billed	Total Billed to Date	Contract Balance Remaining
Task 0 - Project Management					
0.1 - Project Administration	1,886.00	1,477.25	179.00	1,656.25	229.75
0.2 - Progress Meetings	514.00	0.00	0.00	0.00	514.00
Subtotal	2,400.00	1,477.25	179.00	1,656.25	743.75
Task 1 - Data Gathering					
1.1 - Data Gathering	1,427.00	1,099.00	0.00	1,099.00	328.00
Subtotal	1,427.00	1,099.00	0.00	1,099.00	328.00
Task 2 - Solvang Capacity Analysis					
2.1 - Hydraulic Model Analysis	9,536.00	8,320.75	1,202.00	9,522.75	13.25
2.2 - Hydraulic Modeling TM	5,424.00	3,662.25	1,092.25	4,754.50	669.50
Subtotal	14,960.00	11,983.00	2,294.25	14,277.25	682.75
Total	18,787.00	14,559.25	2,473.25	17,032.50	1,754.50

Task 0 - Project Management

0.1 - Project Administration

Labor

	Hours	Rate	Billed Amount
Administration/Clerical III			
Kay E. Merrill	1.00	179.00	179.00
Task 0 - Project Management subtotal			179.00

Task 2 - Solvang Capacity Analysis

2.1 - Hydraulic Model Analysis

Labor

	Hours	Rate	Billed Amount
Associate I			
Lauren M. Greulich	4.50	210.00	945.00

Task 2 - Solvang Capacity Analysis

2.1 - Hydraulic Model Analysis

Labor

	Hours	Rate	Billed Amount
Senior I			
Adam J. Donald	1.00	257.00	257.00
	5.50		1,202.00
Labor subtotal			1,202.00
Phase subtotal			1,202.00

2.2 - Hydraulic Modeling TM

Labor

	Hours	Rate	Billed Amount
Senior I			
Adam J. Donald	4.25	257.00	1,092.25
Task 2 - Solvang Capacity Analysis subtotal			2,294.25

Invoice total **2,473.25**

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
9919	08/31/2024	8,409.75			8,409.75		
10070	09/30/2024	6,149.50		6,149.50			
10180	10/31/2024	2,473.25	2,473.25				
	Total	17,032.50	2,473.25	6,149.50	8,409.75	0.00	0.00

*Make all checks payable to Water Systems Consulting, Inc.
 If you have any questions concerning this invoice,
 contact Kay Merrill, (805) 441-3219 kmerrill@wsc-inc.com.*

THANK YOU FOR YOUR BUSINESS!



FOR ACH TRANSFERS:

Zions (National Bank of Arizona)
 Account # 0560013387
 Routing # 1221-0532-0

Attention: General Manager
Los Olivos Community Services District
PO Box 345
Los Olivos, CA 93441
United States

Invoice : FB58364
Invoice Date : 11/11/2024
Project : 203237
Project Name : Solvang Evaluation of Los Olivos
 Flows on the WWTP

For Professional Services Rendered Through 10/31/2024

Solvang Evaluation of Los Olivos Flows on the WWTP
 Agreement 203237-00
 Agreement Date: 5.15.24-11.30.24
 Agreement Amount: \$40,240.00

Fee	Available	Billings		
		To Date	Previous	Current
40,240.00	33,652.25	12,840.25	6,587.75	6,252.50
			Current Billings	<u>6,252.50</u>
			Amount Due This Bill	<u>6,252.50</u>

Total Fee : 40,240.00
To Date Billings : 12,840.25
Total Remaining : 27,399.75

Outstanding Receivables	Invoice Number	Date	Amount	Balance Due
	FB55521	9/9/2024	1,390.25	1,390.25
	FB57281	10/10/2024	5,197.50	<u>5,197.50</u>
				6,587.75

000100 - Project Management and Meetings

Rate Labor			
<i>Class / Employee</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Senior Professional			
Jeffrey A Weishaar	3.00	305.000	915.00
Total Rate Labor			915.00
Unit Rate Expenses			
<i>Account / Unit / Vendor</i>	<i>Quantity</i>	<i>Rate</i>	<i>Amount</i>
PECE Charges			
Project Equip & Comm Exp			
PECE	3.00	14.000	42.00
Total Unit Rate Expenses			42.00
Total Bill Task: 000100 - Project Management and Meetings			957.00

000300 - Capacity Assessment

Rate Labor			
<i>Class / Employee</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Professional			
Alec C Beyers	21.00	185.000	3,885.00
Senior Professional			
Carlos Lopez	2.50	305.000	762.50
Total Rate Labor			4,647.50
Unit Rate Expenses			
<i>Account / Unit / Vendor</i>	<i>Quantity</i>	<i>Rate</i>	<i>Amount</i>
PECE Charges			
Project Equip & Comm Exp			
PECE	23.50	14.000	329.00
Total Unit Rate Expenses			329.00
Total Bill Task: 000300 - Capacity Assessment			4,976.50

000500 - Recommendation and TM

Rate Labor			
<i>Class / Employee</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Senior Professional			
Lydia A Holmes	1.00	305.000	305.00
Total Rate Labor			305.00
Unit Rate Expenses			
<i>Account / Unit / Vendor</i>	<i>Quantity</i>	<i>Rate</i>	<i>Amount</i>
PECE Charges			
Project Equip & Comm Exp			
PECE	1.00	14.000	14.00
Total Unit Rate Expenses			14.00
Total Bill Task: 000500 - Recommendation and TM			319.00

Total Project: 203237 - Solvang Evaluation of Los Olivos Flows on the WWTP

6,252.50



1 Park Plaza, Suite 1000
 Irvine, CA 92614
 P (949) 223-1170 • F (949) 223-1180
 awattorneys.com

Federal Tax ID: 55-0814676

**LOS OLIVOS COMMUNITY SERVICES DISTRICT (01245)
 MONTHLY BILLING SUMMARY**

Billing Period: October 2024

Matter Description	Total Hours	Total Fees	Total Costs	Total Other Charges	Total Billed	Comments
0001 General	7.90	1,641.60	0.00	0.00	1,641.60	
0006 Public Works-Engineering	0.20	45.60	0.00	0.00	45.60	
TOTALS:	8.10	1,687.20	0.00	0.00	1,687.20	



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 Fax: (949) 223-1180
 Federal Tax ID: 55-0814676

Los Olivos Community Services District
 General Manager
 PO Box 345
 Los Olivos, CA 93441

November 14, 2024
 Bill No. 91108

For Legal Services Rendered Through 10/31/24

CLIENT: 01245 - Los Olivos Community Services District
 MATTER: 0001 - General

PROFESSIONAL SERVICES

Date	Attorney	Description	Hours	Amount
10/04/24	SON	REVIEW AND COMMENT ON GSI CONTRACT; CORRESPONDENCE RE CLOSED SESSION	0.50	114.00
10/08/24	SON	REVIEW STANTEC PROPOSAL AND AGREEMENT; TELEPHONE CONFERENCE WITH GUY RE SAME; REVIEW BOARD MEETING AGENDA	1.40	319.20
10/09/24	SON	CORRESPONDENCE RE BOARD MEETING; PREPARE AND ATTEND BOARD MEETING	2.00	456.00
10/12/24	SON	CORRESPONDENCE WITH GENERAL MANAGER, DIR FAYRAM RE OPTIONS FOR LIMITING ACCESS TO PIPELINE	0.40	91.20
10/21/24	KL	REVIEW EMAIL REGARDING GRANT SUBCOMMITTEE MEETING 10/23 AGENDA	0.10	22.80
10/23/24	VAS	LEGAL RESEARCH AND ANALYSIS OF WHETHER LOCSO IS REQUIRED TO LET PROPERTIES CONNECT TO ITS SEWER LINE	1.90	433.20
10/24/24	VAS	LEGAL ANALYSIS AND REVIEW OF WHETHER THE SPECIAL DISTRICT IS REQUIRED TO LET PROPERTIES CONNECT TO ITS SEWER LINE	0.40	91.20

Client: 01245 - Los Olivos Community Services District
 Matter: 0001 - General

November 14, 2024
 Page 2

Date	Attorney	Description	Hours	Amount
10/25/24	VAS	LEGAL ANALYSIS OF A SPECIAL DISTRICT REQUIRING PROPERTIES TO CONNECT TO ITS SEWER LINE	0.50	114.00
10/31/24	KL	ATTEND MEETING WITH SAVAGE	0.70	N/C
Total Professional Services			7.90	\$1,641.60

PROFESSIONAL SERVICES SUMMARY

Code	Name	Hours	Rate	Amount
KL	Keith Lemieux	0.10	228.00	22.80
KL	Keith Lemieux	0.70	0.00	0.00
SON	Steven O'Neill	4.30	228.00	980.40
VAS	Vrunda A Shah	2.80	228.00	638.40
Total Professional Services			7.90	\$1,641.60

CURRENT BILL TOTAL AMOUNT DUE **\$1,641.60**

Balance Forward: 3,967.20

Receipts Since Last Bill

Date	Description	Total Applied
10/23/24	ACH Payment - Thank you	-1,938.00
	Less Total Payments	-1,938.00

Payments & Adjustments: -1,938.00

Total Due: **\$3,670.80**

Please return this page with remittance

to
Aleshire & Wynder LLP

Bill Number: 91108
Bill Date: November 14, 2024
Client Code: 01245
Client Name: Los Olivos Community Services District
Matter Code: 0001
Matter Name: General

Total Professional Services:	1,641.60
Total Disbursements:	0.00
CURRENT BILL TOTAL AMOUNT DUE	<u>\$1,641.60</u>
Balance Forward:	3,967.20
Payments & Adjustments:	-1,938.00
Total Due:	<u>\$3,670.80</u>

Amount enclosed: _____

Thank You



1 Park Plaza, Suite 1000
 Irvine, CA 92614
 Phone: (949) 223-1170
 Fax: (949) 223-1180
 Federal Tax ID: 55-0814676

Los Olivos Community Services District
 General Manager
 PO Box 345
 Los Olivos, CA 93441

November 14, 2024
 Bill No. 91092

For Legal Services Rendered Through 10/31/24

CLIENT: 01245 - Los Olivos Community Services District
 MATTER: 0006 - Public Works-Engineering

PROFESSIONAL SERVICES

Date	Attorney	Description	Hours	Amount
10/16/24	VAS	LEGAL RESEARCH AND ANALYSIS OF LOCSO'S AUTHORITY TO CONSTRUCT A SEWER MAIN	0.20	45.60
Total Professional Services			0.20	\$45.60

PROFESSIONAL SERVICES SUMMARY

Code	Name	Hours	Rate	Amount
VAS	Vrunda A Shah	0.20	228.00	45.60
Total Professional Services		0.20		\$45.60

CURRENT BILL TOTAL AMOUNT DUE **\$45.60**

Please return this page with remittance

to
Aleshire & Wynder LLP

Bill Number: 91092
Bill Date: November 14, 2024
Client Code: 01245
Client Name: Los Olivos Community Services District
Matter Code: 0006
Matter Name: Public Works-Engineering

Total Professional Services:	45.60
Total Disbursements:	0.00
CURRENT BILL TOTAL AMOUNT DUE	<u><u>\$45.60</u></u>

Amount enclosed: _____

Thank You

INVOICE

FROM:

Guy W. Savage
PO Box 894
Los Olivos, Ca 93441

BILL TO:

Via electronic delivery
President Julie Kennedy
Los Olivos Community Services District
PO Box 345
Los Olivos, Ca 93441

Invoice #: 202411
Invoice Date: 12/2/2024

Dear President Kennedy,

Please see the below for professional services provided, plus any expenditures made on behalf of the District. The attached tally of hours (units) exceeds those being billed below. This is being done to track the hours for future reference. Per agreement, the hours will be capped at thirty (30) or as authorized by the District.

Date	Description	Units	Rate	Amount
12/2/2024	General Manager Services - LOCSD (11/1/24-11/30/24) See Attached for Details	30	\$ 145.00	\$ 4,350.00
				\$ -
Total				\$ 4,350.00

Thank you for your continued support.



Email: GM.LOCSD@gmail.com

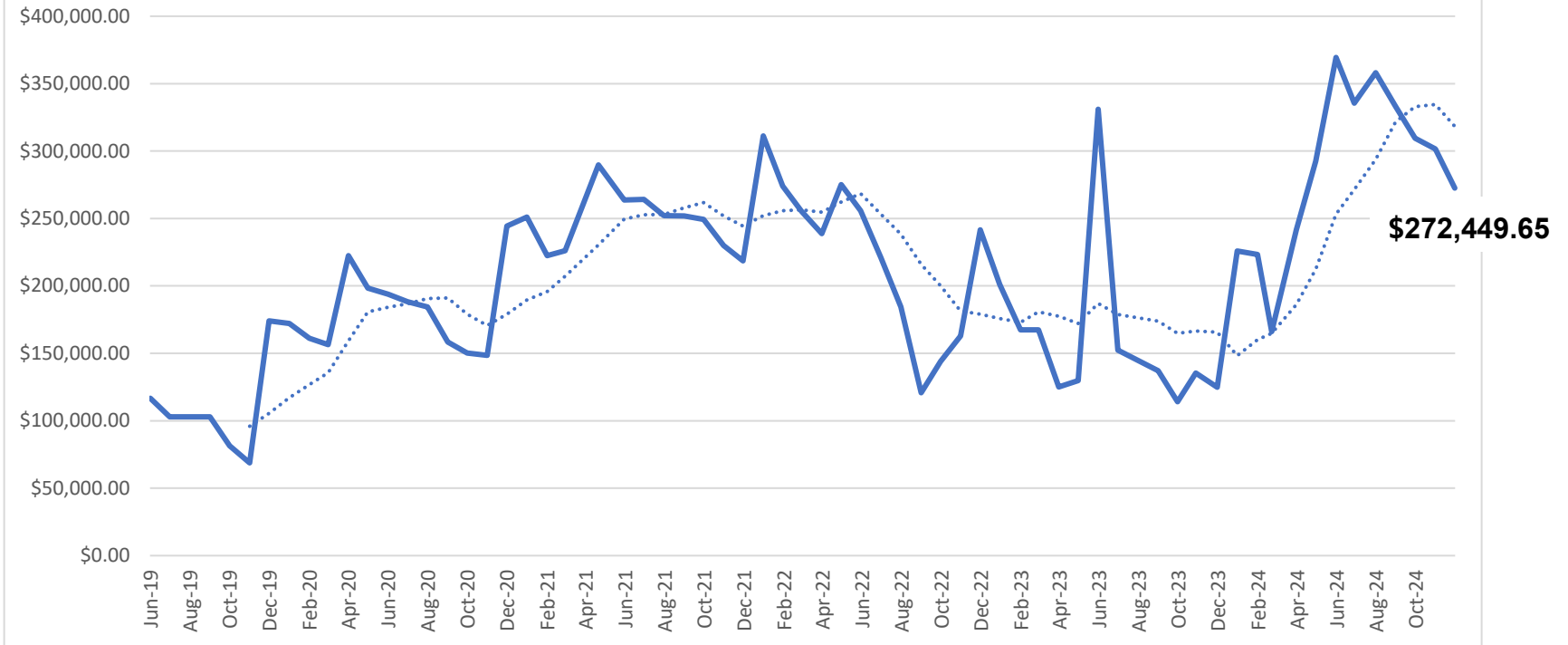
Page 1 of 1

Date	Description	Grant			Amount	Amount Grant Reimbursable
		Hours	Reimbursable	Rate		
1-Nov	Coffee w/Director, Kennedy mtg, emails	2		\$ 145.00	\$ 290.00	\$ -
	Stantec contract	1.5		\$ 145.00	\$ 217.50	\$ -
4-Nov	Emails, Wells	1.25		\$ 145.00	\$ 181.25	\$ -
	Finance and PM agendas	0.75		\$ 145.00	\$ 108.75	\$ -
7-Nov	Funding fair (grant opportunities)	2		\$ 145.00	\$ 290.00	\$ -
8-Nov	Finance and PM meetings, minutes, post	2.25		\$ 145.00	\$ 326.25	\$ -
	Emails, Counsel discussion, annual calendar	1.25		\$ 145.00	\$ 181.25	\$ -
	11/13 Regular agenda	1		\$ 145.00	\$ 145.00	\$ -
12-Nov	11/13 Regular prep - slides	2.75		\$ 145.00	\$ 398.75	\$ -
13-Nov	11/13 prep	1.25		\$ 145.00	\$ 181.25	\$ -
	Emails, elections follow up, social media	1		\$ 145.00	\$ 145.00	\$ -
	11/13 Regular meeting	3		\$ 145.00	\$ 435.00	\$ -
	11/13 meeting minutes, video post	0.75		\$ 145.00	\$ 108.75	\$ -
14-Nov	Emails, meeting coordination	0.5		\$ 145.00	\$ 72.50	\$ -
18-Nov	Minutes, Stantec contract, emails, Kennedy	1.25		\$ 145.00	\$ 181.25	\$ -
	State of the District	0.25		\$ 145.00	\$ 36.25	\$ -
20-Nov	Groundwater wells, Herthel talk	2.75		\$ 145.00	\$ 398.75	\$ -
22-Nov	Emails	0.25		\$ 145.00	\$ 36.25	\$ -
25-Nov	WSC / Carollo final documents	0.5		\$ 145.00	\$ 72.50	\$ -
26-Nov	State of the District, emails	3.75		\$ 145.00	\$ 543.75	\$ -
30-Nov	State of the District, emails	1.25		\$ 145.00	\$ 181.25	\$ -
Totals		31.25	0	\$ 4,531.25	\$ -	\$ -
Grand Totals		Hours	31.25		\$ 4,531.25	\$ -

ITEM 6 – BUDGET REPORTS

BUDGET REPORTS

Los Olivos CSD Cash Balance History - w/6 month Trendline



General Ledger Trial Balance

As of: 11/30/2024
Accounting Period: OPEN

Selection Criteria: Fund = 3490

Layout Options: Summarized By = Fund; Page Break At = Fund

Fund 3490 -- Los Olivos CSD

	Beginning Balance 7/1/2024	Year-To-Date Debits	Year-To-Date Credits	Ending Balance 11/30/2024
Assets & Other Debits				
Assets				
0110 -- Cash in Treasury	324,224.67	43,149.13	94,924.15	272,449.65
0240 -- Interest Receivable	2,259.32	2,467.96	4,727.28	0.00
Total Assets	326,483.99	45,617.09	99,651.43	272,449.65
Total Assets & Other Debits	326,483.99	45,617.09	99,651.43	272,449.65
Liabilities, Equity & Other Credits				
Liabilities				
1010 -- Warrants Payable	0.00	2,900.00	2,900.00	0.00
1015 -- EFT Payable	0.00	86,201.72	86,201.72	0.00
1210 -- Accounts Payable	0.00	89,101.72	89,101.72	0.00
Total Liabilities	0.00	178,203.44	178,203.44	0.00
Equity				
2200 -- Fund Balance-Residual	-326,483.99	0.00	0.00	-326,483.99
2710 -- Revenues/Other Fin Sources	0.00	5,822.43	40,889.81	-35,067.38
2810 -- Expenditures/Other Fin Uses	0.00	89,101.72	0.00	89,101.72
Total Equity	-326,483.99	94,924.15	40,889.81	-272,449.65
Total Liabilities, Equity & Other Credits	-326,483.99	273,127.59	219,093.25	-272,449.65
Total Los Olivos CSD	0.00	318,744.68	318,744.68	0.00

Financial Status

As of: 11/30/2024 (42% Elapsed)
Accounting Period: OPEN

Selection Criteria: Fund = 3490

Layout Options: Summarized By = Fund, LineItemAccount; Page Break At = Fund

Fund 3490 -- Los Olivos CSD

Line Item Account	6/30/2025 Fiscal Year Adjusted Budget	11/30/2024 Year-To-Date Actual	6/30/2025 Fiscal Year Variance	6/30/2025 Fiscal Year Pct of Budget
Revenues				
Taxes				
3066 -- Special Tax Assessment	0.00	-9.00	-9.00	--
Taxes	0.00	-9.00	-9.00	--
Use of Money and Property				
3380 -- Interest Income	0.00	2,467.96	2,467.96	--
Use of Money and Property	0.00	2,467.96	2,467.96	--
Intergovernmental Revenue-Other				
4840 -- Other Governmental Agencies	0.00	32,608.42	32,608.42	--
Intergovernmental Revenue-Other	0.00	32,608.42	32,608.42	--
Revenues	0.00	35,067.38	35,067.38	--
Expenditures				
Services and Supplies				
7090 -- Insurance	0.00	2,769.86	-2,769.86	--
7324 -- Audit and Accounting Fees	0.00	2,900.00	-2,900.00	--
7460 -- Professional & Special Service	0.00	40,129.01	-40,129.01	--
7508 -- Legal Fees	0.00	8,618.40	-8,618.40	--
7510 -- Contractual Services	0.00	34,684.45	-34,684.45	--
Services and Supplies	0.00	89,101.72	-89,101.72	--
Expenditures	0.00	89,101.72	-89,101.72	--
Los Olivos CSD	0.00	-54,034.34	-54,034.34	--
Net Financial Impact	0.00	-54,034.34	-54,034.34	--

Cash Balances

As of: 11/30/2024
Accounting Period: OPEN

Selection Criteria: Fund = 3490

Layout Options: Summarized By = Fund; Page Break At = Fund

Fund	11/1/2024 Beginning Balance	Month-To-Date Cash Receipts (+)	Month-To-Date Treasury Credits (+)	Month-To-Date Warrants and Wire Transfers (-)	Month-To-Date Treasury Debits (-)	11/30/2024 Ending Balance
3490 -- Los Olivos CSD	301,515.10	0.00	0.00	0.00	29,065.45	272,449.65
Total Report	301,515.10	0.00	0.00	0.00	29,065.45	272,449.65