

Tom Fayram, President  
Lisa Palmer, Vice President  
Julie Kennedy, Secretary  
Mike Arme, Director  
Brian O'Neill, Director



POSTED 4-10-2020

**LOS OLIVOS COMMUNITY SERVICES DISTRICT**  
**Board of Directors Meeting, April 15, 2020, 6:00 p.m.**

The Meeting will be held electronically via RingCentral Meetings. The public will be able to hear and participate.

1. **Join from PC, Mac, Linux, iOS or Android:** <https://meetings.ringcentral.com/j/1480195204> Or iPhone one tap : +1(623)404-9000;1480195204#
2. **I suggest Telephone conference for audio:**  
+1(623)4049000 Meeting ID: 148 019 5204

**REGULAR MEETING AGENDA**

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE**

**4. APPROVAL OF MEETING MINUTES**

Minutes of 3-11-2020 Regular Meeting

**5. DIRECTOR COMMENTS**

Directors will give reports on any meetings that they attended on behalf of the District and/or choose to comment on various District activities.

**6. PUBLIC COMMENTS**

Members of the public may address the Board on any items of interest within the subject matter and jurisdiction of the Board but not on the agenda today (Government Code - 54954.3).

Speakers are limited to 3 minutes. Due to the requirements of the Ralph M. Brown Act, the District cannot take action today on any matter not on the agenda, but a matter raised during Public Comments can be referred to District staff for discussion and possible action at a future meeting.

**7. INTERIM GENERAL MANAGER REPORT**

Interim General Manager Report on current assignments and general District business.

**8. BUSINESS ITEMS**

**A. Benefit Assessment Process. Preliminary Report from Lynn Takaichi (Water Consultancy on Engineer's Report Outline.**

1. Review Following minimum milestones (Board Actions), schedule and take action as required to complete milestones:
  - a. Order Engineer's Report: NTP issued 12-30-2019
  - b. Receive Draft Engineer's Report: 3-30-2020
  - c. Draft Report Review/Directors By: 4-10-2020
  - d. Draft Report Presented at Reg. Meeting, discuss & receive Public Comment: 4-15-2020
  - e. Revise Engineer's Report & distribute to Board by: 4-29-2020
  - f. Board Consider & Approve Revised Engineer's Report: 5-13-2020
  - g. Consider & Approve Resolution of Intent: 5-13-2020
  - h. Mail Notice of Public Hearing & Assessment Ballot: 5-15-2020
  - i. Public Hearing after 45 days: Can Be done at Special or Regular Meeting 7-15-2020

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**B. Remnant County Parcel Aquisition.**

1. Update, discussion and action/assignments.

**C. County Funding Agreement Update.**

**D. RFQ/RFP Progress Report for:**

1. Project Design (Load Study) Consultant Selection
2. Groundwater Monitoring Plan Consultant Selection
3. Preliminary Environmental Report Consultant Selection

**E. Project Work Plan and Financial Plan Progress and Planning:**

1. Review Project Plan, Project progress, discussion direct action.
2. Possible items of discussion/action (below):
  - All preliminary project tasks, and future project tasks including Environmental and planning tasks, funding tasks, project siting, phasing, analysis and design tasks. Proposition 218 related items.
  - Review and potential action regarding Mattei's Project Update and Cooperation with the District.
  - RWQCB and EHS Support.
  - Project Funding
  - LAFCO Status and Actions
  - Open Consultant Contract discussion, comments direct action (Engineer's Report – Water Consultancy, Grant Writing Services – Wallace Group, Local LAMP – Paul Jenzen)
  - Reports from Ad hoc Technical Committee – Report and Potential Action.
  - Report from Individual Board Members Regarding Project Assignments and Actions– Report and Potential Action.

**F. Budget Update Report from the Finance Committee.**

**G. Finance Committee Business Summary and Report. Approved for recommendation for payment:**

1. 3-18-2020 Aleshire & Wynder Invoice 55999 (2-1-2020 through 2-29-2020) \$1254.00
2. 3-25-2020 MNS (February Services) \$6431.25
3. 3-11-2020 Water Consultancy Invoice 379 (services through February 29, 2020) \$4640.00
4. 4/7/2020 Water Consultancy Invoice 383 (services through March 31, 2020) \$1160.00
5. 2-24-2020 Paul Jenzen – Coastal Onsite Design Services Invoice 110 (services through February 24, 2020) \$1960.00
6. 3-23-2020 Wallace Group Invoice 50456 (services through February 29, 2020) \$910.00

**9. Next Regular Meeting:**

Wednesday, May 13, 2020, 6:00 p.m.

Via RingCentral Meeting Link to be posted in the agenda (at the Post Office Bulletin Board & CSD Website [www.losolivoscscsd.com](http://www.losolivoscscsd.com))

**10. ADJOURNMENT**

*The Los Olivos Community Services District is committed to ensuring equal access to meetings. In compliance with the American Disabilities Act, if you need special assistance to participate in the meeting or need this agenda provided in a disability-related alternative format, please call 805.946.0431 or email to [losolivoscscsd@gmail.com](mailto:losolivoscscsd@gmail.com). Any public records, which are distributed less than 72 hours prior to this meeting to all, or a majority of all, of the District's Board members in connection with any agenda item (other than closed sessions) will be available for public inspection at the time of such distribution at a location to be determined in Los Olivos, California 93441.*